



Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

**Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday),
Girijananda Chowdhury University, Assam**

Time: 11:30 a.m.

Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Mr. Jasodaranjan Das-President, SSA Society
3. Prof. Dipankar Saha- Registrar
4. Ms. Kunki Chowdhury- Member, SSA Society
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Dr. Suman Hazarika- Director, Centre for Multi-disciplinary Studies
7. Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. Shantanu Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of MLT
17. Dr. Nilanjana Deb-Head, Department of Business Administration
18. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
22. Dr. Lipi Goswami- Head(i/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
25. Dr. Swarnali Pathak- Head(i/c), Department of Physics
26. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages


20/11/2023

Leave of absence was granted to Mr. B N Chowdhury who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 4/2023-10/01: Welcome Address and Opening Remark by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on July 17, 2023. Notable updates included AICTE's approval on October 17, 2023, for GCU to offer Engineering & Technology (Degree) courses for working professionals in the academic year 2023-2024.

Professor Das also informed the Council about the appointment of 25 faculty members across different Schools of Studies and the selection of four senior professors as Deans for various Schools. The proposed Deans were Prof. Bhanu P Sahu (School of Pharmaceutical Sciences), Prof. Shantanu Chakraborty (School of Humanities and Social Sciences), Prof. Sunayan Bardoloi (School of Natural Sciences), and Prof. Hari Prasad Goenka (School of Management and Commerce). These appointments were presented before the Council, for approval. Furthermore, Dr. Vidhya Srinivasan's appointment as the Head of the Department of Medical Laboratory Technology under the School of Paramedical and Allied Health Sciences was also presented for approval. Prof. Das also proposed to the Council that Ms Raisa Choudhury has been nominated for appointment as Assistant Registrar (Academics), for approval.

Prof. Das highlighted ongoing efforts to foster collaborations with both international and national institutes. GCU has recently signed 4 Memorandums of Understanding (MOUs) with National institutions like Assam Agricultural University, B. Borooah College, Rangapara College and BSNL Zonal Telecom Training Centre (ZTTC) and an International MOU with the Russian State University for the Humanities. Additionally, discussions were underway for four more MOU signings with the Patrice Lumumba Peoples' Friendship University of Russia, Pushkin State Russian Language Institute, Siberian State Medical University, and AIIMS, Guwahati.

GCU was actively engaged in internationalization, with plans to host an International Conference in January 2024. The event would welcome delegations from Russia and Bangladesh, further promoting academic and research connections.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 4/2023-10/01:

The Council noted the deliberations and resolved that:

1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies:

- Prof. Bhanu P Sahu for School of Pharmaceutical Sciences
- Prof. Shantanu Chakraborty for School of Humanities and Social Sciences
- Prof. Sunayan Bardoloi for School of Natural Sciences
- Prof. Hari Prasad Goenka for School of Management and Commerce



- 1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Paramedical and Allied Health Sciences
- 1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).

Agenda AC. 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023

The Minutes of the third Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the third Academic Council meeting.



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**Minutes of the 3rd Meeting of the Academic Council held on 17th July, 2023 (Monday).
Girijananda Chowdhury University, Assam**

Time: 11:30 a.m.

Venue: Conference Room, GMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragobain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Hon'ble Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Prof. Chandana Goswami- Dean (Academics)
6. Dr. Suman Hazarika- External Member
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
9. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
10. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
11. Dr. Sunayan Bordoloi- Head, Department of Zoology
12. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
13. Dr. Damiki Laloo-Head, Department of Pharmacognosy
14. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
15. Dr. Nilanjana Deb-Head, Department of Business Administration
16. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
17. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
18. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
19. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
20. Dr. Lipi Goswami- Head(i/c), Department of Physics
21. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
22. Dr. Swarnali Pathak- Head(i/c), Department of Physics
23. Dr. Sampurna Bhuyan -Head(i/c), Department of Economics
24. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
25. Mr. Akashdeep Goswami-Deputy Controller of Examination

Leave of absence was granted to Mr. B N Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

Resolution: AC. 3/2023-07/08:

Resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. Akshdeep Goswami, Deputy Controller of Examination, i/c, to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

Resolution: AC. 3/2023-07/09:

Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

AC. 3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.

The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.

The syllabi for the coursework for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice-Chancellor which was placed for ratification of the Council by the Dean (Academics).

The Members recommended ratification of syllabi for the Coursework for the PhD.

Resolution: AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).

AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification.

