Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fourth Meeting of the Governing Body
Girijananda Chowdhury University, Assam

Date: 25th May'24 (Saturday)
Time: 11:30 a.m.
Venue: Conference Room
Ground Floor, Main Academic Building

The following members were present in the meeting:

1. Prof. Jayanta Deka, Hon'ble Chancellor -Chairperson
2. Prof. Kandarpa Das, Hon'ble Vice-Chancellor -Member
3. Shri. Jasodaranjan Das, President, SSA Society -Member
4. Prof. Amarendra Kumar Das, Professor, IIT, Guwahati -Member
5. Dr. Bhupati Das, Former MD, NRL & BORL -Member
6. Ms. Kunki Chowdhury, Member, SSA Society -Member
7. Dr. Dipankar Saha, Registrar -Member

Leave of absence was granted to Shri. Bijoyananda Chowdhury, Smt. Gita Das Chowdhury, and Shri. Arabinda Rahang, who could not attend the meeting due to preoccupation.

AGENDA:

SL No	Agenda No	Agenda Items
1	GB.4/2024-05/01	*Welcome Address* and the *Appraisal Report* of the Vice Chancellor
2	GB.4/2024-05/02	Confirmation of the Minutes of the third Governing Body meeting dated 31st August'23.
3	GB.4/2024-05/03	Action taken report on the Resolutions of the third Governing Body meeting dated 31st August'23.
4	GB.4/2024-05/04	A *Report on Admission* of the University (2023-24) & planning of admission for 2024-25.
5	GB.4/2024-05/05	A Report on Examination of the University.
6	GB.4/2024-05/06	Appointment of Dean (Academics) & Finance Officer
7	GB.4/2024-05/07	Approval of *Financial Regulation*
8	GB.4/2024-05/08	Approval of *Academic Regulation*
9	GB.4/2024-05/09	Appraisal on Tezpur Campus Development
10	GB.4/2024-05/10	Approval for the establishment of Agriculture School
11	GB.4/2024-05/11	Approval of One-Year LL.M. Degree

GIRIJANANDA CHOWDHURY UNIVERSITY ASSAM

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

12	GB.4/2024-05/12	Naming of the Auditorium
13	GB.4/2024-05/13	UGC Notification regarding *NET as an Entrance Test for Admission to PhD in addition to GCURET*
14	GB.4/2024-05/14	UGC Notification regarding creating *25% supernumerary seats for international students*
15	GB.4/2024-05/15	Ratification of the *Minutes of the second, third & fourth meeting of the Board of Management* dated 30th August'23, 30th December'23 & 21st May'24 respectively
16	GB.4/2024-05/16	Ratification of the Minutes of the fourth, fifth & sixth Academic Council meeting held on 31st October'23, 21st March' 24 & 21st May'24, respectively
17	GB.4/2024-05/17	A Report of Research & Development & Adoption of various Research Policies (RDC). ▪ University Research Policy ▪ Innovation and Start-up Policy ▪ Intellectual Property Rights Policy ▪ Policy for MOU and Research Collaboration ▪ Policy for Research Financial Support
18	GB.4/2024-05/18	Any other matter.

Minutes of the Fourth Meeting of the Governing Body dated 25th May, 2024

The fourth meeting of the Governing body was held with the Hon'ble Chancellor of the University, Professor Jayanta Deka in the Chair.

Agenda GB.4/2024-05/01: Welcome Address and the Appraisal Report of the Vice Chancellor

At the outset the Vice-Chancellor, Professor Kandarpa Das, welcomed the Hon'ble Chancellor, Prof. Jayanta Deka who convened the first meeting of the Governing Body as the Chairperson of the Governing Body. Prof. Deka extended warm greetings to the members and gave an introductory remark.

Prof. Deka highlighted GCU's expanded academic offerings to cater to diverse student interests and industry demands. Programs ranging from Mass Communication and Physiotherapy to Law and Education have been introduced. Integrated programs like BCA/MCA, BBA/MBA, and B.Tech and MBA for working professionals have been launched to cater to diverse academic needs. New courses also include Russian Language and Culture, Functional Hindi, etc.

Furthermore, the university is set to launch several new programs, including an undergraduate program in Agriculture and a certificate program in Maritime Training, aligning with AICTE guidelines. The introduction of integrated courses with multiple entry and exit provisions, as per NEP-2020, reflects GCU's commitment to providing flexible and comprehensive education pathways. GCU has demonstrated a strong commitment to academic excellence through the launching of new courses and programs across various disciplines. Notable among these are the Certificate Courses in Healthcare Management and Hospitality Services under the School of

GIRIJANANDA CHOWDHURY UNIVERSITY ASSAM

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Commerce & Management, and the diverse range of courses to be offered by the School of Humanities & Social Sciences. Prof. Deka stated that in response to changing industry trends and academic requirements, GCU has made significant modifications to its existing courses. These include changes in course names, such as renaming "M. Tech in Electronics and Communication Engineering" to "M. Tech in VLSI Design and Embedded System," and adjustments in student intakes. Noteworthy changes include an increase in the intake of "B. Tech in Computer Science and Engineering" and "Masters of Computer Applications," alongside a reduction in the intake of "B.Tech in Mechanical Engineering."

GCU has prioritized faculty development by organizing national-level Faculty Development Programme on Universal Human Values, the first of its kind in the North-Eastern region of India. Selection of Dr. Nirmala Devi, a faculty of the Department of Chemistry to attend the prestigious Polymers for Sustainable Future 2024 conference in Prague was also highlighted. The university's commitment to research is further highlighted by grants awarded under the scheme of AICTE-Vibrant Advocacy for Advancement and Nurturing of Indian Languages (VAANI) to the Departments of ECE and CSE for organizing workshops on emerging topics in semiconductor technology and artificial intelligence. These initiatives showcase GCU's dedication to academic excellence and interdisciplinary collaboration.

The achievements of students from Girijananda Chowdhury University Assam reflect both academic excellence and cultural prowess. Ms. Jyotishma Medhi's selection as a delegate to the World Youth Fest in Sochi City, Russia, highlights her exceptional talent. Furthermore, GCU's commendable performance in the 37th UNIFEST North East Zonal Competition underscores the university's commitment to fostering diverse talents across various domains, ranging from music and literature to fine arts and performing arts.
The Training and Placement initiatives undertaken from September 2023 to May 2024 exemplify the university's commitment to bridging the gap between academia and industry, as evidenced by the successful culmination of 38 placement drives. With 23 students securing positions in esteemed companies like RDC Concrete India Pvt. Ltd and Learning Routes Pvt. Limited. The Industry-Academia Interface and Informal Get-together held on February 25th, 2024, further strengthened ties with prominent companies. Additionally, the expansion of physical infrastructure, including the introduction of MLT and Physiotherapy facilities and campus beautification and admission cell cum counseling centre and wellness center, and an engineering museum at the Guwahati campus, underscores the university's holistic approach towards student well-being and academic enrichment. The establishment of a GCU Wellness Center, equipped with comprehensive medical, diagnostic, and mental health support services, reflects a proactive stance towards nurturing the holistic development of the university community as well as community service.

Lastly, Prof. Deka highlighted GCU's remarkable progress in fostering collaborations, with a total of 35 MOUs signed, reflecting a proactive approach towards enhancing its academic landscape. The recent surge in partnerships, marked by 25 MOUs since the last governing board meeting, underscores the institution's commitment to continuous growth and innovation. Notably, the thrust on international and national MOUs signifies a well-rounded global engagement strategy, positioning the university as a key player in both domestic and international academic spheres.

The Chairperson then requested the Vice-Chancellor, Prof. Kandarpa Das to apprise the members

GIRIJANANDA CHOWDHURY UNIVERSITY ASSAM

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

regarding various activities and initiatives taken by the University since the last meeting of the Governing Body held on 31st August, 2023.

Prof. Das mentioned that Girijananda Chowdhury University (GCU) has demonstrated a strong commitment to academic excellence through the strategic recruitment and appointment of faculty and administrative staff. A total of 15 faculty appointments and 4 administrative appointments were made since September 2023. The appointments include positions such as Professor, Assistant Professor, Lab Instructor, Administrative Officers, and Administrative Executives. Additionally, the university welcomed esteemed individuals to key leadership roles, including the Hon'ble Chancellor, Prof. Jayanta Deka, and Mr. Kishore Kumar Choudhury as Controller of Examinations.

GCU has achieved significant milestones in its commitment to fostering student participation in co-curricular activities. The university has received approval from the NSS Regional Directorate, Guwahati to establish a new NSS unit, with the letter forwarded to the Ministry of Youth Affairs & Sports. Simultaneously, the Commanding Officer of the 7th Assam Battalion initiated the NCC company application process of allotment of a company of NCC at GCU under them, with plans for a ceremonial launch during the upcoming session. Mr. Alokojjwal Das, Assistant Professor in the Department of ECE, has played a pivotal role in facilitating communication and coordination for this endeavor. The university has also witnessed a commendable influx of admissions, both domestic and international, reflecting its growing reputation and appeal. The successful enrollment of an international student from Turkey further underscores GCU's global standing and attractiveness to a diverse student body.

GCU appointed senior professors as Deans for different schools, strengthening leadership in key academic domains. These appointments, along with the assignment of departmental heads and additional responsibilities to faculty members, aim to enhance academic governance and streamline administrative processes. Notably, Dr. Vidhya Srinivasan was appointed as the Head of the Department of Medical Laboratory Technology, while Dr. Bhanu P Sahu assumed responsibilities as Principal, School of Pharmaceutical Sciences, Guwahati. Additionally, 8 Faculty members were recognized as PhD supervisors and Dr. Sharmila Sharan was appointed as coordinator for Ph.D. coursework.

The University's proactive approach towards infrastructure development has resulted in the establishment of new departments, centers, and modern facilities within the university premises. Emphasizing better placement opportunities, soft skills development has been prioritized, supported by the establishment of Wellness Center, Physiotherapy clinic, and engineering museum. Professional certified counselors are sought to provide support, while students from the third semester onwards shall engage in practical sessions. Further, efforts are underway for NAAC accreditation, with a focus on faculty quality, research initiatives, and governance transparency.
With an eye on industry relevance, emphasis on placement, summer training, joint projects with companies, participation in events and curriculum enhancement remains paramount. The implementation of an Enterprise Resource Planning (ERP) system with 32 modules signifies a strategic investment in administrative efficiency.

GCU's efforts towards fostering international collaborations have yielded significant partnerships with Russia, Japan, Bhutan, among others. These collaborations have opened up avenues for student

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

exchange programs, joint research endeavors, and cultural exchange. Initiatives such as the Japan Caravan and International Summer School-Moscow, Russia etc., underscore the university's commitment to global engagement and academic excellence. Plans for the Indo-Bangladesh conclave signify a broader vision for cooperation and academic exchange, advancing the university's standing in the global academic landscape.

The Members took note of the activities with appreciation.

Resolution: GB.4/2024-05/01:

1.1 The Governing Body considered the appraisal report of the Vice Chancellor and accepted it.

1.2 Resolved that the Governing Body meetings be conducted thrice a year as stipulated in the Statute. Last year only two meetings could be conducted as the previous Chairman of the Governing Body, Chancellor of the University resigned and the current Chairman of the Governing Body, Chancellor of the University joined the university in February, 2024.

1.3 Resolved that emphasis should be placed on placement of MBA students.

1.4 Resolved that focus should be given on summer training and joint projects with companies of repute.

1.5 Resolved that emphasis should be given on retaining the quality of teaching and it is desired that all faculty should atleast have a PhD degree or be pursuing PhD.

Agenda GB.4/2024-05/02: Confirmation of the Minutes of the third Governing Body meeting dated 31st August, 2023.

The Minutes of the third Meeting of the Governing Body were placed before the members of the Governing Body, for consideration.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

GIRIJANANDA CHOWDHURY UNIVERSITY
ASSAM

Third Meeting of the Governing Body
Girijananda Chowdhury University, Assam

Date: 31st August, 2023
Time: 11:30 A.M.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragohain, Hon'ble Chancellor -Chairperson
2. Prof. Kandarpa Das, Hon'ble Vice-Chancellor -Member
3. Shri. Jasodaranjan Das, President, SSA Society -Member
4. Shri. Bijoyananda Chowdhury, Secretary, SSA -Member
5. Smt. Gita Das Chowdhury, Treasurer, SSA -Member
6. Dr. Jayanta Deka, Dean, AAU -Member (Attended online)
7. Prof. Amarendra Kumar Das, Professor, IIT, Guwahati -Member
8. Shri. Arabinda Rahang, Member, SSA -Member
9. Ms. Kunki Chowdhury, Member, SSA -Member
10. Dr. Dipankar Saha, Registrar -Member

AGENDA:

Agenda No.	Agenda Items
GB.3/2023-08/01	*Welcome Address* and the *Appraisal Report* of the Vice Chancellor
GB.3/2023-08/02	Confirmation of the Minutes of the Governing Body meeting dated 13/12/2022
GB.3/2023-08/03	Action taken report on the Resolutions of the last Governing Body meeting dated 13/12/2022
GB.3/2023-08/04	Approval of the modifications of the First Statute of the University submitted to the Government of Assam as per directives of the Department of Higher Education, Government of Assam
GB.3/2023-08/05	Report on implementation of NEP 2020
GB.3/2023-08/06	Report on Admissions for the session 2023-2024 (UG, PG, PhD & Diploma)
GB.3/2023-08/07	Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023
GB.3/2023-08/08	Ratification of the formation of various Schools, Departments and Centres of the University.
GB.3/2023-08/09	Ratification of the Draft Policies of the University.
GB.3/2023-08/10	Action Plan for the next five years(2024-2029) (Institutional Development Plan)
GB.3/2023-08/11	Any other matter.
GB.3/2023-08/12	Vote of Thanks

15.09.2023

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Third Meeting of the Governing Body
GB.3/2023 dated 31st August, 2023

The third meeting of the Governing body was held with the Hon'ble Chancellor of the University, Professor Alak K. Buragohain in the Chair. At the outset, the Hon'ble Chancellor and Chairperson of the Governing Body extended a warm welcome to the members. The Chairperson then requested the Hon'ble Vice-Chancellor to apprise the members regarding various activities and initiatives taken by the University since the last meeting of the Governing Body held on 13th December, 2022.

Agenda GB.3/2023-08/01: ***Appraisal Report*** **of the Hon'ble Vice-Chancellor**

Professor Kandarpa Das, Hon'ble Vice-Chancellor gave a brief appraisal about the preparedness of the University for the upcoming academic session, especially in view of the implementation of the NEP 2020.

As per decisions of the last Governing Body meeting, various academic programs were designed and implemented after due consideration of the Academic Council. Professor Das stated three majors steps related to the academic activities of the GCU.

Firstly, the starting of the academic activities of the University began as per the academic calendar of the GCU along with the introduction of PhD programmes, wherein, the first phase of PhD admissions were conducted as per the guidelines of the UGC and relevant regulation of the University. Professor Das stated that the admission process for the PhD for the ensuing session is also in progress

Secondly, with the establishment of the GCU, the University has completed the formalities for affiliation of all the academic programmes (PG, UG and Diploma) that were earlier affiliated to the Assam Science and Technology University (ASTU) under the GCU. The third important task completed by the University was to establish the University as a multidisciplinary University, as per the mandate of the Government of Assam and the National Education Policy 2020. The University established various new Schools of Studies, restructured the GIMT and GIPS and introduced various new academic programmes, Professor Das stated.

Additionally, Prof. Das mentioned that the University has established the Examination Cell in order to conduct the forthcoming examination of the University. The University also launched a **Special Fee Waiver Scheme** for the students coming from Manipur who have suffered or were displaced due to recent disturbances in Manipur.

As a part of NEP implementation, the University has launched two Foreign Language Courses (Japanese and French) in its curricula from the academic session 2023-2024.

The University has finalized the new **Enterprise Resource Planning (ERP)** system from a company called ACADEMIA.

Prof. Das also mentioned that in order to record various activities of the University (Academic, Co-curricular and Extension) and events organized at the University; the University has been publishing a **News Bulletin** since March 1, 2023 to showcase these events and activities as well as to record those for official purpose.

In order to prepare the University for the accreditation by the NAAC, the University has constituted a **NAAC Steering Committee** to monitor and execute the process of relevant documentation of all the activities and achievements of the University.

Professor Das mentioned about the organization of the various Academic Departments (25) and a **Centre for Multidisciplinary Research Studies** of the University into six Schools offering 58

A.L. Buragohain
15-09-2023

programs, as detailed below:

School of Engineering and Technology: 10 + 4 + 2 +1 + 1 = 18

School of Pharmaceutical Sciences: 4 + 4 = 8

School of Management and Commerce: 2 + 2 = 4

School of Natural Sciences: 5 + 5 = 10

School of Paramedical and Allied Health Sciences: 1

School of Humanities and Social Sciences: 9 + 8= 17

Total : 58 programmes

and PhD programmes in all disciplines

Professor Das mentioned that 42 faculties have been appointed so far in the various Schools of the university in both Guwahati and Tezpur campuses. The University has also entered into **Memoranda of Understanding (MOUs)** with a few leading organizations for collaborations in academics and research, and innovation. Coordinators have been assigned to facilitate the progress of the activities under the MOUs.

List of signed MOUs (Girijnanda Chowdhury University)

Sl. No.	Signed between	Date of signing and duration	National/International	Validity
1.	GCU and NIELIT, Paltanbazar, Guwahati	17th May 2023- 2 year	National	Till 2025
2.	GCU and Kharupetia College, Assam	23rd May 2023- 3 years	National	Till 2026
3.	GCU and Doom Dooma College, Tinsukia, Assam	29th May 2023- 3 years	National	Till 2026
4.	GCU and Bir Raghab Moran Government Model College, Rupai Siding, Assam	29th May 2023- 3 years	National	Till 2026
5.	GCU and Ledo College, Tinsukia, Assam	27th May 2023- 3 years	National	Till 2026
6.	GCU and Digboi Mahila Mahavidyalaya, Tinsukia, Assam	27th May 2023- 3 years	National	Till 2026
7.	GCU and North East Cancer Hospital and Research Institute, Jorabat, Assam 781023	4th July 2023- 3 years	National	Till 2026
8.	GCU and Guwahati Biotech Park, Amingaon, Guwahati, Assam	14th July 2023-3 years	National	Till 2026
9.	GCU and AAU-Assam Rice Research Institute, Titabar, Jorhat	28th July-3 years	National	Till 2026

A.L. Buragohain
15-09-2023

GIRIJANANDA CHOWDHURY UNIVERSITY ASSAM

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

The Members took note of the activities with appreciation. In the discussion that followed, regarding strategies to increase the admissions into various programmes, the Hon'ble Chancellor advised to launch course-wise blog sites for showcasing the programmes and to attract prospective students. Prof. Das mentioned about the publication of a Booklet on the NEP-2020, with respect to its implementation at GCU. With regards the small number of the research publications by the Department of Business Administration, the Hon'ble Chancellor advised the Dean, Academics for discussing the matter with due concern in the department.

Shri Bijoyananda Chowdhury, requested to explore launching of an academic programme on **Training for River Cruise Crews**, which has great employment potential in the sector of Inland Water Transport

Resolution: GB.3/2023-08/01:

The Governing Body considered the appraisal report of the Vice Chancellor and resolved to accept it.

Agenda GB.3/2023-08/02: Confirmation of the Minutes of the Governing Body meeting dated 13th December, 2022

The Minutes of the 2nd Meeting of the Governing Body were placed before the members of the Governing Body, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Body recommended to accept the Minutes of the 2nd Meeting of the Governing Body.

Resolution: GB.3/2023-08/02:

The Members resolved to approve the Minutes of the 2nd Meeting of the Governing Body.

Agenda GB.3/2023-08/03: Action taken report on the Resolutions of the last Governing Body meeting dated 13th December, 2022

The Action Taken Report of the resolution of the 2nd Meeting of the Governing Body held on 13th December, 2022 was placed before the Body.

Prof. Das mentioned the status of the Certificate Courses (*B.Sc. in Medical Lab Technology (BMLT) and five number of certificate programmes namely- Certificate program in Design and 3D printing, Certificate program in Welding, Certificate program in Computer Hardware and Networking, Certificate program in Embedded system and Internet of things, Certificate program in Animal Handling and Experimental Techniques were approved and launched)*, Prof. Das stated that none of the programmes could be started due to lack of enrollments. Additionally, Prof. Das informed the Board that GCU participated in EduFest, however, the footfall in the Fest was not encouraging.

The members discussed the report and noted the actions taken.

Resolution: GB.3/2023-08/03:

The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Governing Body.

Agenda GB.3/2023-08/04: Approval of the modifications of the First Statute of the University submitted to the Government of Assam as per directives of the Department of Higher Education.

The second draft of the Statute of the University was placed before Governing Body for information. The modifications made were as per the directives of the Department of Higher Education. The Members took note of the modifications.

Resolution: GB.3/2023-08/04:

The Governing Body noted the modifications as per the directives of the Department of Higher Education, Government of Assam, proposed on the draft First Statute of the University, which is under consideration of the Government of Assam.

Agenda GB.3/2023-08/05: Report on implementation of NEP 2020

Prof. Das informed the Members of Body of the various activities undertaken by GCU to implement NEP 2020. *The syllabi* for the Four Year Bachelor Programme have been designed in the light of *Curriculum Framework and the National Credit Framework (NCrF)*, of the University Grants Commission (UGC). GCU is offering a basket of Common Courses, viz., (*Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses* besides planning on offering online courses. Offering Dual Degree programmes is in the pipeline and Implementation of the Credit Transfer Policy will be introduced by GCU. GCU is also going to introduce Indian Classical Language by Guest Faculty members. As per NEP 2020, and Indian Knowledge System (IKS), and Indian and Foreign Languages shall be incorporated, soon. In compliance with NEP 2020, Prof. Das presented for approval of the Governing Body that New Language Courses on French and Assamese shall be started. GCU shall also allow students to write in local language as a medium of writing in examination

The members discussed the matters.

Resolution: GB.3/2023-08/05:

After, discussing, the Members of the Governing Body resolved to approve the following:

GB.3/2023-08/05.1 The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved.

GB.3/2023-08/05.2 The proposal for offering Dual degrees programmes has been approved.

GB.3/2023-08/05.3 The proposal to frame Credit Transfer Policy have been approved

GB.3/2023-08/05.4 The proposal to offer courses on functional Indian and Foreign Languages has been approved.

GB.3/2023-08/05.5 The proposal for providing the provision to use local language/s as a medium of writing in examination has been approved.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
20	M.Sc			
	Physics			
	Chemistry	4	2	2
	Mathematics	1		
	Zoology	8	4	4
	Botany	7	2	2
	Total	20	8	8
21	Economics			
22	M.Sc(CS)			
23	M.Com	9	7	7
24	MSW			
	Total	917	746	725

Total UG Provisional Admission-746

Total UG Confirmed Admission (after withdraw)-607

Total PG Provisional Admission -181

Total PG Confirmed Admission (after withdraw) -118

The Members took note of the status and expressed optimism for more admissions in the coming days. Strategies to enroll more students included appointment of Senior Faculty Members who are active researchers.

The members took note of the report.

Resolution: GB.3/2023-08/06:

Resolved to accept the admitted students into the various academic programmes.

Agenda GB.3/2023-08/07: Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023

The minutes of the third meeting of the Academic Council, held on 17th July was placed for ratification of the Council. The Members discussed the minutes of the third meeting of the Academic Council and resolved to recommend the ratification of the approved minutes.

Resolution: GB.3/2023-08/07:

Resolved to ratify the approved minutes of the third meeting of the Academic Council, held on 17th July, 2023.

Agenda GB.3/2023-08/08: Ratification of the formation of various Schools, Departments and Centres of the University.

Various academic departments of the University have been formed and organized under Schools of Studies and Departments, as resolved in the last meeting of the Academic Council which was placed for ratification.

It was also proposed that the Department of English may be renamed as **the Department of English**

15-09-2023

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
6	B.Tech(Lateral)			
	CSE	9	7	7
	CE	57	48	47
	ME	11	10	10
	EE	15	10	10
	ECE	5	2	2
	Total	97	77	76
7	BBA	41	34	34
8	BCA	65	50	50
9	B.Sc			
	Physics	3	3	3
	Chemistry	1	1	1
	Mathematics	0		
	Zoology	0		
	Botany	1		
	Economics	0		
	Psychology	1	1	1
	Total	6	5	5
10	M.Pharm			
	Pharmaceutics	18	15	14
	Pharmaceutical Chemistry	17	13	11
	Pharmacology	16	16	15
	Pharmacognosy	6	4	4
	Total	57	48	44

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
11	M.Tech			
	CSE	3	1	1
	ECE	0		
	TFE	3	3	3
	SE	6	2	2
	Total	12	6	6
12	MBA	32	16	16
13	MCA	34	19	19
14	BMLT	31	28	27
15	BA			
	Sociology			
	Psychology	8	5	5
	English	4	2	2
	Political Science	5	4	4
	Economics	2	1	1
	History	1	1	1
	Total	20	13	13
16	BSW	1		0
17	B.Com	4	3	3
18	B.Sc(Fire and Safety)	1		0
19	MA			
	Sociology			
	Psychology	1		
	English	8	7	7
	Political Science	4	4	4
	Economics	1	1	1
	Total	14	12	12

15-09-2023

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

GB.3/2023-08/05.6 The proposal to offer functional **French Language and Assamese Language programmes, and** Folk Music/Folk Culture of Assam has been approved along with the proposal tp appoint Visiting Faculties for the same.

GB.3/2023-08/05.7 The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved.

Agenda GB.3/2023-08/06: Report on Admissions for the session 2023-2024 (UG, PG, PhD & Diploma)

Professor Das placed the status of the admissions into the various programmes for the academic year 2023-24. (Report enclosed below)

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Status of admission in the session 2023-24 (as on 30-08-2023)

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
1	**D.Pharm (both campus)**			
	Guwahati Campus	66	62	62
	Tezpur Campus	40	38	38
	Total	106	100	100
2	**B.Pharm (both campus)**			
	Guwahati Campus	114	103	100
	Tezpur Campus	66	56	54
	Total	180	159	154
3	**B.Pharm (Lateral) (both)**			
	Guwahati Campus	15	10	10
	Tezpur Campus	6	2	2
	Total	21	12	12
4	**B.Pharm (Practice)**	2	1	1
5	**B.Tech**			
	CSE	77	64	59
	CE	49	37	34
	ME	12	8	8
	EE	10	9	7
	ECE	26	17	16
	Total	174	135	124

15-03-2023

CHOWDHURY UNIVERSITY GIRIJANANDA ASSAM

and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: GB.3/2023-08/08:

GB.3/2023-08/08.1: Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under Schools of Studies and Departments as resolved in the last meeting of the Academic Council.

GB.3/2023-08/08.2: Resolved to ratify the approval of the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

Agenda GB.3/2023-08/09: Ratification of the Draft Policies of the University.

University Policies on Research, Regulations on Curbing the Menace of Ragging, Consultancy Policy, Zero Tolerance Policy on Curbing Ragging and Student Mentoring Policies have been drafted and placed before the Members for approval.

The Members discussed the policies and no modifications were suggested.

Resolution: GB.3/2023-08/09:

Resolved to approve the Policy on Research, Regulations on Curbing the Menace of Ragging, Consultancy Policy, Zero Tolerance Policy on Curbing Ragging and Student Mentoring.

Agenda GB.3/2023-08/10: Action Plan for the next five years (2024-2029) (Institutional Development Plan)

As per the UGC guidelines for Institutional Development Plan for Higher Institutions (HEIs), GCU is planning to prepare an action plan of the university. The report will consist of all the listed out details of the IDP guidelines. The members also discussed about how the university can be upgraded in the coming years.

