



Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

**Minutes of the Fifth Meeting of the Academic Council held on 21st March 2024 (Thursday),
Girijananda Chowdhury University, Assam**

Time: 11:30 a.m.

Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Jayanta Deka-Chancellor (Special Invitee)
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Mr. Kishor Kumar Choudhury- COE
6. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. Hari Prasad Goenka- Dean, School of Commerce & Management
9. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
12. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Vidhya Srinivasan- Head, Department of MLT
16. Dr. Nilanjana Deb-Head, Department of Business Administration
17. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
18. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
19. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
20. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
21. Dr. Lipi Goswami- Head(i/c), Department of Physics
22. Dr. Jun Moni Kalita
23. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
24. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry
25. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
26. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
27. Dr. Geeta Dutta Baruah-Principal, SSA Senior Secondary School – Attended Online

Leave of absence was granted to Mr. B N Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 5/2024-03/01: Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on 31st August, 2023.

The fifth academic council meeting of Girijananda Chowdhury University Assam convened to review recent developments and initiatives undertaken by the institution. Notably, Hon'ble Chancellor Prof. Jayanta Deka's appointment on 19th Feb'24 marked a significant addition to the university's leadership. Additionally, Mr. Kishore Kumar Choudhury's appointment as Controller of Examinations, along with the recruitment of new faculty members across departments, reflects the university's commitment to academic excellence and growth. The meeting highlighted the university's proactive engagement in international collaborations, including educational trips, interactive sessions, and conferences, aimed at fostering academic exchange and partnerships. The signing of 17 MoUs with various institutions further strengthens national and international ties. The successful launch of the ERP system with 29 approved and operational modules underscores the university's commitment to administrative efficiency. Noteworthy placement drives and industry-academia interface events have facilitated career opportunities for students and promoted collaboration with industry partners. The university's active participation in cultural festivals and competitions, along with the establishment of new departments/centers and the introduction of new courses and programmes, demonstrates its responsiveness to evolving educational demands and AICTE guidelines. The renaming of the School of Paramedical and Allied Health Sciences reflects its expanded focus and vision. The formation of departmental research committees and the successful conduct of faculty development programs underscore the university's holistic approach to education. Overall, these achievements and initiatives underscore Girijananda Chowdhury University Assam's commitment to academic excellence, innovation, and global engagement, with the Vice-Chancellor expressing gratitude to all stakeholders for their dedication and contributions towards advancing the university's mission and vision.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 5/2024-03/01:

The Council noted the deliberations and resolved:

- 1.1 To host International Conferences more frequently by all the departments.
- 1.2 To include Controller of Examination as a member of Academic Council
- 1.3 To conduct 4 week-Summer Emersion Program in June -July for students on payment basis and also put a proposal to invite students from Bangkok for the program.



Agenda AC. 5/2024-03/02: Confirmation of the Minutes of the fourth meeting of the Academic Council held on 31 October 2023

The Minutes of the fourth Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the fourth Academic Council meeting.



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Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

**Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday),
Girijananda Chowdhury University, Assam**

Time: 11:30 a.m.

Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Mr. Jasodaranjan Das-President, SSA Society
3. Prof. Dipankar Saha- Registrar
4. Ms. Kunki Chowdhury- Member, SSA Society
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Dr. Suman Hazarika- Director, Centre for Multi-disciplinary Studies
7. Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. Shantanu Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of MLT
17. Dr. Nilanjana Deb-Head, Department of Business Administration
18. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
22. Dr. Lipi Goswami- Head(i/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
25. Dr. Swarnali Pathak- Head(i/c), Department of Physics
26. Dr. Sampurna Bhuyan -Head(i/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages

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20/11/2023

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Leave of absence was granted to Mr. B N Chowdhury who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 4/2023-10/01: Welcome Address and Opening Remark by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on July 17, 2023. Notable updates included AICTE's approval on October 17, 2023, for GCU to offer Engineering & Technology (Degree) courses for working professionals in the academic year 2023-2024.

Professor Das also informed the Council about the appointment of 25 faculty members across different Schools of Studies and the selection of four senior professors as Deans for various Schools. The proposed Deans were Prof. Bhanu P Sahu (School of Pharmaceutical Sciences), Prof. Shantanu Chakraborty (School of Humanities and Social Sciences), Prof. Sunayan Bardoloi (School of Natural Sciences), and Prof. Hari Prasad Goenka (School of Management and Commerce). These appointments were presented before the Council, for approval. Furthermore, Dr. Vidhya Srinivasan's appointment as the Head of the Department of Medical Laboratory Technology under the School of Paramedical and Allied Health Sciences was also presented for approval. Prof. Das also proposed to the Council that Ms Raisa Choudhury has been nominated for appointment as Assistant Registrar (Academics), for approval.

Prof. Das highlighted ongoing efforts to foster collaborations with both international and national institutes. GCU has recently signed 4 Memorandums of Understanding (MOUs) with National institutions like Assam Agricultural University, B. Borooah College, Rangapara College and BSNL Zonal Telecom Training Centre (ZTTC) and an International MOU with the Russian State University for the Humanities. Additionally, discussions were underway for four more MOU signings with the Patrice Lumumba Peoples' Friendship University of Russia, Pushkin State Russian Language Institute, Siberian State Medical University, and AIIMS, Guwahati.

GCU was actively engaged in internationalization, with plans to host an International Conference in January 2024. The event would welcome delegations from Russia and Bangladesh, further promoting academic and research connections.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 4/2023-10/01:

The Council noted the deliberations and resolved that:

1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies:

- Prof. Bhanu P Sahu for School of Pharmaceutical Sciences
- Prof. Shantanu Chakraborty for School of Humanities and Social Sciences
- Prof. Sunayan Bardoloi for School of Natural Sciences
- Prof. Hari Prasad Goenka for School of Management and Commerce

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12/11/2023

- 1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Paramedical and Allied Health Sciences
- 1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).

Agenda AC. 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023

The Minutes of the third Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the third Academic Council meeting.



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Main Campus: Hatkhownpara, Azara, Guwahati-781017
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Minutes of the 3rd Meeting of the Academic Council held on 17th July, 2023 (Monday).
Girljananda Chowdhury University, Assam

Time: 11:30 a.m.

Venue: Conference Room, GMIT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Aluk K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Hon'ble Vice-Chancellor
3. Mr. Jasodurjan Das- President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Prof. Chandana Goswami- Dean (Academics)
6. Dr. Suman Hazarika- External Member
7. Prof. S. Robert Ravi-Denn, School of Engineering and Technology
8. Dr. P. Mulunjun, Principal- School of Pharmaceutical Sciences, Guwahati campus
9. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
10. Dr. Mukut Ranjan Singha, Head- Department of Computer Applications
11. Dr. Sunayna Bordoloi- Head, Department of Zoology
12. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
13. Dr. Damiki Lata- Head, Department of Pharmacognosy
14. Dr. Bhana P Saha-Head, Department of Pharmaceutics
15. Dr. Nilanjana Deb-Head, Department of Business Administration
16. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
17. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
18. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
19. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
20. Dr. Lipi Goswami- Head(i/c), Department of Physics
21. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
22. Dr. Swarnali Pathak- Head(i/c), Department of Physics
23. Dr. Sampurna Bhuyan -Head(i/c), Department of Economics
24. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
25. Mr. Akashdeep Goswami-Deputy Controller of Examination

Leave of absence was granted to Mr. D. N. Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

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Resolution: AC. 3/2023-07/09:

Resolved to approve the proposal to advertise for admission of the second batch of students in the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. Akshdeep Goawani, Deputy Controller of Examination, i.e., to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

Resolution: AC. 3/2023-07/09:

Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

AC. 3/2023-07/10: Strategies for International students' enrollment and efforts for international collaborations.

The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.

The syllabi for the coursework for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice-Chancellor which was placed for ratification of the Council by the Dean (Academics). The Members recommended ratification of syllabi for the Coursework for the PhD.

Resolution: AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).

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Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.

AC. 3/2023-07/15: Brief presentation on the activities of the University

A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for Information of the Council.

AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning

The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.

AC. 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the Instrument of Memorandum of Understandings (Annexure 6).

The members appreciated the move. Professor Buragohain, Hon'ble Chancellor suggested that specific faculty Coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up actions and documentation. The same should be placed as reports in the meeting of the Academic Council.

Resolution: AC. 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.

AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. Sandip Bhadraloi, Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra-curricular and Co-curricular Activities, alongside the curricular activities of the students.

The Council noted of the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that gontagged photographs of the events be recorded, for documentation.

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AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification.

It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: AC. 3/2023-07/12:

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number
The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposed ratification and authorized the Hon'ble Vice-Chancellor to effect any change should the necessity arise.

Resolution: AC. 3/2023-07/13:

Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required.

AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.

The minutes of the first meeting of the Research Council, held on 10th July was placed for ratification of the Council (Annexure-5)

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 3/2023-07/14:

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Resolution: AC. 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be gontagged.

AC. 3/2023-07/19: Any other matter.

The following points were put up before the Council

AC. 3/2023-07/19.1: Recognition of PhD supervisors.

Professor Kandrupa Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr.H.P. Guenka, Dr.Sumanyan Dordoloi and Dr Suman Hazarika have joined the University as Heads in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. Another six Assistant Professors namely Dr Rachel Kabi, Dr Pratiksha Borah, Dr Anub Kumar Das, Dr Bipul Kr. Talukder, Dr Sampurna Bhattacharya, Dr Nilakshi Goswami also applied for Ph.D. guidance. Professor Das recommended their recognition and appointment as Ph.D. supervisors of the PhD programmes of the University.

Resolution AC. 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H.P. Guenka, Dr.Sumanyan Dordoloi and Dr Suman Hazarika as PhD supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. The meeting also approved PhD guidance of the following faculty members namely Dr Rachel Kabi (Zoology and Social Work), Dr Pratiksha Borah (Botany and Life Sciences), Dr. Anub Kumar Das (Computer Application), Dr Bipul Kr. Talukder (Electrical Engineering), Dr Sampurna Bhattacharya (Economics), Dr Nilakshi Goswami (English).

AC. 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academic placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be Academic Calendar 2023-24.

Resolution AC. 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus.

AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies
Professor Buragohain, Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various academic departments to facilitate Multidisciplinary and interdisciplinary research as emphasized in the NEP 2020.

The Members endorsed the proposal.

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Resolution AC. 3/2023-07/19.3:

Resolved to establish a Centre for Multidisciplinary Studies

AC. 3/2023-07/19.4: Student Representatives

The Hon'ble Chancellor suggested that Student Representatives be selected as Members in decision making bodies of the University. The Members endorsed the proposal and recommended that Student Representatives be allowed as Special Invites to participate in the discussions on agenda items relevant to the students.

Resolution AC. 3/2023-07/19.4:

Resolved that Student Representatives be allowed as Special Invites in decision making bodies of the University and participate in the discussions on agenda items relevant to the students.

AC. 3/2023-07/19.5: Best Student/Achievers Award

The Hon'ble Chancellor suggested that Best Student/Achievers Awards be introduced, taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements. These students shall be the Brand Ambassadors of GCU.

Professor Ranjendra Das, Hon'ble Vice-Chancellor, pointed out that the University already has the provision of appointing Brand Champions, NEP Student Ambassadors for Academic Regains in Transforming Higher Education in India (NEP SAARETH), etc., as per the directive of the Government of India.