It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: AC. 3/2023-07/12:

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number

The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposed ratification and authorized the Hon'ble Vice-Chancellor to effect any change should the necessity arise.

Resolution: AC. 3/2023-07/13:

Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required

AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.

The minutes of the first meeting of the Research Council, held on 10th July was placed for ratification of the Council (Annexure-5)

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 3/2023-07/14:

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Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.

AC. 3/2023-07/15: Brief presentation on the activities of the University

A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for Information of the Council.

AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning

The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.

AC. 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the instrument of Memorandum of Understandings (Annexure 6).

The members appreciated the move. Professor Buragohain, Hon'ble Chancellor suggested that specific faculty Coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up acts and documentation. The same should be placed as reports in the meeting of the Academic Council.

Resolution: AC. 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.

AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. Sandip Bordoloi, Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra-curricular and Co-curricular Activities, alongside the curricular activities of the students.

The Council noted of the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that geotagged photographs of the events be recorded, for documentation.

Resolution: AC. 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.

AC. 3/2023-07/19: Any other matter.

The following points were put up before the Council

AC. 3/2023-07/19.1: Recognition of PhD supervisors.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr.HP Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika have joined the University as Heads in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. Another six Assistant Professors namely Dr Rachel Kabi, Dr Pratikshya Borah, Dr Arnab Kumar Das, Dr Bipul Kr Talukdar, Dr Sampurna Bhuyan, Dr Nilakshi Goswami also applied for Ph.D guideship. Professor Das recommended their recognition and appointment as Ph.D. supervisors of the PhD programmes of the University.

Resolution AC. 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi (Sociology and Social Work), Dr Pratikshya Borah (Botany and Life Sciences), Dr Arnab Kumar Das (Computer Application), Dr Bipul Kr Talukdar (Electrical Engineering), Dr Sampurna Bhuyan (Economics), Dr Nilakshi Goswami (English).

AC. 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academic placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be Academic Calendar 2023-24.

Resolution AC. 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus.

AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Professor Buragohain, Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various academic departments to facilitate Multidisciplinary and Interdisciplinary research as emphasized in the NEP 2020.

The Members endorsed the proposal.

Resolution AC. 3/2023-07/19.3:

Resolved to establish a Centre for Multidisciplinary Studies

AC. 3/2023-07/19.4: Student Representatives

The Hon'ble Chancellor suggested that Student Representatives be selected as Members in decision making bodies of the University. The Members endorsed the proposal and recommended that Student Representatives be allowed as Special Invitees to participate in the discussions on agenda items relevant to the students.

Resolution AC. 3/2023-07/19.4:

Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students.

AC. 3/2023-07/19.5: Best Student/Achievers Award

The Hon'ble Chancellor suggested that Best Student/Achievers Awards be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements. These students shall be the Brand Ambassador of GCU. The Members endorsed the proposal.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, pointed out that the University already has the provision of appointing Gender Champions, NEP Student Ambassador for Academic Reforms in Transforming Higher Education in India (NEP SAARTHI), etc., as per the directive of the Government of India.

Resolution AC. 3/2023-07/19.5:

Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU.

AC. 3/2023-07/19.6: Annual Report preparation

Professor Buragohain, the Hon'ble Chancellor suggested that the Annual Report of the University is to be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University. The members endorsed the idea and recommended for a resolution on the matter.

Resolution AC. 3/2023-07/19.6:

Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.



Registrar
Member Secretary



Vice-Chancellor
Chairman

Resolution: AC. 4/2023-10/02:

The Council resolved to approve the Minutes of the third Meeting of the Academic Council.



Agenda AC.4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.

The Action Taken Report of the resolution of the third meeting of the Academic Council held on 17 July 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.



Girijananda Chowdhury University

Action Taken Report on resolution of the 3rd meeting of Academic Council held on 17th July, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 3/2023-07/01- Welcome Address and Opening Remark by the Hon'ble Vice Chancellor.	Resolution: AC. 3/2023-07/01: The Council noted the deliberations and resolved that: 1.1 The University shall take cognizance for any act of non compliance of the instructions of the University authorities and disciplinary actions as per the rules of the University are to be initiated. 1.2 Prior intimation should be given to the University authority in the event of the inability of any Hon'ble Members of the Academic Council to attend the meetings as a part of the protocol of the University functioning.	1.1 Noted. 1.2 Noted.
AC.3/2023-07/02: Confirmation of the Minutes of the 2nd Academic Council Meeting of the Academic Council held on 13 February 2023	AC. 3/2023-07/02: The Minutes of the 2 nd meeting of the Academic Council was circulated amongst the members for any observations and comments. Since there were no Observations/comments, the Council approved the Minutes.	No action required.
AC. 3/2023-07/03: Proposal for acceptance of the Action Taken Report on the Minutes of the second meeting of the Academic Council held on 13 February 2023	AC. 3/2023-07/03: The Council resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Academic Council	No action required.
AC.3/2023-07/04:	AC. 3/2023-07/04:	

