



Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhwapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 3rd Meeting of the Academic Council held on 17th July, 2023 (Monday). Girijananda Chowdhury University, Assam

Time: 11:30 a.m.

Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Hon'ble Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Prof. Chandana Goswami- Dean (Academics)
6. Dr. Suman Hazarika- External Member
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
9. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
10. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
11. Dr. Sunayan Bordoloi- Head, Department of Zoology
12. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
13. Dr. Damiki Laloo-Head, Department of Pharmacognosy
14. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
15. Dr. Nilanjana Deb-Head, Department of Business Administration
16. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
17. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
18. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
19. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
20. Dr. Lipi Goswami- Head(i/c), Department of Physics
21. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
22. Dr. Swarnali Pathak- Head(i/c), Department of Physics
23. Dr. Sampurna Bhuyan -Head(i/c), Department of Economics
24. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
25. Mr. Akashdeep Goswami-Deputy Controller of Examination

Leave of absence was granted to Mr. B N Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

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3/8/2023

At the outset, Professor Kandarpa Das, Hon'ble Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 3/2023-07/01: Welcome Address and Opening Remark by the Hon'ble Vice Chancellor.

The Hon'ble Vice Chancellor extended a warm welcome to all the Members of the Academic Council, especially to the External Member, Dr. Suman Hazarika. Professor Das gave a brief appraisal about the preparedness of the University for the upcoming academic session, especially in view of the implementation of the NEP 2020. He also mentioned about some of the major resolutions of the last Academic Council meeting held on 13th February, 2023. Professor Das expressed his concern that there were no admissions into the Certificate Programmes like Certificate program in Design & 3D printing, Certificate program in Welding, Certificate program in Animal Handling and Experimental Techniques, etc. Professor Alak K. Buragohain, Hon'ble Chancellor suggested that the Faculty Members of the Engineering Departments should motivate the B.Tech. students to enroll into the Certificate Programmes which would add value to their basic degree. Professor Buragohain expressed his dismay at the complete lack of initiative from the School of Pharmaceutical Sciences for the Certificate program in Animal Handling and Experimental Techniques, despite clear instructions from the Hon'ble Vice-Chancellor. He recommended strong disciplinary actions for any future lapses of this kind.

Further, Professor Buragohain mentioned that in order to maintain the protocol and culture, Hon'ble Members of the Academic Council be requested to give prior intimation to the Hon'ble Vice-Chancellor for grant of leave of absence.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 3/2023-07/01:

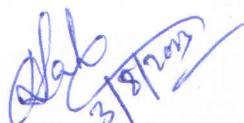
The Council noted the deliberations and resolved that:

- 1.1 The University shall take cognizance for any act of non compliance of the instructions of the University authorities and disciplinary actions as per the rules of the University are to be initiated.
- 1.2 Prior intimation should be given to the University authority in the event of the inability of any Hon'ble Members of the Academic Council to attend the meetings as a part of the protocol of the University functioning.

Agenda AC. 3/2023-07/02: Confirmation of the Minutes of the 2nd Academic Council Meeting of the Academic Council held on 13 February 2023

The Minutes of the Second Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended for accepting the Minutes of the Second Academic Council meeting.

Resolution: AC. 3/2023-07/02:



The Council resolved to approve the Minutes of the 2nd Meeting of the Academic Council.

Agenda AC. 3/2023-07/03: Proposal for acceptance of the Action Taken Report on the Minutes of the second meeting of the Academic Council held on 13 February 2023

The Action Taken Report of the resolution of the second meeting of the Academic Council held on 13 February 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

Resolution: AC. 3/2023-07/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Academic Council.


Agenda AC. 3/2023-07/04: Consideration of the detailed course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) as per NEP 2020.

Professor Das, Hon'ble Vice-Chancellor requested the Dean (Academic) to brief the Members on the subject. Professor Chandana Goswami, Dean (Academic) explained to the all the Members that the course structures and syllabi of the academic programmes under the Four Year Undergraduate Programme (FYUP) has been prepared in line with the UGC National Credit Framework 2023, as per the NEP 2020. Professor Goswami mentioned that each of the draft syllabi have been subjected to scrutiny by external experts and subsequently, the draft syllabi were discussed in the respective Boards of Studies. She made a Power Point Presentation on the outlines of the syllabi as recommended by the respective BOS of the departments.

The members discussed the course structures and syllabi of the UG programmes and suggested that the Hon'ble Vice-Chancellor be authorized to approve any minor changes that may be necessary on points in the syllabi.