Resolution AC. 3/2023-07/19.5:

Resolved that Best Student Award to be introduced, taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU.

AC. 3/2023-07/19.6: Annual Report preparation

Professor Rangababu, the Hon'ble Chancellor suggested that the Annual Report of the University is to be prepared by the office of the Registrar and the Hon'ble Vice-Chancellor and should be sent by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission in the Office of the Hon'ble Visitor of the University. The members endorsed the idea and recommended for a resolution on the matter.

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Resolution AC. 4/2023-10/02:

The Council resolved to approve the Minutes of the third Meeting of the Academic Council.

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Agenda AC.4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.

The Action Taken Report of the resolution of the third meeting of the Academic Council held on 17 July 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

Gujarat Chaudhary University

Action Taken Report on resolution of the 3rd meeting of Academic Council held on 17th July, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 3/2023-07/01- Welcome Address and Opening Remark by the Hon'ble Vice-Chancellor.	Resolution AC. 3/2023-07/01: The Council noted the deliberations and resolved that: 1.1 The University shall take vigilance for any act of non-compliance of the instructions of the University authorities and disciplinary actions as per the rules of the University are to be initiated. 1.2 Prior intimation should be given to the University authority in the event of the inability of any Hon'ble Members of the Academic Council to attend the meetings as a part of the protocol of the University functioning.	1.1 Noted. 1.2 Noted.
AC.3/2023-07/02: Confirmation of the Minutes of the 2nd Academic Council Meeting of the Academic Council held on 13 February 2023.	AC. 3/2023-07/02: The Minutes of the 2 nd meeting of the Academic Council was circulated amongst the members for any observations and comments. Since there were no observations/comments, the Council approved the Minutes.	No action required.
AC. 3/2023-07/03: Proposal for acceptance of the Action Taken Report on the Minutes of the second meeting of the Academic Council held on 13 February 2023.	AC. 3/2023-07/03: The Council resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Academic Council.	No action required.
AC.3/2023-07/04:	AC. 3/2023-07/04:	

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Consideration of the detailed course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) as per NEP 2020.	4.1 Resolved to approve the course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) prepared as per NEP 2020. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi. 4.2 Resolved to place on record, sincere appreciation of the University of the efforts made by the faculty members in developing the draft syllabi for the Four Year Undergraduate Programme (FYUP) of various departments, as per the latest guidelines of the National Credit Framework for the FYUP. 4.3 Resolved to offer Integrated Master Programme in Natural Sciences & Humanities and Social Sciences, as per NEP 2020. 4.4 Resolved to place on record the sincere appreciation of the University on the latest ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.	4.1 Syllabus and course structures of the Four Year Undergraduate Programme (FYUP) were adapted as per the NEP 2020. 4.2 Appreciation on record. 4.3 Under process. 4.4 Appreciation on record ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.
AC.3/2023-07/05: Consideration of the detailed course structures and syllabi of various Masters programmes.	AC. 3/2023-07/05: Resolved to approve the course structures and syllabi of various Masters programmes. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi.	The course structures and syllabi of various Masters programmes were approved.
AC.3/2023-07/06: Renaming of the Gijrananda Chowdhary Institute of Pharmaceutical Science.	AC. 3/2023-07/06: 6.1 Resolved to accept the proposal for renaming of the Gijrananda Chowdhary Institute of Pharmaceutical Science in School of Pharmaceutical Sciences, Gijrananda Chowdhary University (Gujarat and Tezpur campus). 6.2 Resolved that a Department of Health and Medical Technology	6.1 Renaming of the Gijrananda Chowdhary Institute of Pharmaceutical Science in School of Pharmaceutical Sciences, Gijrananda Chowdhary University (Gujarat and Tezpur campus) has been made on 4 th August, 2023.

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	Policy may be set up with the leadership and guidance of Dr. Suman Hazarika.	6.2 Setting up of Department of Health & Medical Technology Policy is under process.
AC.3/2023-07/097 Admission for the Academic year 2023-2024.	AC.3/2023-07/097: Academic Council resolved that CPAT qualified candidates shall be given priority in the admission to the B.Ed. program.	Noted.
AC.3/2023-07/098: Admission to the PhD programme for the Museum Session.	AC.3/2023-07/098: Academic Council resolved to approve the proposal to advertise for admission of the second batch of students in the Museum Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.	The advertisement for admission of second batch of students into the Museum Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences was published and the GCU KET exam for the museum session was also conducted successfully on 10 th September, 2023. Total 101 applications were received from the eligible candidates, out of which 88 members of candidates have been selected and the admission process wrapped up on 14 th October 2023.
AC.3/2023-07/099: Draft proposal on Examination Rules and Regulations.	AC.3/2023-07/099: Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice-Chancellor to effect any modification, if and when necessary.	The Examination rules and regulations were adopted.

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AC.3/2023-07/100: Strategy for International students' enrollment and efforts for international collaborations.	A brief on the progress of GCU's internationalization strategy for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations.	No action required.
AC.3/2023-07/111: Consideration of the syllabi for the Coursework for the PhD programme for railbedon.	AC.3/2023-07/111: Resolved to ratify the approval of the syllabi for the coursework for the PhD programme (Annexure 4).	The syllabi for the course work for PhD programmes was finalized and implemented.
AC.3/2023-07/131: Ratification of the formation of Schools and Departments.	AC.3/2023-07/131: 12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council. 12.2 Resolved to ratify the approval of the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	12.1 Various academic departments under various schools of the university were approved and ratified. 12.2 The department of English was renamed and notified as the Department of English and Foreign Languages.
AC.3/2023-07/131: Ratification of Course Code, Program Code and Enrollment Number.	Resolution AC.3/2023-07/131: Resolved to adopt the Course Code, Program Code and Enrollment Number, with a scope of modification, if required.	The Course code, Program code and enrollment number were ratified and the resolutions are implemented.

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AC.3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.	AC.3/2023-07/14: Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 16th July, 2023.	The approved minutes of first Research council meeting were ratified and the resolutions are being implemented.
AC.3/2023-07/18: Brief presentation on the activities of the University.	A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an agenda of the academic programmes of the University for information of the Council.	No action required.
AC.3/2023-07/18: Introduction of courses on Foreign Language Learning.	The University has already started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NMR 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for approval of the Council.	Noted.
AC.3/2023-07/191 Academic Collaborations.	AC.3/2023-07/191: Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.	Grijsaande Chowdhury University has signed total 13 numbers of MOU with other institutes/organisations out of which coordinators for 9 numbers of MOU has been already appointed.
AC.3/2023-07/181: Extra-curricular and Co-curricular Activities.	AC.3/2023-07/181: Resolved that the photographs of all the Intra-curricular and Co-curricular Activities should be geo-tagged.	Noted and being implemented.

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AC.3/2023-07/19: Any other matter.	AC.3/2023-07/19.1 Recognition of PhD supervisors Resolution AC.3/2023-07/19.1: Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H.P. Gochha, Dr.Ramayan Burdika and Dr.Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. The meeting also approved PhD supervisors of the following faculty members namely Dr. Rashed Kabir (Zoology and Social Work), Dr. Pratikshya Bhandi (Botany and Life Sciences), Dr. Anshu Kumar Das (Computer Application), Dr. Bipul Kr. Talukdar (Electrical Engineering), Dr. Sanjivna Bhuyan (Economics), Dr. Nishu Choudhury (English). AC.3/2023-07/19.2: Academic Calendar 2023-24 Resolution AC.3/2023-07/19.2: Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus. AC.3/2023-07/19.3: Centre for Multidisciplinary Studies Resolution AC.3/2023-07/19.3: Resolved to establish a Centre for Multidisciplinary Studies AC.3/2023-07/19.4: Student Representative Resolution AC.3/2023-07/19.4: Resolved that Student Representatives be allowed as Special Invites in decision making bodies of the University and participate in the discussions on agenda items relevant to the students. AC.3/2023-07/19.5: Best Student/Achievers Award	Resolution AC.3/2023-07/19.1: Recognition of PhD supervisors Three Senior faculty members namely Dr.H.P. Gochha (Department of Commerce), Dr. Sanjivna Bhattacharya (Department of Zoology), Dr. Suman Hazarika (Department of Paramedical and Allied Health Sciences) along with other faculty members namely Dr. Rashed Kabir (Zoology and Social Work), Dr. Pratikshya Bhandi (Botany and Life Sciences), Dr. Anshu Kumar Das (Computer Application), Dr. Bipul Kr. Talukdar (Electrical Engineering), Dr. Sanjivna Bhuyan (Economics), Dr. Nishu Choudhury (English) were recognized and appointed as PhD supervisors. Resolution AC.3/2023-07/19.2: Academic Calendar 2023-24 The Academic Calendar for the year 2023-24 was approved and is being followed. Resolution AC.3/2023-07/19.3: Centre for Multidisciplinary Studies Centre for Multi-Disciplinary studies has been set up on 10 th August 2023. Resolution AC.3/2023-07/19.4 Student Representative Appointment of student representative as a special invitee is in progress.
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<p>Resolution AC. 3/2023-07/19.61 Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academics, performance, participation in extra and co-curricular activities and achievement in science and other achievements who will be appointed as the Student Ambassadors of GCU.</p> <p>AC. 3/2023-07/19.61 Annual Report preparation Resolution AC. 3/2023-07/19.61 Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice-Chancellor and should be studied by Council and, every year, be placing in the Board of Management and the Governing Body for subsequent submissions at the Office of the Hon'ble Vice-Chancellor of the University.</p>	<p>Resolution AC. 3/2023-07/19.5 Best Student/Achievers Awards Work in progress.</p> <p>Resolution AC. 3/2023-07/19.61 Annual Report preparation Work in progress.</p>
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Resolution: AC.4/2023-10/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.

Agenda AC. 4/2023-10/04: Overall Admission report for the Academic year 2023-2024.

Prof. Das placed the status of overall admissions into the various programmes for the academic year 2023-24. The Members took note of the status. During the briefing, Prof. Das highlighted a decline in the number of students in the Department of Management compared to previous years. He emphasized the need for these departments to develop strategies to attract more students in the upcoming academic session. Furthermore, due to the absence of admissions in certain Certificate Courses, it was suggested that they may need to be discontinued.

The Members duly noted the report and proposed a resolution.

Resolution: AC. 4/2023-10/04:

4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.

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Agenda AC. 4/2023-10/05: Second phase of Admission to various PhD programmes and approval of supervisors

The Registrar provided an update to the Council regarding the second phase of admissions for the PhD programs conducted by the University. This phase covered admissions in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, as well as Paramedical and Allied Health Sciences.

Furthermore, the Registrar presented the selection of new faculty members as supervisors for various programs, seeking the Council's approval for these appointments.