Resolution: GB.3/2023-08/10:

Resolved that an Action Plan is to be prepared by the Registrar's Office and the Vice-Chancellor's Office for developing the Institutional Development Plan of GCUs for the next five years, which shall be submitted by October 2023.

Agenda GB.3/2023-08/11: Any other matter.

Agenda: GB.3/2023-08/11.1: Due to the high demand in the job sector, Dual Degree Courses for Pharmacy students, viz., M.Pharm with MBA may be introduced at GCU.

The Members discussed in details the proposal for introducing Dual Degree Programmes for the students pursuing the M.Pharm with MBA programmes.

Resolution: GB.3/2023-08/11.1: Resolved to approve offering of dual degree course for Pharmacy and MBA.

15-03-2023

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Agenda GB.3/2023-08/11.2: The University to look into seat reservations for BPL/tribal students (ST, SC, Rural, Male, Female, PH). The member discussed the same in detail.

Resolution: GB.3/2023-08/11.2: Resolved to approve the proposal to reserve seats for reservations for BPL/tribal student (ST, SC, Rural, Male, Female, and PH.) categories

Agenda GB.3/2023-08/11.3: A proposal for the University to focus on outreach programmes more efficiently was place before the members for approval. The Members discussed the same in depth and resolved to approve the proposal to focus on outreach programmes.

Resolution: GB.3/2023-08/11.3: Resolved to approve the proposal to focus on Outreach Programmes of GCU.

Agenda GB.3/2023-08/11.4: A proposal of GCU to look into introducing law programs like BA LLB and LLM, B.Ed, Library Science, Journalism and B.Sc. Agriculture was place before the members for approval. The Members discussed the potential of launching the programmes and suggested that a survey on demand of the said programmes be done before launching them

Resolution: GB.3/2023-08/11.4: Resolved to approve the proposal for launching of BA LLB, LLM B.Ed, Library Science, Journalism and B.Sc. Agriculture programs with a prior survey being carried out on the demand of the said programmes

Agenda GB.3/2023-08/11.5: A proposal to prepare for getting permission to construct new building/s from the concerned authorities was placed before the members for approval. The members discussed the proposal and resolved to accept it.

Resolution: GB.3/2023-08/11.5: Resolved to approve the proposal to construct new building/s at GCU and for taking due permission to construct new building/s from the concerned authorities.

Agenda GB.3/2023-08/11.6: A proposal to delve into introducing courses for Competitive Examinations for entry to Civil Services, at subsidized rates was placed before the Members. The Members discussed the proposal in depth, and resolved to accept it.

Resolution: GB.3/2023-08/11.6: Resolved to approve the proposal to introduce courses for preparing students for Competitive examinations for entry to Civil Services, at subsidized rates, at GCU.

Agenda GB.3/2023-08/11.7: A proposal to form Foundations in order to establish Coaching Centres for Competitive Examinations like the Joint Entrance Examination (JEE) and National Eligibility cum Entrance Test (NEET), etc., in rural areas at subsidized rates was placed before the members for approval. The members discussed the proposal and resolved to accept it.

Resolution: GB.3/2023-08/11.7: Resolved to approve the proposal to form Foundations to establish Coaching Centres for Competitive Examinations like the Joint Entrance Examination (JEE) and National Eligibility cum Entrance Test (NEET), etc., in rural areas at subsidized rates.

GIRIJANANDA CHOWDHURY UNIVERSITY ASSAM

Agenda GB.3/2023-08/11.8: A proposal to take necessary steps in order to open Hospital/Nursing institutes and provide medical and nursing services to under privileged members of the society at subsidized rates was placed for approval. The Members discussed the proposal in depth, and resolved to accept it.

Resolution: GB.3/2023-08/11.8: Resolved to approve the proposal to start Hospital/Nursing institutes and also provide medical and nursing services to under privileged members of the society at subsidized rates.

Agenda GB.3/2023-08/11.9: Ratification of the Resolutions of the Board of Management meeting held on 30 August, 2023

The minutes of the second meeting of the Board of Management, held on 30 august 2023, was placed for ratification of the Council. The Members discussed the minutes of the second meeting of the Board of Management and resolved to recommend the ratification of the approved minutes.

Resolution: GB.3/2023-08/11.9:
Resolved to ratify the approved minutes of the second meeting of the Board of Management, held on 30 august 2023.

Agenda GB.3/2023-08/12: Vote of Thanks

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

15-09-2023
Chancellor
Chairman

15/09/2023
Registrar
Member Secretary

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Body recommended to accept the Minutes of the third Meeting of the Governing Body, held on 31st August, 2023.

Resolution: GB.4/2024-05/02:

The Members resolved to approve the Minutes of the third Meeting of the Governing Body.

Agenda GB.4/2024-05/04: Action taken report on the Resolutions of the third Governing Body meeting dated 31st August, 2023.

The Action Taken Report of the resolution of the third Meeting of the Governing Body held on 31st August, 2023 was placed before the Body.

Girijananda Chowdhury University, Assam
Action Taken Report on the Resolutions of the third meeting of the Governing Body held on 31st August, 2022

Agenda No.	Resolution No. and remarks	Decision/Action taken
Agenda GB.3/2023-08/01: *Appraisal Report* of the Hon'ble Vice-Chancellor	**Resolution: GB.3/2023-08/01:** The Governing Body considered the appraisal report of the Vice Chancellor and resolved to accept it.	Noted. No action required.
Agenda GB.3/2023-08/02: Confirmation of the Minutes of the Governing Body meeting dated 13th December, 2022	**Resolution: GB.3/2023-08/02:** The Members resolved to approve the Minutes of the 2nd Meeting of the Governing Body.	Noted. No action required.
Agenda GB.3/2023-08/03: Action taken report on the Resolutions of the last Governing Body meeting dated 13th December, 2022	**Resolution: GB.3/2023-08/03:** The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Governing Body.	Noted. No action required.
Agenda GB.3/2023-08/04: Approval of the modifications of the First Statute of the University submitted to the Government of Assam as per directives of the Department of Higher Education.	**Resolution: GB.3/2023-08/04:** The Governing Body noted the modifications as per the directives of the Department of Higher Education, Government of Assam, proposed on the	As per the suggestions by the Dept of HE, Govt. of Assam, modifications were made and sent to them. Should receive the

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

	draft First Statute of the University, which is under consideration of the Government of Assam.	approval within a couple of weeks.
Agenda GB.3/2023-08/05: Report on implementation of NEP 2020	**Resolution: GB.3/2023-08/05:** After, discussing, the Members of the Governing Body resolved to approve the following: **GB.3/2023-08/05.1** The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved. **GB.3/2023-08/05.2** The proposal for offering Dual degrees programmes has been approved. **GB.3/2023-08/05.3** The proposal to frame Credit Transfer Policy have been approved **GB.3/2023-08/05.4** The proposal to offer courses on functional Indian and Foreign Languages has been approved. **GB.3/2023-08/05.5** The proposal for providing the provision to use local language/s as a medium of writing in examination has been approved. **GB.3/2023-08/05.6** The proposal to offer functional **French Language and Assamese Language programmes, and** Folk Music/Folk Culture of Assam has been approved along with the proposal to appoint Visiting Faculties for the same. **GB.3/2023-08/05.7** The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved	5.1 Implemented 5.2 Implemented 5.3 Implemented 5.4 Implemented 5.5 In process 5.6 Implemented 5.7 Implemented
Agenda GB.3/2023-08/06: Report on Admissions for the session 2023-2024 (UG, PG, PhD & Diploma) Professor Das placed the status of the admissions into the various programmes for the academic year 2023-24. (Report enclosed below)	**Resolution: GB.3/2023-08/06:** Noted	No action required

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Agenda GB.3/2023-08/07: Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023	**Resolution: GB.3/2023-08/07:** Resolved to ratify the approved minutes of the third meeting of the Academic Council, held on 17th July, 2023	Action taken as per resolutions.
Agenda GB.3/2023-08/08: Ratification of the formation of various Schools, Departments and Centres of the University.	Resolution: GB.3/2023-08/08: GB.3/2023-08/08.1: Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under Schools of Studies and Departments as resolved in the last meeting of the Academic Council. GB.3/2023-08/08.2: Resolved to ratify the approval of the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	8.1 Noted 8.2 Implemented and notified vide Notification GCU/Registrar/2023/475
Agenda GB.3/2023-08/09: Ratification of the Draft Policies of the University.	**Resolution: GB.3/2023-08/09:** Resolved to approve the Policy on Research, Regulations on Curbing the Menace of Ragging, Consultancy Policy, Zero Tolerance Policy on Curbing Ragging and Student Mentoring.	Few policies shall be placed today for approval.
Agenda GB.3/2023-08/10: Action Plan for the next five years (2024-2029) (Institutional Development Plan)	**Resolution: GB.3/2023-08/10:** Resolved that an Action Plan is to be prepared by the Registrar's Office and the Vice-Chancellor's Office for developing the Institutional Development Plan of GCUs for the next five years, which shall be submitted by October 2023	The IDP has been prepared and submitted to the Hon'ble Governor of Assam.
Agenda GB.3/2023-08/11: Any other matter. **Agenda: GB.3/2023-08/11.1:** Due to the high demand in the job sector, Dual Degree Courses for Pharmacy students, viz., M.Pharm with MBA may be introduced at GCU.	**Resolution: GB.3/2023-08/11.1:** Resolved to approve offering of dual degree course for Pharmacy and MBA.	Not yet implemented, PCI Regulations are being examined.

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 78

Agenda GB.3/2023-08/11.2: The University to look into seat reservations for BPL/tribal students (ST, SC, Rural, Male, Female, PH).	**Resolution: GB.3/2023-08/11.2:** Resolved to approve the proposal to reserve seats for reservations for BPL/tribal student (ST, SC, Rural, Male, Female, and PH.) categories	Reservation policy in admissions is followed as per Govt. of Assam guidelines.
Agenda GB.3/2023-08/11.3: A proposal for the University to focus on outreach programmes more efficiently was place before the members for approval.	**Resolution: GB.3/2023-08/11.3: Resolved to** approve the proposal to focus on Outreach Programmes of GCU	Outreach programmes are untaken and ongoing.
Agenda GB.3/2023-08/11.4: A proposal of GCU to look into introducing law programs like BA LLB and LLM, B.Ed, Library Science, Journalism and B.Sc. Agriculture was place before the members for approval.	**Resolution: GB.3/2023-08/11.4:** Resolved to approve the proposal for launching of BA LLB, LLM B.Ed, Library Science, Journalism and B.Sc. Agriculture programs with a prior survey being carried out on the demand of the said programmes	BA/MA Mass Communication started. LLM started Preparations are on for B.Sc. (Agriculture) & BA LLB, B.Com LLB, BBA LLB.
Agenda GB.3/2023-08/11.5: A proposal to prepare for getting permission to construct new building/s from the concerned authorities was placed before the members for approval.	**Resolution: GB.3/2023-08/11.5:** Resolved to approve the proposal to construct new building/s at GCU and for taking due permission to construct new building/s from the concerned authorities.	In process.
Agenda GB.3/2023-08/11.6: A proposal to delve into introducing courses for Competitive Examinations for entry to Civil Services, at subsidized rates was placed before the Members.	**Resolution: GB.3/2023-08/11.6:** Resolved to approve the proposal to introduce courses for preparing students for Competitive examinations for entry to Civil Services, at subsidized rates, at GCU.	In process. Not yet implemented
Agenda GB.3/2023-08/11.7: A proposal to form Foundations in order to establish Coaching Centres for Competitive Examinations like the Joint Entrance Examination (JEE) and National Eligibility cum Entrance Test (NEET), etc., in rural areas at subsidized rates was placed before the members for approval.	**Resolution: GB.3/2023-08/11.7:** Resolved to approve the proposal to form Foundations to establish Coaching Centres for Competitive Examinations like the Joint Entrance Examination (JEE) and National Eligibility cum Entrance Test (NEET), etc., in rural areas at subsidized rates.	In process
Agenda GB.3/2023-08/11.8: A proposal to take necessary steps in order to open Hospital/Nursing institutes and provide medical and nursing services to under privileged members of the society at subsidized	**Resolution: GB.3/2023-08/11.8:** Resolved to approve the proposal to start Hospital/Nursing institutes and also provide medical and nursing services to under privileged members of the society	In process in Tezpur campus

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

rates was placed for approval.	at subsidized rates.	
Agenda GB.3/2023-08/11.9: Ratification of the Resolutions of the Board of Management meeting held on 30 August, 2023	**Resolution: GB.3/2023-08/11.9:** Resolved to ratify the approved minutes of the second meeting of the Board of Management, held on 30 august 2023.	Noted. No action required

The members discussed the report and noted the actions taken.

Resolution: GB.4/2024-05/04:

The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Governing Body.

Agenda GB.4/2024-05/04: A Report on Admission of the University (2023-24) & planning of admission for 2024-25.

During the meeting, Mr. Dwipen Das, the Deputy Registrar, presented a comprehensive report on the university's admission for the academic year 2023-24, along with discussions on strategies for the upcoming admission process for 2024-25. Mr. Das elaborated on the need for departments to devise effective strategies to attract more students in the forthcoming academic session. Additionally, there were deliberations regarding the imperative to substantially enhance placement opportunities for students. Furthermore, it was highlighted that departments with lower enrollments need to be assessed, and if necessary, infrastructure and classroom resources should be redistributed, particularly if there is a deficit in revenue generation. The members attentively noted the report and engaged in proposing resolutions to address the discussed issues, aiming to optimize the university's admission process and academic offerings for the future.

Resolution: GB.4/2024-05/04:

4.1. Resolved to evaluate and prioritize streams based on long-term demand, continuing with those that show sustained interest and discontinuing those that lack viability.

4.2. Resolved that it is imperative to enhance placement opportunities significantly for students, and therefore, the placement report should be included as a recurring agenda item in the Governing Body meeting for regular review and improvement.

4.3. Resolved that the MBA flagship courses shall be expanded to attract more admissions, thereby enriching the academic offerings and meeting the evolving demands of the market.

4.4. Resolved that the university led by the Social Work and Allied Health Sciences departments, should actively commit to engaging in community outreach programs, such as free health check-ups, in nearby villages to foster positive relationships and contribute to the well-being of the local communities.

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

4.5. Resolved that GCU in the near future shall look into adopting nearby villages, undertaking initiatives to support their development and address their specific needs, thereby strengthening community ties and promoting social responsibility.

4.6. Resolved to enhance academic excellence by hiring distinguished professors, bringing in expertise and experience to enrich the learning environment and mentor students effectively.

4.7. Resolved that the departments with lower enrollments will undergo assessment, and if deemed necessary, there will be a reallocation of infrastructure and classroom resources to ensure optimal utilization and support the university's overall goals and objectives.

Agenda GB.4/2024-05/05: A Report on Examination of the University

Mr. Kishore Kumar Choudhury, Controller of Examination (CEO), GCU, placed a comprehensive report on examination of the university. Mr. Choudhury's report meticulously examined various aspects of the university's examination processes, including student performance, assessment methods, and adherence to academic standards. His detailed analysis offered valuable insights for the Governing Body to deliberate upon, with the aim of ensuring the continuous improvement of examination procedures and fostering academic excellence throughout the university. There has been diligent implementation of uniform rules and regulations for formative and summative assessment, ensuring fairness and consistency across all assessments.

The Members duly noted the report.

Resolution: GB.4/2024-05/05:

No resolution taken

Agenda GB.4/2024-05/06: Appointment of Dean (Academics) & Chief Finance & Accounts Officer

This agenda focused on the appointment of two pivotal roles: the Dean (Academics) and the Finance Officer of the University. These appointments are instrumental in driving the university's academic excellence and financial stability. The agenda encompassed discussions on defining the criteria for selecting candidates, reviewing applicant profiles, and outlining the interview process. The appointment of the Dean (Academics) will center on finding an individual capable of providing visionary leadership to academic programs while ensuring their alignment with the university's objectives. Similarly, the appointment of the Chief Finance & Accounts Officer will require identifying a candidate proficient in financial management, budgeting, and regulatory compliance, essential for the university's fiscal health. Through thorough deliberations and assessments, the members decided for the following resolutions.

Resolution: GB.3/2023-08/06:
6.1 The Governing Body unanimously resolved to approve the appointment of the Dean (Academics) and the Chief Finance and Accounts Officer of the University.

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

6.2. Resolved to initiate the advertisement process for both positions immediately, ensuring wide circulation to attract qualified candidates.

6.3 Resolved that the minimum qualification for the Dean (Academics) is fixed at the Professor level, aligning with the academic leadership requirements of the university.

6.4 Resolved that advertisement shall be published for the recruitment of a Professor in fields of Science/Humanities/Commerce/Management, with the aim of strengthening academic expertise in these areas. There will be no separate advertisement for the appointment of the Dean (Academics), streamlining the recruitment process and maximizing efficiency.
6.5 The maximum age for consideration of applications for the Dean (Academics) and Chief Finance and Accounts Officer position is set at 68 years as age limits for senior positions.

Agenda GB.4/2024-05/07: Approval of Financial Regulation

Dr. Nilanjana Deb, Head, Department of Business Administration presented the agenda on the Financial and Accounting Rules of the university, which covered key aspects such as the current regulatory framework governing the university's finances, proposed changes or updates to existing regulations, potential impacts on budget allocation and financial management practices. Additionally, Dr. Deb provided insights into the rationale behind specific regulations and their alignment with broader institutional goals and objectives. The Financial and Accounting Rules aims to enhance transparency, accountability, and efficiency in the university's financial operations while fostering a deeper understanding of the regulatory landscape among faculty, staff, and administrators.

The Members discussed the matter and resolved to recommend the following resolutions for approval.

Resolution: GB.4/2024-05/07:

7.1 Resolved to approve the Financial and Accounting Rules of the university.
7.2 Place on record appreciation for Dr. Nilanjana Deb, Head of the Department of Business Administration, and Angkesh Sarma Bordoloi for their diligent efforts in preparing the draft of the Financial and Accounting Rules of the university.

Agenda GB.4/2024-05/08: Approval of Academic Regulation

The agenda for the approval of the Academic Regulations was presented by Dr. Moytri Sarmah, Assistant Professor in the Department of Mathematics. Dr. Sarmah's presentation covered areas such as curriculum requirements, grading policies, academic integrity standards, and student conduct guidelines, which encompass pivotal aspects of the university's governance and academic excellence. The agenda item underscored the commitment to maintaining high academic standards, fostering collaboration, and consensus-building in shaping the academic framework of the university to ensure a conducive learning environment for all students.
Following discussions, the Members took the following resolutions:

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Resolution: GB.4/2024-05/08:

Resolved to approve the Academic Regulation of the University.

Agenda GB.4/2024-05/09: Appraisal on Tezpur Campus Development

An extensive appraisal on the development initiatives at Tezpur Campus, assessing progress and identifying areas for further enhancement, was discussed. The appraisal encompassed diverse facets of campus development, including infrastructure expansion, technological advancements, academic facilities, and environmental sustainability measures. Through meticulous evaluation, strengths were identified, such as the successful implementation of modern infrastructure projects and the integration of cutting-edge technologies to enrich the learning environment. Overall, the appraisal served as a roadmap for future endeavors, guiding strategic initiatives to propel Tezpur Campus towards greater excellence and innovation.

The Members discussed the matter.

Resolution: GB.4/2024-05/09:

9.1 Resolved to approve the establishment of School of Agriculture School and Allied Sciences at Tezpur campus.
9.2 Resolved to approve the proposal for the establishment of Maritime Training Institute.
9.3 Resolve to establish a Nursing College and a 125-bedded hospital within the next 3-4 years.

Agenda GB.4/2024-05/10: Approval for the establishment of Agriculture School

Dr. Minakshi Gogoi, Head of the Department of Computer Science & Engineering, presented the proposal for establishing a School of Agriculture School and Allied Sciences at the GCU Tezpur campus. This initiative represents a significant advancement in expanding the institution's academic offerings and research opportunities. The prospective Agriculture School holds immense potential for addressing regional agricultural challenges, advocating sustainable farming methods, and driving innovation in agri-tech. The Members meticulously examined the feasibility, resource allocation, and anticipated impact of this venture on the campus. After thorough deliberation, the members reached a decision to endorse the proposal, marking a pivotal moment in the institution's endeavors to diversify its academic spectrum and contribute to agricultural progress in the region.

Resolution: Agenda GB.4/2024-05/10:

Resolved to approve the Establishment of Agriculture school.

Agenda GB.4/2024-05/11: Approval of One-Year LL.M. Degree

A proposal was presented for the approval of the One-Year LL.M. Degree program and its regulations. Following a comprehensive discussion, a resolution was reached to approve the proposal. The deliberation highlighted the importance and feasibility of introducing the One-Year LL.M. Degree, and consensus was achieved regarding its implementation.

Resolution: GB.4/2024-05/11:

GIRIJANANDA CHOWDHURY UNIVERSITY * ASSAM *

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Resolved to accept the proposal for the approval of the One-Year LL.M. Degree program and its regulations.

Agenda: GB.4/2024-05/12: Naming of the Auditorium

It was proposed that in recognition of Lt. Shri Debananda Chowdhury's remarkable contributions to the university, the existing auditorium be named as **Debananda Chowdhury Auditorium**. As a founder member and Vice-President of the Shrimanta Shankar Academy Society, Lt. Shri Debananda Chowdhury played a pivotal role in the establishment and maintenance of the educational institutes- the Girijananda Chowdhury Institute of Management and Technology (GIMT) and the Girijananda Chowdhury Institute of Pharmaceutical Sciences (GIPS), Guwahati. His initial donation of land paved the way for the development of these institutes, reflecting his unwavering dedication to education and community development. Naming the auditorium in his honor serves as a fitting tribute to his enduring legacy and invaluable contributions to the university and the broader educational landscape.
The members of the Governing Body were delighted to accept the proposal of naming the existing auditorium as the Debananda Chowdhury Auditorium, in heartfelt tribute to Lt. Shri Debananda Chowdhury's outstanding contributions to the university.

Resolution: GB.4/2024-05/12:

12.1 Resolved to accept the proposal to name the existing auditorium of GCU as the Debananda Chowdhury Auditorium.
12.2 Resolved that on behalf of the Governing Body a condolence message deeply mourning the demise of Lt. Shri Debananda Chowdhury should be sent to the grieving family members offering heartfelt sympathies as they navigate this profound loss.

Agenda GB.4/2024-05/13: UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET

The Members considered the proposal to adopt the recent UGC notification, which suggests accepting the National Eligibility Test (NET) score as an additional criterion for admission into the PhD program, alongside the existing GCU Research Entrance Test (GCURET). This proposal aligns with national standards and aims to streamline the admission process by recognizing the significance of the NET score in evaluating candidates' research capabilities. By incorporating this recommendation, the university seeks to attract a broader pool of qualified applicants while maintaining the integrity and rigor of the admissions process. The decision to approve this proposal will signify the institution's commitment to upholding national guidelines and fostering excellence in doctoral education.

Placed for information and necessary discussion.

Resolution: GB.4/2024-05/13:
Resolved to adopt the UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET

GIRIJANANDA CHOWDHURY UNIVERSITY ASSAM

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Agenda GB.4/2024-05/14: UGC Notification regarding creating 25% supernumerary seats for international students.

The Members reviewed the notification from the University Grants Commission (UGC) regarding the allocation of 25% supernumerary seats for international students in undergraduate and postgraduate programs. This notification outlines guidelines for admissions and the creation of these additional seats, aiming to promote diversity and internationalization within academic institutions. The members engaged in discussions to assess the implications and feasibility of implementing these guidelines within the institution. This includes deliberating on logistical considerations, such as infrastructure and support services for international students, as well as ensuring compliance with regulatory requirements. Upon thorough consideration, the members decided to approve and implement the UGC guidelines, thereby advancing the institution's commitment to global engagement and academic excellence.

The proposal was placed for approval.

Resolution: GB.4/2024-05/14:

Resolved to adopt the UGC Notification regarding creating 25% supernumerary seats for international students

Agenda GB.4/2024-05/15: Ratification of the Minutes of the second, third & fourth meeting of the Board of Management dated 30th August'23, 30th December'23 & 21st May'24 respectively

The Minutes of the second (Annex-I), third (Annex-II) & fourth ((Annex-III) meeting of the Board of Management meeting were placed before the members of the Governing Body, for consideration. Professor Kandarpa Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the members recommended to accept the Minutes of the second, third & fourth meeting of the Board of Management.

The Members discussed the minutes of the second, third & fourth meeting of the Board of Management meeting and resolved to recommend the ratification of the approved minutes.

Resolution: GB.3/2023-08/11.4:

Resolved to approve the Minutes of the second, third & fourth meeting of the Board of Management.

Agenda GB.4/2024-05/16: Ratification of the Minutes of the fourth, fifth & sixth Academic Council meeting held on 31st October'23, 21st March' 24 & 21st May'24, respectively

The Minutes of the fourth, fifth & sixth Academic Council meeting were placed before members of the Governing Body, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Members recommended to accept the Minutes of the fourth (Annex-IV), fifth (Annex-V), & sixth ((Annex-VI), Academic Council meeting.

The Members discussed the minutes of the fourth, fifth & sixth Academic Council meeting and resolved to recommend the ratification of the approved minutes.

Resolution: GB.4/2024-05/16:

GIRIJANANDA CHOWDHURY UNIVERSITY ASSAM

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Resolved to approve the Minutes of the fourth, fifth & sixth Academic Council.

Agenda GB.4/2024-05/17: A Report of Research & Development & Adoption of various Research Policies (RDC).

- University Research Policy
- Innovation and Start-up Policy
- Intellectual Property Rights Policy
- Policy for MOU and Research Collaboration
- Policy for Research Financial Support

Professor Damiki Laloo presented a Report on Research & Development of the University and the adoption of a series of Research Policies designed to enhance the research landscape at GCU. These policies, meticulously drafted, have been tabled for ratification by the members of the Governing Body, signifying their pivotal role in shaping the institution's research framework. The proposed policies encompass diverse areas crucial for fostering an environment conducive to innovative research pursuits. They include the **University Research Policy**, aiming to delineate the strategic direction for research activities within the university, fostering a culture of academic exploration and discovery. Additionally, the **Innovation and Start-up Policy** seeks to cultivate an ecosystem that nurtures and supports entrepreneurial initiatives arising from novel research endeavors. The **Intellectual Property Rights Policy** is geared towards providing clear guidelines on ownership and safeguarding of intellectual properties emanating from research endeavors. Moreover, the proposed **Policy for MOU and Research Collaboration** intends to facilitate collaborative efforts with external entities, fostering mutually beneficial partnerships. Lastly, the **Policy for Research Financial Support** aims to provide essential financial backing, incentivizing and supporting faculty members and students engaged in diverse research pursuits. These initiatives underscore the institution's commitment to fostering a robust research culture and innovation-driven environment.
Placed before the Body for ratification.

Resolution:GB.4/2024-05/17:

17.1 Resolved to adopt the following Research Policies of GCU:

- University Research Policy
- Innovation and Start-up Policy
- Intellectual Property Rights Policy
- Policy for MOU and Research Collaboration
- Policy for Research Financial Support

17.2 Resolved that the RDC shall initiate efforts to raise startup funds from prominent corporations such as Oil India Limited etc. Recognizing the importance of fostering strategic partnerships with industry leaders, the university shall aim to leverage such collaborations to support innovative ideas, research endeavors, and student entrepreneurship.