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Consideration of the detailed course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) as per NEP 2020.	4.1 Resolved to approve the course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) prepared as per NEP 2020. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi. 4.2 Resolved to place on record, sincere appreciation of the University of the efforts made by the faculty members in developing the draft syllabi for the Four Year Undergraduate Programme (FYUP) of various departments, as per the latest guidelines of the National Credit Framework for the FYUP. 4.3 Resolved to offer integrated Masters Programme in Natural Sciences & Humanities and Social Sciences, as per NEP 2020. 4.4 Resolved to place on record the sincere appreciation of the University on the latest ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.	4.1 Syllabus and course structures of the Four Year Undergraduate Programme (FYUP) were adapted as per the NEP 2020. 4.2 Appreciation on record. 4.3 Under process. 4.4 Appreciation on record ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.
AC.3/2023-07/05: Consideration of the detailed course structures and syllabi of various Masters programmes.	AC. 3/2023-07/05: Resolved to approve the course structures and syllabi of various Masters programmes. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi.	The course structures and syllabi of various Masters programmes were approved.
AC.3/2023-07/06: Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science.	AC. 3/2023-07/06: 6.1 Resolved to accept the proposal for renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus). 6.2 Resolved that a Department of Health and Medical Technology	6.1 <u>Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus).</u> has been made on 4 th August, 2023.

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	Policy may be set up with the leadership and guidance of Dr. Suman Hazarika.	6.2 Setting up of Department of Health & Medical Technology Policy is under process.
AC.3/2023-07/07: Admission for the Academic year 2023-2024.	AC. 3/2023-07/07: Academic Council resolved that GPAT qualified candidates shall be given priority in the admission to the M.Pharm. programme.	Noted.
AC. 3/2023-07/08: Admission to the PhD programme for the Monsoon Session.	AC. 3/2023-07/08: Academic Council resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences	The advertisement for admission of second batch of students into the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences was published and the GCU RET exam for the monsoon session was also conducted successfully on 10 th September, 2023. Total 101 applications were received from the eligible candidates, out of which 55 numbers of candidates have been selected and the admission process wrapped up on 14 th October 2023.
AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.	AC. 3/2023-07/09: Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.	The Examination rules and regulations were adopted.

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AC.3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.	A brief on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations	No Action required.
AC.3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.	AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).	The syllabi for the course work for PhD programmes was finalised and implemented.
AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.	AC. 3/2023-07/12: 12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council. 12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	12.1 Various academic departments under various schools of the university were approved and ratified. 12.2 The department of English was renamed and notified as the Department of English and Foreign Languages.
AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number	Resolution: AC. 3/2023-07/13: Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required	The Course code, Program code and enrolment number were ratified and the resolutions are implemented.

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AC.3/2023-07/14 Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.	AC. 3/2023-07/14: Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.	The approved minutes of first Research council meeting were ratified and the resolutions are being implemented.
AC. 3/2023-07/15: Brief presentation on the activities of the University	A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for Information of the Council.	No action required.
AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning	The University has already started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.	Noted.
AC. 3/2023-07/17: Academic Collaborations	AC. 3/2023-07/17: Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.	Girijananda Chowdhury University has signed total 13 numbers of MOU with other institutes/ organisations out of which coordinators for 9 numbers of MOU has been already appointed.
AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities	AC. 3/2023-07/18: Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.	Noted and being implemented.