Professor Buragohain, Hon'ble Chancellor, suggested that the University may consider launching integrated post-graduate programmes in Natural Sciences and Humanities and Social Sciences. The Members agreed to the proposition and recommended further resolution.

Professor Das stated the latest result of the National Institutional Ranking Framework (NIRF), which have placed the School of Pharmaceutical Sciences in the band of 101-125. The Members congratulated the Department and recommended recording a sincere appreciation of the University on this success.



Resolution: AC. 3/2023-07/04:

4.1 Resolved to approve the course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) (Annexure 1) prepared as per NEP 2020. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi.

4.2 Resolved to place on record, sincere appreciation of the University of the efforts made by the faculty members in developing the draft syllabi for the Four Year Undergraduate Programme (FYUP) of various departments, as per the latest guidelines of the National Credit Framework for the FYUP.

4.3 Resolved to offer integrated Masters Programme in Natural Sciences & Humanities and Social Sciences, as per NEP 2020.

4.4 Resolved to place on record the sincere appreciation of the University on the latest ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.

Agenda AC. 3/2023-07/05: Consideration of the detailed course structures and syllabi of various Masters programmes.

Professor Chandana Goswami, Dean (Academic) presented the draft course structures and syllabi of the various Masters programmes (Annexure 2) along with the revisions of the existing syllabi, as recommended by the respective Boards of Studies of the departments for consideration.

The members discussed the course structures and syllabi of the UG programmes and suggested that the Hon'ble Vice-Chancellor be authorized to approve any minor changes that may be necessary on points in the syllabi.

Resolution: AC. 3/2023-07/05:

Resolved to approve the course structures and syllabi of various Masters programmes. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi.

Agenda AC. 3/2023-07/06: Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, stated that in view of the elevation of the Girijananda Chowdhury Group of Institutes, to a full-fledged University, the earlier institute have been subsumed in the newly established Girijananda Chowdhury University. Therefore, it is proposed that the Girijananda Chowdhury Institute of Pharmaceutical Science be renamed as the School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus). The Members took note of the proposal and agreed to recommend the re-naming.

The Hon'ble Members considered a proposal for establishment of a Department of Health and Medical Technology Policy. The Members discussed the proposal and recommended that the proposed department may be set up with the leadership and guidance of Dr. Suman Hazarika.

Resolution: AC. 3/2023-07/06:

6.1 Resolved to accept the proposal for renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus).

6.2 Resolved that a Department of Health and Medical Technology Policy may be set up with the leadership and guidance of Dr. Suman Hazarika.

Agenda AC. 3/2023-07/07: Admission for the Academic year 2023-2024.

The Registrar placed the status of the admissions into the various programmes for the academic year 2023-24. The Members took note of the status and expressed optimism for more admissions in the coming days.

Professor Damiki Laloo proposed that in the admission into the M.Pharm programme, candidates who are GPAT qualified be accorded priority. The Members agreed to the proposal and recommended for a resolution.

Resolution: AC. 3/2023-07/07:

Resolved that GPAT qualified candidates shall be given priority in the admission to the M.Pharm. programme.

AC. 3/2023-07/08: Admission to the PhD programme for the Monsoon Session.

The Registrar placed a proposal for admission of the second batch of students into the PhD programmes of the Monsoon Session for the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences for consideration.

Professor K Das, Hon'ble Vice Chancellor apprised the members about the good response for the admission of the first batch of the PhD programs which has recently completed the Course Work.

The Members took note of the good response to the PhD programme and recommended for notification for admitting the second batch of PhD students as proposed, taking into account the availability of a number of senior faculty members who have recently joined the University and who are highly experienced and eligible to supervise PhD students.

Resolution: AC. 3/2023-07/08:

Resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. Akshdeep Goswami, Deputy Controller of Examination, i/c, to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

Resolution: AC. 3/2023-07/09:

Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

AC. 3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.

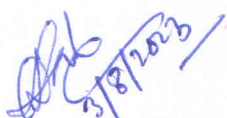
The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.

The syllabi for the coursework for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice-Chancellor which was placed for ratification of the Council by the Dean (Academics).

The Members recommended ratification of syllabi for the Coursework for the PhD.

Resolution: AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).



AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification.

It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: AC. 3/2023-07/12:

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number

The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposed ratification and authorized the Hon'ble Vice-Chancellor to effect any change should the necessity arise.