GIRIJANANDA CHOWDHURY UNIVERSITY ASSAM

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

17.3 Resolved that RDC shall increase student engagement by participating in external forums such as the Guwahati Management Association to enrich students' educational experiences and prepare them for success in diverse professional settings.
17.4 Resolved that the RDC needs to update and amend the university's Intellectual Property Rights (IPR) policy to incorporate changes in intellectual property management and benefit sharing.
17.5 Resolved that emphasis should be given on more research projects.
17.6 Resolved to set up an Incubation Centre

Agenda GB.4/2024-05/18: Any other matter.

18.1: To consider best leave policy

Discussion pertaining to the importance of implementing a comprehensive and equitable leave policy that prioritizes the well-being and productivity of its faculty and staff were addressed. By ensuring that the leave policy is fair, flexible, and inclusive, the university aims to support its employees in achieving a healthy work-life balance while maintaining operational efficiency and meeting organizational goals.

Resolution GB.4/2024-05/18.1: Resolved that the University is committed to reviewing and considering various factors to formulate the best leave policy possible.

18.2: To consider summer break
Decisions to implement a well-structured summer break were deliberated. The members discussed the matter and resolved to adopt a resolution.

Resolution GB.4/2024-05/18.2: Resolved that the SSA Society shall discuss the matter in society meeting.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

Chancellor
Chairman

GIRIJANANDA CHOWDHURY UNIVERSITY
ASSAM

Registrar
Member Secretary

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Annex-I

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 2nd Meeting of the Board of Management held on 30 August, 2023 (Wednesday). Girijananda Chowdhury University, Assam

Time: 11:30 a.m.

Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Ms. Kunki Chowdhury-Member, SSA Society
5. Prof. Joydeep Baruah- External Member
6. Prof. Dipankar Saha- Registrar
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. Damiki Laloo-Head, Department of Pharmacognosy
9. Dr. Junumoni Das- Head HR and Personnel Division.
10. Ms. Namrata Kataki-Assistant Professor

Leave of absence was granted to Dr. Biren Das, Mr. B N Chowdhury and Ms. Sujata Chowdhury, who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and welcomed all the Members of the Board of Management.

Agenda: BOM.2/2023-08/01: *Welcome Address* and the *Appraisal Report* of the Vice Chancellor

The Vice Chancellor extended a warm welcome to all the Members of the Board of Management, especially to the External Member, Prof. Joydeep Baruah. Professor Das gave a brief appraisal about the preparedness of the University for the upcoming academic session, especially in view of the implementation of the NEP 2020.
Professor Das stated three majors steps related to the academic activities of the GCU.

Firstly, the starting of the academic activities of the University began as per the academic calendar of the GCU along with the introduction of PhD programmes, wherein, the first phase of PhD admissions were conducted as per the guidelines of the UGC and relevant regulation of the University. Professor Das stated that the admission process for the PhD for the ensuing session is also in progress

28/11/2023

Secondly, with the establishment of the GCU, the University has completed the formalities for affiliation of all the academic programmes (PG, UG and Diploma) that were earlier affiliated to the Assam Science and Technology University (ASTU), now under the GCU. The third important task completed by the University was to establish the University as a multidisciplinary University, as per the mandate of the Government of Assam and the National Education Policy 2020. The University established various new Schools of Studies, restructured the GIMT and GIPS and introduced various new academic programmes, Professor Das stated.

Additionally, Prof. Das mentioned that the University has established the Examination Cell in order to conduct the forthcoming examination of the University. The University also launched a **Special Fee Waiver Scheme** for the students coming from Manipur who have suffered or were displaced due to recent disturbances in Manipur.

As a part of NEP implementation, the University has launched two Foreign Language Courses (Japanese and French) in its curricula from the academic session 2023-2024.

The University has finalized the new **Enterprise Resource Planning (ERP)** system from a company called ACADEMIA.

Prof. Das also mentioned that in order to record various activities of the University (Academic, Co-curricular and Extension) and events organized at the University; the University has been publishing a **News Bulletin** since March 1, 2023 to showcase these events and activities as well as to record those for official purpose.

In order to prepare the University for the Accreditation by the NAAC, the University has constituted a **NAAC Steering Committee** to monitor and execute the process of relevant documentation of all the activities and achievements of the University.

Professor Das mentioned about the organization of the various Academic Departments (25) and a **Centre for Multidisciplinary Research Studies** of the University into six Schools offering 58 programs, as detailed below:

School of Engineering and Technology: 10 + 4 + 2 +1 + 1 = 18

School of Pharmaceutical Sciences: 4 + 4 = 8

School of Management and Commerce: 2 + 2 = 4

School of Natural Sciences: 5 + 5 = 10

School of Paramedical and Allied Health Sciences: 1

School of Humanities and Social Sciences: 9 + 8= 17

Total: 58 programmes

and PhD programmes in all disciplines

Professor Das mentioned that 42 new faculties have been appointed so far in the various Schools of the university in both Guwahati and Tezpur campuses. The University has also entered into **Memoranda of Understanding (MOUs)** with a few leading organizations for collaborations in academics and research, and innovation. Coordinators have been assigned to facilitate the progress of the activities under the MOUs.

List of signed MOUs (Girijinanda Chowdhury University)				
Sl. No.	Signed between	Date of signing and duration	National/International	Validity
1.	GCU and NIELIT, Paltanbazar, Guwahati	17th May 2023- 2 year	National	Till 2025
2.	GCU and Kharupetia College, Assam	23rd May 2023- 3 years	National	Till 2026
3.	GCU and Doom Dooma College, Tinsukia, Assam	29th May 2023- 3 years	National	Till 2026
4.	GCU and Bir Raghab Moran Government Model College, Rupai Siding, Assam	29th May 2023- 3 years	National	Till 2026
5.	GCU and Ledo College, Tinsukia, Assam	27th May 2023- 3 years	National	Till 2026
6.	GCU and Digboi Mahila Mahavidyalaya, Tinsukia, Assam	27th May 2023- 3 years	National	Till 2026
7.	GCU and North East Cancer Hospital and Research Institute, Jorabat, Assam 781023	4th July 2023- 3 years	National	Till 2026
8.	GCU and Guwahati Biotech Park, Amingaon, Guwahati, Assam	14th July 2023-3 years	National	Till 2026
9.	GCU and AAU-Assam Rice Research Institute, Titabar, Jorhat	28th July-3 years	National	Till 2026

The Members took note of the activities and suggested that ERP be used to meet the NAAC 7th criteria to maintain data backup.

Resolution: BOM.2/2023-08/01:

The Board commended the actions taken by the University and noted the deliberations with appreciation.

<u>Agenda</u> BOM.2/2023-08/02: Confirmation of the Minutes of the 1st Meeting of the Board of Management meeting dated held on 13th January, 2023

The Minutes of the 1st Meeting of the Board of Management were placed before the Board, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Board recommended for accepting the Minutes of the 1st Meeting of the Board of Management.

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Hatkhowapara Azara, Guwahati-781017

Minutes of the 1st Meeting of the Board of Management, Girijananda Chowdhury University, Assam held on 13-01-2023 at 2:30 P.M. at the Conference Room, GIMT building, Guwahati. (BOM/2023/01 dated 13-01-2023)

The following members were present in the meeting:

1. Prof. Alak K Buragohain(Special Invitee)	8. Dr. Biren Das
2. Prof. Kandarpa Das	9. Prof. Joydeep Baruah
3. Mr. Jasodaranjan Das	10. Dr. K. Gohain
4. Mr. B N Chowdhury	11. Dr. Damiki Laloo
5. Ms. Kunki Chowdhury	12. Mr. Arindam Saha
6. Dr. Thuleswar Nath	13. Ms. Junumoni Das
7. Dr. P Malairajan	14. Ms. Namrata Kataki

Ms. Sujata Chowdhury could not attend the meeting due to preoccupation. At the outset, Vice Chancellor welcomed the members of the Board of Management to the first meeting of the Board and introduced the honourable members.

Agenda No. 1: Appraisal by the Vice Chancellor

The Vice Chancellor apprised the members of the Board of Management about the activities that took place during the last two months since the University was formally launched. The following activities and action taken were reported for kind appraisal of the members. The Vice Chancellor informed that the academic activities of the University started after submission of the First Statute of the University to the Government of Assam on 22-12-2022. The University received the UGC approval under section 2 (f) of the UGC Act, 1956 on 24-11-2022.

An interim Academic Council has been constituted to discharge the statutory responsibility of the Academic Council till it is formed after the First Statute is approved and notified by the Government of Assam. The first meeting of the interim Academic Council was held today i.e. 13th January, 2023.

The university has already applied to ASTU for NOC and de-affiliation of GIMT, Guwahati and GIPS (Guwahati & Tezpur) w.e.f. 2023-2024.

The University has obtained membership of the Association of Indian Universities (AIU) w.e.f. 24th November, 2022 and all necessary formalities have been observed in this regard.

As per decision of the meeting of the Governing body, special Self appraisal reports have been collected from all faculty members of the GIMT (Guwahati) and GIPS (Guwahati & Tezpur) to take a decision regarding incorporation of the faculty into Girijananda Chowdhury University.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Applications for promotion (under CAS, UGC/AICTE) of the faculty members for placing them in higher grade under GCU have also been invited and they are being processed.

The preparations for launching of the PhD programme in January, 2023 are almost done and it has been placed in the agenda of the Academic Council. Applications for Ph.D. Supervisors were also invited and list of PhD supervisors have been recommended for consideration of the BOM today.

GIMT and GIPS faculty members were engaged in various University activities and during this period the following appointments were done in order to carry out various responsibilities:

1. Dean (Students' Affairs)
2. Coordinator/ Assistant Coordinator, Academic Coordination Cell
3. Chairman, Disciplinary Board
4. Chairperson, Internal Complaint Committee
5. Chairman, Admission Committee
6. Coordinator, UGC Cell
7. Chairman, Anti Ragging Committee
8. Director/ Asstt. Director, IQAC
9. Chairman, University Student Grievances Redressal Committee

Apart from this, the University also made the following appointment for urgent administrative requirement.

1. Secretary to Chancellor; 2. Secretary to Vice Chancellor and one 3. Administrative Executive

An Academic Coordination Cell has been formed to coordinate with the academic departments for development of programmes to be launched and other academic works during the transition period.

Admission Committee for planning and execution of the admissions for the session 2023-2024 has already been formed and it has already started functioning. Faculty members have so far visited around 100 schools and colleges as a part of admission promotion. Target is to visit more schools/colleges by June/July.

The University shall participate in the Platinum Jubilee celebration of Netaji Vidyapith Railway Higher Secondary School, Maligaon during 21 -23 January 2023 as a part of promotional activity.

Preparation for launching of new programmes in Humanities, Social Sciences, Life Sciences etc, are going on. It would be placed before the academic Council for approval. We are also plaining to organize a Workshop to prepare a roadmap for Humanities & Social Sciences in tune with the NEP 2020.

The NBA accreditation team visited the GIMT and GIMT and we are yet to receive the final results about accreditation.

The curriculum for BSc in MLT is ready and it was placed before the Academic Council today and approved by the AC.

2 | Page

Registrar
Girijananda Chowdhury University, Assam

The process of development of undergraduate curriculum in Engineering and Management are in progress. This is done in tune with the NEP 2020 and UGC undergraduate framework 2022. The Undergraduate Regulations for the University as per NEP 2020 will be ready soon.

Resolution: BOM/2023/01/01: The Board of Management noted the appraisal report of the Vice Chancellor and resolved to accept it.

Agenda No. 2: Adoption of the First Ordinances of the University

The first Ordinances of Girijananda Chowdhury University were prepared by the Hon'ble Vice-Chancellor and was placed before the Board of Management for consideration and approval. It would be submitted to the State government after being approved by the Board of Management.

The Members observed and discussed the ordinances in-depth and suggested various modifications/additions.

Resolution: BOM/2023/01/02: After deliberations, the Board of Management unanimously resolved to approve the First Ordinances of the University and send to the State Government for approval and notifications.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Hatkhowapara Azara, Guwahati-781017

FIRST ORDINANCES
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
(Made as per section 32 (2) of Assam Private University Act, 2007)
Approved by the Board of Management in its meeting dated 13th January, 2023 vide Resolution No. BOM/2023/01/02

ORDINANCE 1:

ADMISSIONS OF STUDENTS AND THEIR ENROLMENT RECORD

(As per section 32 (1) (a) of Assam Private University Act, 2007)

1.1 Admission of Students

a. Admission to the University shall strictly be made on the basis of merit.
b. Seats for admission in the university of students belonging to scheduled Castes (SC), scheduled Tribes (ST), Other Backward Classes (OBC), Economically Weaker Sections (EWS), women and differently-abled students shall be reserved as per the policy of the State government.
c. Admission of the candidates relating to the category- Non-Resident Indians (NRIs), Persons of Indian Origin (PIO), Overseas Citizens of India (OCI) and Foreign Nationals

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

shall be made as per the policy laid down by the Government of India and/or other Regulatory Bodies from time to time. The University may earmark at least two seats (supernumery) for those category of students.
d. The procedure for the selection of students to various programmes of study at the University shall be Programme dependent. The University shall comply with the guidelines given by the state and the central government as well as the various state and central selection agencies for selecting students for admission to the courses of study at the University. Eligibility requirements and procedures for admission laid down by the regulating bodies shall be followed.
e. Wherever necessary, the Girijananda Chowdhury University, Assam shall conduct its own entrance examination for admissions into various programmes of study.
f. The conditions of minimum eligibility with respect to educational qualifications, age and other requirements shall be declared well in advance by the Admission Committee for each academic programme and admissions to various programmes shall be made subject to fulfilment of these requirements.
g. The Admission Committee will frame the regulations for admissions to the University including academic norms, fixed number, and last date for admission and shall deal in general, with all matters relating to the admission of students. The Committee may appoint such number of Sub-committees, as it deems fit.
h. A student shall be recognised as a member of the University as soon as she/he get enrolled for a degree, diploma or other academic programmes duly instituted by the University.
i. A student shall be recognised as a bonafide student of a teaching department of the University or of a constituent campus, as the case may be, as soon as his/her name has been entered into the Register of the School/Department on payment of the prescribed fees after being duly admitted; Provided that the admission of a student can be cancelled at any time, if the same has been made in contravention of the ordinances or of the instructions issued by the Admission Committee or if the admission has been procured by fraud, misrepresentation or concealment of facts.
j. A student enrolled for an academic programme in this University or any other University/institution in India or abroad shall be eligible to pursue another programme simultaneously in this University as per UGC Regulations 2022.
k. A student enrolled in a programme in any discipline of the University may also pursue another programme in another discipline of this University simultaneously, provided the teaching-learning activities do not overlap during the course of the study.

1.2 Enrolment of Students

a. No one shall be admitted to any examination of the University unless he/she is enrolled as a student of the University.
b. A student shall be required to complete the programme enrolled within the stipulated period as prescribed in the Regulations failing which the enrolment in the University shall be forfeited.
c. The University shall maintain programme-wise unique enrollment number of all the students enrolled in the University.

1.3. Multi-entry and multi-exit policy:

i. The University shall follow the multi-entry and multi-exit policy for the enrollment of students into various UG and PG programmes as per principles laid down under the National Education Policy (NEP) 2020.
ii. A student of the University who want to exit from a particular programme after having completed certain semesters and accrued a certain number of credits may be allowed to do so as per provisions laid down in the Regulations. The award of a Certificate, Diploma or Degree for those candidates shall be governed by the respective Regulations of the programmes concerned.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

ORDINANCE 2:

PROGRAMMES OF STUDY LEADING TO DEGREES, DIPLOMAS AND CERTIFICATES OF THE UNIVERSITY

(As per section 32 1(b) of Assam Private University Act, 2007)

1. The Girijananda Chowdhury University, Assam shall offer modern, innovative an integrated programmes of studies in various disciplines of Science, Technolog Humanities, Social Sciences, Liberal Arts, Law and other disciplines of studies, whic contribute to the creation of new knowledge and have strong relevance to the developme and growth of the human society, leading to Doctorate, Masters, Bachelor's degrees as we as diplomas and certificates etc. All programmes to be offered by the University sha strictly follow the principles of the National policies on education of the Country an Regulations set by various regulatory bodies from time to time.
2. The University shall also offer post-doctoral research degree programmes in its chose areas which shall give a lively edge and substance to its degrees and diploma programmes
3. The University, subject to the statutory provisions, if any, shall offer programmes in regul (face to face), blended, distance and online mode leading to degree, diploma and certifica programmes in various disciplines on the recommendation of the statutory bodies of t University.
4. The University shall adopt an interdisciplinary and cafeteria-style approach (along wi CBCS) for the delivery of various programmes of studies. All students enrolled into vario programmes under the University shall be allowed to choose courses beyond the disciplinary barrier in addition to their core courses of study subject to the provisions of t Regulations framed for various programmes of studies from time to time.
5. The University shall follow a credit-based evaluation system with adequate provisions f credit transfer from SWAYAM-based courses or courses completed in anoth University/institution. The University shall follow the Academic Bank of Credit (AB envisaged by the NEP 2020. The University shall follow a ten-point grading system as p the UGC guideline to be specified in the Regulations.
6. The Girijananda Chowdhury University shall have the following constitue institutes/colleges, schools and centres of studies for offering various programmes studies covering various disciplines and interdisciplinary studies:
   - 6.1 Girijananda Chowdhury Institute of Management and Technology, Guwahati
   - 6.2 Girijananda Chowdhury Institute of Management and Technology, Tezpur
   - 6.3 Girijananda Chowdhury Institute of Pharmaceutical Sciences, Guwahati
   - 6.4 Girijananda Chowdhury Institute of Pharmaceutical Sciences, Tezpur
   - 6.5 School of Paramedical and Allied Health Studies
   - 6.6 School of Pharmaceutical Sciences
   - 6.7 School of Medical Science
   - 6.8 School of Dental Science
   - 6.9 School of Nursing
   - 6.10 School of Sciences
   - 6.11 School of Engineering and Technology
   - 6.12 School of Computer Science
   - 6.13 School of Law
   - 6.14 School of Liberal Arts

   - 6.15 School of Humanities and Social Sciences
   - 6.16 School of Languages and Culture Studies
   - 6.17 School of Commerce and Management Sciences
   - 6.18 School of Architecture and Design
   - 6.19 School of Education
   - 6.20 School of Vocational Studies
   - 6.21 School of Agriculture and Veterinary Science
   - 6.22 School of Agriculture Engineering
   - 6.23 School of Commerce and Business Studies
   - 6.24 School of Earth, Environment and Sustainable Development
   - 6.25 Any other School of studies to be established by the Governing Body on recommendation of the Board of Management and the Academic Council.

7. Name of the Programme/Degree

7.1 Core and Interdisciplinary Programmes of Studies to be offered phase-wise by the University

All programmes of studies of the Girijananda Chowdhury University, Assam, shall be offered in conformity with the provisions of Section 22 of the University Grants Commission Act, 1956 and other statutory bodies as the case may be, as notified from time to time.

7.2 Universal/ Common for all Disciplines

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
1	D. Litt	Doctor of Literature	Post-Doctoral	PhD
2	D.Sc	Doctor of Science	Post-Doctoral	PhD
3	PhD	Doctor of Philosophy	Doctoral	Master's Degree or Four year undergraduate degree
4	MA	Master of Arts	Master	Bachelor of Arts
5	MSc	Master of Science	Master	Bachelor of Science
6	BA	Bachelor of Arts	Bachelor	10+2 passed
7	BSc	Bachelor of Science	Bachelor	10+2 passed

7.3 : Agriculture and Allied Fields

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
6	B.Sc (Agriculture)	Bachelor of Science (Agriculture)	Bachelor's	10+2
7	M.Sc (Agriculture)	Master of Science (Agriculture)	Master's	Bachelor's

8	B.Sc (Sericulture)	Bachelor of Science (Sericulture)	Bachelor's	10+2
9	M.Sc (Sericulture)	Master of Science (Sericulture)	Master's	Bachelor's
10	B.V.Sc	Bachelor of Veterinary Sciences	Bachelor's	10+2
11	M.V. Sc	Master of Veterinary Sciences	Master's	Bachelor's
12	B.F.Sc	Bachelor of Fisheries Sciences	Bachelor's	10+2
13	M.F. Sc	Master of Fisheries Sciences	Master's	Bachelor's

7.4 : Journalism/ Mass Communication/ Media

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
16	B.A	Bachelor of Arts (Journalism)	Bachelor's	10+2
17	M.A	Master of Arts (Journalism)	Master's	Bachelor's

7.5: Liberal Arts/ Humanities/ Social Sciences

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
18	B.A/ B.A(Hons)	Bachelor of Arts/ Bachelor of Arts (Honours)	Bachelor's	10+2
19	M.A	Master of Arts	Master's	Bachelor's
20	B.S.W	Bachelor of Social Works	Bachelor's	10+2
21	M.S.W	Master of Social Works	Master's	Bachelor's
22	BA	Bachelor of Rural Development	Bachelor's	10+2
23	MA	Master of Rural Development	Master's	Bachelor's

7.6: Law

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
24	LLB	Bachelor of law	Bachelor's	10+2
25	LLM	Master of Arts	Master's	Bachelor's
26	PhD	Doctor of Philosophy	PhD	Master's
27	BA LLB	Bachelor of Arts and Bachelor of Law	Bachelor's	10+2
28	BBA LLB	Bachelor of Business administration and Bachelor of Law	Bachelor's	10+2
29	BCom LLB	Bachelor of Commerce and Bachelor of Law	Bachelor's	10+2

7.7: Business Administration/ Commerce/ Management/ Finance

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
30	B.Com/ B.Com(Hons)	Bachelor of Commerce/ Bachelor of Commerce (Honours)	Bachelor's	10+2
30	M.Com	Master of Commerce	Master's	Bachelor's
31	BBA	Bachelor of Business Administration	Bachelor's	10+2
32	MBA	Master of Business Administration	Master's	Bachelor's
33	BMS	Bachelor of Management Studies	Bachelor's	10+2
34	MMS	Master of Management Studies	Master's	Bachelor's

7.8: Education/ Teachers Training

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
35	B.Ed	Bachelor of Education	Bachelor's	Bachelor's
36	B.El.Ed	Bachelor of Elementary Education	Bachelor's	10+2
37	M.Ed	Master of Education	Master's	B.Ed
38	B.P.Ed	Bachelor of Physical Education	Bachelor's	Bachelor's
39	M.P.Ed	Master of Physical Education	Master's	B.P.Ed
40	BA BEd	Bachelor of Arts &Bachelor of Education	Bachelor's	10+2
41	BSc BEd	Bachelor of Science &Bachelor of Education	Bachelor's	10+2
42	BCom BEd	Bachelor of Commerce &Bachelor of Education	Bachelor's	10+2

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

7.9: Library and Information Sciences

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
43	B.Lib.Sc	Bachelor of Library Sciences	Bachelor's	Bachelor's
44	B.Lib.I.Sc	Bachelor of Library and Information Sciences	Bachelor's	Bachelor's
45	M.Lib.Sc	Master of Library Sciences	Master's	Bachelor's

7.10: Fine Arts/ Performing Arts/ Visual Arts/ Applied Arts

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
46	B.F.A	Bachelor of Fine Arts	Bachelor's	10+2
47	M.F.A	Master of Fine Arts	Master's	Bachelor's
48	BVA	Bachelor of Visual Arts	Bachelor's	10+2
49	MVA	Master of Visual Arts	Master's	Bachelor's
50	BPA	Bachelor of Performing Arts	Bachelor's	10+2
51	MPA	Master of Performing Arts	Master's	Bachelor's

7.11: Hotel management/ Hospitality/ Tourism/ Travel

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
52	B.H.M	Bachelor of Hotel Management	Bachelor's	10+2
53	M.H.M	Master of Hotel Management	Master's	Bachelor's
54	B.H.M.C.T	Bachelor of Hotel Management and catering Technology	Bachelor's	10+2
55	M.H.M.C.T	Master of Hotel Management and catering Technology	Master's	Bachelor's
56	B.T.T.M	Bachelor of Tourism and Travel Management	Bachelor's	10+2
57	M.T.T.M	Master of Tourism and Travel Management	Master's	Bachelor's

7.12: Sciences

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
58	B.Sc/ B.Sc (Hons)	Bachelor of Science/ Bachelor of Science (Honours)	Bachelor's	10+2
59	M.Sc	Master of Science	Master's	Bachelor's
60	B.C.A	Bachelor of Computer Applications	Bachelor's	10+2
61	M.C.A	Master of Computer Applications	Master's	Bachelor's
62	B.Stat	Bachelor of Statistics	Bachelor's	10+2
63	M.Stat	Master of Statistics	Master's	Bachelor's

7.13: Engineering and Technology/Architecture/Design

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
64	B.Tech	Bachelor of Technology	Bachelor's	10+2
65	M.Tech	Master of Technology	Master's	Bachelor's
66	B.Arch	Bachelor of Architecture	Bachelor's	10+2
67	M.Arch	Master of Architecture	Master's	Bachelor's
68	B.Plan	Bachelor of Planning	Bachelor's	10+2
69	M.Plan	Master of Planning	Master's	Bachelor's
70	B.I.D	Bachelor of Interior Design	Bachelor's	10+2
71	M.I.D	Master of Interior Design	Master's	Bachelor's
72	B.Des	Bachelor of Design	Bachelor's	10+2
73	M.Des	Master of Design	Master's	Bachelor's

7.14: Vocational Education

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
74	B.Voc	Bachelor of Vocation	Bachelor's	10+2

7.15: Health and Allied Sciences/ Paramedical/ Nursing

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
75	B.Sc (Nursing)	Bachelor of Science (Nursing)	Bachelor's	10+2
76	M.Sc (Nursing)	Master of Science (Nursing)	Master's	Bachelor's
77	B.Optom	Bachelor of	Bachelor's	10+2

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

		Optometry		
78	M.Optom	Master of Optometry	Master's	B.Optom
79	B.O.T	Bachelor of Occupational Therapy	Bachelor's	10+2
80	M.O.T	Master of Occupational Therapy	Master's	Bachelor's
81	B.P.T	Bachelor of Physiotherapy	Bachelor's	10+2
82	M.P.T	Master of Physiotherapy	Master's	Bachelor's
83	B.Pharm	Bachelor of Pharmacy	Bachelor's	10+2
84	M.Pharm	Master of Pharmacy	Master's	B.Pharm
85	B.Pharm (Ayu)	Bachelor of Pharmacy (Ayurveda)	Bachelor's	10+2
86	Pharm.D	Doctor of Pharmacy	Master's	10+2
87	MMLT	Master of Medical Laboratory Technology	Master's	BMLT
88	BMLT	Bachelor of Medical Laboratory Technology	Bachelor's	10+2
89	DMLT	Diploma of Medical Laboratory Technology	Diploma	10+2

7.16: Rehabilitation Sciences

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
90	B.Ed.Spl.Ed	Bachelor of Education-Special Education	Bachelor's	Bachelor's
91	M.Ed.Spl.Ed	Master of Education-Special Education	Master's	B.Ed.Spl.Ed
92	B.ASLP	Bachelor in Audiology and speech language pathology	Bachelor's	10+2
93	M. ASLP	Master in Audiology and speech language pathology	Master's	B.ASLP
94	B.R.Sc	Bachelor of Rehabilitation Science	Bachelor's	10+2
95	M. R.Sc	Master of Rehabilitation Science	Master's	Bachelor's

7.17: Certificate and Diploma courses

Sl. N	Abbreviated	Expanded	Level	Entry Qualification
96	Certificate Programme		Certificate	As per decision of the Academic council
97	Diploma		Diploma	10+2
98	PG Diploma	Post Graduate Diploma	PG Diploma	Bachelor's

Girijananda Chowdhury University Assam may offer any other programmes covered by the nomenclature of degrees as stated above and in conformity with various Regulatory bodies. The programmes leading to the award of degrees/diplomas/certificates shall be offered after due approval of the statutory bodies of the University.