Resolution: AC. 4/2023-10/05:

Resolved to approve the following faculty members as PhD supervisors into various programmes:

Sl. No.	Name	Designation	Discipline
1	Dr Bedanta Gogoi	Assistant Professor	Chemistry
2	Dr Nirmala Devi	Associate Professor	Chemistry
3	Dr. Ankur Jyoti Kashyap	Assistant Professor	Mathematics
4	Dr. Sujan Sinha	Assistant Professor	Mathematics
5	Dr. Oveepsa Chakraborty	Assistant Professor	Mechanical Engineering
6	Dr Anisha Bordoloi	Assistant Professor	History
7	Dr Vidhya Srinivasan	Professor	Medical Lab Technology
8	Dr. Kamal Das	Assistant Professor	Botany
9	Dr. Salma Mazid	Assistant Professor	Zoology

Agenda AC. 4/2023-10/06: Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes

A proposal to introduce new programmes like BA/MA in Education, B.Ed., BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Additionally, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Following discussions, the Members of the Council proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology.

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Resolution: AC. 4/2023-10/06:

- 6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes.
- 6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.Ed., I.L.M., BPT, and MPT.
- 6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree.
- 6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education
- 6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.
- 6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.

Agenda AC. 4/2023-10/07: **Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.**

The proposal to introduce a range of dual-degree programs, such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, with provision of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs.

The Members agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

AC. 4/2023-10/08: Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raisa Choudhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.

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The Members after detailed discussion on the proposal for admitting international students agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/08:

- 8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.
- 8.2 Resolved to approve fee structure for international students.
- 8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.

AC. 4/2023-10/09: Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.



GOPINANDA CHOUDHURY UNIVERSITY, ASSAM
Barkhacarpur Azara, Guwahati-781017

Minutes of the 2nd Board of Studies Meeting of School of Humanities and Social Sciences (SHSS), Gopinanda Choudhury University, Assam (BoS/2023/02) held on 14th October, 2023 at 10.00 A.M. at the Conference Room, GIAT building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das Hon'ble Vice Chancellor, GCU & Chairperson, BOS
2. Prof. Karpada Sarathy- Deon. School of Social Work, FISS Guwahati
3. Prof. Jayanta Krishna Sharma - Head, Department of Political Science, Gauhati University
4. Prof. V. Krishan Ananth- Professor, Sikkim University
5. Prof. S. Robert Ravi - Deon. School of Engineering & Technology
6. Prof. Shantanu Chakravarty - HoD, Department of Political Science and Deon. School of Humanities and Social Sciences, GCU
7. Dr. Debarshi Mallick - HoD, Department of Mechanical Engineering
8. Dr. Th Shanta Kumar - Associate Professor, Department of Computer Science and Engineering
9. Dr. Jannant Kalia - Associate Professor, CIPS
10. Dr. Sampurna Bhuyan - Member Secretary, BOS, School of Humanities and Social Sciences, GCU, Assistant Professor, & HoD (c), Department of Economics
11. Dr. Rachel Rabi - Senior Assistant Professor & Head, Department of Sociology & Social Work
12. Dr. Nilakeshi Goswami - HoD (c) Department of English and Foreign Languages
13. Ms. Manashi Devi - Assistant Professor, Department of English and Foreign Languages, (special invitee)
14. Ms. Kritanjali Jaiswal - Assistant Professor, Department of Sociology & Social Work, (special invitee)
15. Dr. Dhirdi Bora - Assistant Professor, Department of Economics
16. Dr. Jyoti Bora - Assistant Professor, Department of English and Foreign Languages, (special invitee)
17. Dr. Bhawati Sarmah - Assistant Professor, Department of Political Science, (special invitee)
18. Dr. Anisha Bordoloi - Assistant Professor, Department of History, (special invitee)

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At the outset, the chairperson & Hon'ble Vice-Chancellor, GCU welcomed the members and other faculty members of various departments. This was followed with the discussions regarding the course structure and syllabus of undergraduate, Postgraduate and PhD courses of School of Humanities and Social Sciences which are summarised below:

Agenda No. 1: Confirmation of the minutes of the meeting of the 1st BOS held on 29/5/23

Resolution: BoS/2023/02/01: The minutes of the 1st BOS meeting had been approved by the members present in the meeting.

Agenda No. 2: Presentation of the Syllabus of the PhD programmes by the respective HoDs/HoD (i/c)s for review and approval of the members.

In the meeting of the Second Board of Studies (BoS) held on 14th October, 2023 at GCU Conference Hall, the following are the observations proposed by the external members of the BoS to be incorporated in the syllabus of PhD course on Research Methodology which is a common paper and discipline specific syllabi of the respective departments:

For the Research Methodology Course:

1. In place of the first unit in the earlier Research Methodology paper 'An Introduction to Research', scholars of School of Humanities & Social Sciences shall be taught an alternative unit 'Qualitative Approaches' to meet the requirements for research in social sciences. (Annexure 1.1)
2. Discipline Specific Core / Elective Courses of the departments of the SHSS will not be having End-Term Examination. They will have only formative and summative assessment in terms of rigorous review, article summary, presentation, term paper etc., at the end of the semester.
3. Department of English and Foreign Languages will incorporate a separate course on Research Methodology in place of the existing Research Methodology course which is common across all disciplines. (Annexure 1.2)

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In Paper II also experts suggested to remove the term "Advanced" from the course "Advanced Social Psychology" and in all the courses, more references to be given as it is inadequate.

Resolution: BoS/2023/02/02: After the discussion, the Board of Studies resolved to incorporate the proposed changes in the PhD Coursework Syllabi of various departments under the school along with a slight modification in the existing Research Methodology course which is common across all discipline except for the Department of English and Foreign Languages. The Department of English and Foreign Languages is going to incorporate a new Research Methodology course exclusively for their scholars. Members agreed to conduct formative and summative assessment like seminar, article review, presentation, case study etc., for continuous as well as end semester evaluation of the discipline specific papers (Core/Elective) for PhD in place of End Term Examination. (Annexure 1.1-Research Methodology (Common for all), Annexure 1.2-Research Methodology (For English and Foreign Languages Department); Annexure 2- DSC courses for PhD of all the departments)

Agenda 3: Presentation of the Course Structure and Syllabus (1st and 2nd Semester) of the Post graduate programmes by the respective HoDs/HoD (i/c)s.

Department of English & Foreign Languages:

The course structure and syllabi of MA in English were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Economics:

The course structure and syllabi for MA/MSc in Economics were presented in the meeting and experts suggested to change the title of the course 'MS Office in Economics' to 'Computer Application in Economics' in the second semester. Experts suggested to incorporate topic on 'Economic Theory- classical, neo classical and Keynesian' in the syllabus of 'Macroeconomic Analysis' in the first semester.

Department of Sociology and Social Work:

For MA in Sociology experts suggested a few changes and they are as follows

1. To consider shifting the course on Rural Sociology to first semester before the course on Urban Sociology taking into consideration the aspect of genesis of migration.

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For Respective Departments:

PhD in Department of English & Foreign Languages:

Experts suggested editing Module 2 of the PhD Research Methodology course as Qualitative and Quantitative Method for Language, Literature and Culture. They advised to include Literature Review in 4th module of the PhD RM Course incorporating review writing, critical review, paraphrasing, citation and quotation. It has been advised to include more drama/novel in the course 'Critical Approaches to the Art of Fiction.'

PhD in Department of Economics:

Discipline specific courses namely 'Advanced Economic Analysis' and 'Contemporary Issues in Development Economics' are presented and no modifications are suggested by the experts and hence approved.

PhD in Department of Sociology and Social Work:

1. Experts suggested changing the title of the sociology discipline specific core course 'Theoretical Perspectives' to 'Theoretical Perspectives on Sociology'. Inclusion of scholarly, standard Journal articles for reference in PhD courses is also recommended by the experts.
2. Experts view that Paper I 'Theoretical Foundations of Social Work' is a vast paper which may become too heavy and therefore suggested, if possible, reducing some parts or shifting some to second paper. They suggested inclusion of Frank Turner's theories to the PhD course work syllabus.

PhD in Department of Political Science:

Discipline Specific Courses for PhD course work are presented and accepted without any modification by the board members.

PhD in Department of Psychology:

In Paper I "Advanced Cognitive Psychology", experts suggested to remove the word 'Advanced' as basic understanding of psychology is to be taught taking into consideration that all scholars may not be coming from Psychology background. They suggested including 'Learning' before discussing 'Memory and Perception', 'Sensory Processes' is also required to be included in the course content.

2. In the Course on Study of Sociological Text under Unit III, to include section on Caste. In course on "Social Stratification", experts are of the opinion to include Caste. In all units or courses dealing with stratification to include class and caste amongst other areas of stratification. To provide a basic understanding of these concepts initially and then discuss in depth in other course papers.
3. In the course on Gender and Feminism, to include Eco perspectives, Eco feminism and include writings of Judith Butler in references books.
4. In Research Methodology course, experts opined to include any new approaches to research in the discipline of Sociology other than focusing only on the traditional research methodology content.

For Master of Social Work

The course structure and syllabi of Master of Social Work were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Political Sciences:

The course structure and syllabi of MA in Political Sciences were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Psychology

1. Experts suggested realignment of the order of Courses in Semester I for MA/MSc in Psychology. They advised to begin with "Emergence of Psychology" rather than starting with "Advanced Psychological Processes I".

Other suggestions are:

2. To examine both the papers Advanced Psychological Processes I and II and change the course name to only Psychological Processes I and II.
3. Course on Emergence of Psychology to have four units for a 4 Credit paper.
4. To include reference books on Eastern Psychological thought and more of Indian writers.
5. In Unit 1 of the course on 'Understanding Motivations and Emotions' to include Abraham Maslow's theory. Unit 3 of the course must focus on primary and secondary emotions and discuss on basic emotions such as anger, sadness, happiness etc.

Resolution: BoS/2023/02/01:

The board of studies resolved to incorporate the proposed changes if any, in the Post graduate Syllabi of various departments under the school.

In the Postgraduate course structure of various departments, in place of the nomenclature Multidisciplinary Course (MIX), the new nomenclature Interdisciplinary Elective Course (IEC) should be mentioned as advised by the board members. (Annexure 3-Post Graduate Course Structure of all the departments, Annexure 4- Post Graduate Syllabus of all the departments)

Agenda 3: Presentation of Syllabus (1st, 2nd & 3rd Semester) and Course Structure of the under graduate programmes of Department of History & Department of Political Science by the respective HoDs/HoD (i/c)s.

Department of History:

Discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the History of India and History of Assam papers. Dr. Anisha Bordoloi, Faculty of the History Department presented the experts' recommendations for the BA programme syllabus of History before the BOS members. A few observations are

1. As the course structure and syllabus had been sent for vetting to History experts Prof. V. Krishna Ananth of Sikkim University and Prof. Paromita Das of Gauhati University, they have given their valuable suggestions and have recommended major changes in the course structure upto 8th semester and changes in the syllabi of Indian and Assam History papers.
2. Replacement of several papers with new ones in a chronological order has been recommended by Prof. Ananth upto 6th semester. No changes have been suggested for the 7th and 8th semesters. He also suggested to include introductory lectures on topics like what is history or historian's craft or a history of history for the 1st semester to acquaint students with the idea of history.
3. Dr. Anisha Bordoloi read out the changes recommended by Prof. Paromita Das in the course objectives, outcome and module structure of the Indian and Assam History papers offered under the BA programme.

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Department of Political Science:

The course structure and syllabi of BA in Political Science were presented in the meeting and did not receive any changes or modifications from the BOS.