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AC. 3/2023-07/19: Any other matter.	<p>AC. 3/2023-07/19.1: Recognition of PhD supervisors</p> <p>Resolution AC. 3/2023-07/19.1 Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English).</p> <p>AC. 3/2023-07/19.2: Academic Calendar 2023-24</p> <p>Resolution AC. 3/2023-07/19.2: Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus.</p> <p>AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies</p> <p>Resolution AC. 3/2023-07/19.3: Resolved to establish a Centre for Multidisciplinary Studies</p> <p>AC. 3/2023-07/19.4: Student Representatives</p> <p>Resolution AC. 3/2023-07/19.4: Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students.</p> <p>AC. 3/2023-07/19.5: Best Student/Achievers Award</p>	<p>Resolution AC. 3/2023-07/19.1: Recognition of PhD supervisors</p> <p>Three Senior faculty members namely Dr H.P Goenka(Department of Commerce) ,Dr Sunanyan Bordoloi(Department of Zoology) ,Dr Suman Hazarika(Department of Paramedical and Allied Health Sciences) along with other faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English)were recognised and appointed as PhD supervisors.</p> <p>Resolution AC. 3/2023-07/19.2: Academic Calendar 2023-24</p> <p>The Academic Calendar for the year 2023-24 was approved and is being followed.</p> <p>Resolution AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies</p> <p>Centre for Multi Disciplinary studies has been set up on 10th August 2023.</p> <p>Resolution AC. 3/2023-07/19.4 Student Representatives:</p> <p>Appointment of student representatives as a special invitee is in progress.</p>
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	<p>Resolution AC. 3/2023-07/19.5: Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU.</p> <p>AC. 3/2023-07/19.6: Annual Report preparation</p> <p>Resolution AC. 3/2023-07/19.6: Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.</p>	<p>Resolution AC. 3/2023-07/19.5 Best Student/Achievers Award: Work in progress</p> <p>Resolution AC. 3/2023-07/19.6: Annual Report preparation Work in Progress.</p>
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Resolution: AC.4/2023-10/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.

Agenda AC. 4/2023-10/04: Overall Admission report for the Academic year 2023-2024.

Prof. Das placed the status of overall admissions into the various programmes for the academic year 2023-24. The Members took note of the status.

During the briefing, Prof. Das highlighted a decline in the number of students in the Department of Management compared to previous years. He emphasized the need for these departments to develop strategies to attract more students in the upcoming academic session. Furthermore, due to the absence of admissions in certain Certificate Courses, it was suggested that they may need to be discontinued.

The Members duly noted the report and proposed a resolution.

Resolution: AC. 4/2023-10/04:

4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.

Agenda AC. 4/2023-10/05: Second phase of Admission to various PhD programmes and approval of supervisors

The Registrar provided an update to the Council regarding the second phase of admissions for the PhD programs conducted by the University. This phase covered admissions in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, as well as Paramedical and Allied Health Sciences.

Furthermore, the Registrar presented the selection of new faculty members as supervisors for various programs, seeking the Council's approval for these appointments.

Resolution: AC. 4/2023-10/05:

Resolved to approve the following faculty members as PhD supervisors into various programmes:

Sl. No.	Name	Designation	Discipline
1	Dr Bedanta Gogoi	Assistant Professor	Chemistry
2	Dr Nirmala Devi	Associate Professor	Chemistry
3	Dr. Ankur Jyoti Kashyap	Assistant Professor	Mathematics
4	Dr. Sujana Sinha	Assistant Professor	Mathematics
5	Dr. Oveepsa Chakraborty	Assistant Professor	Mechanical Engineering
6	Dr Anisha Bordoloi	Assistant Professor	History
7	Dr Vidhya Srinivasan	Professor	Medical Lab Technology
8	Dr. Kamal Das	Assistant Professor	Botany
9	Dr. Salma Mazid	Assistant Professor	Zoology

Agenda AC. 4/2023-10/06: Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes

A proposal to introduce new programmes like BA/MA in Education, B.Ed., BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Additionally, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Following discussions, the Members of the Council proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology.

Resolution: AC. 4/2023-10/06:

6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes.

6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.Ed., LLM, BPT, and MPT.

6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree.

6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education.

6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.

6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.

Agenda AC. 4/2023-10/07: **Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.**

The proposal to introduce a range of dual-degree programs, such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, with provision of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs.

The Members agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

AC. 4/2023-10/08: Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raisa Choudhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.



The Members after detailed discussion on the proposal for admitting international students agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/08:

8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.

8.2 Resolved to approve fee structure for international students.

8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.

AC. 4/2023-10/09: Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.