ORDINANCE 3:

(THE AWARD FOR THE DEGREES, DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC DISTINCTIONS, THE MINIMUM QUALIFICATION FOR THE SAME AND THE MEANS TO BE TAKEN RELATING TO THE GRANTING AND OBTAINING OF THE SAME)

(As per section 32 1(c) of Assam Private University Act , 2007)

3.1 The nomenclature of various degrees/ diplomas/ certificates and other academic distinctions shall be in accordance with the nomenclature prescribed by the University Grants Commission (UGC) under section 22 of the University Grants Commission Act, 1956 and other applicable laws, if any.

3.2 The structure of the academic programmes and their duration shall be in accordance with the norms and standards prescribed under applicable laws and guidelines by the concerned Central and State Regulatory Bodies.

3.3. The University may offer programmes that are covered by the nomenclature of various degrees/ diplomas/ certificates and other academic distinctions as stated in Ordinance 2.

3.4. The nomenclature of various degrees/ diplomas/ certificates and other academic distinctions to be awarded by the University shall be in accordance with the nomenclature prescribed by the University Grants Commission under section 22 of the University Grants Commission Act, 1956 and other applicable laws, if any and as stated in Ordinance 2.

3.5. For the award of degrees/ diplomas/ certificates and other academic distinctions, the evaluation of a student will be done on the basis of continuous and comprehensive assessment and evaluation. Thus, there shall be continuous evaluation of the student through seminar work, project work, practical, sessional work and unit tests during the semester/trimester and there shall be an End Semester/Trimester examination at the end of each Semester/Trimester. The final results shall be worked out by combining the marks of the continuous evaluation and of the End Semester/End Trimester examinations.

3.6. The degrees/ diplomas/ certificates and other academic distinctions for various programmes shall be granted to the students or the students shall obtain the necessary degrees/ diplomas/ certificates and other academic distinctions after successful completion of all the academic requirements of the programme enrolled and shall be qualified for the award of degrees/ diplomas/ certificates and other academic distinctions by the University in the concerned subject.

3.7. A student may be given a provisional certificate to the above effect by the Registrar after the declaration of the results of his/ her final Examinations on fulfilment of the credit requirement. However, the degree shall be conferred on him/her at the immediate next Convocation of the University.

3.8. The University may also confer Honorary Doctorate Degrees (DLitt, DSc, PhD etc) to distinguished personalities who have made a significant contribution to society at the Convocation organised by the University. The procedures and norms about conferment of honorary degrees are specified in the First Statute of the University.

ORDINANCE 4:

(THE CONDITIONS FOR AWARD OF FELLOWSHIP, SCHOLARSHIP, STIPENDS AND PRIZES)

(As per section 32 1(d) of Assam Private University Act 2007)

4.1. Scholarships, fellowships, stipends, prizes etc. shall be instituted as specified by the Academic Council and approved by the Board of Management of the University. The eligibility criteria for the awards, their values and where required, their tenure methodology and procedure for selection of awardees, shall be approved by the Board of Management on the recommendations of the Academic Council.

4.2. In order to encourage meritorious and deserving students to pursue programmes of studies and research in the University without great financial strain, the University shall strive to provide adequate number of Scholarships, Fellowships, Studentships and Free-ships as well as provide award of Medals and Prizes.

4.3. There shall be instituted Scholarships in every subject to be awarded to the students of the University (wherever applicable) subject to the availability of funds. Details for the award of the same will be laid down in the Regulations.

4.4. The University may institute fee concession in the form of half and full Free-ships of the tuition fee in each School and teaching department as per norms of the University.

4.5. There may also be a scheme of merit scholarship, subject to the availability of funds, where the first and second-rank holders in every programme will be awarded a scholarship, the quantum of which shall be decided by the University from time to time.

4.6. All types of Scholarships shall be administered by the Board of Management on recommendations of the Academic Council.

4.7. There may be a scheme to award medals/ prizes to the meritorious students of the University for their Best Performance in various University Examinations.

4.8 Detailed Guidelines shall be framed from time to time by the Academic Council governing the administration of Scholarships, Free-ships, Fellowships, Medals and other such endowments created in the University.

4.9 Award of Medals and Certificates for the Position Holders

i. One Gold Medal will be awarded annually to the graduate securing the highest CGPA in each of the Under Graduate (Hons/Research)/ PG Degree programmes and completing the programme without any backlog or being placed under Academic probation subject to the conditions that he/she secures minimum CGPA of 7.5 in a ten point scale.

ii. Each Gold Medal shall bear the University Crest and an inscription giving the name and the year of the awardee as well as the programme.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

iii. The medals will be presented at the convocation held for the award of degrees for the concerned batch of students.

4.10 Criteria for medals and certificates

For Masters Programs:

a) If the total number of students in the particular postgraduate program/branch is less than 5, no medal will be awarded.
b) If the total number of students in a particular postgraduate program/branch is between 6 to 19 then the topper will get a gold medal and Certificate.
c) If the total number of students in a particular postgraduate program/branch is 20 and above then the topper will get a gold medal & certificate and the second position holder will get a silver medal and certificate.
d) Provided the student secures a minimum CGPA of 7.5 for gold and 7.0 for Silver in a ten point scale.

For Bachelor Program in Engineering:

a) If the total number of students in the bachelor program/branch in the whole Faculty is less than 5, then no medal will be awarded.
b) If the total number of students in a particular branch/program is between 5 to 19 then the topper will get a gold medal.
c) If the total number of B.Tech. Students in all the branches in the whole Faculty is 20 and above then the topper will get a gold medal. A silver medal will be awarded to each branch topper in the branch in which the topper has been awarded a gold medal; there shall be no silver medal.
d) Provided the student secures a minimum CGPA of 7.5 for gold and 7.0 for Silver in a ten point scale

For other Bachelors Programs:

a) If the total number of students in a particular bachelor's program is less than 5, then no medal will be awarded.
b) If the total number of students in a particular branch/program is between 5 to 9 then the topper will get a gold medal.
c) If the total number of students in the particular bachelor's program in the whole Faculty is 10 and above then the topper will get a gold medal and the second position holder will get a silver medal.
d) Provided the student secures a minimum CGPA of 7.5 for gold and 7.0 for Silver in a ten point scale

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

ORDINANCE 5:

(THE CONDUCT OF EXAMINATIONS, INCLUDING THE TERMS OF OFFICE, AND MANNER OF APPOINTMENT AND DUTIES OF EXAMINING BODIES, EXAMINERS AND MODERATORS)

(As per section 32 1(e) of Assam Private University Act, 2007)

5.1. The Conduct of Examination

5.1.1. At the beginning of each academic session, the university shall prepare and publish an Academic Calendar consisting of the details of the teaching-learning-evaluation activities, schedule for extracurricular activities, schedule of examinations and declaration of the results of each and every programme offered by various Schools/Centres and shall strictly adhere to the schedule.

5.1.2. The continuous assessment and evaluation of students shall be conducted by the respective schools/Centre under the supervision of the Head of the Department/Centre. The weightage for such assessment evaluation for each programme shall be decided in conformity with the provisions of the various regulatory bodies or policies of the University framed from time to time.

5.1.3. The Term-end Examinations shall be conducted by the Controller of Examinations as per the schedule published in the Academic Calendar.

5.1.4. Provided further that all the records of the continuous and comprehensive evaluation shall be submitted to the Controller of Examinations by the Head of the Department/Centre for preparation of the final results, preparation of the Grade Card and record.

5.2. Terms of Office, and manner of Appointment and Duties of Examining Bodies, Examiners and Moderators

5.2.1. The lists of Examiners and moderators for all examinations except for Ph.D. degrees shall be drawn up by the Schools/Centre. The Dean, after necessary scrutiny, shall forward the same to the Controller of Examinations for approval of the appropriate authorities.

5.2.2. The panel of examiners for Ph.D. degree shall be governed as per PhD Regulations of the University.

5.2.3. The question papers for the Term-end examinations in such subject/course shall be moderated by a committee consisting of the Head of the Department concerned and the subject Expert.

5.2.4. The external examiners/ moderators shall be paid remuneration at the rates to be prescribed from time to time.

ORDINANCE 6:

(FEES TO BE CHARGED FOR THE VARIOUS PROGRAMMES,EXAMINATIONS, DEGREES AND DIPLOMAS OF THE UNIVERSITY)

(As per section 32 1(f) of Assam Private University Act, 2007)

6.1. As the university is self-financed, the main source of income of the university will be from the programme fee that will be collected from the students.

6.2. The programme and the examination fee shall be charged to students for various programmes. The fee structure shall be recommended by a Fee Committee to be constituted as per section 29 of Assam Private University Act, 2007 and approved by the Finance Committee/Board of Management. The Fee committee shall be comprisrd of the following members

1. Vice-Chancellor - Chairperson
2. Chief Finance & Accounts Officer - Member Secretary
3. A Chartered Accountant nominated by the Sponsoring body – Member
4. A legal expert, nominated by the Chancellor - Member
5. One of the Deans nominated by the Vice-Chancellor - Member

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

6. Treasurer, SSA Society - Member
7. Registrar - Member

6.3. The term of office of members, other than Ex-Officio members, shall be three years. The committee may co-opt any expert as and when it thinks necessary.

6.4. The committee shall consider the fee structure prepared by the University and if it is satisfied that the proposed fee structure is:

a) Sufficient for
   i. Generating resources for meeting the recurring expenses of the University and
   ii. The saving required for further development of the University.
b) Not unreasonably excessive, it may approve the fee structure

6.5. The fee structure approved by the committee under section 6.4 shall remain in force until it is revised by the competent authorities and the university shall be entitled to charge a fee in accordance with such fee structure.

6.6. The University shall not charge a fee, by whatever name called, other than the one to which it is entitled under section 6.5.

6.7. The Fee Committee will review the escalation and the levels of fees every year and may recommend changes in the fee structure as it thinks appropriate.

6.8. The details of fees will be decided in subsequent ordinances and regulations. However, fees shall be categorized under the following Heads —

a) Admission fee (once on admission)
b) Enrolment fee (once on admission)
c) Tuition Fee;(per semester)
d) Identity card fee (once on admission)
e) Development & Maintenance Fee;(per semester)
f) Library Fee; (once on admission)
g) Laboratory including Computer Fee, if applicable;(per semester)
h) Games, Sports & Recreation Fee;(per semester)
i) Electricity fee(per semester)
j) Fee for Co-Curricular Activities; and (Tutorial, Moot Court, Seminar, Workshop etc.)
k) Examination fee, as applicable (per semester)
l) Hostel fee, if applicable (per semester)
m) Hostel mess fee, if applicable (per semester)
n) University transportation facility, if applicable (per semester)
o) Certificate fees
p) Mark sheet/ grade card fee (per semester)
q) Any other fees to be specified by the Regulations

6.9. Examinations including Practical and other allied fees shall be deposited either with the semester fees or separately before the Examinations as notified by the Controller of Examinations. Hostel and Mess Charges shall be paid at the time of admission.

6.10. The fee structure for various programmes shall be described in detail in subsequent Regulations. The amount shall be decided by the Board of Management/Governing Body. The fee structure may vary from programme to programme. The prescribed fee shall be published before the commencement of any programme.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

ORDINANCE 7:

(THE CONDITIONS FOR RESIDENCE OF THE STUDENTS IN THE UNIVERSITY)
(As per section 32 1(g) of Assam Private University Act, 2007)

7.1. The objectives of the Halls of Residence (Hostels) are as follows:

a. To provide the students of the University with a congenial place to live so that they can devote themselves to the pursuit of higher learning;

b. To provide enlightened guardianship to the students during an impressionable age when they are living away from their parents/guardians;

c. To ensure that students coming from different backgrounds have an opportunity to live together, imbibe a spirit of cooperation and goodwill and acquire a broader societal frame for holistic personality development.

d. To provide opportunities for co-curricular and extra-curricular activities for all-round development or individual personality and forgiving expression to their artistic and creative talent; and

e. To develop in the students the capacity to govern their own affairs.

7.2. Residence in Campus:

a. The students residing in the Halls of Residence shall pay such fee as may be prescribed from time to time.

b. The University shall maintain such Halls of Residence as may be necessary to fulfil the objectives of the residence.

c. Every Hall of Residence shall have a name as the University may assign to it.

d. A Hall of Residence may accommodate a reasonable number of students.

e. Each Hall of Residence shall be under the charge of a Warden.

7.3. Admissions to Halls of Residence:

a. All students registered for full-time programmes of study and who are not employed anywhere are eligible to apply for accommodation in the Halls of Residence of the University.

b. As soon as a student ceases to satisfy the above conditions, he/she will become ineligible for accommodation in the Hall of Residence.

c. Procedure for allotment of seats:

i. Students desirous of residing in the university hall may apply in the prescribed form after admission to the Course in the Department.

ii. The Heads of Departments may forward all applications of selected candidates for admission to their respective departments to the Dean of Student Affairs. The applications shall be scrutinised by the Central Committee, which will allot a room in the Hall of Residence to each applicant, subject to availability.

iii. Students joining the University for the first time and those from distant places will be given preference for accommodation in the Hall of Residence.

iv. The accommodation will be allotted for one academic year at a time. Every student shall submit a fresh application for admission to the Hall of Residence in every subsequent year of study. The applications should reach the Warden of the Hall of Residence concerned at least 15 days before the commencement of the academic session each year. Re-admission will be permitted only after the resident is admitted to a Programme of study and after furnishing proof of having paid all Hall/tuition dues. .

d. Research personnel on projects sponsored by organisations like CSIR, UGC, and ICAR. ICSSR in the University on a salary not exceeding the amount of UGC, ICAR and other recognized funding agencies will be accommodated in a Hall of Residence during the tenure of the project subject to availability.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

ORDINANCE 8:

(PROVISION FOR DISCIPLINARY ACTION AGAINST THE STUDENTS)
(As per section 32 1(h) of Assam Private University Act, 2007)

8.1. **Norms on misconduct/breach of discipline**

i. A student guilty of grave misconduct or misbehaviour or of breach of discipline or moral turpitude or ragging or holding of introduction nights or such other practices calculated to harass other students within or outside the premises of the University or hostel, the Vice-Chancellor or the Dean Student Affairs or the Warden or the Head of the Department or the Deans of Schools or the Examination Centre Staff, as the case may be according to the nature and gravity of the offence may suspend from attending classes or be charged fine or be expelled, or 'rusticated' for a period specified or disqualify such a student from appearing in the examinations.

ii. An act of gross in-discipline will be examined by a Disciplinary committee/ board comprising board members. The board shall be constituted by the Vice-Chancellor. The committee/board shall have a senior professor as chairman, and two faculty members (preferably one female faculty member out of two). In case, the disputed student belongs to SC/ST or Minority community, then the representative of the faculty members shall be selected from SC/ST or Minority Community.

iii. In case of any dispute or in-decision of the Disciplinary committee/ board, the decision of the Vice-chancellor shall be considered to be final.

iv. All cases of rustication shall be reported to the Board of Management and the Governing Body for information.

v. If a student after having been allowed/admitted for the end semester examination, commits a breach of discipline within or outside the premises of the University, the University may expel the student for the remaining period of the academic session and if this punishment is awarded to a student during the period of or after the examination but before the expiry of the academic year in which the examination is held, his examination may be cancelled.

ORDINANCE 9:

(THE CREATION, COMPOSITION AND FUNCTIONS OF OTHER BODY WHICH IS CONSIDERED NECESSARY FOR IMPROVING THE ACADEMIC LIFE OF THE UNIVERSITY)
(As per section 32 1(i) of Assam Private University Act, 2007)

9.1. The University shall form the following committees which it considers necessary for improving the academic life of the university.

i. Internal Quality Assurance Cell (IQAC)
ii. Grievance redressal cell (as per guidelines of UGC and other Regulatory bodies)
iii. Sports Board
iv. Examination committee
v. SC/ST cell
vi. Internal Complaint Committee (ICC)
vii. Any other body as decided by the Board of Management/Governing body.

9.2. The bodies as mentioned in section 9.1 shall be constituted by the Vice-Chancellor.

9.3. The composition and the function of these bodies shall be described in detail, in subsequent ordinances and regulations.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

ORDINANCE 10:

(THE MANNER OF CO-ORPORATION AND COLLBORATION WITH OTHER UNIVERSITIES AND INSTITUTION OF HIGHER EDUCATION)

(As per section 32 1(j) of Assam Private University Act, 2007)

10.1. To encourage interdisciplinary collaboration in research and teaching, the university may collaborate with other Universities / reputed research institutions/organizations (AEC, ICSSR, CSIR, ICAR, etc).

10.2. The university may appoint professionals/specialists and faculty members from other Universities / reputed research institutions/organizations (AEC, ICSSR, CSIR, ICAR, etc) as adjunct faculty members.

10.3 The university shall also appoint reputed and experienced professionals/specialists from Industries and research organisations as Professor in Practice as per UGC norms from time to time.

10.4. The university may collaborate with industries and bring in industry experts as adjunct faculty members/Professors in Practice having many years of industrial experience to teach its students.

10.5. The university may collaborate with other Universities / reputed research institutions/organizations in terms of internships for its students and student and faculty exchange programmes.

10.6. The university may collaborate with other Universities / reputed research institutions/organizations, on the recommendation of the Academic Council for the academic benefit of its students. The nature and manner of such collaboration may vary from time to time, which will be prescribed in the MOUs with those institutions/organisations. All other details of regulations leading to cooperation and collaboration with other Universities / reputed research institutions/organizations shall be described in subsequent ordinances and regulations.

ORDINANCE 11:

(ALL OTHER MATTERS WHICH BY THIS ACT OR STATUTES MADE THEREUNDER ARE REQUIRED TO BE PROVIDED BY THE ORDINANCE)

(As per section 32 1(k) of Assam Private University Act, 2007)

11.1. Any matter, which has not been made in the Act or the First Statute, and may be so required: shall be provided in the subsequent ordinances and regulations.

****

Agenda No. 3: Approval of Resolutions adopted by the Academic Council

The meeting of the interim Academic Council was held on 13-01-2023 and adopted the resolutions regarding the following urgent academic matters.

a) Adoption of PhD Regulations

b) Finalisation of the Programmes to be launched from January, 2023

c) Curriculum and Regulations of the programmes to be launched from January, 2023

d) Approval of the PhD Supervisors

The minutes of the meeting of the Academic Council was placed before the Board of Managemer for perusal and approval.

Registrar
Girijananda Chowdhury University, Azara, Guwahati - 781017

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Hatkhowapara Azara, Guwahati-781017

Minutes of the 1st Meeting of the Interim Academic Council, Girijananda Chowdhury University, Assam (AC/2023/01) held on 13-01-2023 at 11:00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K Buragohain(Special Invitee)	13. Dr. Dipankar Saha
2. Prof. Kandarpa Das	14. Dr. Damiki Laloo
3. Mr. Jasodaranjan Das	15. Dr. Bhanu P Sahu
4. Ms. Kunki Chowdhury	16. Dr. Minakshi Gogoi
5. Dr. Thuleswar Nath	17. Dr. Nilanjana Deb
6. Dr. P Malairajan	18. Dr. Anindita Bora
7. Prof. K N Sarma	19. Dr. Sandip Bordoloi
8. Prof. Dilip Kr. Sarma	20. Dr. Debarshi Mallick
9. Dr. K. Gohain	21. Dr. Ajanta Deka
10. Dr. M R Singha	22. Dr. Kajal Dutta
11. Dr. Th. Shanta Kumar	23. Ms. Kritanjali Jaiswal
12. Dr. Abdul Baquee Ahmed	24. Mr. Akashdeep Goswami

At the outset, the Vice Chancellor welcomed all the members of the Interim Academic Council. Then, the Academic Council took up the items on the agenda.

Agenda No. 1: Appraisal by the Vice Chancellor

The Vice Chancellor apprised the members of the Academic Council about the activities that took place during the last two months since the University was formally launched. The following activities and action taken were reported for kind appraisal of the members. The Vice Chancellor informed that though the meetings of the Academic Council usually take place once every semester, initially, there might be more meetings, as the University is going through a transition period.

The academic activities of the University started after submission of the First Statute of the University to the Government of Assam on 22-12-2022. The interim Academic Council has been constituted to discharge the statutory responsibility of the Academic Council till it is formed after the First Statute is approved and notified by the Government of Assam.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

The university has already applied to ASTU for NOC and de-affiliation of GIMT, Guwahati and GIPS (Guwahati & Tezpur) w.e.f. 2023-2024.

The University has obtained membership of the Association of Indian Universities (AIU) w.e.f. 24th November, 2022 and all necessary formalities have been observed in this regard.

As per decision of the meeting of the Governing body, special Self appraisal reports have been collected from all faculty members of the GIMT (Guwahati) and GIPS (Guwahati & Tezpur) to take a decision regarding incorporation of the faculty into Girijananda Chowdhury University.

Applications for promotion (under CAS, UGC/AICTE) of the faculty members for placing them in higher grade under GCU have also been invited and they are being processed.

Preparations for launching of the PhD programme in January, 2023 are almost done and it has been placed in the agenda today. Applications for Ph.D. Supervisors were invited. These will be placed before the Council for approval.

GIMT and GIPS faculty members were engaged in various University activities and during this period the following appointments were done in order to carry out various responsibilities:

10. Dean (Students' Affairs)
11. Coordinator/ Assistant Coordinator, Academic Coordination Cell
12. Chairman, Disciplinary Board
13. Chairperson, Internal Complaint Committee
14. Chairman, Admission Committee
15. Coordinator, UGC Cell
16. Chairman, Anti Ragging Committee
17. Director/ Asstt. Director, IQAC
18. Chairman, University Student Grievances Redressal Committee

An Academic Coordination Cell has been formed to coordinate with the academic departments for development of programmes to be launched and other academic works during the transition period.

Admission Committee for planning and execution of the admissions for the session 2023-2024 has already been formed and it has already started functioning. Faculty members have so far visited around 100 schools and colleges as a part of admission promotion. Target is to visit more schools/colleges by June/July.

The University shall participate in the Platinum Jubilee celebration of Netaji Vidyapith Railway Higher Secondary School, Maligaon during 21 -23 January 2023 as a part of promotional activity.

Preparation for launching of new programmes in Humanities, Social Sciences, Life Sciences etc are going on. It would be placed before the academic Council for approval. We are also planning to organize a Workshop to prepare a roadmap for Humanities & Social Sciences in tune with the NEP 2020.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

The NBA accreditation team visited the GIMT and GIMT and we are yet to receive the final results about accreditation.

The curriculum for BSc in MLT is ready and it would be placed before the Academic Council today.

The process of development of undergraduate curriculum in Engineering and Management are in progress. This is done in tune with the NEP 2020 and UGC undergraduate framework 2022. The Undergraduate Regulations for the University as per NEP 2020 will be ready soon.

Resolution: AC/2023/01/01: The Council noted the appraisal report of the Vice Chancellor and resolved to accept it.

Agenda No. 2: Approval of the Ph.D regulations including course work structure

The draft PhD Regulations prepared by the Academic Coordination Cell on the basis of latest UGC Regulations 2022 for PhD were placed before the Council.

Members discussed the Regulations and suggested various modifications and observation.

Resolution: AC/2023/01/02: After detailed discussion, the **Academic Council resolved to approve the Girijananda Chowdhury University, Assam PhD Regulations 2023** and recommend to the Board of Management for consideration and approval. (Annexure I)

Agenda No. 3: Approval of the programmes to be launched from January 2023

Academic Coordinator placed before the Council proposals for launching various programmes to be launched from January, 2023 from various Academic Departments for consideration and approval.

Resolution: AC/2023/01/03: After detailed discussions, the Council resolved to approve the following degree and certificate programmes to launched from January, 2023.

- **BSc in Medical Lab. Technology** (BMLT) as per NEP 2020
- **Certificate** programs in Design and 3D Printing
- **Certificate** program in Welding
- **Certificate** program in computer hardware and networking
- **Certificate** program in embedded system and internet of things
- **Certificate** program in Animal handling and Experimental Techniques

The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Agenda No. 4: Curriculum and Regulations of the programmes to be launched from January 2023

The draft curriculum and Regulations of the programmes to be launched were placed before the Council by the Academic Coordinator for discussion and consideration.

Resolution: AC/2023/01/04: After detailed discussions, the Council resolved to approve the proposed syllabi and Regulations for the following programmes to be launched from January, 2023. (Annexure II, III, IV, V, VI & VII)

- **BSc in Medical Lab. Technology** (BMLT) as per NEP 2020
- **Certificate** programs in Design and 3D Printing
- **Certificate** program in Welding
- **Certificate** program in computer hardware and networking
- **Certificate** program in embedded system and internet of things
- **Certificate** program in Animal handling and Experimental Techniques

The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

Agenda No. 5: Launching of the Ph.D Program under various Schools/departments from January 2023

Academic Coordinator placed before the Council proposals for launching of PhD in various disciplines under GCU for consideration and approval. These programmes were already on offer in GIMT and GIPS under Assam Science and Technology University.

PhD programmes in Pharmacy, Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics and Communication Engineering, Computer Science and Engineering (including Computer Application), Physics, Mathematics, Chemistry, Business Administration,

Resolution: AC/2023/01/05: After detailed discussions, the Council resolved to approve the proposed PhD programmes to be launched from January, 2023. The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

Agenda No. 6: Approval of the Ph.D supervisors.

Academic Coordinator placed before the Council a list of proposed PhD supervisors in various disciplines under GCU for consideration and approval of the Academic Council. Many of the proposed PhD supervisors under GCU were already recognized by ASTU and other universities

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

and supervised PhD scholars. The new names have been shortlisted as per UGC Regulations for PhD 2022.

Resolution: AC/2023/01/06: After detailed discussions, the Council resolved to approve the list of proposed PhD supervisors w.e.f 2023. **The Council further resolved that all eligible professors and associate professors of GCU (below 62 years of age) will be automatically recognized as research supervisor for PhD programmes.** Council resolved to recommend the above along with the list of Supervisors to the Board of Management for consideration and approval.

Eligible list of PhD Supervisors as per application:

Sl. No	Name	Designation	Discipline
1.	Dr. S. Robert Ravi	Professor	Civil Engineering
2.	Dr. Snehal kaushik	Associate Professor	Civil Engineering
3.	Dr. Kankan Kishor Pathak	Assistant Professor	Mechanical Engineering
4.	Dr. Debarshi Mallick	Associate Professor & HoD	Mechanical Engineering
5.	Dr. Sangeeta Das	Assistant Professor	Mechanical Engineering
6.	Dr. Thokchom Shanta Kumar	Associate Professor & HOD	Computer Science and Engineering
7.	Dr. Minakshi Gogoi	Associate Professor	Computer Science and Engineering
8.	Dr. Sandip Bordoloi	Associate Professor	Electrical Engineering
9.	Dr. Anindita Bora	Associate Professor	Electronics and Communication Engineering
10.	Dr. Abdul Baquee Ahmed	Professor	Pharmaceutics
11.	Dr. Damiki Laloo	Associate Professor	Pharmacognosy
12.	Dr. Bhanu Pratap Sahu	Associate Professor	Pharmaceutics
13.	Dr. Dipankar Saha	Associate Professor	Pharmacology
14.	Dr. Nikhil Biswas	Assistant Professor	Pharmaceutics
15.	Dr. Trishna Das	Associate Professor	Pharmacognosy

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

16.	Dr. Jun Moni Kalita	Associate Professor	Pharmaceutical Chemistry
17.	Dr. Tapash Chakraborty	Assistant Professor	Pharmaceutics
18.	Dr. Smriti Rekha Chanda Das	Associate Professor	Pharmaceutical Chemistry
19.	Dr. Sheikh Sofiur Rahman	Assistant Professor	Pharmaceutics
20.	Dr. Anupam Sarma	Assistant Professor	Pharmaceutics
21.	Dr. Ajanta Deka	Assistant Professor & HOD (I/c)	Physics
22.	Dr. Lipi Goswami	Assistant Professor	Physics
23.	Dr. Kajal Dutta	Assistant Professor& (HoD Incharge)	Chemistry
24.	Dr. Swarnali Pathak	Assistant Professor	Chemistry
25.	Dr. Madhumita Mahanta	Assistant Professor	Mathematics
26.	Dr. Priyanka Pratim Baruah	Assistant Professor & Co-ordinator of Examinations	Mathematics
27.	Dr. Moytri Sarmah	Assistant Professor	Mathematics
28.	Dr. Nilanjana Deb	Associate Professor	Business Administration
29.	Dr. Sampurna Bhuyan	Assistant Professor	Business Administration

The meeting ended with a Vote of thanks to the Chair.