Resolution: BoS/2023/02/02:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the department of History and Political Science and these have been approved by the BOS. (Annexure 5- Under Graduate Course Structure of the department of History & Political Science, Annexure 6- Under Graduate Syllabus of the department of History & Political Science)

Agenda 4: Presentation of Syllabus of a few Courses (MDC, SEC, AEC, VAC) which were not placed in the 1st BOS meeting.

Department of English & Foreign Languages:

After presentation of the Ability Enhancement Course by the HoD (i/c), Department of English and Foreign Languages, a few observations were made and they are as follows:

1. To change the paper name of AEC I as, Accelerating English Language Knowledge to Accelerating English Language Skills.
2. To include both Theory and Practical pedagogy for AEC.
3. To incorporate journalist writing and review writing in AEC (Annexure-7)

Foreign Languages:

The Papers for Japanese and French were presented in the meeting and did not receive any changes or modifications from the BOS. (Annexure 8)

Department of Economics:

In the undergraduate course structure of BA/BSc in Economics, one new course as Multidisciplinary (MDC) is proposed and it was presented. The name of the course is Entrepreneurship Development and it has been incorporated in the Semester III. (Annexure 9)

Department of History:

No major changes have been suggested by both the experts for the Human Civilisations paper offered under the VAC programme by the department. (Annexure 10)

Resolution: BoS/2023/02/05:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the different departments proposing AEC, VAC, Foreign language and MDC courses at the undergraduate level. (Annexure 7, 8, 9 & 10)

Agenda 6: Review, resolve and approve the course structure presented and syllabus of the post graduate programmes and undergraduate programmes.

Resolution: BoS/2023/02/06:

The board of studies reviewed and resolved to incorporate the proposed changes if any, in the undergraduate and post graduate syllabi of the different departments and have approved the same.

Agenda 7: Discussion on proposed 'Centre for Performing Arts & Centre for Modern Indian Language.'

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to establish two new centres for academic excellence in terms of Language and Performing Art as

1. Centre for Performing Arts & 2. Centre for Modern Indian Language. He proposed the possible inclusion of the two centres under the school of Humanities and Social sciences. Two courses are proposed from this academic session, 2023-24 to be offered by these Centres.

The proposed courses are

1. Assamese Folksongs (Asomiya Looko Sangeet) (2 credit)
2. Functional Assamese (2 credit)

Resolution: BoS/2023/02/07:

The external members BoS appreciated the idea and the BoS members agreed to approve the same. The courses are reviewed, discussed and approved. (Annexure 11)

Agenda No.8: Any other matter

Prof. V. Krishna Ananth has suggested organising lectures (once a week) by invited guests to apprise the students on different important issues in the field of politics, history, economics, medicine, engineering etc.

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to open PhD in Education, PhD in Assamese and PhD in History from the next batch of PhD programme.

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Resolution: BoS/2023/02/08: The Board of Studies resolved to accept the idea of organising lectures both in offline or virtual mode on different relevant issues and to record the lectures in near future to make it more accessible for the future generation as well.

PhD in Education, Assamese and History are to be approved by the next Academic Council meeting on 31st October, 2023 at GCU.

The meeting ended with a Vote of thanks to the Chair.

(Dr. Sampurna Bhuyan)
Member Secretary
Board of Studies

(Prof. Kandarpa Das)
Vice Chancellor
Chairperson

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2. office file



Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9.00 AM

Members present

1.	Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU	- Chairperson
2.	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	- External Expert
3.	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	- External Expert
4.	Dr. Swamali Pathak, Head (i/c), Department of Chemistry	- Member
5.	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	- Member
6.	Dr. Lipi Goswami, Head (i/c), Department of Physics	- Member
7.	Dr. Moytri Sarmah, Asstt. Professor, Department of Mathematics	- Member
8.	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	- Member
9.	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	- Special Invitee
10.	Dr. Kamal Das, Asstt. Professor, Department of Botany	- Special Invitee
11.	Dr. Salma Mazid, Asstt. Professor, Department of Zoology	- Special Invitee
12.	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	- Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

Res. No.	Agenda	Resolutions/Action Taken
1.	Discussion and approval of course structure and syllabus (up to 2 nd)	The course structure of Master degree in Zoology was presented by Dr. Sunayan Bardoloi. Discussion on the total credit of the PG programme was held and it was approved without any modification. The total credit is 97. The Detail

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2.	Discussion and approval of course structure and syllabus (1 st semester) for MSc in Physics Programme	The course structure of Master degree in Physics was presented by Dr. Lipi Goswami and it was approved by the experts. The Detail syllabus of 1 st semester of Master Degree in Physics was presented and it was approved without any modifications. She mentioned that syllabi of all courses were vetted by two External Experts.
3.	Discussion and approval of course structure and syllabus (1 st semester) for MSc in Mathematics Programme and Discipline Specific Elective (DSE) courses for PhD Course Work.	The course structure of Master degree in Mathematics was presented by Dr. Madhumita Mahanta and it was approved by the experts. The Detail syllabus of 1 st semester of Master Degree in Mathematics was presented. Experts suggest to change the Open Elective Course (OEC) in place of the existing course. Experts suggest to include courses in Financial Literacy from the next academic year. The Elective papers for the PhD programme in the discipline of Mathematics was presented. One paper in Discipline specific and one paper was proposed as Review of published standard research article on relevant Research topic. Both the papers were approved by the experts without any modification.
4.	Discussion and approval of course structure and syllabus (up to 2 nd semester) for MSc in Chemistry Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work.	The course structure of Master degree in Chemistry was presented by Dr. Swamali Pathak. The Detail syllabi of 1 st and 2 nd semester of Master Degree in Chemistry was presented and it was approved without any modification. The Elective papers for the PhD programme in the discipline of Chemistry was presented and approved by the experts without any modification. The mentioned that syllabi of all courses were vetted by two External Experts.
5.	Discussion and approval of course structure and syllabus (1 st semester) for MSc in Botany Programmes and	The course structure of Master degree in Botany was presented by Dr. Kamal Das and it was approved by the experts. The Detail syllabus of 1 st semester of Master Degree in Botany was presented and it was approved. The Elective papers for the PhD programme in the discipline of Botany was presented. One paper in Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Following suggestions were made: (i) Local flora and their metabolites should be given

The meeting ended with a vote of thanks from the Chairperson.

[Signature]
19/10/2023
Member Secretary
BoS

[Signature]
Dean of Natural Sciences
Chairperson
BoS

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution: AC: 4/2023-10/09:

9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.

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AC. 4/2023-10/10: Establishment of new department/centres

Proposal for formation of new department/centre of the University:

- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Placed for information of the council.

A proposal for formation of new department/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:

- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new department/centre of the University.

Resolution: AC. 4/2023-10/10

Resolved to approve establishment of new department/centre of the University under the various schools.

AC. 4/2023-10/11: Any other matter.

AC. 4/2023-10/11.1 Credit transfer facility for PhD coursework

Resolution: AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.

AC. 4/2023-10/11.2: Admission of candidate into PhD program after 4 year B. Pharm. degree

Resolution: AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).

AC. 4/2023-10/11.3: Inclusion of new members in the Academic Council

Resolution: AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.

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AC. 4/2023-10/11.4: Internship – as per UGC letter for internships of UG students to be introduced to encourage the students to participate.

Resolution: AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidhya Sirinivasan, Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.

AC. 4/2023-10/11.5: Introduction of GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 month and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.

Resolution: AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.

Resolved to approve the proposal for introducing research internship for undergraduate students.

AC. 4/2023-10/11.6: Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council.

AC. 4/2023-10/11.7: Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.

Resolution: AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury University.

AC. 4/2023-10/11.8: Arrangement of special lectures

Resolution: AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.

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AC. 4/2023-10/11.9: **Winter schedule of the university**

Resolution: AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.


20/11/2023
Registrar
Member Secretary


20/11/2023
Vice-Chancellor
Chairman

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Resolution: AC. 5/2024-03/02:

The Council resolved to approve the Minutes of the fourth Meeting of the Academic Council.

Agenda AC. 5/2024-03/03: Proposal for acceptance of the Action Taken Report on the decision of the fourth meeting of the Academic Council held on 31 October 2023.

The Action Taken Report of the resolution of the fourth meeting of the Academic Council held on 31 October 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.


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Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 4/2023-10/01: Welcome Address and Opening Remark by the Hon'ble Vice Chancellor.	Resolution: AC. 4/2023-10/01; The Council noted the deliberations and resolved that: 1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies: <ul style="list-style-type: none"> • Prof. Bhanu P Sahu for School of Pharmaceutical Sciences • Prof. Shantanu Chakraborty for School of Humanities and Social Sciences • Prof. Sunayan Bardoloi for School of Natural Sciences • Prof.Hari Prasad Goenka for School of Management and Commerce 1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Allied Health Sciences 1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).	1.1 Noted. 1.2 Noted. 1.3 Noted
AC. 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023	AC. 4/2023-10/02: The Council resolved to approve the Minutes of the third Meeting of the Academic Council.	2. No action required.

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<p>AC.4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.</p>	<p>AC.4/2023-10/03: The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.</p>	<p>3. No action required.</p>
<p>AC. 4/2023-10/04: Overall Admission report for the Academic year 2023-2024.</p>	<p>AC. 4/2023-10/04: 4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.</p>	<p>4.1 Strategies are being implemented. So far, the School of Humanities & Social Sciences has conducted 4 outreach programmes, School of Natural Sciences-3 and School of Commerce & Management -1</p>
<p>AC. 4/2023-10/05: Second phase of Admission to various PhD programmes and approval of supervisors</p>	<p>AC. 4/2023-10/05: Resolved to approve the following faculty members as PhD supervisors into various programmes:</p> <ul style="list-style-type: none"> • Dr. Nirmala Devi – Chemistry • Dr. Ankur Jyoti Kashyap- Mathematics • Dr. Oveepsa Chakraborty- Mechanical Engineering • Dr. Anisha Bordoloi- History • Dr. Vidhya Srinivasan- Medical Lab Technology • Dr. Kamal Das- Botany • Dr. Sulma Muzid- Zoology 	<p>5. The faculty members have been recognised as PhD supervisors and notified.</p>
<p>AC. 4/2023-10/06: Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes</p>	<p>AC. 4/2023-10/06: 6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes. 6.2 Resolved to accept the proposal to introduce new programmes like</p>	<p>6.1 Being implemented 6.2 Process for starting B.Ed and Law courses have been started. Faculty selection has also been done.</p>

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	<p>BA/MA in Education, B.Ed., LL.M, BPT, and MPT.</p> <p>6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree.</p> <p>6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education.</p> <p>6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.</p> <p>6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.</p>	<p>Faculty for Physiotherapy is hired.</p> <p>6.3 Being implemented</p> <p>6.4 Being implemented</p> <p>6.5 Being implemented Faculty for Mass Communication is hired.</p> <p>6.6 Proposals for implementing new courses are being prepared.</p>
<p>AC. 4/2023-10/07:</p> <p>Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.</p>	<p>AC. 4/2023-10/07:</p> <p>Resolved to accept introduction of Five Year integrated dual-degree programmes.</p>	<p>7. Noted.</p>