Minutes of the 2nd Board of Studies Meeting of School of Humanities and Social Sciences (SHSS), Girijananda Chowdhury University, Assam (BoS/2023/02) held on 14th October, 2023 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das Hon'ble Vice Chancellor, GCU & Chairperson, BOS
2. Prof. Kalpana Sarathy- Dean, School of Social Work, TISS Guwahati
3. Prof. Jayanta Krishna Sharma -Head, Department of Political Science, Gauhati University
4. Prof. V. Krishna Ananth- Professor, Sikkim University
5. Prof. S. Robert Ravi - Dean, School of Engineering & Technology
6. Prof. Shantanu Chakravarty -HoD, Department of Political Science and **Dean, School of Humanities and Social Sciences, GCU**
7. Dr. Debarshi Mallick - HoD, Department. of Mechanical Engineering
8. Dr. Th Shanta Kumar - Associate Professor, Department. of Computer Science and Engineering.
9. Dr. Junmoni Kalita - Associate Professor, GIPS
10. Dr. Sampurna Bhuyan - **Member Secretary, BOS**, School of Humanities and Social Science, GCU, Assistant Professor, & HoD (ic), Department of Economics
11. Dr. Rachel Kabi - Senior Assistant Professor& Head, Department of Sociology & Social Work
12. Dr. Nilakshi Goswami - HoD (ic) Department of English and Foreign Languages
13. Ms. Manashi Devi - Assistant Professor, Department of English and Foreign Languages, (special invitee)
14. Ms. Kritanjali Jaiswal - Assistant Professor, Department of Sociology & Social Work, (special invitee)
15. Dr. Dhriti Bora - Assistant Professor, Department of Economics
16. Dr. Jupitara Boro - Assistant Professor, Department of English and Foreign Languages, (special invitee)
17. Dr. Bhaswati Sarmah - Assistant Professor, Department of Political Science, (special invitee)
18. Dr. Anisha Bordoloi - Assistant Professor, Department of History, (special invitee)

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. This was followed with the discussions regarding the course structure and syllabus of undergraduate, Postgraduate and PhD courses of School of Humanities and Social Sciences which are summarised below:

Agenda No. 1: Confirmation of the minutes of the meeting of the 1st BOS held on 29/5/23

Resolution: BoS/2023/02/01: The minutes of the 1st BOS meeting had been approved by the members present in the meeting.

Agenda No. 2: Presentation of the Syllabus of the PhD programmes by the respective HoDs/HoD (i.e)s for review and approval of the members.

In the meeting of the Second Board of Studies (BoS) held on 14th October, 2023 at GCU Conference Hall, the following are the observations proposed by the external members of the BoS to be incorporated in the syllabus of PhD course on Research Methodology which is a common paper and discipline specific syllabi of the respective departments:

For the Research Methodology Course:

1. In place of the first unit in the earlier Research Methodology paper An Introduction to Research, scholars of School of Humanities & Social Sciences shall be taught an alternative unit Qualitative Approaches to meet the requirements for research in social sciences. (Annexure 1.1)
2. Discipline Specific Core / Elective Courses of the departments of the SHSS will not be having End-Term Examination. They will have only formative and summative assessment in terms of rigorous review, article summary, presentation, term paper etc., at the end of the semester.
3. Department of English and Foreign Languages will incorporate a separate course on Research Methodology in place of the existing Research Methodology course which is common across all disciplines. (Annexure 1.2)

For Respective Departments:

PhD in Department of English & Foreign Languages:

Experts suggested editing Module 2 of the PhD Research Methodology course as Qualitative and Quantitative Method for Language, Literature and Culture. They advised to include Literature Review in 4th module of the PhD RM Course incorporating review writing, critical review, paraphrasing, citation and quotation. It has been advised to include more drama/novel in the course Critical Approaches to the Art of Fiction."

PhD in Department of Economics:

Discipline specific courses namely Advanced Economic Analysis and 'Contemporary Issues in Development Economics' are presented and no modifications are suggested by the experts and hence approved.

PhD in Department of Sociology and Social Work:

1. Experts suggested changing the title of the sociology discipline specific core course Theoretical Perspectives to "Theoretical Perspectives on Sociology". Inclusion of scholarly, standard Journal articles for reference in PhD courses is also recommended by the experts.
2. Experts view that Paper I Theoretical Foundations of Social Work is a vast paper which may become too heavy and therefore suggested, if possible, reducing some parts or shifting some to second paper. They suggested inclusion of Frank Turner's theories to the PhD course work syllabus.

PhD in Department of Political Science:

Discipline Specific Courses for PhD course work are presented and accepted without any modification by the board members.

PhD in Department of Psychology:

In Paper I "Advanced Cognitive Psychology", experts suggested to remove the word 'Advanced' as basic understanding of psychology is to be taught taking into consideration that all scholars may not be coming from Psychology background. They suggested including "Learning" before discussing "Memory and Perception. Sensory Processes" is also required to be included in the course content.