Sd/-
Registrar
Member Secretary

Sd/-
Vice Chancellor
Chairman

Resolution: BOM/2023/01/03: After deliberations, the Board of Management resolved to approve the Proceeding of the meeting of the Academic Council dated 13-1-2023.

Agenda No. 4: Fees structure of the programmes to be launched from January, 2023

Vice Chancellor requested Dr. Damiki Laloo, Academic Coordinator and member, BOM to place before the Board of Management, the proposed fees structure of the programmes to be launched from January, 2023.

Resolution: BOM/2023/01/04: After detailed discussions, the Board resolved to refer the matter to the Finance Committee for a final decision.

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Agenda No. 6: Any other matter

The meeting discussed the matter regarding introducing new programs in Tezpur campus and opined that possibility of offering new programmes should be explored.

The meeting opined that appropriate strategy should be worked out to create a brand image of the new university using various media including social media.

The meeting ended with a Vote of Thanks from the Vice Chancellor.

24/01/2023

(Thuleswar Nath)
Registrar

(Kandarpa Das)
Vice Chancellor

Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Resolution: BOM.2/2023-08/02:

The Members resolved to approve the Minutes of the 1st Meeting of the Board of Management.

Agenda BOM.2/2023-08/03: Proposal for acceptance of the Action Taken Report on the Resolutions of the last Board of Management meeting held on 13th January, 2023

The Action Taken Report of the resolution of the 1st Meeting of the Board of Management meeting dated held on 13th January, 2023 was placed before the Board. Prof. Das mentioned the status of the Certificate Courses (*B.Sc. in Medical Lab Technology (BMLT) and five number of certificate programmes namely- Certificate program in Design and 3D printing, Certificate program in Welding, Certificate program in Computer Hardware and Networking, Certificate program in Embedded system and Internet of things, Certificate program in Animal Handling and Experimental Techniques were approved and launched),* which were launched but could not be started due to lack of enrolments. Additionally, Prof. Das informed the Board that GCU participated in EduFest, however, the footfall of the Fest was not encouraging.

The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the first meeting of Board of Management held on 13th January, 2023

Agenda No.	Resolution No. and remarks	Decision/Action taken
Agenda item No 1: Appraisal by Vice Chancellor	**Resolution: BOM/2023/01/01**: The The Board of Management considered the appraisal report of the Vice Chancellor and resolved to accept it.	Noted. No Action required.
Agenda item No 2: Adoption of the First Ordinances of the University.	**BOM/2023/01/02:** The Board of Management resolved to approve the First Ordinances of the University and send to the State Government for approval and notifications.	The First Ordinances of the University was already sent to Government of Assam on 27th January, 2023.
Agenda item No 3: Approval of resolutions adopted by the Academic council	**BOM/2023/01/03:** The Board of Management resolved to approve the resolution of the meeting of the Academic Council dated 13.01.2023.	The resolutions of the 1st Academic Council were approved by the Member of the Board of Management and the following actions were undertaken: • PhD regulations 2023 was finalised and approved. • B.Sc. in Medical Lab Technology (BMLT) and five number of certificate programmes namely- Certificate program in Design and 3D printing, Certificate program in Welding, Certificate program in Computer Hardware and Networking, Certificate program in Embedded system and Internet of things, Certificate program in Animal Handling and Experimental Techniques were approved and launched. • The Curriculum and the Regulations for BMLT and Certificate programmes were approved. • Phd programmes in Pharmacy, Civil engineering, Mechanical

		Engineering, Computer Science and Engineering (Including Computer Applications), Physics, Mathematics ,Chemistry and Business Administration were launched . • PhD supervisor list approved.
Agenda item No 4: Fees structure of the programmes to be launched from January 2023	**BOM/2023/01/04:** The Board of Management resolved to refer the matter to the finance committee for final decision.	The detailed fee structure of the various programmes to be launched from 2023 was sent to the finance committee and after approval of the finance committee the programmes were launched successfully.
Agenda item No 5: Any other Matter	i)The meeting discussed matter regarding introducing new programs in Tezpur campus and opined that possibility of offering new programmes should be explored. ii) The meeting opined about working out of appropriate strategy for creating the brand image of the University using various media including social media.	i) In progress ii) The University carried out various promotional and outreach activities to create the brand image of the University using various media. The details of the activities are enclosed herewith as annexure **A. Promotional activity:** **Hoardings:** This year Hoardings are displayed at different parts of our state as well as other North Eastern region as given below.

Sl. No	Company Name	Place/ Venue
1	BNAS Pvt. Ltd	Guwahati Ganeshguri Tea Auction
2	Tympang Club	Jowai
3	Delta Publicity	1. Itanagar in front of Akashdeep market 2.Khanapara 9th Mile near CRPF camp facing Jorabat 3.Bongaigaon Chapaguri Road Opp. IDBI Bank facing Chap 4.Jorhat Garali facing ISBT 5.Tezpur Mission Chariali facing both side 6.Tinsukia Rangagora Road Opp.top of Bank of India facingThanaChariali 7. Dimapur Bata Chariali 8. Baihata Chariali Facing Raniga
4	Liyaana Ad	1.GS Road Post Office Facing ABC 2.GS Road Christianbasti Facing Ganeshguri
	World	
5	First World advertising	Aizawl, Chanmari
6	Outreach Advertising Private Limited	Guwahati, Khanapara Facing Shillong
7	Prodigy Communications and Marketing Pvt Ltd	**(Bus Stands/BQS)** 1.GS Road Bora Service 2.Pan Bazar near water Supply 3.Commerce College 4.Christan Basti Pibco.

Banner/Boards: This year Flex banner/Boards are displayed at different parts of our state as given below.

1) Entry (from both sides) to Gauhati University and near Cotton University.
2) Greater Guwahati City near Pandu College, Pragjyotish College, Handique Girls' College, Arya Vidyapeeth, B Baruah College, Gauhati Commerce College, K C Das Commerce College, NERIM, Dispur College, Hiteswar Saikia H S School etc.
3) GCU Guwahati campus to Bako via Mirza, Rampur, Chaygaon. Mirza to Dharapur Chariali via Palashbari.
4) Amingaon to Nalbari via Hazo, Damdama, Bamundi, Suwalkuchi.
5) Baihata Chariali to Mangaldoi
6) Pathsala, Hauli, Barpeta, Barpeta Road, Sarbhog, Bongaigaon
7) Neli, Jagiroad, Khetri, Maloibari.
8) Nagaon, Hojai, Marigaon, Dimapur
9) Entry road to Assam Donbosco University, USTM and Assam down town University
10) Bird observatory point at Deepar Beel near Pamohi area.

Leaflets: This year Leaflets/ flyers are distributed at different parts of our state as given below.

1. Exam centres of H.S. (10+2) final exam under CBSE and AHSEC at Kamrup (Metro), Kamrup, Darang, Sonitpur, Barpeta districts .
2. JEE (Main) Exam centres at GCU and TCS ION, Azara Centre.

		3. UGC CUET held at GCU and TCS ION, Azara Centre. 4. GU PG Entrance Exam at GCU, GU, Darang College, MC Coll Barpeta. 5. Admission counselling at GU 6. Through News paper Hawker at Itanagar. 7. To persons of other states at Network Counter 8. At Edufest 2023 **Social Media** : Continuously publishing posters/ add/GCU news captio through Facebook, Twitter, Instagram, Linkedin. **FM Radio** : Advertise through radio FM channel at Red FM for 3 mont **News paper** : A few advertisement published in the following news pap 1. The Assam Tribune 2. Asomiya Pratidin **B. Outreach activity:** 1. **Edufest** : Participated in the Edufest 2023 at the following venues. 1. Aizawl : 12th & 13th May 2023 2. Shillong : 19th & 20th May 2023 3. Itanagar : 23rd & 24th May 2023 4. Guwahati : 16th & 17th May 2023 2. **Visit** to Higher Secondary/ Senior Secondary Schools/ Polytechnic Institutes at different parts of our states as well as Arunachal Prades Meghalaya and Nagaland. 3. **Organising/ conducting Seminar/ Workshop** at different colleges our state as given below. i. Promotional activity at Lakhimpur Girls' College, Speaker: Chancellor, GCU Theme: NEP 2020 Date- 24-03-2023 ii. Promotional activity at Kanoi College, Dibrugarh Speaker: Chancellor, GCU Theme- NEP 2020 Dated- 25-03-2023
		iii. DHSK College, Dibrugarh Theme: NEP 2020 Date- 25-03-2023 iv. Kharupetiya College One day Seminar on Trends in Higher Education in the Context of NEP 2020 in Assam organized jointly by Kharupetia College and Girijananda Chowdhury University on 23.05.2023. v. One day Seminar on Trends in Higher Education in the Context of NEP 2020 was also held in the following colleges/ Academy during the period 26th to 29 May 2023. a) MDK Girls College, Dibrugarh b) Salt Brook Academy, Dibrugarh c) Ledo College d) Digboi Mohila College, Digboi e) Doom Dooma College f) Bir Raghab Moran

Resolution: BOM.2/2023-08/03:

The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the 1st Meeting of the Board of Management meeting.

Agenda BOM.2/2023-08/04: Report on implementation of NEP 2020

Prof. Das informed the Members of Body of the various activities undertaken by GCU to implement NEP 2020. *The syllabi* for the Four Year Bachelor Programme have been designed in the light of *Curriculum Framework and the National Credit Framework (NCrF),* of the University Grants Commission (UGC). GCU is offering a basket of Common Courses, viz., *(Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses. B*esides planning on offering online courses; offering Dual Degree programmes is in the pipeline and Implementation of the Credit Transfer Policy will be introduced by GCU. GCU is also going to introduce Indian Classical Language by Guest Faculty members. As per NEP 2020, and *Indian Knowledge System (IKS),* Indian and Foreign Languages shall be incorporated, soon. In compliance with NEP 2020, Prof. Das presented for approval of the Governing Body that New Language Courses on French and Assamese shall be started. GCU shall also allow students to write in local language as a medium of writing in examination

The members discussed the matters and noted the actions taken with appreciation.

Resolution: BOM.2/2023-08/04:

The Members of the Board resolved to approve the following:

BOM.2/2023-08/04.1 The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved.

BOM.2/2023-08/04.2 The proposal for offering Dual degrees programmes has been approved.
BOM.2/2023-08/04.3 The proposal to frame Credit Transfer Policy have been approved
BOM.2/2023-08/04.4 Approval for setting up mechanisms to teach Indian and Foreign Languages

BOM.2/2023-08/04.5 The proposal for providing the provision to use local language/s as a medium of writing in examination has been approved.

BOM.2/2023-08/04.6 The proposal to offer functional **French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam** has been approved along with the proposal to appoint Visiting Faculties for the same.

BOM.2/2023-08/04.7 The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved.

Agenda BOM.2/2023-08/05: Report on Admissions for the session 2023-2024 (UG,PG,PhD & Diploma)

Professor Das placed the status of the admissions into the various programmes for the academic year 2023-24. (Report enclosed below)

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Status of admission in the session 2023-24 (as on 30-08-2023)

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
1	**D.Pharm (both campus)**			
	Guwahati Campus	66	62	62
	Tezpur Campus	40	38	38
	Total	106	100	100
2	**B.Pharm (both campus)**			
	Guwahati Campus	114	103	100
	Tezpur Campus	66	56	54
	Total	180	159	154
3	**B.Pharm (Lateral) (both)**			
	Guwahati Campus	15	10	10
	Tezpur Campus	6	2	2
	Total	21	12	12
4	**B.Pharm (Practice)**	2	1	1
5	**B.Tech**			
	CSE	77	64	59
	CE	49	37	34
	ME	12	8	8
	EE	10	9	7
	ECE	26	17	16
	Total	174	135	124

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
6	**B.Tech(Lateral)**			
	CSE	9	7	7
	CE	57	48	47
	ME	11	10	10
	EE	15	10	10
	ECE	5	2	2
	Total	97	77	76
7	**BBA**	41	34	34
8	**BCA**	65	50	50
9	**B.Sc**			
	Physics	3	3	3
	Chemistry	1	1	1
	Mathematics	0		
	Zoology	0		
	Botany	1		
	Economics	0		
	Psychology	1	1	1
	Total	6	5	5
10	**M.Pharm**			
	Pharmaceutics	18	15	14
	Pharmaceutical Chemistry	17	13	11
	Pharmacology	16	16	15
	Pharmacognosy	6	4	4
	Total	57	48	44

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
11	M.Tech			
	CSE	3	1	1
	ECE	0		
	TFE	3	3	3
	SE	6	2	2
	Total	12	6	6
12	MBA	32	16	16
13	MCA	34	19	19
14	BMLT	31	28	27
15	BA			
	Sociology			
	Psychology	8	5	5
	English	4	2	2
	Political Science	5	4	4
	Economics	2	1	1
	History	1	1	1
	Total	20	13	13
16	BSW	1		0
17	B.Com	4	3	3
18	B.Sc(Fire and Safety)	1		0
19	MA			
	Sociology			
	Psychology	1		
	English	8	7	7
	Political Science	4	4	4
	Economics	1	1	1
	Total	14	12	12

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
20	M.Sc			
	Physics			
	Chemistry	4	2	2
	Mathematics	1		
	Zoology	8	4	4
	Botany	7	2	2
	Total	20	8	8
21	Economics			
22	M.Sc(CS)			
23	M.Com	9	7	7
24	MSW			
Total		927	746	725

Total UG Provisional Admission-746

Total UG Confirmed Admission (after withdraw)-607

Total PG Provisional Admission -181

Total PG Confirmed Admission (after withdraw) -118

The Members took note of the status and expressed optimism for more admissions in the coming days. Strategies to enroll more students included appointment of Senior Faculty Members who are active researchers.

The members took note of the report.

Resolution: BOM.2/2023-08/05:

The Members of the Board noted the actions taken with appreciation.

<u>Agenda</u> BOM.2/2023-08/06: Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023

The minutes of the third meeting of **the Academic Council, held on 17th July was placed** for ratification of the Council.
The Members discussed the minutes of the third meeting of the Academic Council and resolved to recommend the ratification of the approved minutes.

Resolution: BOM.2/2023-08/06:
Resolved to ratify the approved minutes of the third meeting of the Academic Council, held on 17th July, 2023.

<u>Agenda</u> BOM.2/2023-08/07: Any other matter.
The following points were put up before the Board:

BOM.2/2023-08/07.1: Honorarium for Adjunct/Visiting Faculty (both National and International)
The following amount for remuneration of Adjunct/Visiting Faculty (both National and International) was proposed as follows by Prof. Das:
Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = **Rs. 2500**

Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) = **Rs. 2000**

The Members discussed the remuneration amount and recommended to approve the amount.
Resolution BOM.2/2023-08/07.1

Resolved to approve Honorarium for Adjunct/Visiting Faculty (both National and International), as mentioned above.

BOM.2/2023-08/07.2: University Anthem
Prof. Das proposed that a University Anthem to be made before October, 2023, apart from the already existing University song. Additionally, a Flag of the University will have to be designed. The Members suggested that the design be made by students as part of a competition to be conducted amongst them to design the GCU flag. A monitoring committee comprising selected faculty members will oversee the project. Additionally, prize money to be given to the winner/s.

Resolution BOM.2/2023-08/07.2.1: Resolved to approve the acceptance of the GIMT Anthem as the University Anthem.

Resolution BOM.2/2023-08/07.2.2: Resolved to approve the conducting of a competition amongst students to design the University Flag of GCU.

BOM.2/2023-08/07.3: Guest Faculty remuneration and Terms and conditions

The following amount for remuneration of Guest Faculty was proposed as follows by Prof. Das:

Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = **Rs. 2500**

Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) =**Rs. 2000**

The Members discussed the remuneration amount and recommended to approve the amount.
Resolution BOM.2/2023-08/07.3:

Resolved to approve the remuneration amount for Guest faculty and decided to draft terms and conditions, for the same.

BOM.2/2023-08/07.4: B.Tech. for Working professionals in AICTE approved institutions & Fee Structure

Prof. Das informed the Hon'ble Members of the Board that as per AICTE circular, a B.Tech. Degree for Working Professionals may be introduced in AICTE approved institutions. Hence, GCU is all set to offer a B.Tech. Degree in Mechanical Engineering for Working Professionals

The Members noted the actions taken with appreciation and resolved to approve the B.Tech Degree for Working Professionals.
Resolution BOM.2/2023-08/07.4:

Resolved to approve the conducting of an Online Webinar on B. Tech. for working professionals to be convened by the Dean, School of Engineering and Technology and concerned faculty member/s.

BOM.2/2023-08/07.5: Next year plan

Prof. Das presented a proposal for the next year. The following actions were a part of the plan to be implemented within the next year:

- Prepare Strategies to enrol more students next year.
- Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses
- Preparation for implementation of new program
- Plan on offering 5year integrated course(3+1+1)
- Introduction of Physiotherapy course
- Setting up of Lab
- Introduction of Certificate course in Psychology
- Introduction of Governance & Public Policy Course
- Ph.D. in MLT to be introduced
- Introduction of MBA specialisations.

The members noted the plan with appreciation.
Resolution BOM.2/2023-08/07.5:

The members of the board resolved to approve the following actions as a part of the plan to be implemented within the next year:

- Prepare Strategies to enrol more students next year.
- Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses
- Preparation for implementation of new program/s
- Plan on offering 5year integrated course(3+1+1)
- Introduction of Physiotherapy course
- Setting up of Lab/s
- Introduction of Certificate course in Psychology

- Introduction of Governance & Public Policy Course
- Ph.D. in MLT to be introduced
- Introduction of MBA specialisations.

BOM.2/2023-08/07.6: NBA for CE and CSE

Prof. Das informed the Hon'ble Members of the Board that currently B.Pharm and B.Tech (ME) are NBA accredited. GCU is in preparation for 3 more programs to apply for NBA accreditation. The Members appreciated the plan to apply for NBA accreditation.

Resolution BOM.2/2023-08/07.6:

Resolved to approve the process for 3 more programs to apply for NBA accreditation.

BOM.2/2023-08/07.7: As advised by the Members, Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as an Invitee of the Board of Management.

Resolution BOM.2/2023-08/07.7:

Resolved to approve that the Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as an Invitee of the Board of Management.

BOM.2/2023-08/07.7: As advised by the Members, Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.

Resolution BOM.2/2023-08/07.8:

Resolved to approve that the Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.

The next meeting of the Board of Management will be conducted in November 2023.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

20/11/2023

Vice-Chancellor
Chairman

20/11/2023

Registrar
Member Secretary

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 3rd Meeting of the Board of Management held on 30 December, 2023 (Wednesday). Girijananda Chowdhury University, Assam

Time: 11:30 a.m.

Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Ms. Kunki Chowdhury-Member, SSA Society
3. Prof. Joydeep Baruah- External Member
4. Prof. Dipankar Saha- Registrar
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Prof. Bhanu P. Sahu- Dean, School of Pharmaceutical Sciences, Guwahati
7. Prof. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur
8. Dr. Damiki Laloo-Head, Department of Pharmacognosy
9. Dr. Junumoni Das- Head HR and Personnel Division.
10. Ms. Namrata Kataki-Assistant Professor

Leave of absence was granted to Mr. Jasodaranjan Das, Dr. Biren Das, Mr. B N Chowdhury and Ms. Sujata Chowdhury, who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and welcomed all the Members of the Board of Management.

Agenda: BOM.3/2023-12/01: *Welcome Address* and the *Appraisal Report* of the Vice Chancellor

Vice Chancellor warmly welcomed all Board of Management Members, initiating the meeting. Professor Das provided an extensive overview of university activities since the last meeting in August 2023. Among the notable updates, the inaugural *Foundation Day celebration* on October 17, 2023, marked by the presence of Prof. Gautam Baruah, Director of IIIT and Former Director of IIT, stood out. Additionally, the *appointment of senior professors* as Deans for various Schools, including Prof. Bhanu P Sahu, Prof. Shantanu Chakraborty, Prof. Sunayan Bardoloi, and Prof. Hari Prasad Goenka, was announced. Dr. Vidhya Srinivasan also took charge as the *Head of the Department of Medical Laboratory Technology.*

The university saw *changes in administrative roles*, with Ms. Raisa Choudhury (Secretary to the Chancellor) appointed as *Assistant Registrar (Academics)* and Ms. Ananya Borah (Secretary to the Vice Chancellor) assigned *additional responsibility as Public Relation Officer*. Moreover, the *addition of 6 new faculty members* and the *recognition of 9 faculties as PhD supervisors* across various programs were highlighted. GCU successfully conducted *admissions for the PhD* monsoon session and appointed Dr. Sharmila Sharan as the coordinator for Ph.D. coursework.

Prof. Das also informed the Board that the New Controller of Examination, GCU will join from the 1st week of January, 2024.

A significant stride in academic collaboration was noted through Memoranda of Understanding (MOUs) signed with several institutions, both national and international, focusing on academic and research collaborations.

The MOUs signed since the last BOM meeting are:

1. GCU and The Federal State Budgetary Educational Institution of Higher Education "**Russian State University for the Humanities**" (Russian Federation, Moscow)
2. GCU and The Federal state educational institution of higher education "**Pushkin State Russian Language Institute**"
3. GCU and **BSNL Zonal Telecom Training Centre (ZTTC),** Guwahati
4. GCU and **B. Borooah College**
5. GCU and **Rangia College**
6. GCU and **Barpeta Girls' College**
7. GCU and **Sarupathar College, Golaghat**
8. GCU and **Swahid Peoli Phukan College, Namti**
9. GCU and **Dikhowmukh College, Sivasagar**
10. GCU and **Pandu College, Guwahati**
11. GCU and **Dispur College**

On the technological front, the university prepared 42 modules for **Enterprise Resource Planning (ERP)** software, conducting a workshop for the imminent launch of the ACADEMIA software.

Prof. Das also shared updates on university committees, such as the formation of the **Departmental Research Committee (DRC)** and the renaming of the School of Paramedical and Allied Health Sciences to the **School of Allied Health Sciences**. **Outreach initiatives** commenced, covering various districts and schools in Assam and neighbouring states. A comprehensive placement status report was presented as well.

The internationalization efforts of the university were emphasized, highlighting the admission of the first **International Student** from Turkey and the successful hosting of a delegation from the **Royal Bhutanese Education Sector**, aimed at strengthening academic ties between India and Bhutan. Plans for an International Conference on 'Beyond Borders and Boundaries: Indigenous Cultures Now and Then' in collaboration with the Russian State University for Humanities were announced, drawing participants from national and international universities.

Preparations for **'Euphuism 2024'** are underway, showcasing various cultural and technical events for students across institutions to participate and demonstrate their talents. The upcoming edition will include a wide array of activities, from dance and singing competitions to technical contests and alumni programs, scheduled for January and February 2024.

Prof. Das also informed about the participation of GCU students in the **AIU Cultural Festival** which marks a commendable milestone for the institution. This inaugural engagement not only showcases the students' enthusiasm and commitment to cultural exchange but also reflects GCU's dedication to fostering a vibrant and inclusive academic community.

Prof. Das informed the Board that GCU has reached a significant milestone by securing approval from the Ministry of Youth Affairs for opening of new **National Service Scheme (NSS)** unit. This approval marks a pivotal moment in the university's commitment to community service and youth development.

Resolution: BOM.3/2023-12/01:

The Board commended the actions taken by the University and noted the deliberations with appreciation.

Agenda BOM.3/2023-12/02: Confirmation of the *Minutes of the second meeting of the Board of Management* dated 30th August 2023

The Minutes of the 2nd Meeting of the Board of Management were placed before the Board, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Board recommended for accepting the Minutes of the 2nd Meeting of the Board of Management.

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 2nd Meeting of the Board of Management held on 30 August, 2023 (Wednesday). Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Ms. Kunki Chowdhury-Member, SSA Society
5. Prof. Joydeep Baruah- External Member
6. Prof. Dipankar Saha- Registrar
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. Damiki Laloo-Head, Department of Pharmacognosy
9. Dr. Junumoni Das- Head HR and Personnel Division
10. Ms. Namrata Kataki-Assistant Professor

Leave of absence was granted to Dr. Biren Das, Mr. B N Chowdhury and Ms. Sujata Chowdhury, who could not attend the meeting due to preoccupation.

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and welcomed all the Members of the Board of Management.

Agenda: BOM.2/2023-08/01: *Welcome Address* and the *Appraisal Report* of the Vice Chancellor

The Vice Chancellor extended a warm welcome to all the Members of the Board of Management, especially to the External Member, Prof. Joydeep Baruah. Professor Das gave a brief appraisal about the preparedness of the University for the upcoming academic session, especially in view of the implementation of the NEP 2020.
Professor Das stated three majors steps related to the academic activities of the GCU.

Firstly, the starting of the academic activities of the University began as per the academic calendar of the GCU along with the introduction of PhD programmes, wherein, the first phase of PhD admissions were conducted as per the guidelines of the UGC and relevant regulation of the University. Professor Das stated that the admission process for the PhD for the ensuing session is also in progress.

Secondly, with the establishment of the GCU, the University has completed the formalities for affiliation of all the academic programmes (PG, UG and Diploma) that were earlier affiliated to the Assam Science and Technology University (ASTU), now under the GCU. The third important task completed by the University was to establish the University as a multidisciplinary University, as per the mandate of the Government of Assam and the National Education Policy 2020. The University established various new Schools of Studies, restructured the GIMT and GIPS and introduced various new academic programmes, Professor Das stated.

Additionally, Prof. Das mentioned that the University has established the Examination Cell in order to conduct the forthcoming examination of the University. The University also launched a **Special Fee Waiver Scheme** for the students coming from Manipur who have suffered or were displaced due to recent disturbances in Manipur.

		Optometry	
	Optom	Master of Optometry	Master's
	T	Bachelor of Occupational Therapy	Bachelor's
	T	Master of Occupational Therapy	Master's
	T	Bachelor of Physiotherapy	Bachelor's
	T	Master of Physiotherapy	Master's
	arm	Bachelor of Pharmacy	Bachelor's
	harm	Master of Pharmacy	Master's
	arm .I	Bachelor of Pharmacy (Ayurveda)	Bachelor's
	m.D	Doctor of Pharmacy	Master's
	LT	Master of Medical Laboratory Technology	Master's
	T	Bachelor of Medical Laboratory Technology	Bachelor's
	T	Diploma of Medical Laboratory Technology	Diploma
	ion Sciences		
	reviated	Expanded	Level
	I.Spl.Ed	Bachelor of Education-Special Education	Bachelor's
	I.Spl.Ed	Master of Education-Special Education	Master's
92	B.ASLP	Bachelor in Audiology and speech language pathology	Bachelor's
93	M.ASLP	Master in Audiology and speech language pathology	Master's
94	B.R.Sc	Bachelor of	

3.6 The degrees/ diplomas/ certificates and other academic distinctions for various programmes shall be granted to the students or the students shall obtain the necessary degree/ diploma/ certificates and other academic distinctions after successful completion of all the academic requirements of the programme enrolled and shall be qualified for the award of degrees/ diplomas/ certificates and other academic distinctions by the University in the concerned subject.
3.7 A student may be given a provisional certificate to the above effect by the Registrar after the declaration of the results of his/ her final Examinations on fulfilment of the credit requirement. However, the degree shall be conferred on him/her at the immediate next Convocation of the University.
3.8 The University may also confer Honorary Doctorate Degrees (DLitt, DSc, PhD etc) to distinguished personalities who have made a significant contribution to society at the Convocation approved by the University. The procedures and norms about conferment of honorary degrees are specified in the First Statute of the University.