Resolution: AC. 3/2023-07/13:

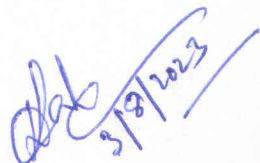
Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required

AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.

The minutes of the first meeting of the Research Council, held on 10th July was placed for ratification of the Council (Annexure-5)

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 3/2023-07/14:



Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.

AC. 3/2023-07/15: Brief presentation on the activities of the University

A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for Information of the Council.

AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning

The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.

AC. 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the instrument of Memorandum of Understandings (Annexure 6).

The members appreciated the move. Professor Buragohain, Hon'ble Chancellor suggested that specific faculty Coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up acts and documentation,. The same should be placed as reports in the meeting of the Academic Council.

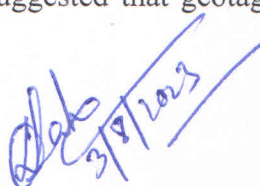
Resolution: AC. 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.

AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. Sandip Bordoloi, Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra-curricular and Co-curricular Activities, alongside the curricular activities of the students.

The Council noted of the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that geotagged photographs of the events be recorded, for documentation.



Resolution: AC. 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.

AC. 3/2023-07/19: Any other matter.

The following points were put up before the Council

AC. 3/2023-07/19.1: Recognition of PhD supervisors.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr.HP Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika have joined the University as Heads in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. Another six Assistant Professors namely Dr Rachel Kabi, Dr Pratikshya Borah, Dr Arnab Kumar Das, Dr Bipul Kr Talukdar, Dr Sampurna Bhuyan, Dr Nilakshi Goswami also applied for Ph.D guideship. Professor Das recommended their recognition and appointment as Ph.D. supervisors of the PhD programmes of the University.

Resolution AC. 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi (Sociology and Social Work), Dr Pratikshya Borah (Botany and Life Sciences), Dr Arnab Kumar Das (Computer Application), Dr Bipul Kr Talukdar (Electrical Engineering), Dr Sampurna Bhuyan (Economics), Dr Nilakshi Goswami (English).

AC. 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academic placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be Academic Calendar 2023-24.

Resolution AC. 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus.

AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Professor Buragohain, Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various academic departments to facilitate Multidisciplinary and Interdisciplinary research as emphasized in the NEP 2020.

The Members endorsed the proposal.

Resolution AC. 3/2023-07/19.3:

Resolved to establish a Centre for Multidisciplinary Studies

AC. 3/2023-07/19.4: Student Representatives

The Hon'ble Chancellor suggested that Student Representatives be selected as Members in decision making bodies of the University. The Members endorsed the proposal and recommended that Student Representatives be allowed as Special Invitees to participate in the discussions on agenda items relevant to the students.

Resolution AC. 3/2023-07/19.4:

Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students.

AC. 3/2023-07/19.5: Best Student/Achievers Award

The Hon'ble Chancellor suggested that Best Student/Achievers Awards be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements. These students shall be the Brand Ambassador of GCU. The Members endorsed the proposal.

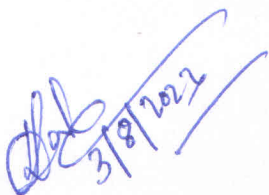
Professor Kandarpa Das, Hon'ble Vice-Chancellor, pointed out that the University already has the provision of appointing Gender Champions, NEP Student Ambassador for Academic Reforms in Transforming Higher Education in India (NEP SAARTHI), etc., as per the directive of the Government of India.

Resolution AC. 3/2023-07/19.5:

Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU.

AC. 3/2023-07/19.6: Annual Report preparation

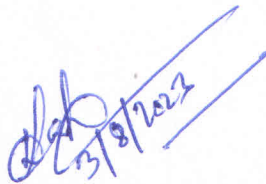
Professor Buragohain, the Hon'ble Chancellor suggested that the Annual Report of the University is to be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University. The members endorsed the idea and recommended for a resolution on the matter.



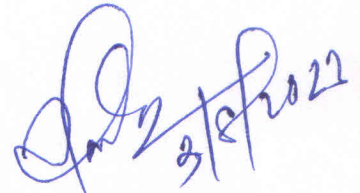
Resolution AC. 3/2023-07/19.6:

Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

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**Registrar
Member Secretary**

A handwritten signature in blue ink, appearing to be 'J. S. S.', with the date '2/8/2022' written below it.

**Vice-Chancellor
Chairman**