<p>AC. 4/2023-10/08:</p> <p>Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.</p>	<p>AC. 4/2023-10/08:</p> <p>8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.</p> <p>8.2 Resolved to approve fee structure for international students.</p> <p>8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.</p>	<p>8.1 Noted</p> <p>8.2 Noted</p> <p>8.3 Noted</p>
<p>AC. 4/2023-10/09:</p> <p>Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.</p>	<p>AC. 4/2023-10/09:</p> <p>9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.</p> <p>9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.</p>	<p>9.1 Noted.</p> <p>9.2 Noted.</p>
<p>AC. 4/2023-10/10:</p> <p>Establishment of new department/centres</p>	<p>AC. 4/2023-10/10</p> <p>Resolved to approve establishment of new department/centre of the University :</p> <ol style="list-style-type: none"> Centre for Studies of Indian Knowledge System Centre for Performing Arts Centre for Modern Indian Languages 	<p>10. Centres established and functioning, since 6th November, 2023, vide notification GCU/Registrar/2023/639.</p>

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<p>AC. 4/2023-10/11: Any other matter.</p>	<p>AC. 4/2023-10/11.1 Credit transfer facility for PhD coursework Resolution: AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work. AC. 4/2023-10/11.2: Admission of candidate into PhD program after 4 year B. Pharm. degree Resolution: AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI). AC. 4/2023-10/11.3: Inclusion of new members in the Academic Council Resolution: AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council. AC. 4/2023-10/11.4: Internship – as per UGC letter for internships of UG students to be introduced to encourage the students to participate. Resolution: AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidhya Srinivasan, Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC Internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.</p>	<p>11.1 The syllabi for the course work for PhD programmes was finalised and implemented. 11.2: Noted 11.3: Noted and new members included. 11.4: Implemented and Internship Coordinator appointed through notification dated 6th February 2024, vide notification GCU/Registrar/2024/35. Dr. Rachel Kabi-----Nodal Officer Dr. Vidya Srinivasan-----Internship Supervisor Dr. Basab Das ----- Internship Supervisor Dr. Dhruva Jyoti Sharma --- Internship Supervisor Mr. Ranadeep Borgohain ---- Internship Supervisor</p>
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	<p>AC. 4/2023-10/11.5: Introduction of GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research Internship for undergraduate students. Resolution: AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration. Resolved to approve the proposal for introducing research internship for undergraduate students. AC. 4/2023-10/11.6: Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November. A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council. AC. 4/2023-10/11.7: Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences. Resolution: AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury University.</p>	<p>11.5 Will be implemented. 11.6: Noted 11.7: Paramedical and Allied Health Sciences renamed as School of Allied Health Sciences, as notified on 7th Dec'23 vide notification GCU/Registrar/2023/669.</p>
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	<p>AC. 4/2023-10/11.8: Arrangement of special lectures Resolution: AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.</p> <p>AC. 4/2023-10/11.9: Winter schedule of the university Resolution: AC. 4/2023-10/11.9: Resolved to approve the <i>Winter Schedule</i> of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.</p>	<p>11.8: Being implemented</p> <p>11.9 Implemented vide notification GCU/Registrar/2023/428, dated 24th July 2023.</p>
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Resolution: AC. 5/2024-03/03:

5/2024-03/03.1: The Council resolved to approve the Action Taken Report on the Resolutions of the fourth Meeting of the Academic Council.

5/2024-03/03.2: In relation to the *Action Taken on the Resolution 4/2023-10/8.3*, Raisa Choudhury to visit the International Office of Assam Down Town University.

Agenda AC. 5/2024-03/04: A Report on Examination of the University.

Mr. Kishore Kumar Choudhury, Controller of Examination (CEO), GCU, placed a Report on Examination for the academic year 2023-24.

Mr. Choudhury, presented a comprehensive report on examinations. Mr. Choudhury's report meticulously examined various aspects of the university's examination processes, including student performance, assessment methods, and adherence to academic standards. His detailed analysis offered valuable insights for the academic council to deliberate upon, with the aim of ensuring the continuous improvement of examination procedures and fostering academic excellence throughout the university. In accordance with the directives issued by the Vice Chancellor, a Grievance Redressal Committee was also established for the examination process. Moreover, there has been diligent implementation of uniform rules and regulations for formative assessment, ensuring fairness and consistency across all assessments.

The Members duly noted the report.



Resolution: AC. 5/2024-03/04:

4.1 Resolved to agree that students shall duly informed be about the weightage allocated to theory and practical components, adhering to the guidelines outlined in the Government of Assam Notification. It is emphasized that both theory and practical components carry equal weightage, each accounting for 50% of the total assessment.

4.2 Resolved to agree the adoption of uniform (formative and summative assessment) as other universities in Assam, and as per the draft methodology of evaluation (drafted by COEs), circulated by the Assam Government.

Agenda AC. 5/2024-03/05: Approval of the minutes of BoS of the following schools

A proposal for approval of the minutes Board of Studies of the following schools, were placed before the Council for approval.

- 3rd BoS of Natural Sciences – March 13, 2024
- 2nd BoS of Management and Commerce –March 18, 2024
- 3rd BoS of Humanities & Social Sciences-March 18, 2024
- 2nd BoS of Engineering & Technology- March 19, 2024
- 2nd BoS of Allied Health Sciences – March 19, 2024



Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Third Meeting of Board of Studies, School of Natural Sciences, GCU held on March 13, 2024 at 10.30 AM

Members present

1. Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU	– Chairperson
2. Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	– External Expert
3. Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	– External Expert
4. Prof. Anup Kumar Talukdar, Department of Chemistry, GU	– External Expert
5. Prof. Debojit Sarma, Department of Physics, Cotton University	– External Expert
6. Dr. Swarnali Pathak, Head (i/c), Department of Chemistry	– Member
7. Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	– Member
8. Dr. Lipi Goswami, Head (i/c), Department of Physics	– Member
9. Dr. Moytri Sarmah, Asstt. Professor, Department of Mathematics	– Member
10. Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	– Member
11. Prof. S. Robert Ravi, Dean, School of Engineering and Technology	– Special Invitee
12. Dr. Ajanta Deka, Asstt. Professor, Department of Physics	– Special Invitee
13. Ms. Jyotima Nath, Asstt. Professor, Department of Botany	– Special Invitee
14. Dr. Salma Mazid, Asstt. Professor, Department of Zoology	– Special Invitee
15. Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	– Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

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Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of (i) 4th and 5th Semesters syllabi for B.Sc in Botany (ii) 2nd and 3rd Semesters syllabi for M.Sc in Botany	<p>4th and 5th Semesters syllabi for B.Sc in Botany and 2nd and 3rd Semesters syllabi for M.Sc in Botany were presented by Ms. Jyotima Nath, Assistant Professor, Department of Botany. The following recommendations were offered by the External Expert, Prof. J. C. Kalita, HoD, Dept. of Zoology, Gauhati University.</p> <p>M.Sc 2nd Sem</p> <ol style="list-style-type: none"> To divide the syllabus according to modules as prescribed in the GCU format To divide the total lecture hours per module. To increase the number of suggested readings upto 10 To change the name of the course MBO23513T To discuss and improve the syllabus of course MBO23521T on Biostatistics To remove the word Introduction from the course name and change it to Bioinformatics and Computation Biology in course MBO23522T To reduce the content of the course MBO23520T according to the credit points. <p>M.Sc 3rd Sem</p> <ol style="list-style-type: none"> To divide the syllabus according to modules as prescribed in the GCU format To divide the total lecture hours per module. To increase the number of suggested readings upto 10 To add mark distribution of excursion in practical paper <p>B.Sc 4th and 5th sem</p> <ol style="list-style-type: none"> To divide the syllabus according to modules as prescribed in the GCU format To increase the number of suggested readings upto 10 To change learning objective and learning outcome to course objective and course outcome To add biodiversity hotspots in course BBO23221T of UG 4th sem To change the name of Plant defence to Plant defence system in course BBO23220T <p>The recommendations were accepted by the board and incorporated in the syllabi accordingly.</p>

2	<p>Discussion and approval of (i) 4th Semester syllabus for B.Sc in Chemistry</p> <p>(ii) Changing the name of SEC course in 3rd Semester for M.Sc in Chemistry</p> <p>(iii) 3rd Semester syllabus for M.Sc in Chemistry</p>	<p>Dr. Swarnali Pathak, HoD (i/c), Department of Chemistry presented the 4th Semester syllabus for B.Sc in Chemistry and 3rd Semester syllabus for M.Sc in Chemistry. She mentioned that syllabi of all courses were vetted by two External Experts. She also proposed to change the name of SEC course in the M.Sc 3rd Semester from "Standard Training and Scientific Assessment" to "Advances in Energy Technology" which was approved by the board members. The Syllabi of B.Sc 4th Semester were also approved without any modifications. Prof. Anup Kumar Talukdar, External Expert suggested the following modifications for M.Sc syllabi:</p> <ol style="list-style-type: none"> Instrument and non-instrument based Laboratory experiments under Laboratory Course - II of M.Sc 3rd Semester can be categorized into two separate groups. Title of DSE 4 course can be changed from "Chemical Kinetics and Electrochemistry" to "Advanced Chemical Kinetics and Electrochemistry". <p>The recommendations were accepted by the board and incorporated in the syllabus accordingly.</p>
3	<p>Discussion and approval of (i) 4th Semester syllabus for B.Sc in Mathematics</p> <p>(ii) 2nd Semesters syllabus for M.Sc in Mathematics</p> <p>(iii) Mathematics - III for 3rd Semester B. Tech in Civil Engineering</p>	<p>Dr. Madhumita Mahanta, HoD (i/c) Dept. of Mathematics presented the 4th Semester syllabus for B.Sc in Mathematics, 2nd Semesters syllabus for M.Sc in Mathematics and syllabus of "Mathematics to Civil Engineering" for 3rd Semester B. Tech in Civil Engineering. She informed that all the syllabi are vetted by external experts. She told that B.Tech Mathematics - III syllabus is prepared as per AICTE model syllabus. After discussion all the syllabi are approved by the members without any modification.</p>
4	<p>Discussion and approval of (i) 4th, 5th and 6th Semesters syllabi for B.Sc in Physics</p> <p>(ii) 2nd Semesters syllabus for M.Sc in Physics</p> <p>(iii) Syllabi of Discipline Specific Elective (DSE) courses for PhD in Physics Course Work</p>	<p>Dr. Lipi Goswami, HoD (i/c), Department of Physics presented the syllabi of 4th, 5th and 6th Semesters for B.Sc in Physics. She also presented the syllabi of M.Sc 2nd semester and PhD course work elective courses. Prof. Debojit Sarma pointed out that in Electricity and Magnetism course, Biot Savart Law and a few applications have to be added. He also pointed out that the course Spectroscopy has to be taught after students know the concept of Quantum Mechanics. His recommendations are accepted and the topics advised are added in Electricity and Magnetism course. Also Spectroscopy is included in B.Sc 6th semester and Sustainability Science in B.Sc 5th semester.</p>

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5	<p>Discussion and approval of (i) 4th and 5th Semesters syllabi for B.Sc in Zoology</p> <p>(ii) 3rd SemestersyllabusforM.Sc in Zoology</p>	<p>4th and 5th Semesters syllabi for B.Sc in Zoology and 3rd SemestersyllabusforM.Sc in Zoology were presented by Dr.Salma Mazid, Assistant Professor, Department of Zoology. The following recommendations were offered by the External Expert, Prof. J. C. Kalita, HoD, Dept. of Zoology, Gauhati University regarding PG and UG syllabus of Zoology Department of GCU:</p> <p><u>B.Sc 4th and 5th sem</u></p> <p>1. To increase the number of suggested readings upto 10.</p> <p><u>M.Sc 3rd sem</u></p> <ol style="list-style-type: none"> 1. To include insect endocrine hormones in course MZO23601T. 2. To include anti microbial resistance in course MZO23602T. 3. To change the name of Fish culture into Pisciculture in course MZO23603T. 4. To include identification of ornamental fish species endemic to Northeast India in course MZO23606P. 5. To increase the number of suggested readings upto 10.
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The meeting ended with a vote of thanks from the Chairperson.