In Paper II also experts suggested to remove the term "Advanced" from the course "Advanced Social Psychology" and in all the courses, more references to be given as it is inadequate.

Resolution: BOS 2023/02/02: After the discussion, the Board of Studies resolved to incorporate the proposed changes in the PhD Coursework Syllabi of various departments under the school along with a slight modification in the existing Research Methodology course which is common across all discipline except for the Department of English and Foreign Languages. The Department of English and Foreign Languages is going to incorporate a new Research Methodology course exclusively for their scholars. Members agreed to conduct formative and summative assessment like seminar, article review, presentation, case study etc., for continuous as well as end semester evaluation of the discipline specific papers (Core/Elective) for PhD in place of End Term Examination. (Annexure 1.1-Research Methodology (Common for all), Annexure 1.2-Research Methodology (For English and Foreign Languages Department); Annexure 2- DSC courses for PhD of all the departments)

Agenda 3: Presentation of the Course Structure and Syllabus (1st and 2nd Semester) of the Post graduate programmes by the respective HoDs/HoD (i/c)s.

Department of English & Foreign Languages:

The course structure and syllabi of MA in English were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Economics:

The course structure and syllabi for MA/MSc in Economics were presented in the meeting and experts suggested to change the title of the course MS Office in Economics to Computer application in Economics in the second semester. Experts suggested to incorporate topic on Economic Theory- classical, neo classical and Keynesian in the syllabus of Macroeconomic Analysis in the first semester.

Department of Sociology and Social Work:

For MA in Sociology experts suggested a few changes and they are as follows

1. To consider shifting the course on Rural Sociology to first semester before the course on Urban Sociology taking into consideration the aspect of genesis of migration.

2. In the Course on Study of Sociological Text under Unit III, to include section on Caste. In course on "Social Stratification", experts are of the opinion to include Class. In all units or courses dealing with stratification to include class and caste amongst other areas of stratification. To provide a basic understanding of these concepts initially and then discuss in depth in other course papers.
3. In the course on Gender and Feminism, to include Eco perspectives, Eco feminism and include writings of Judith Butler in references books.
4. In Research Methodology course, experts opined to include any new approaches to research in the discipline of Sociology other than focusing only on the traditional research methodology content.

For Master of Social Work

The course structure and syllabi of Master of Social Work were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Political Sciences:

The course structure and syllabi of MA in Political Sciences were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Psychology

1. Experts suggested realignment of the order of Courses in Semester I for MA/MSc in Psychology. They advised to begin with "Emergence of Psychology" rather than starting with "Advanced Psychological Processes I".

Other suggestions are:

2. To examine both the papers Advanced Psychological Processes I and II and change the course name to only Psychological Processes I and II.
3. Course on Emergence of Psychology to have four units for a 4 Credit paper.
4. To include reference books on Eastern Psychological thought and more of Indian writers.
5. In Unit I of the course on Understanding Motivations and Emotions to include Abraham Maslow's theory. Unit 3 of the course must focus on primary and secondary emotions and discuss on basic emotions such as anger, sadness, happiness etc.

Resolution: BoS/2023/02/03:

The board of studies resolved to incorporate the proposed changes if any, in the Post graduate Syllabi of various departments under the school.

In the Postgraduate course structure of various departments, in place of the nomenclature Multidisciplinary Course (MDC), the new nomenclature **Interdisciplinary Elective Course (IEC)** should be mentioned as advised by the board members. (Annexure 3-Post Graduate Course Structure of all the departments, Annexure 4- Post Graduate Syllabus of all the departments)

Agenda 4: Presentation of Syllabus (1st, 2nd & 3rd Semester) and Course Structure of the under graduate programmes of Department of History & Department of Political Science by the respective HoDs/HoD (i/c)s.

Department of History:

discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the History of India and History of Assam papers. Dr. Anisha Bordoloi, Faculty of the History Department presented the experts recommendations for the BA programme syllabus of History before the BOS members. A few observations are

1. As the course structure and syllabus had been sent for vetting to History experts Prof. V. Krishna Ananth of Sikkim University and Prof. Paromita Das of Gauhati University, they have given their valuable suggestions and have recommended major changes in the course structure upto 8th semester and changes in the syllabi of Indian and Assam History papers.
2. Replacement of several papers with new ones in a chronological order has been recommended by Prof. Ananth upto 6th semester. No changes have been suggested for the 7th and 8th semesters. He also suggested to include introductory lectures on topics like what is history or historian's craft or a history of history for the 1st semester to acquaint students with the idea of history.
3. Dr. Anisha Bordoloi read out the changes recommended by Prof. Paromita Das in the course objectives, outcome and module structure of the Indian and Assam History papers offered under the BA programme.