ORDINANCE 4:

(THE CONDITIONS FOR AWARD OF FELLOWSHIP, SCHOLARSHIP, STIPENDS AND PRIZES)
(As per section 31 1(d) of Assam Private University Act 2007)

4.1 Scholarships, fellowships, stipends, prizes etc. shall be instituted as specified by the Academic Council and approved by the Board of Management of the University. The eligibility criteria for the awards, their values and where required, their tenure methodology and procedure for selection of awardees, shall be approved by the Board of Management on the recommendations of the Academic Council.
4.2 In order to encourage meritorious and deserving students to pursue programmes of studies and research in the University without great financial strain, the University shall strive to provide adequate number of Scholarships, Fellowships, Studentships and Free-ships as well as provide award of Medals and Prizes.
4.3 There shall be instituted Scholarships in every subject to be awarded to the students of the University (wherever applicable) subject to the availability of funds. Details for the award of the same will be laid down in the Regulations.
4.4 The University may institute fee concession in the form of half and full Free-ships of the tuition fee in each School and teaching department as per norms of the University.
4.5 There may also be a scheme of merit scholarship, subject to the availability of funds, where the first and second-rank holders in every programme will be awarded a scholarship, the quantum of which shall be decided by the University from time to time.
4.6 All types of Scholarships shall be administered by the Board of Management on recommendations of the Academic Council.
4.7 There may be a scheme to award medals/ prizes to the meritorious students of the University for their Best Performance in various University Examinations.
4.8 Detailed Guidelines shall be framed from time to time by the Academic Council governing the administration of Scholarships, Free-ships, Fellowships, Medals and other such endowments created in the University.
4.9 Award of Medals and Certificates for the Position Holders
i. One Gold Medal will be awarded annually to the graduate securing the highest CGPA in each of the Under Graduate (Hons/Research)/ PG Degree programmes and completing the programme without any backlog or being placed under Academic probation subject to the conditions that he/she secures minimum CGPA of 7.5 in a ten point scale.

iii. The medals will be presented at the convocation held for the award of degrees for the concerned batch of students.

4.10 Criteria for medals and certificates
For Masters Programs
a) If the total number of students in the particular postgraduate programs/branch is less than 5, then no medal will be awarded.
b) If the total number of students in a particular postgraduate program branch is between 6-19 then the topper will get a gold medal and Certificate.
c) If the total number of students in a particular postgraduate program/branch is 20 and above then the topper will get a gold medal & certificate and the second position holder will get silver medal and certificate.
d) Provided the student secures a minimum CGPA of 7.5 for gold and 7.0 for Silver in a ten point scale.

For Bachelor Program in Engineering
a) If the total number of students in the bachelor program/branch in the whole Faculty is less than 5, then no medal will be awarded.
b) If the total number of students in a particular branch/program is between 5 to 19 then the topper will get a gold medal.
c) If the total number of B.Tech. Students in all the branches in the whole Faculty is 20 and above then the topper will get a gold medal. A silver medal will be awarded to each branch topper in the branch in which the topper has been awarded a gold medal, there shall be silver medal.
d) Provided the student secures a minimum CGPA of 7.5 for gold and 7.0 for Silver in a ten point scale.

For other Bachelors Programs
a) If the total number of students in a particular bachelor's program is less than 5, then no medal will be awarded.
b) If the total number of students in a particular branch program is between 5 to 9 then the topper will get a gold medal.
c) If the total number of students in the particular bachelor's program in the whole Faculty is 10 and above then the topper will get a gold medal and the second position holder will get a silver medal.
d) Provided the student secures a minimum CGPA of 7.5 for gold and 7.0 for Silver in a ten point scale.

collaborations in academics and research, and innovation. Coordinators have been assigned to facilitate the progress of the activities under the MOUs.

List of signed MOUs (Girijinanda Chowdhury University)

Sl. No.	Signed between
1.	GCU and NIELIT, Guwahati
2.	GCU and Kharupetia ... Assam
3.	GCU and Doom Dooma ... Tinsukia, Assam
4.	GCU and Bir Rag... Government Model ... Rupai Siding, Assam
5.	GCU and Ledo College ... Assam
6.	GCU and Digboi Mahavidyalaya, Tinsukia
7.	GCU and North E... Hospital and Research ... Jorabat, Assam 78102...
8.	GCU and Guwahati B... Amingaon, Guwahati,
9.	GCU and AAU-... Research Institute, Tit...

The Members took note of the ... criteria to maintain data bac...

Resolution: BOM.2/2023-08...

The Board commended the ... appreciation.

ORDINANCE 1:

PROGRAMMES OF STUDY LEADING TO DEGREES, DIPLOMAS AND CERTIFICATES OF THE UNIVERSITY

(As per section 31 1(b) of Assam Private University Act, 2007)

1. The Girijananda Chowdhury University, Assam shall offer modern, innovative and integrated programmes of studies in various disciplines of Science, Technology, Humanities, Social Sciences, Liberal Arts, Law and other disciplines of studies, which contribute to the creation of new knowledge and have strong relevance to the development and growth of the human society, leading to Doctorate, Masters, Bachelor's degrees as well as diplomas and certificates etc. All programmes to be offered by the University shall strictly follow the principles of the National policies on education of the Country and Regulations set by various regulatory bodies from time to time.
2. The University shall also offer post-doctoral research degree programmes in its chosen areas which shall give a lively edge and advance to its degrees and diploma programmes.
3. The University, subject to the statutory provisions, if any, shall offer programmes in regular (face to face), blended, distance and online mode leading to degree, diploma and certificate programmes in various disciplines on the recommendation of the statutory bodies of the University.
4. The University shall adopt an interdisciplinary and cafeteria-style approach (along with CBCS) for the delivery of various programmes of studies. All students enrolled into various programmes under the University shall be allowed to choose courses beyond the disciplinary barrier in addition to their core courses of study subject to the provisions of the Regulations framed for various programmes of studies from time to time.
5. The University shall follow a credit-based evaluation system with adequate provisions for credit transfer from SWAYAM-based courses or courses completed in another University/institution. The University shall follow the Academic Bank of Credit (ABC) envisaged by the NEP 2020. The University shall follow a ten-point grading system as per the UGC guideline to be specified in the Regulations.
6. The Girijananda Chowdhury University shall have the following constituent institutes/colleges, schools and centres of studies for offering various programmes of studies covering various disciplines and interdisciplinary studies.
6.1 Girijananda Chowdhury Institute of Management and Technology, Guwahati
6.2 Girijananda Chowdhury Institute of Management and Technology, Tezpur
6.3 Girijananda Chowdhury Institute of Pharmaceutical Sciences, Guwahati
6.4 Girijananda Chowdhury Institute of Pharmaceutical Sciences, Tezpur
6.5 School of Paramedical and Allied Health Studies
6.6 School of Pharmaceutical Sciences
6.7 School of Medical Science
6.8 School of Dental Science
6.9 School of Nursing
6.10 School of Sciences
6.11 School of Engineering and Technology
6.12 School of Computer Science
6.13 School of Law
6.14 School of Liberal Arts

5 |

6.15
6.16
6.17
6.18 Sch...
6.19 Sch...
6.20 Sch...
6.21 Sch...
6.22 Sch...
6.23 Sch...
6.24 Sch...
6.25 Any ... recomm...

7. Name of ...

7.1 Core ... Unive...

All program... in conformity ... 1956 and oth...

7.2 Universal ...

Sl. N	Abbr
1	D.Li...
2	D.Sc
3	PhD
4	MA
5	MS...
6	BA... BS...

7.3 Agro...

Sl. N	Ab
6	B.... (A...
7	M... (A...

6 |

OR...

(THE CONDUCT OF EXAMINATION ... MANNER OF APPOINTMENT AND D... AND ...

(As per section 31 1(g) ...

5.1. The Conduct of Examination
5.1.1. At the beginning of each academic ... Academic Calendar consisting of the d... schedule for extracurricular activities, sch... each and every programme offered by va... schedule.
5.1.2. The continuous assessment and eval... schools/Centre under the supervision of th... such assessment evaluation for each p... provisions of the various regulatory bodies...
5.1.3. The Term-end Examinations shall b... the schedule published in the Academic Ca...
5.1.4. Provided further that all the records ... be submitted to the Controller of Exam... preparation of the final results, preparation...

5.2. Terms of Office, and manner of ... Examiners and Moderators
5.2.1. The lists of Examiners and moderat... be drawn up by the Schools/Centre. The D... the Controller of Examinations for approva...
5.2.2. The panel of examiners for Ph.D. & ... University.
5.2.3. The question papers for the Ter... moderated by a committee consisting of t... Expert.
5.2.4. The external examiners/ moderators ... from time to time.

O...

(FEES TO BE CHARGED FOR TH... DEGREES AND DIP...

(As per section 31 1(f) ...

6.1 As the university is self-financed, the ... the programme fee that will be collected f...
6.2 The programme and the examination f... The fee structure shall be recommended by ... Assam Private University Act, 2007 a... Management. The Fee committee shall be ...
1. Vice-Chancellor
2. Chief Finance & Accounts Officer -
3. A Chartered Accountant nominated by th...
4. A legal expert, nominated by the Chanc...
5. One of the Deans nominated by the Vice...

15 |

ORDINANCE 7:

(THE CONDITIONS FOR RESIDENCE OF THE STUDENTS IN THE UNIVERSITY)
(As per section 32 1(g) of Assam Private University Act, 2007)

7.1 The objectives of the Halls of Residence (Hostels) are as follows.
a. To provide the students of the University with a congenial place to live so that they can devote themselves to the pursuit of higher learning.
b. To provide enlightened guardianship to the students during an impressionable age when they are living away from their parents/guardians.
c. To ensure that students coming from different backgrounds have an opportunity to live together, imbibe a spirit of cooperation and goodwill and acquire a broader societal frame for holistic personality development.
d. To provide opportunities for co-curricular and extra-curricular activities for all-round development or individual personality and forgiving expression to their artistic and creative talent, and
e. To develop in the students the capacity to govern their own affairs.

7.2. Residence in Campus:
a. The students residing in the Halls of Residence shall pay such fee as may be prescribed from time to time.
b. The University shall maintain such Halls of Residence as may be necessary to fulfil the objectives of the residence.
c. Every Hall of Residence shall have a name as the University may assign to it.
d. A Hall of Residence may accommodate a reasonable number of students.
e. Each Hall of Residence shall be under the charge of a Warden.

7.3. Admissions to Halls of Residence:
a. All students registered for full-time programmes of study and who are not employed anywhere are eligible to apply for accommodation in the Halls of Residence of the University.
b. As soon as a student ceases to satisfy the above conditions, he/she will become ineligible for accommodation in the Hall of Residence.
c. Procedure for allotment of seats:
i. Students desirous of residing in the university hall may apply in the prescribed form after admission to the Course in the Department.
ii. The Heads of Departments may forward all applications of selected candidates for admission to their respective departments to the Dean of Student Affairs. The applications shall be scrutinised by the Central Committee, which will allot a room in the Hall of Residence to each applicant, subject to availability.
iii. Students joining the University for the first time and those from distant places will be given preference for accommodation in the Hall of Residence.
iv. The accommodation will be allotted for one academic year at a time. Every student shall submit a fresh application for admission to the Hall of Residence in every subsequent year of study. The applications should reach the Warden of the Hall of Residence concerned at least 15 days before the commencement of the academic session each year. Re-admission will be permitted only after the resident is admitted to a Programme of study and after furnishing proof of having paid all Hall/tuition dues.
d. Research personnel on projects sponsored by organisations like CSIR, UGC, and ICAR, ICSSR in the University on a salary not exceeding the amount of UGC, ICAR and other recognized funding agencies will be accommodated in a Hall of Residence during the tenure of the project subject to availability.

17 |

ORDINANCE 8

(PROVISION FOR DISCIPLINARY ACTION AGAINST THE STUDENTS)
(As per section 32 1(h) of Assam Private University Act, 2007)

8.1. Norms on misconduct/breach of discipline
i. A student guilty of grave misconduct or misbehaviour or of breach of discipline or moral turpitude or ragging or holding of introduction nights or such other practices calculated to harass other students within or outside the premises of the University or hostel, the Vice-Chancellor or the Dean Student Affairs or the Warden or the Head of the Department or the Deans of Schools or the Examination Centre Staff, as the case may be according to the nature and gravity of the offence may suspend from attending classes or be charged fine or be expelled, or 'rusticated' for a period specified or disqualify such a student from appearing in the examinations.
ii. An act of gross in-discipline will be examined by a Disciplinary committee/ board comprising board members. The board shall be constituted by the Vice-Chancellor. The committee/board shall have a senior professor as chairman, and two faculty members (preferably one female faculty member out of two). In case, the disputed student belongs to SC/ST or Minority community, then the representative of the faculty member shall be selected from SC/ST or Minority Community.
iii. In case of any dispute or in-decision of the Disciplinary committee/ board, the decision of the Vice-chancellor shall be considered to be final.
iv. All cases of rustication shall be reported to the Board of Management and the Governing Body for information.
v. If a student after having been allowed/admitted for the end semester examination, commits a breach of discipline within or outside the premises of the University, the University may expel the student for the remaining period of the academic session and if this punishment is awarded to a student during the period of or after the examination but before the expiry of the academic year in which the examination is held, his examination may be cancelled.

ORDINANCE 9:

(THE CREATION, COMPOSITION AND FUNCTIONS OF OTHER BODY WHICH IS CONSIDERED NECESSARY FOR IMPROVING THE ACADEMIC LIFE OF THE UNIVERSITY)
(As per section 32 1(i) of Assam Private University Act, 2007)

9.1. The University shall form the following committees which it considers necessary for improving the academic life of the university.
i. Internal Quality Assurance Cell (IQAC)
ii. Grievance redressal cell (as per guidelines of UGC and other Regulatory bodies)
iii. Sports Board
iv. Examination committee
v. SC/ST cell
vi. Internal Complaint Committee (ICC)
vii. Any other body as decided by the Board of Management/Governing body.

9.2. The bodies as mentioned in section 9.1 shall be constituted by the Vice-Chancellor.
9.3. The composition and the function of these bodies shall be described in detail, in subsequent ordinances and regulations.

18 |

Agenda BOM.2/2023-08/03: Proposal for acceptance of the Action Taken Report on the Resolutions of the last Board of Management meeting held on 13th January, 2023

The Action Taken Report of the resolution of the 1st Meeting of the Board of Management meeting dated held on 13th January, 2023 was placed before the Board. Prof. Das mentioned the status of the Certificate Courses (*B.Sc. in Medical Lab Technology (BMLT) and five number of certificate programmes namely- Certificate program in Design and 3D printing, Certificate program in Welding, Certificate program in Computer Hardware and Networking, Certificate program in Embedded system and Internet of things, Certificate program in Animal Handling and Experimental Techniques were approved and launched*), which were launched but could not be started due to lack of enrolments. Additionally, Prof. Das informed the Board that GCU participated in EduFest, however, the footfall of the Fest was not encouraging.

The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the first meeting of Board of Management held on 13th January, 2023

Agenda No.	Resolution No. and remarks	Decision/Action taken
Agenda Item No.1: Appraisal by Vice Chancellor	**Resolution: BOM/2023/01/01:** The The Board of Management considered the appraisal report of the Vice Chancellor and resolved to accept it	Noted. No Action required.
Agenda Item No.2: Adoption of the First Ordinances of the University.	**BOM/2023/01/02:** The Board of Management resolved to approve the First Ordinances of the University and send to the State Government for approval and notifications.	The First Ordinances of the University was already sent to Government of Assam on 27th January, 2023
Agenda Item No.3: Approval of resolutions adopted by the Academic council	**BOM/2023/01/03:** The Board of Management resolved to approve the resolution of the meeting of the Academic Council dated 13.01.2023	The resolutions of the 1st Academic Council were approved by the Member of the Board of Management and the following actions were undertaken: • PhD regulations 2023 was finalized and approved. • B.Sc. in Medical Lab Technology (BMLT) and five number of certificate programmes namely- Certificate program in Design and 3D printing, Certificate program in Welding, Certificate program in Computer Hardware and Networking, Certificate program in Embedded system and Internet of things, Certificate program in Animal Handling and Experimental Techniques were approved and launched. • The Curriculum and the Regulations for BMLT and Certificate programmes were approved. • PhD programmes in Pharmacy, Civil engineering, Mechanical Engineering, Computer Science and Engineering (including Computer Applications), Physics, Mathematics, Chemistry and Business Administration were launched • PhD supervisor list approved
Agenda Item No.4: Fees structure of the programmes to be launched from January 2023	**BOM/2023/01/04:** The Board of Management resolved to refer the matter to the finance committee for final decision.	The detailed fee structure of the various programmes to be launched from 2023 was sent to the finance committee and after approval of the Finance committee the programmes were launched successfully.
Agenda Item No.5: Any other Matter	i) The meeting discussed matter regarding introducing new programs at Tezpur campus and opined that possibility of offering new programmes should be explored. ii) The meeting opined about working out of appropriate strategy for creating the brand image of the University using various media including social media.	i) In progress. ii) The University carried out various promotional and outreach activities to create the brand image of the University using various media. The details of the activities are enclosed herewith as annexure. A. Promotional activity: Hoardings: This year Hoardings are deployed at different parts of our state as well as other North Eastern region as given below. (table below)

Sl. No	Company Name	Place/ Venue
1	SNAS Pvt. Ltd	Guwahati Garchuk Tea Auction
2	Tripping Club	Iowa
3	Delta Publicity	1. Itanagar in front of Akashdeep market 2. Khanapara 9th Mile near CRPF camp facing Jorabat 3. Bongaigaon Chapaguri Road Opp. IDBI Bank facing Chowk 4. Jorhat Circuit facing ISBT 5. Tezpur Mission Chariali facing both side 6. Tinsukia Rangagora Road Opp. top of Bank of India facing Thana Chariali 7. Dhekiajuli Hela Chariali 8. Barbaruah Chariali Facing Kangra
4	Ujjwala Ad	1. GS Road Post Office Facing ABC 2. GS Road Christianbasti Facing Ganeshguri
5	First World advertising	Aizawl, Chanmari
6	Outreach Advertising Private Limited	Guwahati, Khanapara Facing Shillong
7	Prodigy Communications and Marketing Pvt Ltd	(Bus Stands/BQS) 1. GS Road Bus Service 2. Pan Bazar near water Supply 3. Commerce College 4. Christian Basti Place

Banner/Boards: This year Flex banner/Boards are displayed at different parts of our state as given below.

1) Entry (from both sides) to Gauhati University and near Cotton University
2) Greater Guwahati City near Pandu College, Pragjyotish College, Handique Girls College, Arya Vidyapeeth, B Barooah College, Gauhati Commerce College, K C Das Commerce College, NERIM, Dispur College, Kherwar Saikia H S School etc.
3) GCU Guwahati campus to Baihata via Mirza, Rampur, Chaygaon Mirza to Dharapur Chariali via Palasbari
4) Azaragaon to Nalbari via Hajo, Dandimon, Baruadi, Suwalkuchi
5) Barbaruah Chariali to Mangaldoi
6) Pathsala, Howli, Barpeta, Barpeta Road, Sarbhog, Bongaigaon
7) Nell, Jagiroad, Kheroni, Moirabari
8) Nagaon, Hojai, Morigaon, Dimapur
9) Entry road to Assam Downtown University, USTM and Assam down town University
10) Bird observatory point at Deepor Beel near Pamohi area

Leaflets: This year Leaflets/ flyers are distributed at different parts of our state as given below.

1. Exam centres of H.S. (10+2) final exam under CBSE and AHSEC at Kamrup (Metro), Kamrup, Darrang, Baksa, Barpeta districts
2. JEE (Main) Exam centres at GCU and TCS ION, Assam Centre

3. CUET held at GCU and TCS ION, Assam Centre
4. GU PG Entrance Exam at GCU, GU, Darrang College, MC College Barpeta
5. Admission counselling at GU
6. Through News paper Hawker at Itanagar
7. To persons of other states at Network Counter
8. At Edufest 2023

Social Media: Continuously publishing posters/ add/GCU news caption through Facebook, Twitter, Instagram, LinkedIn.

FM Radio: Advertise through radio FM channel at Red FM for 1 month

News paper: A few advertisement published in the following news paper

1. The Assam Tribune
2. Asomiya Pratidin

B. Outreach activity:

1. Edufest: Participated in the Edufest 2023 at the following venues.
   1. Aizawl : 12th & 13th May 2023
   2. Shillong : 19th & 20th May 2023
   3. Itanagar : 23rd & 24th May 2023
   4. Guwahati : 16th & 17th May 2023
2. Visit to Higher Secondary/ Senior Secondary Schools/ Polytechnic Institutes at different parts of our states as well as Arunachal Pradesh, Meghalaya and Nagaland.
3. Organizing/ conducting Seminars/ Workshop at different colleges our state as given below

i. Promotional activity at Lakhimpur Girls' College, Speaker: Chancellor, GCU
Theme: NEP 2020
Date- 24-03-2023

ii. Promotional activity at Kanoi College, Dibrugarh
Speaker: Chancellor, GCU
Theme- NEP 2020
Dated: 25-03-2023

iii. DHSK College, Dibrugarh
Theme: NEP 2020
Date- 25-03-2023

iv. Kharupetia College
One day Seminar on Trends in Higher Education in the Context of NEP 2020 in Assam organized jointly by Kharupetia College and Girijananda Chowdhury University on 22.05.2023.

v. One day Seminar on Trends in Higher Education in the Context of NEP 2020 was also held in the following colleges/ Academy during the period 26th to 29 May 2023.

a) MDK Girls College, Dibrugarh
b) Salt Brook Academy, Dibrugarh
c) Ledo College
d) Digboi Mahila College, Digboi
e) Doom Dooma College
f) Sir Raghab Moran

Resolution: BOM.2/2023-08/03:

The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the 1st Meeting of the Board of Management meeting.

Agenda BOM.2/2023-08/04: Report on implementation of NEP 2020

Prof. Das informed the Members of Body of the various activities undertaken by GCU to implement NEP 2020. *The syllabi* for the Four Year Bachelor Programme have been designed in the light of *Curriculum Framework and the National Credit Framework (NCrF)*, of the University Grants Commission (UGC). GCU is offering a basket of Common Courses, viz., *(Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses.* Besides planning on offering online courses, offering Dual Degree programmes is in the pipeline and Implementation of the Credit Transfer Policy will be introduced by GCU. GCU is also going to introduce Indian Classical Language by Guest Faculty members. As per NEP 2020, and *Indian Knowledge System (IKS)*, Indian and Foreign Languages shall be incorporated, soon. In compliance with NEP 2020, Prof. Das presented for approval of the Governing Body that New Language Courses on French and Assamese shall be started. GCU shall also allow students to write in local language as a medium of writing in examination

The members discussed the matters and noted the actions taken with appreciation.

Resolution: BOM.2/2023-08/04:

The Members of the Board resolved to approve the following:

BOM.2/2023-08/04.1 The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved.

BOM.2/2023-08/04.2 The proposal for offering Dual degrees programmes has been approved.
BOM.2/2023-08/04.3 The proposal to frame Credit Transfer Policy have been approved
BOM.2/2023-08/04.4 Approval for setting up mechanisms to teach Indian and Foreign Languages

BOM.2/2023-08/04.5 The proposal for providing the provision to use local language/s as a medium of writing in examination has been approved.

BOM.2/2023-08/04.6 The proposal to offer functional **French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam** has been approved along with the proposal to appoint Visiting Faculties for the same.

BOM.2/2023-08/04.7 The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved.

Agenda BOM.2/2023-08/05: Report on Admissions for the session 2023-2024 (UG,PG,PhD & Diploma)

ORDINANCE 10:

(THE MANNER OF CO-ORPORATION AND COLLBORATION WITH OTHER UNIVERSITIES AND INSTITUTION OF HIGHER EDUCATION)

(As per section 32 1(j) of Assam Private University Act, 2007)

10.1 To encourage interdisciplinary collaboration in research and teaching, the university may collaborate with other Universities / reputed research institutions/organizations (AEC, ICSSR, CSIR, ICAR, etc).

10.2 The university may appoint professionals/specialists and faculty members from other Universities / reputed research institutions/organizations (AEC, ICSSR, CSIR, ICAR, etc) as adjunct faculty members.

10.3 The university shall also appoint reputed and experienced professionals/specialists from Industries and research organizations as Professor in Practice as per UGC norms from time to time.

10.4 The university may collaborate with industries and bring in industry experts as adjunct faculty members/Professors in Practice having many years of industrial experience to teach its students.

10.5 The university may collaborate with other Universities / reputed research institutions/organizations in terms of internships for its students and student and faculty exchange programmes.

10.6 The university may collaborate with other Universities / reputed research institutions/organizations, on the recommendation of the Academic Council for the academic benefit of its students. The nature and manner of such collaboration may vary from time to time, which will be prescribed in the MOUs with those institutions/organizations. All other details of regulations leading to cooperation and collaboration with other Universities / reputed research institutions/organizations shall be described in subsequent ordinances and regulations.

ORDINANCE 11:

(ALL OTHER MATTERS WHICH BY THIS ACT OR STATUTES MADE THEREUNDER ARE REQUIRED TO BE PROVIDED BY THE ORDINANCE)

(As per section 32 1(k) of Assam Private University Act, 2007)

11.1. Any matter, which has not been made in the Act or the First Statute, and may be so required shall be provided in the subsequent ordinances and regulations.

****

Agenda No. 3: Approval of Resolutions adopted by the Academic Council

The meeting of the interim Academic Council was held on 13-01-2023 and adopted the resolutions regarding the following urgent academic matters

a) Adoption of PhD Regulations

b) Finalisation of the Programmes to be launched from January, 2023

c) Curriculum and Regulations of the programmes to be launched from January, 2023

d) Approval of the PhD Supervisors

The minutes of the meeting of the Academic Council was placed before the Board of Management for perusal and approval.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Hathkhowapara Azara, Guwahati-781017

Minutes of the 1st Meeting of the Interim Academic Council, Girijananda Chowdhury University, Assam (AC/2023/01) held on 13-01-2023 at 11:00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Alak K Buragohain (Special Invitee)	13. Dr. Dipankar Saha
2. Prof. Kandarpa Das	14. Dr. Damiki Laloo
3. Mr. Jnandaranjan Das	15. Dr. Bhanu P Saha
4. Ms. Kanchi Chowdhury	16. Dr. Minakshi Gogoi
5. Dr. Thuleswar Nath	17. Dr. Nilanjana Deb
6. Dr. P Mahanta	18. Dr. Aurodita Bora
7. Prof. K N Sarma	19. Dr. Sandip Bordoloi
8. Prof. Dilip Kr. Sarma	20. Dr. Debarshi Mallick
9. Dr. K. Gohain	21. Dr. Ajanta Deka
10. Dr. M R Singha	22. Dr. Kajal Dutta
11. Dr. Th. Shanta Kumar	23. Ms. Kritanjali Jaiswal
12. Dr. Abdul Baquee Ahmed	24. Mr. Akashdeep Goswami

At the outset, the Vice Chancellor welcomed all the members of the interim Academic Council. Then, the Academic Council took up the items on the agenda.