Member Secretary
BoS



Dean, School of Natural Sciences
Chairperson, BoS



10/05/24



Girijananda Chowdhury University, Assam

Board of Studies

School of Management and Commerce

Minutes of the Second Meeting of BoS, School of Management and Commerce, GCU held on
March 18, 2023 (Monday) at 2.00 PM

Members present

1. Dr. Hari Prasad Goenka, Dean, School of Management & Commerce - Chairperson
2. Prof. A P Singh, Dean & HoD, Dept. of Commerce, GU - External Expert
3. Ms. Pubali G Borthakur, Head, People & Delivery, Infosys - External Expert
4. Dr. M R Singha, Head, Dept. of Computer Application - Member
5. Dr. Sampurna Bhuyan, Assoc. Professor, Dept. of BA - Member
6. Dr. Sharmila Sharan, Sr. Asstt. Professor, Dept. of BA - Member
7. Dr. Nilakshi Goswami, Head, Dept. of English - Member
8. Dr. Junumoni Das, Sr. Asstt. Professor, Dept. of BA - Member
9. Dr. Abhinav Sarma, Asstt. Professor, Dept. of BA - Special Invitee
10. Mr. Dhruva Jyoti Sharma, Asstt. Professor, Dept. of BA - Special Invitee
11. Md. Faruk Ahmed, Asstt. Professor, Dept. of BA - Special Invitee
12. Ms. Kriti Phukan, Asstt. Professor, Dept. of Commerce - Special Invitee
13. Dr. Nilanjana Deb, Head, Dept. of Business Administration - Member Secretary

At the onset of the meeting, the Dean, School of Management and Commerce, GCU, Prof. Hari Prasad Goenka welcomed the Members. Dr. Nilanjana Deb, Head, Department of Business Administration and Member Secretary, BoS forwarded the Agenda of the Meeting. The resolutions arrived at on the basis of discussion are given below-

Res. No.	Agenda	Resolutions/Action Taken
1.	Confirmation of Minutes of the First BoS Meeting.	The Minutes of the First BoS Meeting were read out and the same was approved.
2.	Discussion and finalization of Course Structures of -	
(a)	Four-Year Integrated Degree in Management leading to	The Course Structure of Four-Year Integrated Degree in Management leading to MBA was presented by Dr.

Deb
18/05/24

	Master of Business Administration (MBA) for the Academic Session 2024-2025	Nilanjana Deb, Head, Department of Business Administration. Dr. Deb has mentioned that the Four-year Integrated Degree would be effective from the Academic Session 2024-25 and as per AICTE approval/guidelines. Further, the eligibility criteria for admission will be same as that for admission to the existing BBA Programme of the University. Prof. A. P Singh has appreciated the Basket of Elective Courses and availability of the existing Faculty Members to teach the same. The proposed Course Structure was approved by the Board.									
	(b) MBA for Working Professionals for the Academic Session 2024-2025	Dr. Nilanjana Deb mentioned that the Course structure of MBA for Working Professionals will be same as existing MBA Programme of the University. She also mentioned that the eligibility criteria for admission will be same as the University's regular MBA Programme except the fact that potential candidates need to have work experience, working in organizations within a radius of 70 KMs of the University. The designed Course Structure was approved by the Board.									
3.	Modification of the names of Courses of UG/B.Com. 3 rd /4 th Semester in the approved Course Structure of B.Com. Programme.	<p>Prof. H P Goenka has proposed following modifications regarding the names of the Courses of UG/B.Com.</p> <table border="1"> <thead> <tr> <th>Programme/ Semester</th><th>Existing Name</th><th>Modified Name</th></tr> </thead> <tbody> <tr> <td>UG 3rd Sem (MDC)</td><td>Entrepreneurship Development</td><td>Entrepreneurship</td></tr> <tr> <td>B.Com. 4th Sem</td><td>Entrepreneurship</td><td>Fundamentals of Entrepreneurship</td></tr> </tbody> </table> <p>The modified names were approved by the Board and the same need to be incorporated in the existing Course Structure of UG/B.Com. Programmes.</p>	Programme/ Semester	Existing Name	Modified Name	UG 3 rd Sem (MDC)	Entrepreneurship Development	Entrepreneurship	B.Com. 4 th Sem	Entrepreneurship	Fundamentals of Entrepreneurship
Programme/ Semester	Existing Name	Modified Name									
UG 3 rd Sem (MDC)	Entrepreneurship Development	Entrepreneurship									
B.Com. 4 th Sem	Entrepreneurship	Fundamentals of Entrepreneurship									
4.	Approval of Course Structures and vetted syllabi –										
	(a) Course Structures of BBA, MBA, B.Com. and M.Com	The Course Structures of BBA, MBA, B.Com. and M.Com Programmes were approved by the Board.									

	Programmes	
	(b) Syllabi of existing Four-year BBA Programme up to 3 rd Semester.	The vetted syllabi of BBA 1 st , 2 nd & 3 rd Semesters were approved by the Board.
	(c) Syllabi of existing MBA Programme up to 1 st Semester	The vetted syllabi of MBA 1 st Semester were approved by the Board.
	(d) Syllabi of existing B.Com Programme up to 5 th Semester.	The vetted syllabi of B.Com. up to 5 th Semester were approved by the Board.
	(e) Syllabi of existing M.Com Programme up to 2 nd Semester	The vetted syllabi of M.Com. 1 st & 2 nd Semesters were approved by the Board.
5.	Any other matters	
	(a) Approval of Syllabi of Ph.D (Management) Course Work.	<p>The following courses of Ph.D (Management) Course work were approved by the Board –</p> <ol style="list-style-type: none"> 1. Research Methodology 2. Managerial Orientation 3. Contemporary Issues in Financial Management 4. Contemporary Issues in Human Resource Management 5. Contemporary Issues in Marketing Management
	(b) Approval of Syllabi of Ph.D (Commerce) Course Work.	Prof. A P Singh has suggested modifications of existing syllabi of DSE Courses of Ph.D (Commerce) Course Work with reduced content.
	(c) Course Structure of Dual Degree Programme (BBA + B.Com.)	<p>Dr. Nilanjana Deb placed the Course Structure of Dual Degree (BBA + B.Com.) to the Board. Prof. A P Singh advised that since BBA and B.Com. Programmes are under AICTE and UGC respectively, the School/University need to explore the possibility of offering such programme from AICTE and UGC.</p> <p>Ms. Pubali Giti Bortakur has mentioned that the employability opportunities of such Dual Degree Graduates need to be looked into before introducing</p>

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13/05/24

the Programme.

However, considering the UGC guidelines dated 13.04.2022 for pursuing two academic Programmes simultaneously, the Board resolved that the Course Structure for Dual Degree (BBA + B.Com.) Programme may be considered for approval for the Academic Session 2024-25, subject to modifications, if any on the designed Course Structure and Credit requirements.

The meeting ended with a vote of thanks from the Dean, School of Management and Commerce, GCU.


20/03/24

(Dr. Hari Prasad Goenka)

Dean

SoMC, GCU


20/03/2024

(Nilanjana Deb)

Member Secretary,

BoS, SoMC, GCU

Copy to: All the Members of the BoS (through email/Whatsapp)


20/03/24



GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

*Minutes of the 3rd Board of Studies Meeting of School of Humanities and Social Sciences,
Girijananda Chowdhury University, Assam (BoS/2024/01) held on 18th March, 2024
at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.*

The following members were present in the meeting

1. Prof. Kandarpa Das -- Hon'ble Vice Chancellor, GCU & Chairperson
2. Prof. Shantanu Chakrabarty - Dean, School of Humanities and Social Sciences
3. Prof. Joydeep Baruah - Professor, Department of Economics, KKHSOU
4. Prof. Jayanta Krishna Sharma – Dean, Faculty of Arts, Gauhati University
5. Prof. S. Robert Ravi ---Principal, GIMT & Dean, School of Engineering & Technology
6. Dr. Debarshi Mallick --- HoD, Dept. of Mechanical Engineering
7. Dr. Junmoni Kalita --Associate Professor, GIPS
8. Dr. Sampurna Bhuyan --**Member Secretary, BOS**, School of Humanities and Social Science, GCU Associate Professor, & HoD(ic), Dept. of Economics
9. Dr. Rachel Kabi -- -- Senior Assistant Professor & Head, Dept. of Sociology & Social Work
10. Dr. Nilakshi Goswami – HoD (ic), Department of English & Foreign Languages
11. Ms Priti Sarmah--- Assistant Professor, Dept. of English & Foreign Languages
12. Ms Kritanjali Jaishwal -- Assistant Professor, Dept. of Sociology & Social Work,
13. Dr. Jupitara Boro ----- Assistant Professor, Dept. of English & Foreign Languages
14. Dr. Bhaswati Sarmah – Assistant Professor, Department of Political Sciences
15. Dr. Anisha Bordoloi - Assistant Professor, Department of History
16. Ms. Nozomi Tokuma --- Assistant Professor, Dept. of English & Foreign Languages
17. Dr. Rohan Basu, Assistant Professor, Department of Mass Communication

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. The following discussions regarding the course structure and syllabus of undergraduate courses of School of Humanities and Social Sciences took place.

Chairperson, BOS

Member Secretary, BOS



GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

Agenda 1: Confirmation of the minutes of the meeting of the 2nd BOS held on 14/10/23

Resolution BoS/2024/01/01: The minutes of the first BOS meeting had been approved by the members present in the meeting.

Agenda 2: Presentation of the various Syllabus of the Undergraduate and Post Graduate Programmes of Department of English and Foreign Language by the HoD/HoD(i.c) and review, approve by the members.

Discussion 2:

Presentation of the following by the HoD(i/c) of the Department of English and Foreign Languages for review and approval by the members of BOS: (Annexures are included for each point)

- 2.1. Presentation of the UG Syllabus for Semester IV and V.
- 2.2. Information on offering AEC Courses, "Academic Writing" and "Accelerating English Language Skills" from Semester I in Semester II as well.
- 2.3. Presentation of the PG Syllabus for Semester III and IV along with the SEC offered for the PG program (Sem II).
- 2.4. Presentation of Japanese Syllabus as Minor for Semester I, II, III and VII along with Certificate Course I and II.
- 2.5. Presentation of the course and syllabus "Introduction to Russian Language" as SEC for the UG program
- 2.6. Presentation of the course and syllabus "Introduction to French Language" as SEC for the UG program
- 2.7. Updating the course name "Research Methodology" (PhD coursework) to "Research Methodology for Literature and Language"
- 2.8. Presentation of the course and syllabus "Functional Hindi" as AEC for the UG program (Centre for Modern Indian Languages)
- 2.9. Presentation of the course and syllabus "Functional Assamese" as AEC for the UG program (Centre for Modern Indian Languages)


Chairperson, BOS


Member Secretary, BOS



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Hatkhowapara Azara,ti-781017

Resolution BoS/2024/01/02:

- With reference to 2.4., as per the experts' suggestion, Japanese Minor Course offered in Semester VII would be now offered in Semester IV instead. An additional 4-credit course would be offered for Japanese in Semester VII.
- With reference to 2.7. the course name for Research Methodology (PhD Course Work) has been updated to "Research Methodology for Literature, Language and Culture Studies."
- The rest of agenda mentioned above have been duly approved by the experts and the members present.