Department of Political Science:

The course structure and syllabi of BA in Political Sciences were presented in the meeting and did not receive any changes or modifications from the BOS.

Resolution: BoS/2023/02/04:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the department of History and Political Science and these have been approved by the BOS. (Annexure 5- Under Graduate Course Structure of the department of History & Political Science, Annexure 6- Under Graduate Syllabus of the department of History & Political Science)

Agenda 5: Presentation of Syllabus of a few Courses (MDC, SEC, AEC, VAC) which were not placed in the 1st BOS meeting.

Department of English & Foreign Languages

After presentation of the Ability Enhancement Course by the HoD (i/c), Department of English and Foreign Languages, a few observations were made and they are as follows:

1. To change the paper name of AEC i.e., Accelerating English Language Knowledge to Accelerating English Language Skills.
2. To include both Theory and Practical pedagogy for AEC.
3. To incorporate journalist writing and review writing in AEC. (Annexure- 7)

Foreign Languages:

The Papers for Japanese and French Course were presented in the meeting and did not receive any changes or modifications from the BOS. (Annexure 8)

Department of Economics:

In the undergraduate course structure of BA/BSc in Economics, one new course as Multidisciplinary (MDC) is proposed and it was presented. The name of the course is Entrepreneurship Development and it has been incorporated in the Semester III. (Annexure 9)

Department of History:

No major changes have been suggested by both the experts for the Human Civilizations paper offered under the VAC programme by the department. (Annexure 10)



Resolution: BoS/2023/02/05:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the different departments proposing AEC, VAC, Foreign language and MDC courses at the undergraduate level. (Annexure 7,9 &10)

Agenda 6: Review, resolve and approve the course structure presented and syllabus of the post graduate programmes and undergraduate programmes.

Resolution: BoS/2023/02/06:

The board of studies reviewed and resolved to incorporate the proposed changes if any, in the undergraduate and post graduate syllabi of the different departments and have approved the same.

Agenda 7: Discussion on proposed Centre for Performing Arts & Centre for Modern Indian Language.'

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to establish two new centres for academic excellence in terms of Language and Performing Art as

1. Centre for Performing Arts & 2. Centre for Modern Indian Language. He proposed the possible inclusion of the two centres under the school of Humanities and Social sciences. Two courses are proposed from this academic session, 2023-24 to be offered by these Centres.

The proposed courses are

1. Assamese Folksongs (Asomiya Looko Sangeet) (2 credit)
2. Functional Assamese (2 credit)

Resolution: BoS/2023/02/07:

The external members BoS appreciated the idea and the BoS members agreed to approve the same. The courses are reviewed, discussed and approved. (Annexure 11)

Agenda No.8: Any other matter

Prof. V. Krishna Ananth has suggested organising lectures (once a week) by invited guests to appraise the students on different important issues in the field of politics, history, economics, medicine, engineering etc.

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to open PhD in Education, PhD in Assamese and PhD in History from the next batch of PhD programme.

Resolution BoS/2023/02/08: The Board of Studies resolved to accept the idea of organising lectures both in offline or virtual mode on different relevant issues and to record the lectures in near future to make it more accessible for the future generation as well. PhD in Education, Assamese and History are to be approved by the next Academic Council meeting on 31st October, 2023 at GCU.

The meeting ended with a Vote of thanks to the Chair.

Dr. Sampurna Bhuyan
19/10/23

(Dr. Sampurna Bhuyan)
Member Secretary
Board of Studies

Prof. Kandarpa Das
19/10/23

(Prof. Kandarpa Das)
Vice Chancellor
Chairperson

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Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9.00 AM

Members present

- | | | |
|-----|---|--------------------|
| 1. | Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU | - Chairperson |
| 2. | Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU | - External Expert |
| 3. | Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU | - External Expert |
| 4. | Dr. Swamali Pathak, Head (i/c), Department of Chemistry | - Member |
| 5. | Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics | - Member |
| 6. | Dr. Lipi Goswami, Head (i/c), Department of Physics | - Member |
| 7. | Dr. Moytri Sarmah, Asstt. Professor, Department of Mathematics | - Member |
| 8. | Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU | - Member |
| 9. | Dr. Ajanta Deka, Asstt. Professor, Department of Physics | - Special Invitee |
| 10. | Dr. Kamal Das, Asstt. Professor, Department of Botany | - Special Invitee |
| 11. | Dr. Salma Mazid, Asstt. Professor, Department of Zoology | - Special Invitee |
| 12. | Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry | - Member Secretary |

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and ~~put~~ forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.


Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of course structure and syllabus (up to 2 nd	The course structure of Master degree in Zoology was presented by Dr. Sunayan Bardoloi. Discussion on the total credit of the PG programme was held and it was approved without any modification. The total credit is 97. The Detail

	semester) for M.Sc. in Zoology Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work.	syllabi of 1 st and 2 nd semester of Master Degree in Zoology was presented and it was approved. The Elective papers for the PhD programme in the discipline of Zoology was presented. One paper is Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Both the papers were approved by the experts without any modification.
2	Discussion and approval of course structure and syllabus (1 st semester) for M.Sc. in Physics Programmes	The course structure of Master degree in Physics was presented by Dr. Lipi Goswami and it was approved by the experts. The Detail syllabus of 1 st semester of Master Degree in Physics was presented and it was approved without any modifications. She mentioned that syllabi of all courses were vetted by two External Experts.
3	Discussion and approval of course structure and syllabus (1 st semester) for M.Sc. in Mathematics Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work.	The course structure of Master degree in Mathematics was presented by Dr. Madhumita Mahanta and it was approved by the experts. The Detail syllabus of 1 st semester of Master Degree in Mathematics was presented. Experts suggest to change the Open Elective Course (OEC). In place of the existing course, experts suggest to include courses on Financial Literacy from the next academic year. The Elective papers for the PhD programme in the discipline of Mathematics was presented. One paper is Discipline specific and one paper was proposed as Review of published standard research article on relevant Research topic. Both the papers were approved by the experts without any modification.
4	Discussion and approval of course structure and syllabus (up to 2 nd semester) for M.Sc. in Chemistry Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Chemistry was presented by Dr. Swamali Pathak. The Detail syllabi of 1 st and 2 nd semester of Master Degree in Chemistry was presented and it was approved without any modifications. The Elective papers for the PhD programme in the discipline of Chemistry was presented and approved by the experts without any modification. She mentioned that syllabi of all courses were vetted by two External Experts.
5	Discussion and approval of course structure and syllabus (1 st semester) for M.Sc. in Botany Programmes and	The course structure of Master degree in Botany was presented by Dr. Kamal Das and it was approved by the experts. The Detail syllabus of 1 st semester of Master Degree in Botany was presented and it was approved. The Elective papers for the PhD programme in the discipline of Botany was presented. One paper is Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Following suggestions were made: (i) Local flora and their metabolites should be given

Discipline Specific Elective (DSE) courses for PhD Course Work.	priority (ii) The credits in the PhD course work DSE papers should be 3
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The meeting ended with a vote of thanks from the Chairperson.


20.10.2023
Member Secretary
BoS


20.10.2023
Dean of Natural Sciences
Chairperson
BoS

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 4/2023-10/09:

9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.



AC. 4/2023-10/10: Establishment of new department/centres

Proposal for formation of new department/centre of the University:

- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Placed for information of the council.

A proposal for formation of new department/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:

- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new department/centre of the University.

Resolution: AC. 4/2023-10/10

Resolved to approve establishment of new department/centre of the University under the various schools.

AC. 4/2023-10/11: Any other matter.

AC. 4/2023-10/11.1 Credit transfer facility for PhD coursework

Resolution: AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.

AC. 4/2023-10/11.2: Admission of candidate into PhD program after 4 year B. Pharm. degree

Resolution: AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).

AC. 4/2023-10/11.3: Inclusion of new members in the Academic Council

Resolution: AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.



AC. 4/2023-10/11.4: **Internship** – as per UGC letter for internships of UG students to be introduced to encourage the students to participate.

Resolution: AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidhya Sirinivasan ,Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.

AC. 4/2023-10/11.5: Introduction of GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.

Resolution: AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.

Resolved to approve the proposal for introducing research internship for undergraduate students.

AC. 4/2023-10/11.6: **Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.**

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council.

AC. 4/2023-10/11.7: **Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.**

Resolution: AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury Unuversity.

AC. 4/2023-10/11.8: **Arrangement of special lectures**

Resolution: AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.

AC. 4/2023-10/11.9: **Winter schedule of the university**

Resolution: AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.



**Registrar
Member Secretary**



Vice-Chancellor
Chairman