Agenda No. 1: Appraisal by the Vice Chancellor

The Vice Chancellor apprised the members of the Academic Council about the activities that took place during the last two months since the University was formally launched. The following activities and action taken were reported for kind approval of the members. The Vice Chancellor informed that though the meetings of the Academic Council usually take place once every semester, initially, there might be more meetings, as the University is going through a transition period.

The academic activities of the University started after submission of the First Statute of the University to the Government of Assam on 22-12-2022. The interim Academic Council has been constituted to discharge the statutory responsibility of the Academic Council till it is formed after the First Statute is approved and notified by the Government of Assam.

The university has already applied to ASTU for NOC and de-affiliation of GIMT, Guwahati and GIPS (Guwahati & Tezpur) w.e.f. 2023-2024.

The University has obtained membership of the Association of Indian Universities (AIU) w.e.f. 24th November, 2022 and all necessary formalities have been observed in this regard.

As per decision of the meeting of the Governing body, special Self appraisal reports have been collected from all faculty members of the GIMT (Guwahati) and GIPS (Guwahati & Tezpur) to take a decision regarding incorporation of the faculty into Girijananda Chowdhury University.

Applications for promotion (under CAS, UGC/AICTE) of the faculty members for placing them in higher grade under GCU have also been invited and they are being processed.

Preparations for launching of the PhD programme in January, 2023 are almost done and it has been placed in the agenda today. Applications for Ph.D. Supervisors were invited. These will be placed before the Council for approval.

GIMT and GIPS faculty members were engaged in various University activities and during this period the following appointments were done in order to carry out various responsibilities:

10. Dean (Students' Affairs)
11. Coordinator, Assistant Coordinator, Academic Coordination Cell
12. Chairman, Disciplinary Board
13. Chairperson, Internal Complaint Committee
14. Chairman, Admission Committee
15. Coordinator, UGC Cell
16. Chairman, Anti Ragging Committee
17. Director, Asstt. Director, IQAC
18. Chairman, University Student Grievances Redressal Committee

An Academic Coordination Cell has been formed to coordinate with the academic departments for development of programmes to be launched and other academic works during the transition period.

Admission Committee for planning and execution of the admissions for the session 2023-2024 has already been formed and it has already started functioning. Faculty members have so far visited around 100 schools and colleges as a part of admission promotion. Target is to visit more schools/colleges by June/July.

The University shall participate in the Platinum Jubilee celebration of Netaji Vidyapith Railway Higher Secondary School, Maligaon during 21–23 January 2023 as a part of promotional activity.

Preparation for launching of new programmes in Humanities, Social Sciences, Life Sciences etc are going on. It would be placed before the academic Council for approval. We are also planning to organize a Workshop to prepare a roadmap for Humanities & Social Sciences in tune with the NEP 2020

The NBA accreditation team visited the GIMT and GIMT and we are yet to receive the final results about accreditation.

The curriculum for BSc in MLT is ready and it would be placed before the Academic Council today.

The process of development of undergraduate curriculum in Engineering and Management are in progress. This is done in tune with the NEP 2020 and UGC undergraduate framework 2022. The Undergraduate Regulations for the University as per NEP 2020 will be ready soon.

Resolution: AC/2023/01/01: The Council noted the appraisal report of the Vice Chancellor and resolved to accept it.

Agenda No. 2: Approval of the PhD regulations including course work structure

The draft PhD Regulations prepared by the Academic Coordination Cell on the basis of latest UGC Regulations 2022 for PhD were placed before the Council.

Members discussed the Regulations and suggested various modifications and observation.

Resolution: AC/2023/01/02: After detailed discussion, the Academic Council resolved to approve the Girijananda Chowdhury University, Assam PhD Regulations 2023 and recommend to the Board of Management for consideration and approval. (Annexure I)

Agenda No. 3: Approval of the programmes to be launched from January 2023

Academic Coordinator placed before the Council proposals for launching various programmes to be launched from January, 2023 from various Academic Departments for consideration and approval.

Resolution: AC/2023/01/03: After detailed discussions, the Council resolved to approve the following degree and certificate programmes to launched from January, 2023

- BSc in Medical Lab. Technology (BMLT) as per NEP 2020
- Certificate programs in Design and 3D Printing
- Certificate program in Welding
- Certificate program in computer hardware and networking
- Certificate program in embedded system and internet of things
- Certificate program in Animal handling and Experimental Techniques

The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

Agenda No. 4: Curriculum and Regulations of the programmes to be launched from January 2023

The draft curriculum and Regulations of the programmes to be launched were placed before the Council by the Academic Coordinator for discussion and consideration.

Resolution: AC/2023/01/04: After detailed discussions, the Council resolved to approve the proposed syllabi and Regulations for the following programmes to be launched from January, 2023 (Annexure II, III, IV, V, VI & VII)

- BSc in Medical Lab. Technology (BMLT) as per NEP 2020
- Certificate programs in Design and 3D Printing
- Certificate program in Welding
- Certificate program in computer hardware and networking
- Certificate program in embedded system and internet of things
- Certificate program in Animal handling and Experimental Techniques

The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

Agenda No. 5: Launching of the Ph.D Program under various Schools/departments from January 2023

Academic Coordinator placed before the Council proposals for launching of PhD in various disciplines under GCU for consideration and approval. These programmes were already on offer in GIMT and GIPS under Assam Science and Technology University.

PhD programmes in Pharmacy, Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics and Communication Engineering, Computer Science and Engineering (including Computer Applications), Physics, Mathematics, Chemistry, Business Administration.

Resolution: AC/2023/01/05: After detailed discussions, the Council resolved to approve the proposed PhD programmes to be launched from January, 2023. The Council further resolved to recommend the above along with the proposed fee structure to the Board of Management for consideration and approval.

Agenda No. 6: Approval of the PhD supervisors

Academic Coordinator placed before the Council a list of proposed PhD supervisors in various disciplines under GCU for consideration and approval of the Academic Council. Many of the proposed PhD supervisors under GCU were already recognized by ASTU and other universities

and supervised PhD scholars. The new names have been shortlisted as per UGC Regulations for PhD 2022.

Resolution: AC/2023/01/06: After detailed discussions, the Council resolved to approve the list of proposed PhD supervisors w.e.f. 2023. The Council further resolved that all eligible professors and associate professors of GCU (below 62 years of age) will be automatically recognised as research supervisor for PhD programmes. Council resolved to recommend the above along with the list of Supervisors to the Board of Management for consideration and approval.

Eligible list of PhD Supervisors as per application:

Sl. No	Name	Designation	Discipline
1.	Dr. S. Rohini Ravi	Professor	Civil Engineering
2.	Dr. [illegible]	Associate Professor	Civil Engineering
3.	Dr. Kankan Kishor Pathak	Assistant Professor	Mechanical Engineering
4.	Dr. Debarshi Mallick	Associate Professor & HoD	Mechanical Engineering
5.	Dr. Sangeeta Das	Assistant Professor	Mechanical Engineering
6.	Dr. Thokchom Shanta Kumar	Associate Professor & HOD	Computer Science and Engineering
7.	Dr. Minakshi Gogoi	Associate Professor	Computer Science and Engineering
8.	Dr. Sandip Bordoloi	Associate Professor	Electrical Engineering
9.	Dr. Aurodita Bora	Associate Professor	Electronics and Communication Engineering
10.	Dr. Abdul Baquee Ahmed	Professor	Pharmaceutics
11.	Dr. Damiki Laloo	Associate Professor	Pharmacognosy
12.	Dr. Bhanu Pratap Saha	Associate Professor	Pharmaceutics
13.	Dr. Dipankar Saha	Associate Professor	Pharmacology
14.	Dr. Nikhil Biswas	Assistant Professor	Pharmaceutics
15.	Dr. Trishna Das	Assistant Professor	Pharmacognosy
16.	Dr. Jun Moni Kalita	Associate Professor	Pharmaceutical Chemistry
17.	Dr. Tapash Chakraborty	Assistant Professor	Pharmaceutics
18.	Dr. Smriti Rekha Chanda Das	Associate Professor	Pharmaceutical Chemistry
19.	Dr. Sheikh Sofiur Rahman	Assistant Professor	Pharmaceutics
20.	Dr. Anupam Sarma	Assistant Professor	Pharmaceutics
21.	Dr. Ajanta Deka	Assistant Professor & HOD (I/c)	Physics
22.	Dr. Lipi Goswami	Assistant Professor	Physics
23.	Dr. Kajal Dutta	Assistant Professor & (HoD Incharge)	Chemistry
24.	Dr. Swarnali Pathak	Assistant Professor	Chemistry
25.	Dr. Madhumita Mahanta	Assistant Professor	Mathematics
26.	Dr. Priyanka Pratim Baruah	Assistant Professor & Co-ordinator of Examinations	Mathematics
27.	Dr. Mayuri Sarmah	Assistant Professor	Mathematics
28.	Dr. Nilanjana Deb	Associate Professor	Business Administration
29.	Dr. Sampurna Bhuyan	Assistant Professor	Business Administration

The meeting ended with a Vote of thanks to the Chair.

Sd/-
Registrar
Member Secretary

Sd/-
Vice Chancellor
Chairman

Resolution: BOM/2023/01/03: After deliberations, the Board of Management resolved to approve the Proceeding of the meeting of the Academic Council dated 13-1-2023

Agenda No. 4: Fees structure of the programmes to be launched from January, 2023

Vice Chancellor requested Dr. Damiki Laloo, Academic Coordinator and member, BOM to place before the Board of Management, the proposed fees structure of the programmes to be launched from January, 2023

Resolution: BOM/2023/01/04: After detailed discussions, the Board resolved to refer the matter to the Finance Committee for a final decision

Agenda No. 6: Any other matter

The meeting discussed the matter regarding introducing new programs in Tezpur campus and agreed the possibility of offering new programmes should be explored.

The meeting agreed that appropriate strategy should be worked out to ensure a brand image of the new university using various media including social media.

The meeting ended with a Vote of Thanks from the Vice Chancellor

27/01/2023

(Thuleswar Nath)
Registrar

(Kandarpa Das)
Vice Chancellor

Resolution: BOM.2/2023-08/02:

The Members resolved to approve the Minutes of the 1st Meeting of the Board of Management.

Professor Das placed the status of the admissions into the various programmes for the academic year 2023-24. (Report enclosed below)

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Status of admission in the session 2023-24 (as on 30-08-2023)

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
	D.Pharm (both campus)			62
1	Guwahati Campus	66	62	38
	Tezpur Campus	40	38	100
	Total	106	100	
	B.Pharm (both campus)			100
2	Guwahati Campus	114	104	54
	Tezpur Campus	66	98	152
	Total	180	152	
	B.Pharm (Lateral) (both)			10
3	Guwahati Campus	15	10	1
	Tezpur Campus	6	3	11
	Total	21	13	1
4	B.Pharm (Practice)	2	1	
	B.Tech		64	50
	CSE	77	37	34
	CE	40	8	8
5	ME	12	9	7
	EE	10	17	16
	ECE	16	115	134
	Total	174		

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
	B.Tech(Lateral)	[illegible]	7	7
	CSE	[illegible]	[illegible]	[illegible]
	CE	[illegible]	[illegible]	[illegible]
6	ME	[illegible]	[illegible]	[illegible]
	EE	[illegible]	[illegible]	76
	ECE	[illegible]	77	[illegible]
	Total	[illegible]	[illegible]	[illegible]
7	BBA	[illegible]	[illegible]	
8	BCA			[illegible]
	B.Sc	[illegible]	[illegible]	[illegible]
	Physics	[illegible]	[illegible]	
	Chemistry	[illegible]		
9	Mathematics	[illegible]		
	Zoology	[illegible]		
	Botany	[illegible]		[illegible]
	Economics	[illegible]	[illegible]	[illegible]
	Psychology	[illegible]	[illegible]	
	Total			[illegible]
	M.Pharm	[illegible]	[illegible]	[illegible]
	Pharmaceutics	[illegible]	[illegible]	[illegible]
10	Pharmaceutical Chemistry	[illegible]	[illegible]	[illegible]
	Pharmacology	[illegible]	[illegible]	[illegible]
	Pharmacognosy	[illegible]	[illegible]	[illegible]
	Total	[illegible]	[illegible]	

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
	M.Tech			
	CSE	[illegible]	[illegible]	[illegible]
11	ECE	[illegible]		[illegible]
	TPE	[illegible]	[illegible]	[illegible]
	SE	[illegible]	[illegible]	[illegible]
	Total	[illegible]	[illegible]	[illegible]
12	MBA	[illegible]	[illegible]	[illegible]
13	MCA	[illegible]	[illegible]	[illegible]
14	BMLT	[illegible]	[illegible]	
	BA			
	Sociology			[illegible]
	Psychology	[illegible]	[illegible]	[illegible]
15	English	[illegible]	[illegible]	[illegible]
	Political Science	[illegible]	[illegible]	[illegible]
	Economics	[illegible]	[illegible]	[illegible]
	History	[illegible]	[illegible]	[illegible]
	Total	[illegible]	[illegible]	[illegible]
16	BSW	[illegible]	[illegible]	[illegible]
17	B.Com	[illegible]		[illegible]
18	B.Sc(Fire and Safety)	[illegible]		
19	MA			
	Sociology	[illegible]		[illegible]
	Psychology	[illegible]	[illegible]	[illegible]
	English	[illegible]	[illegible]	[illegible]
	Political Science	[illegible]	[illegible]	[illegible]
	Economics	[illegible]	[illegible]	[illegible]
	Total	[illegible]		

Sl No	Programme	Provisional admission	Confirmed admission	Confirmed (after withdraw)
20	M.Sc			
	Physics		[illegible]	[illegible]
	Chemistry	[illegible]		
	Mathematics	[illegible]	[illegible]	[illegible]
	Zoology	[illegible]	[illegible]	[illegible]
	Botany	[illegible]	[illegible]	[illegible]
	Total	[illegible]		
21	Economics			
22	M.Sc(CS)	[illegible]	[illegible]	[illegible]
23	M.Com			
24	MSW			
	Total	[illegible]	[illegible]	[illegible]

Total UG Provisional Admission-746

Total UG Confirmed Admission (after withdraw)-607

Total PG Provisional Admission -181

Total PG Confirmed Admission (after withdraw) -118

The Members took note of the status and expressed optimism for more admissions in the coming days. Strategies to enroll more students included appointment of Senior Faculty Members who are active researchers.

The members took note of the report.

Resolution: BOM.2/2023-08/05:

The Members of the Board noted the actions taken with appreciation.

Agenda BOM.2/2023-08/06: Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023

The minutes of the third meeting of **the Academic Council, held on 17th July was placed** for ratification of the Council.
The Members discussed the minutes of the third meeting of the Academic Council and resolved to recommend the ratification of the approved minutes.

Resolution: BOM.2/2023-08/06:
Resolved to ratify the approved minutes of the third meeting of the Academic Council, held on 17th July, 2023.

Agenda BOM.2/2023-08/07: Any other matter.
The following points were put up before the Board:

BOM.2/2023-08/07.1: Honorarium for Adjunct/Visiting Faculty (both National and International)
The following amount for remuneration of Adjunct/Visiting Faculty (both National and International) was proposed as follows by Prof. Das:
Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = **Rs. 2500**

Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) = **Rs. 2000**

The Members discussed the remuneration amount and recommended to approve the amount.
Resolution BOM.2/2023-08/07.1

Resolved to approve Honorarium for Adjunct/Visiting Faculty (both National and International), as mentioned above.

BOM.2/2023-08/07.2: University Anthem
Prof. Das proposed that a University Anthem to be made before October, 2023, apart from the already existing University song. Additionally, a Flag of the University will have to be designed. The Members suggested that the design be made by students as part of a competition to be conducted amongst them to design the GCU flag. A monitoring committee comprising selected faculty members will oversee the project. Additionally, prize money to be given to the winner/s.

Resolution BOM.2/2023-08/07.2.1: Resolved to approve the acceptance of the GIMT Anthem as the University Anthem.

Resolution BOM.2/2023-08/07.2.2: Resolved to approve the conducting of a competition amongst students to design the University Flag of GCU.

BOM.2/2023-08/07.3: Guest Faculty remuneration and Terms and conditions

The following amount for remuneration of Guest Faculty was proposed as follows by Prof. Das:

Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = **Rs. 2500**

Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) =**Rs. 2000**

The Members discussed the remuneration amount and recommended to approve the amount.
Resolution BOM.2/2023-08/07.3:

Resolved to approve the remuneration amount for Guest faculty and decided to draft terms and conditions, for the same.

BOM.2/2023-08/07.4: B.Tech. for Working professionals in AICTE approved Institutions & Fee Structure

Prof. Das informed the Hon'ble Members of the Board that as per AICTE circular, a B.Tech. Degree for Working Professionals may be introduced in AICTE approved institutions. Hence, GCU is all set to offer a B.Tech. Degree in Mechanical Engineering for Working Professionals

The Members noted the actions taken with appreciation and resolved to approve the B.Tech Degree for Working Professionals.
Resolution BOM.2/2023-08/07.4:

Resolved to approve the conducting of an Online Webinar on B. Tech. for working professionals to be convened by the Dean, School of Engineering and Technology and concerned faculty member/s.

BOM.2/2023-08/07.5: Next year plan

Prof. Das presented a proposal for the next year. The following actions were a part of the plan to be implemented within the next year:

- Prepare Strategies to enrol more students next year.
- Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses
- Preparation for implementation of new program
- Plan on offering 5year integrated course(3+1+1)
- Introduction of Physiotherapy course
- Setting up of Lab
- Introduction of Certificate course in Psychology
- Introduction of Governance & Public Policy Course
- Ph.D. in MLT to be introduced
- Introduction of MBA specialisations

The members noted the plan with appreciation.
Resolution BOM.2/2023-08/07.5:

The members of the board resolved to approve the following actions as a part of the plan to be implemented within the next year:

- Prepare Strategies to enrol more students next year.
- Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses
- Preparation for implementation of new program/s
- Plan on offering 5year integrated course(3+1+1)
- Introduction of Physiotherapy course
- Setting up of Lab/s
- Introduction of Certificate course in Psychology

17/7/24

- Introduction of Governance & Public Policy Course
- Ph.D. in MLT to be introduced
- Introduction of MBA specialisations.

BOM.2/2023-08/07.6: NBA for CE and CSE

Prof. Das informed the Hon'ble Members of the Board that currently B.Pharm and B.Tech (ME) are NBA accredited. GCU is in preparation for 3 more programs to apply for NBA accreditation. The Members appreciated the plan to apply for NBA accreditation.

Resolution BOM.2/2023-08/07.6:

Resolved to approve the process for 3 more programs to apply for NBA accreditation.

BOM.2/2023-08/07.7: As advised by the Members, Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as an Invitee of the Board of Management.

Resolution BOM.2/2023-08/07.7:

Resolved to approve that the Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as an Invitee of the Board of Management.

BOM.2/2023-08/07.7: As advised by the Members, Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.

Resolution BOM.2/2023-08/07.8:

Resolved to approve that the Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.

The next meeting of the Board of Management will be conducted in November 2023.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

20/11/2023

Vice-Chancellor
Chairman

20/11/2023

Registrar
Member Secretary

Page 25 of 25

Resolution: BOM.3/2023-12/02:

The Members resolved to approve the Minutes of the 2nd Meeting of the Board of Management.

Agenda BOM.3/2023-12/03: Proposal for acceptance of the Action Taken Report on the Resolutions of the last Board of Management meeting held on 30th August, 2023

The Action Taken Report of the resolution of the 2nd Meeting of the Board of Management meeting dated held on 30th August, 2023 was placed before the Board. The members discussed the report and noted the actions taken with appreciation.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Action Taken Report on the resolutions of the Second Meeting of the Board of Management held on 30th August, 2023

Agenda No.	Resolution No. and remarks	Decision/Action taken
Agenda-BOM.2/2023-08/01 Welcome Address and the Appraisal by the Vice-Chancellor	**Resolution BOM.2/2023-08/01** The Board of Management considered the appraisal report of the Vice Chancellor and resolved to accept it.	Noted. No action required.
Agenda-BOM.2/2023-08/02 Confirmation of the Minutes of the Board of Management meeting dated 13th January, 2023	**Resolution BOM.2/2023-08/02** The Board resolved to approve the Minutes of the 1st Meeting of the Board of Management dated 13th January, 2023	No action required.
Agenda-BOM.2/2023-08/03 Action taken report on the Resolutions of the last Board of Management meeting dated 13th January, 2023	**Resolution BOM.2/2023-08/03** The Board resolved to approve the Action Taken Report on the Resolutions of the last meeting of the Board of Management held on 13th January, 2023	No action required

17/1/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Agenda-BOM.2/2023-08/04 Report on implementation of NEP 2020	**Resolution BOM.2/2023-08/04** The Board resolved to approve the following: **BOM.2/2023-08/04.1** The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved.	**BOM.2/2023-08/04.1** – MDC, SEC, VAC, AEC and Vocational Courses are already on offer. Additionally, new courses will be added-on in the next session.
	BOM.2/2023-08/04.2 The proposal for offering Dual degrees programmes has been approved.	**BOM.2/2023-08/04.2** In process
	BOM.2/2023-08/04.3 The proposals to frame Credit Transfer Policy have been approved.	**BOM.2/2023-08/04.3** In process
	BOM.2/2023-08/04.4 Approval for setting up mechanisms to teach Indian and Foreign Languages	**BOM.2/2023-08/04.4** As part of the mechanism, foreign language courses in Japanese and French has been offered. Russian language will be offered from the next session. Following the NEP-2020's Indian Knowledge System (IKS), functional Assamese has been offered and functional Hindi will be offered from next session.
	BOM.2/2023-08/04.5 The proposal for providing the provision to use local language/s as a medium of writing in	**BOM.2/2023-08/04.5** In process

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

	examination has been approved. **BOM.2/2023-08/04.6** The proposal to offer functional **French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam** has been approved along with the proposal to appoint Visiting Faculties for the same.	**BOM.2/2023-08/04.6** New faculties for French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam has been already appointed. The courses are already on offer.
	BOM.2/2023-08/04.7 The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved.	**BOM.2/2023-08/04.7** Being implemented
Agenda-BOM.2/2023-08/05 Report on Admissions for the session 2023-2024 (UG, PG, PhD & Diploma)	**Resolution BOM.2/2023-08/05** The Board noted the actions taken with appreciation.	No action required.
Agenda-BOM.2/2023-08/06 Ratification of the Resolutions of the Academic council meeting held on 17/07/2023	**Resolution BOM.2/2023-08/06** The Board resolved to ratify the Minutes of the 3rd Meeting Academic council meeting held on 17/07/2023	No action required

Agenda-BOM.2/2023-08/07 Any other matter	**Resolution BOM.2/2023-08/07**	
BOM.2/2023-08/07.1: Honorarium for Adjunct/Visiting Faculty (both National and International)	**Resolution BOM.2/2023-08/07.1-** Resolved to approve Honorarium for Adjunct/Visiting Faculty (both National and International).	**Resolution BOM.2/2023-08/07.1-** Adjunct or Visiting Faculty/Professor - Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = **Rs. 2500 and for** Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) = Rs. 2000 has been fixed.
BOM.2/2023-08/07.2: University Anthem	**Resolution BOM.2/2023-08/07.2.1** Resolved to approve the acceptance of GIMT Anthem as University Anthem.	**Resolution BOM.2/2023-08/07.2.1-**GIMT Anthem accepted as University Anthem.
	Resolution BOM.2/2023-08/07.2.2: Resolved to approve the conducting of a competition amongst students to design the University Flag of GCU.	**Resolution BOM.2/2023-08/07.2.2-**University Flag of GCU already designed and hoisted during the first Foundation Day of the University.
BOM.2/2023-08/07.3: Guest Faculty remuneration and Terms and conditions	**Resolution BOM.2/2023-08/07.3:**Guest Faculty remuneration and Terms and conditions	**Resolution BOM.2/2023-08/07.3-** Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = Rs. 2500 and for Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) = Rs. 2000 has been fixed. Drafting of Terms and conditions for guest faculty are in progress.
BOM.2/2023-08/07.4: B.Tech. for Working professionals in AICTE approved institutions & Fee	**Resolution BOM.2/2023-08/07.4:** Resolved to approve the conducting of an Online Webinar on B. Tech. for working professionals to be convened by the Dean, School of	**Resolution BOM.2/2023-08/07.4:** Advertisement for B.Tech. Mechanical Engineering for working was released. Online Webinar on was also

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Structure	Engineering and Technology and concerned faculty member/s.	conducted on 3rd September .Total 5 numbers of applications received from the eligible candidates out of which 2 candidates have taken the admission, so far.
BOM.2/2023-08/07.5: Next year plan	**ResolutionBOM.2/2023-08/07.5:** a)Prepare Strategies to enrol more students next year. b)Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses c)Preparation for implementation of new program/s d)Plan on offering 5 year integrated course(3+1+1) e)Introduction of Physiotherapy course f)Setting up of Lab/s g)Introduction of Certificate course in Psychology h)Introduction of Governance & Public Policy Course i)Ph.D. in MLT to be introduced j)Introduction of MBA specialisations.	**Resolution BOM.2/2023-08/07.5:** Work in progress
BOM.2/2023-08/07.6: NBA for CE and CSE	**Resolution BOM.2/2023-08/07.6:** Resolved to approve the process for 3 more courses to apply for NBA accreditation.	**ResolutionBOM.2/2023-08/07.6:** Work in Progress
BOM.2/2023-08/07.7: Principal GIPS Tezpur to be added as special invitee in next BOM meeting	**Resolution BOM.2/2023-08/07.7-** Resolved to approve that the Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as a permanent Invitee of the Board of	**ResolutionBOM.2/2023-08/07.7-** Noted and implemented.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

BOM.2/2023-08/07.8: Dean Academic Tezpur to be added as special invitee in next BOM meeting	**Resolution BOM.2/2023-08/07.8-** Resolved to approve that the Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.	**Resolution BOM.2/2023-08/07.8-** Noted

Resolution: BOM.3/2023-12/03:

The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Board of Management meeting.

Agenda BOM.3/2023-12/04: Introduction of new programmes for the session 2024-2025, placed for discussions and approval.

In alignment with the guidelines stipulated in the AICTE Approval Process Handbook (APH) 2024-2027, the concerned departments of Engineering and Technology, Management, and Computer Application programs of Girijananda Chowdhury University, Assam have come to the resolution to apply for the following new courses/changes in the existing courses for AICTE approval for AY 2024-2025.