Agenda 3: Presentation of the Revised Course Structure of the Undergraduate Programme and Syllabus of both Undergraduate and Post Graduate Programmes of Department of Economics by the HoD/HoD(i.c) and review, approve by the members.

Discussion:

1. Dr. Sampurna Bhuyan presented the Undergraduate course structure with some modifications in the name of the courses and replacement of some courses by some new courses. She stated that the modifications have been carried out after thorough discussion and review by Prof. Nissar A. Barua from the Department of Economics, Gauhati University.. The new course structure with all modifications is attached herewith. (Annexure 3.1)

2. Reviewed Syllabuses of Undergraduate Programme of Department of Economics for 4th and 5th Semesters are presented. (Annexure 3.2)

3. Reviewed Syllabus of Post Graduate Programmes of Department of Economics for 3rd and 4th Semesters are presented. (Annexure 3.3)

Resolution BoS/2024/01/03:

Experts suggested incorporating the changes made into the course structure of the undergraduate programme. They advised to make the "Econometric Method" course as elective course when asked by Dr. Bhuyan and the advice is accepted.

Reviewed syllabuses for both Undergraduate and Post Graduate Programme were accepted by the board members.


Chairperson, BOS


Member Secretary, BOS





GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, ti-781017

Agenda 4: Presentation of the various Syllabus of the Undergraduate Programme and Course structure of Post Graduate Programmes of Department History by the HoD/HoD(i.c)/Faculty member and review, approve by the members.

Discussion

A discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the syllabi of 4th and 5th semesters,

Dr. Anisha Bordoloi, Faculty of the History Department presented the vetted syllabi and course structure in the meeting.

The course structure and syllabus had been sent for vetting to History expert Prof. V. Krishna Ananth of Sikkim University who gave his valuable suggestions to be incorporated in the syllabi. The same was placed in the third BOS where further changes were recommended by external members. Dr. Anisha Bordoloi presented the syllabus of the new VAC paper which has been introduced in the 2nd semester for UG programme. The paper is titled 'Indian Cultural Heritage: Past and Present'. For the VAC paper 'Indian Cultural Heritage: Past and Present', themes on the culture of Assam were recommended for incorporation as well. Course structure of one year MA programme was presented.

Resolution BoS/2024/01/04:

The members suggested incorporating introductory topics for the Indian History and Assam History papers for semester 1 of UG syllabus.

Annexure 4.1: Syllabus of 4th and 5th semester UG programme

Annexure 4.2: 2nd semester VAC paper


Annexure 4.3: MA course structure

Agenda 5: Presentation of the various Syllabus of the Undergraduate and Post Graduate Programmes of Department of Political Science by the HoD/HoD(i.c)/Faculty member and review, approve by the members.

Discussion:

A discussion ensued regarding the course structure of the UG program in Political Science for the 4th & 5th Semester as well as the syllabi of the same semesters. Dr. Bhaswati Sarmah, Assistant Professor, Department of Political Science presented the vetted syllabi in the meeting. The external members of BoS have approved the syllabi as presented.


Chairperson, BOS


Member Secretary, BOS



GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
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A discussion ensued regarding the introduction of a Multi-Disciplinary Course (MDC) for UG 3rd Semester. The title of the paper is *Nuclear Proliferation and National Security*. Dr. Bhaswati Sarmah, Assistant Professor, Department of Political Science presented the vetted syllabus in the meeting. The external members of BoS have approved the syllabi as

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2. The experts of BoS also suggested to constitute a departmental committee to be engaged in the preparations of syllabus in future.

3. The experts also suggested to prepare internship/project guidelines by the individual department keeping in conformity with the university guidelines. The guidelines are to be approved by the BoS.

4. It was suggested by the members of the Board of Studies to adhere to the following in implementing the courses of IKS:

*To map the IKS related courses from the existing courses offered across all departments.

*This course list should be submitted to the Dean of the respective schools.

*All the lists can be submitted to the Centre for IKS.

The courses on Indian Knowledge System (IKS) are to be chosen from a basket which is to be offered by the School of Humanities and Social Sciences. The HoDs of different departments were asked to identify the papers which are to be offered by them.

5. The experts suggested introducing NPTEL/SWAYAM courses with transfer of credits in the second and third semester of PG. The courses are not to be introduced in first and fourth semesters. The experts also suggested identifying courses from the basket from SWAYAM/NPTEL.

6. The experts suggested the introduction of new courses that would provide more opportunities of employment to students.

Resolution: BoS/2024/01/08:

The members have agreed on the suggestions made by the external members and resolute to implement the same.


Chairperson, BOS


Member Secretary, BOS



Discussion:

Sociology :

The Course structure of B.A. Sociology and M.A. Sociology were presented to provide an overview of each of the programmes.

The 3rd and 4th Semester M.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

The 4th and 5th Semester B.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

Social Work:

The revised course structure of BSW Undergraduate programme was presented.

The syllabus for the Semesters IV and V BSW programme were presented and the syllabus was approved by the BoS members with no changes.

Resolution:

Resolution: BoS/2024/01/07:

The Board of Studies resolved to approve the presented syllabus of the Undergraduate and Post graduate syllabus of Department of Sociology and the Undergraduate Syllabus of Department of Social Work. The approved syllabi are provided as annexures.

(Annexures)

Annexure 7.1 – B.A. Sociology Syllabus – 4th and 5th Semester

Annexure 7.2 – M.A. Sociology Syllabus – 3rd and 4th Semester.

Annexure 7.3 - Revised Course Structure of BSW (Social Work) Programme.

Annexure 7.4 – BSW – Bachelor of Social Work Syllabus – 4th and 5th Semester.

Agenda 8 : Any other matter

Discussion:

Comments of experts related to some important matters pertaining to the School of Humanities and Social Sciences as a whole are

1. Discipline Specific Elective (DSE) courses both for UG and PG to be made open initially to the students belonging to different disciplines within the same School. The experts have suggested holding a meeting of the HoDs of the School to decide on this matter.

Chairperson, BOS

Member Secretary, BOS



Office of the Dean, School of Engineering and Technology
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

**Minutes of the meeting of 2nd Board of Studies, School of Engineering and Technology,
Girijananda Chowdhury University, Assam held on 19th March 2024 at 3:00 P.M.
at Conference Room, Old GIMT building, GCU- Guwahati campus, Assam.**

The following members were present in the meeting:

- | | |
|--|--------------------------------|
| 1. Dean of the School/Principal, GIMT | - Chairperson/Member Secretary |
| 2. All HoDs of School of Engg.& Tech. | - Member |
| 3. HoD, Physics | -Member |
| 4. Dr. Damiki Laloo | -Member |
| 5. Dr. Sampurna Bhuyan | -Member |
| 6. HoD, English | -Member |
| 7. Prof. Shikhar Kumar Sarma
Dean, Faculty of Technology
Gauhati University. | -Expert Member |
| 8. Prof. Manoranjan Kalita
Director (Technical)
Assam Don Bosco University, Azara. | -Expert Member |

At the outset, Dean, School of Engineering and Technology welcomed all the members of the Board of Studies, School of Engineering and Technology of the following matters:

Agenda 1: Appraisal by the Dean, School of Engineering and Technology:

The Dean, School of Engineering and Technology apprised and introduced the members of the Board of Studies, School of Engineering and Technology, with the Expert Members and shared the Agenda for the meeting.

Agenda 2: Presentation of Semester III and Semester IV, Course structure and Syllabus, for the below mentioned programmes by the Dean School of Engineering and Technology:

- I. B.Tech. Civil Engineering
- II. M.Tech. Civil (Structural Engineering)

The course structure and syllabus of the above mentioned programmes were placed before the experts and other members by Dean School of Engineering and Technology. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/02: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech.Civil Engineering, and M.Tech.Civil (Structural Engineering)

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19/03/24

Agenda 3: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programmes by the Head of the Department of Mechanical Engineering:

- i. B.Tech Mechanical Engineering
- ii. M.Tech. Thermal & Fluid Engineering

The course structure and syllabus of the above mentioned programmes were placed before the experts and other members by Head of the Department of Mechanical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/03: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Mechanical Engineering and M.Tech. Thermal & Fluid Engineering programmes.

Agenda 4: Presentation of Semester I, Semester II, Semester III and Semester IV, course structure and syllabus, for the below mentioned programmes by the Head of the Department of Mechanical Engineering:

B.Tech Mechanical Engineering (Working Professionals)

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Mechanical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester I, semester III, semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: BoS/2024/19/03/04: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester I, semester II, semester III and Semester IV of B.Tech Mechanical Engineering (Working Professionals) programme.

Agenda 5: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Electrical Engineering:

B.Tech-Electrical Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Electrical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: BoS/2024/19/03/05: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech-Electrical Engineering programme.

Agenda 6: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Electronics & Communication Engineering:

- i. B.Tech Electronics & Communication Engineering
- ii. M.Tech. Electronics & Communication Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Electronics & Communication Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/06: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech-Electronics & Communication Engineering and M.Tech. - Electronics & Communication Engineering programmes.

Agenda 7: Presentation of semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Computer Science & Engineering:

- i. B.Tech. Computer Science & Engineering
- ii. M.Tech. Computer Science & Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Computer Science & Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/07: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Computer Science & Engineering and M.Tech. Computer Science & Engineering.

Agenda 8: Presentation of semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Computer Application:

- i. Bachelor of Computer Application
- ii. Master of Computer Application

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Computer Application. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/08: After detailed discussion, BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of Bachelor of Computer Application and Master of Computer Application programme.

The meeting ended with a Vote of Thanks by the Chairperson.



Prof. S. Robert Ravi
Chairperson/Member Secretary
BoS, School of Engineering and Technology.



**SCHOOL OF ALLIED HEALTH SCIENCES
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

Minutes of the Second meeting of BoS, School of Allied Health sciences held on 19th March 2024

Agenda	Discussion	Resolution
Discussion on the approval of the draft syllabus for the PhD Course work	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications and total hours were corrected. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion on the approval of the draft syllabus for the MMLT first Year (1 st sem & 2 nd Sem) on	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion the approval of the draft syllabus for the BPT first Year (1 st sem & 2 nd Sem)	The initial draft of the syllabus was presented to the members for their review and feedback. Members suggested for the increasing the credit hours for sociology and psychology as the syllabus is vast.	Sociology and psychology credit hours were increased from 2 to 3 and syllabus was again reviewed by social Work department and modified accordingly.
Modification/enrichment of BMLT Syllabus	CO and PO for all the semesters were included in BMLT syllabus and new course General pathology was	Modification and course enrichment was approved and was incorporated



**SCHOOL OF ALLIED HEALTH SCIENCES
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM**

	introduced in the third semester. Syllabus was approved by the Members	
Reconstitution of BOS members of School of Allied Health Sciences	As suggested by the members, Dr.Vidhya Srinivasan, Mr. Prayash Borah and Dr .Subarna sankar Das (PT) will included as members. Dr.Vidhya Srinivasan will be chairperson, BoS, School of Allied Health Sciences, Mr.Prayash Borah will be member secretary.	Addition of new members was approved and responsibilities were assigned.
Any other matter	Chairperson suggested for the preparation of draft syllabus for MPT and to complete the vetting process at the earliest	Preparation for the draft syllabus of MPT will be initiated at the earliest. Vetting process for BPT, MMLT (1 st and 2 nd sem) will be completed soon.

As there are no points to discuss, the meeting ended up with the vote of thanks to the chair


CHAIRPERSON


10/01/24

Member Secretary

Dr. Junihoni Kalita

The Members discussed the minutes of the BoS of Natural Sciences; Management and Commerce; Humanities & Social Sciences; Engineering & Technology and Allied Health Sciences and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 5/2024-03/05:

5.1 Resolved to ratify the approved minutes of the third meeting of BoS of Natural Sciences held on March 13, 2024

5.2 Resolved to ratify the approved minutes of the second meeting of BoS of Management and Commerce held on March 18, 2024

5.3 Resolved to ratify the approved minutes of the third meeting of BoS of Humanities & Social Sciences held on March 18, 2024

5.4 Resolved to ratify the approved minutes of the second meeting of BoS of Engineering & Technology held on March 19, 2024

5.5 Resolved to ratify the approved minutes of the second meeting of BoS of Allied Health Sciences held on March 19, 2024

Agenda AC. 5/2024-03/06: Approval for introducing new department/centres and new programs to be launched from 2024-2025.

A proposal was placed for the approval of offering AICTE (All India Council for Technical Education) recognized courses and their intake for the upcoming admission session.

Additionally, a proposal was also put forth aimed at introducing new programs within the *School of Commerce & Management* and the *School of Humanities & Social Sciences*. Under the Department of Management, the proposed programs include Certificate Courses in Healthcare Management (6 months), Hospitality Services with specializations in Food & Beverage Management (6 months), and Housekeeping Management (6 months). Additionally, within the School of Humanities & Social Sciences, a diverse range of programs is recommended, such as Personality Development, Environment and Society, Communication for Social Change, Community Engagement, Life Skills, and History of Africa. These proposed programs aim to cater to a wide spectrum of academic interests and address contemporary societal needs.

The proposals were placed for consideration and the Members of the Academic Council discussed the same.

Resolution: AC. 5/2024-03/06:

6.1 Resolved to accept the proposal to introduce M.Tech in Civil Engineering (CE), Electronics and Tele Communication (ECE)

6.2 Resolved to accept the proposal to introduce B.Tech in Civil Engineering (CE) for working professional with intake capacity of 30.

6.3 Resolved to accept the proposal to increase the intake capacity of B.Tech Computer Science & Engineering (CSE) to be increased from 60 to 90.



6.4 Resolved to accept the proposal to reduce the intake capacity of B.Tech Mechanical Engineering (ME) to be reduced from 60 to 30.

6.5 Resolved to accept the proposal for intake capacity of Bachelor of Business Administration (BBA), Master of Business Administration (MBA) and Master of Computer Application as (CA) as 60, each.

6.6 In principle, resolved to approve the following certificate courses to be offered by the *Department of Management, School of Commerce & Management*:

- Certificate Course in Healthcare Management (6 months) \
- Certificate Course in Hospitality Services (Food & Beverage Management-6 months)
- Certificate Course in Hospitality Services (Housekeeping Management-6 months)

6.7 Resolved to introduce certificate course in Tourism Management by the *Department of Management, School of Commerce & Management*.

6.8 In principle, resolved to approve the following certificate courses to be offered by *School of Humanities & Social Sciences*:

- Personality Development
- Environment and Society
- Communication for Social Change
- Community Engagement
- Life Skills
- History of Africa

Agenda 5/2024-03/07: Proposal for approval of IKS courses

A proposal for the approval of introducing Indian Knowledge Systems (IKS) courses was presented. The proposal included a carefully curated list of courses suggested as valuable additions to our curriculum, offering students interdisciplinary learning opportunities and practical skills. The basket of IKS courses place for approval of the council is given below:

1. Vedic Mathematics.
2. Ancient Indian Mathematics
3. Ancient Indian Astronomy
4. Indian Astronomical Instruments
5. Ancient Indian Metallurgy
6. Ancient Indian Chemistry
7. Plant Genetics in Ancient Indian Texts
8. Traditional Indian Botanical Knowledge
9. Ancient Indian Polity
10. Chanakya Neeti
11. Uniqueness of Indian Culture
12. Indian Culture and Civilization Ancient Indian History with special reference to Indian town planning and architecture.
13. Kautilyas Arthasastra
14. Indian Poetics
15. Folk instruments of North-east India



16. Folk music of North-east India
17. Classical Music Traditions
18. Indian Aesthetics Musical instruments
19. Geet Vidya: Art of Singings
20. Nritya Vidya: Art of Dancing
21. Natya Vidya: Art of Theatricals, Bharatmuni
22. Ayurveda in IKS
23. Indian Health ,wellness and Psychology including Ayurveda
24. Yunani
25. Folk medicine of North-east India
26. Indian Philosophical tradition

The Members agreed to the proposal of introducing IKS courses and recommended for a resolution.

Resolution: AC. 5/2024-03/07:

7.1 Resolved to accept the incorporation of course like Food Habit of North East India/Traditional food of Northeast, by the Department of Zoology in the IKS course list.

7.2 Resolved to approve the inclusion of the course *Entomophagy of North East* as recommended by the Department of Zoology in the Indian Knowledge Systems (IKS) course list. The curriculum design for the Entomophagy course will be overseen by the Dean of the School of Humanities and Social Sciences and the Dean of the School of Natural Sciences, who will take the lead in ensuring its development and implementation.

Agenda 5/2024-03/08: Approval of the guidelines of *Outcome Based Education*

Professor Das presented the guidelines for Outcome Based Education (OBE) to the academic council for approval, highlighting that GCU is the first University to have drafted a document on Outcome Based Education (OBE) and pioneering the implementation of OBE. This move marks a significant step towards enhancing the quality and relevance of education at the institution. With OBE, the focus shifts from traditional teaching methods to measurable learning outcomes, ensuring students develop the necessary skills and competencies required in today's dynamic world. The Council noted the university's dedication to continuous improvement and innovation in its educational practices, setting a benchmark for others to follow.

The proposal was placed for consideration.

Resolution: AC. 5/2024-03/08:

In principle, resolved to adopt the Guidelines of Outcome Based Education (OBE).

Agenda 5/2024-03/09: Notification by Government of Assam regarding *examination and evaluation process*.

The Government of Assam has issued a notification concerning the examination and evaluation process, specifically focusing on directives aimed at monitoring the effective implementation of the National Education Policy (NEP) 2020 and streamlining the academic cycle in higher educational institutions across the state. This notification underscores the government's



commitment to aligning educational practices with the objectives outlined in the NEP 2020 and ensuring a coherent academic framework in Assam's higher education sector. By placing this notification, the government seeks collaborative input and consensus-building among stakeholders, emphasizing transparency and accountability in educational governance.

Placed for information and discussion of the Council

Resolution: AC. 5/2024-03/09:

In principle, resolved to adopt the Notification by Government of Assam dated 15 March 2024, regarding *examination and evaluation process*,

Agenda 5/2024-03/10: Notification by Government of Assam regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP*.

The Government of Assam has issued a notification proposing the inclusion of courses from Infosys Springboard as MOOCs within the First Year Undergraduate Programme (FYUGP). This initiative aims to enhance the accessibility and quality of education by leveraging online learning platforms. By offering courses through MOOCs, students across Assam will have the opportunity to access valuable resources and training from Infosys Springboard, a renowned industry leader in technology and professional development.

The proposal has been placed for approval before the academic council.

Resolution: AC. 5/2024-03/10:

In principle, resolved to adopt the Notification by Government of Assam dated 14 March 2024, regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP*.

Agenda 5/2024-03/11: Notification by the UGC and Government of Assam regarding *4 year UG programme*.

The UGC and the Government of Assam have jointly issued a notification outlining plans for the implementation of a 4-year undergraduate (UG) program, aimed at facilitating a smooth transition for students currently enrolled in UG programs under the Choice Based Credit System (CBCS). This initiative aligns with the UGC guidelines on the First Year Undergraduate Programme (FYUGP) and emphasizes the importance of continuity and coherence in higher education structures. The notification underscores the commitment to ensuring that students' academic pursuits are supported and enhanced through structured pathways.

The proposal is placed before the council for necessary discussion and approval.

Resolution: AC. 5/2024-03/11:

In principle, resolved to adopt the Notification by the UGC and Government of Assam dated 12 March 2024, regarding *4 year UG programme*.

Agenda 5/2024-03/12: Proposal for Introduction of Integrated Teacher Education Programme (ITEP) & Integrated BA/B.Sc. –B.Ed.



The proposal for the introduction of an Integrated Teacher Education Programme (ITEP) and an Integrated BA/B.Sc. –B.Ed. was presented before the council. Regrettably, GCU is currently ineligible to apply for these integrated programs.

The Council noted the deliberations and no resolution was taken.

Agenda 5/2024-03/13: Any other matter.

Agenda 5/2024-03/ 13.1 Course on Refrigeration & Air Conditioning

Resolution: 5/2024-03/ 13.1: Resolved to approve Certificate Course on Refrigeration and Air Conditioning (which is to be considered as SEC duration of 3 months for Science Students and 6 months for students other than Science). The fee structure which has been already prepared needs to be revised and be made affordable for students. Head, Mechanical Engineering need to re-submit the fee structure for the course, at the earliest. The minimum qualification should be 10th pass. Dr M.R Sinha, Prof. S. Robert Ravi, Dr. Sunayan Bordoloi, and Dr. Shantanu Chakraborty are to review the Course.

Agenda 5/2024-03/ 13.2: 1 year PG as per UGC credit policy:

Resolution: 5/2024-03/ 13.2: Resolved to approve the one-year postgraduate program aligning with the UGC credit policy, which was adopted in Board of Management Meeting held on 30th December 2023. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.

Agenda 5/2024-03/ 13.3: SWAYAM NPTEL course and credit

Resolution: 5/2024-03/13.3: Resolved to approve the integration of SWAYAM NPTEL courses into PhD coursework, allowing doctoral students to earn credits towards their degree requirements. Doctoral students may enroll in SWAYAM NPTEL courses relevant to their research areas, subject to approval by their academic advisors and/or departmental committees.

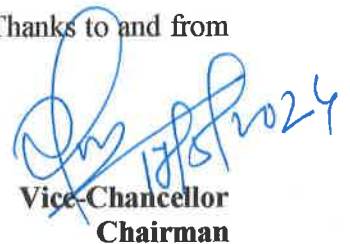
Agenda 5/2024-03/ 13.4: Regarding access of attendance

Resolution: 5/2024-03/13.4: Resolved to give access of student attendance to both the students and the parents.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.



**Registrar
Member Secretary**



**Vice-Chancellor
Chairman**