1. New Courses for Working Professionals:

Sl No	Course Name	Level	Proposed Intake	Eligibility
1	MBA	PG	15	As per AICTE Nrms
2	MTech (CSE)	PG	15	
3	M.Tech (CE)	PG	15	
4	B.Tech (EE)	UG	15	
5	B.Tech (CSE)	UG	15	
6	B.Tech (ECE)	UG	-	
7	B.Tech (CE)	UG	15	
8	B. Tech (ME) - Existing	UG	15	

2. Starting Multidisciplinary Courses in Engineering and Technology

Sl No	Course Name	Level	Duration	Intake	Departments
1	M. Tech in Electric Vehicle Technology	**PG**	**2 Years**	**18**	EE+ME+ CSE
2	M. Tech in Artificial Intelligence and Machine Learning	**PG**	**2 Years**	**18**	CSE+ECE

3. Starting Post Graduate Certificate Course (1 year)

Sl No	Course Name	Level	Duration	Intake	Departments
1	Post Graduate Certificate in Artificial Intelligence and Data Science	**PG**	**1 year**	**18**	CSE+ EE

4. Change in Name of Course

Department/ Program	New Name	Old Name
ECE (M.Tech)	M. Tech in VLSI Design and Embedded System	M. Tech in Electronics and Communication Engineering

5. Changes in Intake capacity of existing courses

Programs	Level	Course Name	Intake (2023-24)	Proposed Intake (2024-25)
Engineering and Technology	UG	B.Tech in Civil Engineering	60	60
	UG	B.Tech in Computer Science & Engineering	60	90
	UG	B.Tech in Electical Engineering	30	30
	UG	B.Tech in Electronics and Communications Engineering	30	30
	UG	B.Tech in Mechanical Engineering	60	30
Engineering and Technology	UG	B.Tech in Mechanical Engineering (Working Professionals)	30	15/30
Engineering and Technology	PG	M.Tech in Computer Science & Engineering	18	18
	PG	M.Tech in Electronics and Communications Engineering	9	9
	PG	M.Tech in Thermal and Fluid Engineering	9	9
	PG	M.Tech in Civil (Structural Engineering)	18	18
Management	PG	MASTERS OF BUSINESS ADMINISTRATION	60	60
Computer Applications	PG	MASTERS OIN COMPUTER APPLICATIONS	30	60

6. Integrated courses (3 years/4 Years) with multiple entry multiple exits provision given in NEP-2020

Program	Course	Intake
Computer Application	BCA/ Integrated MCA (3/4 years)	60
Management	BBA/Integrated MBA (3/4 years)	60

Additionally, a proposal to introduce a spectrum of new programmes like BA/MA in Education, B.Ed., BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Moreover, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Proposal to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology was placed before the Board. Furthermore, the institution intends to offer diverse dual-degree programs such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, featuring credit transfer flexibility and multiple entry and exit points to enhance educational versatility and cater to diverse student aspirations.

The members discussed the matter and noted the actions taken with appreciation.

Resolution BOM.3/2023-12/04:

The Members of the Board resolved to approve the new programmes subject to the requirement of Regulatory Bodies.

Agenda BOM.3/2023-12/05: Revision of fee structure.

Professor Das proposed a **revised fee structure for the various programmes of Girijananda Chowdhury University (GCU), Assam.**

The proposed revision of fee (tuition fee) for the Academic Session 2024-25 is placed below for information and necessary discussion of the Board:

Sl No	Name of the Programme	Existing tuition fee per semester for the session 2023-24	Proposed Tuition fee per semester for the session 2024-25	Remarks
1	BCA	15000	21500	+ 6500
2	BBA	12000	21500	+9500
3	B.A/ BSW/ B.Com	30000	21500	-8500
4	B.Sc	35000	26000	-9000
5	M.A/ MSW/ M.Com	30000	23000	-7000
6	M.Sc	35000	28000	-7000

The Members took note of the revised fee structure.

Resolution: BOM.3/2023-12/05:

The Members of the Board resolved to approve the revised fee structure.

Agenda BOM.3/2023-12/06: Increment Policies and Procedures.

(Adoption of Policies recommended by SSA Society)

A proposal Adoption of Increment Policies and Procedures as recommended by SSA Society is placed by Prof. Das, for information of the Board and necessary discussion.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Annual Salary Increment and Review Process

In order to smoothen the process of awarding annual increments to the teaching and non-teaching staff of the University, the Srimanta Shankar Academy Society approved the following mechanism.

1. **Increment to Faculty**

- The annual salary increments for faculty members will be based on their respective performance indicator points as follows:

Performance Indicators Points	Increment % age
5	3%
4	2.5%
3	2%
2	Not eligible for increment

Faculty members will only become eligible for annual increments after completing 1 (one) year since the Date of Joining. Therefore, faculty members who have not completed 1 (one) year will not be eligible for the said annual increment.

- The annual salary increments for faculty members will be reviewed in the following process:

i. Faculty performance will be assessed based on three factors
   a. SAR
   b. Student feedback
   c. Peer Review

ii. The HR Office shall collect the collect the student feedback and peer reviews.

iii. An Assessment panel comprising of the following members shall be constituted to conduct Assessment of faculty members based on their SAR(Self Assessment Report)
   1) President, SSA Society member
   2) Any other SSA Society member
   3) Vice Chancellor
   4) Registrar
   5) Dean Academics(when appointed)

6) The Dean/HOD of the respective School/Department

iv) Based on the Assessment scores, student feedback scores and peer review the HR Office will make a cumulative report and mark average performance indicator score(in the range of 0-5)

v) The HR Office will then forward the cumulative report to the Review Committee for final review and assessment.

The review committee (For Faculty) shall be constituted of the following members:

1) SSA Society members(minimum 2 members)
2) The Vice Chancellor
3) Registrar
4) Dean Academics (when appointed)
5) HR & Personnel Manager

vi) After the Review Committee does its final assessment and review the final increment proposal will be forwarded to the Secretary, SSA Society and Treasurer, SSA Society.

The HR department will develop and provide the scoring system for the cumulative report to the society before January 2024.

The review process for the annual salary increments shall commence from the month of January.

2. **Increment to Administrative Staff, Laboratory/Workshop Instructor and other non-teaching staff**

- The annual salary increments for administrative Staff and Laboratory/Workshop Instructor will be based on their respective performance indicator points as follows:

Performance Indicators Points	Increment % age
5	3%
4	2.5%
3	2%
2	Not eligible for increment

Staff members will only become eligible for annual increments after completing 1 (one) year since the Date of Joining. Therefore, faculty members who have not completed 1 (one) year will not be eligible for the said annual increment.

- The annual salary increments for administrative staff , Laboratory /Workshop Instructors and other non-teaching staff will be reviewed in the following process:

i. Two separate Review Committee will be constituted which will review and assess the performance of the administrative staff, Laboratory/Workshop Instructors based on key performance indicators.
ii. The Committee will then mark the respective staff members with performance indicator points (in the range of 0-5).
iii. The Review committee (for Administrative Staff) shall be composed of the following members:

1. The Vice Chancellor
2. The Registrar
3. The Deputy Registrar
4. Dean Administration (when appointed)
5. HR & Personnel Manager

- The Review Committee (For Laboratory/Workshop Instructors) shall be constituted of the following members:

    1. The Vice Chancellor
    2. Registrar
    3. Deputy Registrar
    4. The HOD/Faculty member responsible for the respective Laboratory/Workshop
    5. HR & Personnel Manager

- After the review committee does its final assessment and review the final increment proposal will be forwarded to the Secretary, SSA Society and Treasurer, SSA Society.

Dearness allowance will be decided by the promoting society from time to time.

The Members discussed the Increment Policies and Procedures of the University.

Resolution: BOM.3/2023-12/06:
Resolved approve the Increment Policies and Procedures.

Agenda BOM.3/2023-12/07: Ratification of the Resolutions of the fourth Academic Council meeting held on 31st October, 2023.

The Resolutions of the Minutes of the fourth Academic Council meeting held on 31st October 2023 was placed before the Board of Management for ratification
The Members discussed the minutes of the fourth meeting of the Academic Council and resolved to recommend the ratification of the approved minutes.

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday).
Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Mr. Jasodaranjan Das-President, SSA Society
3. Prof. Dipankar Saha- Registrar
4. Ms. Kunki Chowdhury- Member, SSA Society
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Dr. Suman Hazarika- Director, Centre for Multi-disciplinary Studies
7. Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. Shantanu Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of MLT
17. Dr. Nilanjana Deb-Head, Department of Business Administration
18. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
22. Dr. Lipi Goswami- Head(i/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
25. Dr. Swarnali Pathak- Head(i/c), Department of Physics
26. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages

Resolution: AC. 3/2023-07/08:

Resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. Akshdeep Goswami, Deputy Controller of Examination, i/c, to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

Resolution: AC. 3/2023-07/09:
Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

AC. 3/2023-07/10: Strategies for International students' enrollment and efforts for international collaborations.

The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.

The syllabi for the coursework for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice-Chancellor which was placed for ratification of the Council by the Dean (Academics).
The Members recommended ratification of syllabi for the Coursework for the PhD.

Resolution: AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).

AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification.
It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: AC. 3/2023-07/12:

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number
The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposed ratification and authorized the Hon'ble Vice-Chancellor to effect any change should the necessity arise.

Resolution: AC. 3/2023-07/13:

Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required.

AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.
The minutes of the first meeting of the Research Council, held on 10th July was placed for ratification of the Council (Annexure-5)

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 3/2023-07/14:

ted
the Registrar to present the first agenda item.

Agenda AC. 4/2023-10/01: Welcome Address and Opening Remark by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on July 17, 2023. Notable updates included AICTE's approval on October 17, 2023, for GCU to offer Engineering & Technology (Degree) courses for working professionals in the academic year 2023-2024.
Professor Das also informed the Council about the appointment of 25 faculty members across different Schools of Studies and the selection of four senior professors as Deans for various Schools. The proposed Deans were Prof. Bhanu P Sahu (School of Pharmaceutical Sciences), Prof. Shantanu Chakraborty (School of Humanities and Social Sciences), Prof. Sunayan Bardoloi (School of Natural Sciences), and Prof. Hari Prasad Goenka (School of Management and Commerce). These appointments were presented before the Council, for approval. Furthermore, Dr. Vidhya Srinivasan's appointment as the Head of the Department of Medical Laboratory Technology under the School of Paramedical and Allied Health Sciences was also presented for approval. Prof. Das also proposed to the Council that Ms Raisa Choudhury has been nominated for appointment as Assistant Registrar (Academics), for approval.
Prof. Das highlighted ongoing efforts to foster collaborations with both international and national institutes. GCU has recently signed 4 Memorandums of Understanding (MOUs) with National institutions like Assam Agricultural University, B. Borooah College, Rangapara College and BSNL Zonal Telecom Training Centre (ZTTC) and an International MOU with the Russian State University for the Humanities. Additionally, discussions were underway for four more MOU signings with the Patrice Lumumba Peoples' Friendship University of Russia, Pushkin State Russian Language Institute, Siberian State Medical University, and AIIMS, Guwahati.

GCU was actively engaged in internationalization, with plans to host an International Conference in January 2024. The event would welcome delegations from Russia and Bangladesh, further promoting academic and research connections.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 4/2023-10/01**:**

The Council noted the deliberations and resolved that:

1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies:
- Prof. Bhanu P Sahu for School of Pharmaceutical Sciences
- Prof. Shantanu Chakraborty for School of Humanities and Social Sciences
- Prof. Sunayan Bardoloi for School of Natural Sciences
- Prof.Hari Prasad Goenka for School of Management and Commerce

1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Paramedical and Allied Health Sciences

1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).

Agenda AC 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023

The Minutes of the third Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the third Academic Council meeting.

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 3rd Meeting of the Academic Council held on 17th July, 2023 (Monday). Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Hon'ble Vice-Chancellor
3. Mr. Jnandaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Prof. Chandana Goswami- Dean (Academics)
6. Dr. Suman Hazarika- External Member
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. P Muhilarajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
9. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
10. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
11. Dr. Sunayan Bordoloi, Head, Department of Zoology
12. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
13. Dr. Damiki Laloo-Head, Department of Pharmacognosy
14. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
15. Dr. Nilanjana Deb Head, Department of Business Administration
16. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
17. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering

Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023

AC. 3/2023-07/15: Brief presentation on the activities of the University

A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for Information of the Council.

AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning

The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.

AC. 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the instrument of Memorandum of Understandings (Annexure 6).

The members appreciated the move. Professor Buragohain, Hon'ble Chancellor suggested that specific faculty Coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up actions and documentation. The same should be placed as reports in the meeting of the Academic Council.

Resolution: AC. 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.

AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. Sandip Bordoloi, Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra-curricular and Co-curricular Activities, alongside the curricular activities of the students.

The Council noted of the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that geotagged photographs of the events be recorded, for documentation.

Page 8 of 11

Resolution: AC. 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.

AC. 3/2023-07/19: Any other matter.

The following points were put up before the Council

AC. 3/2023-07/19.1: Recognition of PhD supervisors.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr.HP Goenka, Dr.Sunayan Bordoloi and Dr Suman Hazarika have joined the University as Heads in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.Another six Assistant Professors namely Dr Rachel Kabi,Dr Pratikshya Borah,Dr Arnab Kumar Das,Dr Bipul Kr Talukdar,Dr Sampurna Bhuyan,Dr Nilakshi Goswami also applied for Ph.D guideship. Professor Das recommended their recognition and appointment as Ph.D. supervisors of the PhD programmes of the University

Resolution AC. 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sunayan Bordoloi and Dr Suman Hazarika as PhD supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English).

AC. 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academic placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be Academic Calendar 2023-24.

Resolution AC. 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus.

AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies:Professor Buragohain, Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various academic departments to facilitate Multidisciplinary and Interdisciplinary research as emphasized in the NEP 2020.

The Members endorsed the proposal.

Page 9 of 11

Resolution AC. 3/2023-07/19.3:

Resolved to establish a Centre for Multidisciplinary Studies

AC. 3/2023-07/19.4: Student Representatives

The Hon'ble Chancellor suggested that Student Representatives be selected as Members in decision making bodies of the University. The Members endorsed the proposal and recommended that Student Representatives be allowed as Special Invitees to participate in the discussions on agenda items relevant to the students.

Resolution AC. 3/2023-07/19.4:

Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students.

AC. 3/2023-07/19.5: Best Student/Achievers Award

The Hon'ble Chancellor suggested that Best Student/Achievers Awards be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements. These students shall be the Brand Ambassador of GCU. The Members endorsed the proposal.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, pointed out that the University already has the provision of appointing Gender Champions, NEP Student Ambassador for Academic Reforms in Transforming Higher Education in India (NEP SAARTHI), etc., as per the directive of the Government of India.

Resolution AC. 3/2023-07/19.5:

Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU.

AC. 3/2023-07/19.6: Annual Report preparation

Professor Buragohain, the Hon'ble Chancellor suggested that the Annual Report of the University is to be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University. The members endorsed the idea and recommended for a resolution on the matter.

Resolution AC. 3/2023-07/19.6:

Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

Vice-Chancellor
Chairman

Registrar
Member Secretary

Resolution: AC 4/2023-10/02:

The Council resolved to approve the Minutes of the third Meeting of the Academic Council.

Agenda AC 4/2023-10/03: **Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.**

The Action Taken Report of the resolution of the third meeting of the Academic Council held on 17 July 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the 3rd meeting of Academic Council held on 17th July, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 3/2023-07/01: Welcome Address and Opening Remark by the Hon'ble Vice Chancellor	Resolution: AC. 3/2023-07/01: The Council noted the deliberations and resolved that: 1.1 The University shall take cognizance for any act of non compliance of the instructions of the University authorities and disciplinary actions as per the rules of the University are to be initiated. 1.2 Prior intimation should be given to the University authority in the event of the inability of any Hon'ble Members of the Academic Council to attend the meetings as a part of the protocol of the University functioning.	1.1 Noted. 1.2 Noted.
AC.3/2023-07/02: Confirmation of the Minutes of the 2nd Academic Council Meeting of the Academic Council held on 13 February 2023	AC. 3/2023-07/02: The Minutes of the 2nd meeting of the Academic Council was circulated amongst the members for any observations and comments. Since there were no Observations/comments, the Council approved the Minutes.	No action required.
AC. 3/2023-07/03: Proposal for acceptance of the Action Taken Report on the Minutes of the second meeting of the Academic Council held on 13 February 2023	AC. 3/2023-07/03: The Council resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Academic Council.	No action required.
AC.3/2023-07/04:	AC. 3/2023-07/04:	

Consideration of the detailed course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) as per NEP 2020.	4.1 Resolved to approve the course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) prepared as per NEP 2020. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi. 4.2 Resolved to place on record, sincere appreciation of the University of the efforts made by the faculty members in developing the draft syllabi for the Four Year Undergraduate Programme (FYUP) of various programmes, as per the latest guidelines of the National Credit Framework for the FYUP. 4.3 Resolved to offer integrated Masters Programme in Natural Sciences & Humanities and Social Sciences, as per NEP 2020. 4.4 Resolved to place on record the sincere appreciation of the University on the latest ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.	4.1 Syllabus and course structures of the Four Year Undergraduate Programme (FYUP) were adopted as per the NEP 2020. 4.2 Appreciation on record. 4.3 Under process. 4.4 Appreciation on record ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.
AC.3/2023-07/05: Consideration of the detailed course structures and syllabi of various Masters programmes	AC. 3/2023-07/05: Resolved to approve the course structures and syllabi of various Masters programmes. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi.	The course structures and syllabi of various Masters programmes were approved.
AC.3/2023-07/06: Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science	AC. 3/2023-07/06: 6.1 Resolved to accept the proposal for renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus). 6.2 Resolved that a Department of Health and Medical Technology	6.1 Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus) has been made on 4th August, 2023.

	Policy may be set up with the leadership and guidance of Dr. Suman Hazarika.	6.2 Setting up of Department of Health & Medical Technology Policy is under process.
AC.3/2023-07/07: Admission for the Academic year 2023-2024.	AC. 3/2023-07/07: Academic Council resolved that GPAT qualified candidates shall be given priority in the admission to the M.Pharm. programme.	Noted.
AC. 3/2023-07/08: Admission to the PhD programme for the Monsoon Session	AC. 3/2023-07/08: Academic Council resolved to approve the proposal to advertise for admission of the second batch of students In to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences	The advertisement for admission of second batch of students into the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences was published and the GCU RET exam for the monsoon session was also conducted successfully on 10th September, 2023. Total 101 applications were received from the eligible candidates, out of which 53 numbers of candidates have been selected and the admission process wrapped up on 14th October 2023.
AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.	AC. 3/2023-07/09: Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.	The Examination rules and regulations were adopted.

AC.3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.	A brief on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations	No Action required.
AC.3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.	AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).	The syllabi for the course work for PhD programmes was finalised and implemented.
AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.	AC. 3/2023-07/12: 12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council. 12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	12.1 Various academic departments under various schools of the university were approved and ratified. 12.2 The department of English was renamed and notified as the Department of English and Foreign Languages.
AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number	Resolution: AC. 3/2023-07/13: Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required.	The Course code, Program code and enrolment number were ratified and the resolutions are implemented.

AC.3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.	AC. 3/2023-07/14: Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.	The approved minutes of first Research council meeting were ratified and the resolutions are being implemented.
AC. 3/2023-07/15: Brief presentation on the activities of the University	A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for information of the Council.	No action required.
AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning	The University has already started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.	Noted.
AC. 3/2023-07/17: Academic Collaborations	AC. 3/2023-07/17: Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.	Girijananda Chowdhury University has signed total 13 numbers of MOU with other institutes/ organisations out of which coordinators for 9 numbers of MOU has been already appointed.
AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities	AC. 3/2023-07/18: Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.	Noted and being implemented.

AC. 3/2023-07/19: Any other matter.	AC. 3/2023-07/19.1: Recognition of PhD supervisors Resolution AC. 3/2023-07/19.1 Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sanatan Bordoloi and Dr Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Bordoloi(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Samparna Bhuyan(Economics),Dr Nilakshi Goswami(English). AC. 3/2023-07/19.2: Academic Calendar 2023-24 Resolution AC. 3/2023-07/19.2: Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus. AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Resolution AC. 3/2023-07/19.3: Resolved to establish a Centre for Multidisciplinary Studies AC. 3/2023-07/19.4: Student Representatives Resolution AC. 3/2023-07/19.4: Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students. AC. 3/2023-07/19.5: Best Student/Achievers Award	Resolution AC. 3/2023-07/19.1: Recognition of PhD supervisors Three Senior faculty members namely Dr H.P Goenka(Department of Commerce), Dr Sanatan Bordoloi(Department of Zoology), Dr Suman Hazarika(Department of Paramedical and Allied Health Sciences) along with other faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Bordoloi(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Samparna Bhuyan(Economics),Dr Nilakshi Goswami(English)were recognised and appointed as PhD supervisors. Resolution AC. 3/2023-07/19.2: Academic Calendar 2023-24 The Academic Calendar for the year 2023-24 was approved and is being followed. Resolution AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Centre for Multi Disciplinary studies has been set up on 10th August 2023. Resolution AC. 3/2023-07/19.4 Student Representatives Appointment of student representatives as a special invitee is in progress.

Resolution AC 3/2023-07/19.5: [illegible]	**Resolution AC 3/2023-07/19.5: Best Student Achievers Award** Work in progress
AC 3/2023-07/19.6: Annual Report preparation	**Resolution AC 3/2023-07/19.6: Annual Report preparation**
Resolution AC 3/2023-07/19.6: Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be [illegible] October and every year for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.	Work in Progress

Resolution: AC 4/2023-10/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.

Agenda AC 4/2023-10/04: **Overall Admission report for the Academic year 2023-2024.**

Prof. Das placed the status of overall admissions into the various programmes for the academic year 2023-24. The Members took note of the status.
During the briefing, Prof. Das highlighted a decline in the number of students in the Department of Management compared to previous years. He emphasized the need for these departments to develop strategies to attract more students in the upcoming academic session. Furthermore, due to the absence of admissions in certain Certificate Courses, it was suggested that they may need to be discontinued.

The Members duly noted the report and proposed a resolution.

Resolution: AC 4/2023-10/04:

4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.

Page 10 of 22

Agenda AC 4/2023-10/05: **Second phase of Admission to various PhD programmes and approval of supervisors**

The Registrar provided an update to the Council regarding the second phase of admissions for the PhD programs conducted by the University. This phase covered admissions in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, as well as Paramedical and Allied Health Sciences.

Furthermore, the Registrar presented the selection of new faculty members as supervisors for various programs, seeking the Council's approval for these appointments.

Resolution: AC 4/2023-10/05:

Resolved to approve the following faculty members as PhD supervisors into various programmes:

Sl. No.	Name	Designation	Discipline
1	Dr Bedanta Gogoi	Assistant Professor	Chemistry
2	Dr Nirmala Devi	Associate Professor	Chemistry
3	Dr. Ankur Jyoti Kashyap	Assistant Professor	Mathematics
4	Dr. Sujan Sinha	Assistant Professor	Mathematics
5	Dr. Oveepsa Chakraborty	Assistant Professor	Mechanical Engineering
6	Dr Anisha Bordoloi	Assistant Professor	History
7	Dr Vidhya Srinivasan	Professor	Medical Lab Technology
8	Dr. Kamal Das	Assistant Professor	Botany
9	Dr. Salma Mazid	Assistant Professor	Zoology

Agenda AC 4/2023-10/06: **Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes**

A proposal to introduce new programmes like BA/MA in Education, B.Ed., BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Additionally, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Following discussions, the Members of the Council proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology.

Page 11 of 22

Resolution: AC 4/2023-10/06:

6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes.
6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.Ed., LLM, BPT, and MPT.
6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree.

6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education.

6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.

6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.

Agenda AC 4/2023-10/07: **Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.**

The proposal to introduce a range of dual-degree programs, such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, with provision of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs.

The Members agreed to the proposal and recommended for a resolution.

Resolution: AC 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

AC 4/2023-10/08: **Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.**

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raisa Choudhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.

Page 12 of 22

The Members after detailed discussion on the proposal for admitting international students agreed to the proposal and recommended for a resolution.

Resolution: AC 4/2023-10/08:

8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.
8.2 Resolved to approve fee structure for international students.
8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.

AC 4/2023-10/09: **Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.**

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the 2nd Board of Studies Meeting of School of Humanities and Social Sciences (SHSS), Girijananda Chowdhury University, Assam (BoS/2023/02) held on 14th October, 2023 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das Hon'ble Vice Chancellor, GCU & Chairperson, BOS
2. Prof. Kalpana Sarathy- Dean, School of Social Work, TISS Guwahati
3. Prof. Jayanta Krishna Sharma -Head, Department of Political Science, Gauhati University
4. Prof. V. Krishna Ananth- Professor, Sikkim University
5. Prof. S. Robert Ravi - Dean, School of Engineering & Technology
6. Prof. Shantanu Chakravarty -HoD, Department of Political Science and Dean, School of Humanities and Social Sciences, GCU
7. Dr. Debarshi Mallick - HoD, Department of Mechanical Engineering
8. Dr. Th Shanta Kumar - Associate Professor, Department of Computer Science and Engineering
9. Dr. Junmoni Kalita - Associate Professor, GIPS
10. Dr. Sampurna Bhuyan - Member Secretary, BOS, School of Humanities and Social Science, GCU, Assistant Professor, & HoD (ic), Department of Economics
11. Dr. Rachel Kabi - Senior Assistant Professor& Head, Department of Sociology & Social Work
12. Dr. Nilakshi Goswami - HoD (ic) Department of English and Foreign Languages
13. Ms. Manashi Devi - Assistant Professor, Department of English and Foreign Languages (special invitee)
14. Ms. Keltanjali Jaiswal - Assistant Professor, Department of Sociology & Social Work (special invitee)
15. Dr. Dhriti Bora - Assistant Professor, Department of Economics
16. Dr. Jupitara Boro - Assistant Professor, Department of English and Foreign Languages (special invitee)
17. Dr. Bhaswati Sarmah - Assistant Professor, Department of Political Science, (special invitee)
18. Dr. Anisha Bordoloi - Assistant Professor, Department of History, (special invitee)

Page 13 of 22

1/4/24

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. This was followed with the discussions regarding the course structure and syllabus of undergraduate, Postgraduate and PhD courses of School of Humanities and Social Sciences which are summarized below:

Agenda No. 1: Confirmation of the minutes of the meeting of the 1st BOS held on 29/5/23

Resolution: BoS/2023/02/01: The minutes of the 1st BOS meeting had been approved by the members present in the meeting.

Agenda No. 2: Presentation of the Syllabus of the PhD programmes by the respective HoDs/HoD (i/c)s for review and approval of the members.

In the meeting of the Second Board of Studies (BoS) held on 14th October, 2023 at GCU Conference Hall, the following are the observations proposed by the external members of the BoS to be incorporated in the syllabus of PhD course on Research Methodology which is a common paper and discipline specific syllabi of the respective departments:

For the Research Methodology Course:

1. In place of the first unit in the earlier Research Methodology paper An Introduction to Research, scholars of School of Humanities & Social Sciences shall be taught an alternative unit Qualitative Approaches to meet the requirements for research in social sciences. (Annexure 1.1)
2. Discipline Specific Core / Elective Courses of the departments of the SHSS will not be having End-Term Examination. They will have only formative and summative assessment in terms of rigorous review, article summary, presentation, term paper etc., at the end of the semester
3. Department of English and Foreign Languages will incorporate a separate course on Research Methodology in place of the existing Research Methodology course which is common across all disciplines. (Annexure 1.2)

For Respective Departments:

PhD in Department of English & Foreign Languages:

Experts suggested editing Module 2 of the PhD Research Methodology course to Qualitative and Quantitative Method for Language, Literature and Culture. They advised to include Literature Review in 4th module of the PhD RM Course incorporating review writing, critical review, paraphrasing, citation and quotation. It has been advised to include more theoretical in the course Critical Approaches to the Art of Fiction."

PhD in Department of Economics:

Discipline specific courses namely Advanced Economic Analysis and "Contemporary Issues in Development Economics are presented and no modifications are suggested by the experts and hence approved.

PhD in Department of Sociology and Social Work:

1. Experts suggested changing the title of the sociology discipline specific core course Theoretical Perspectives to "Theoretical Perspectives on Sociology . Inclusion of scholarly, standard Journal articles for reference in PhD courses is also recommended by the experts.
2. Experts view that Paper I Theoretical Foundations of Social Work is a vast paper which may become too heavy and therefore suggested, if possible, reducing some parts or shifting some to second paper. They suggested inclusion of Frank Turner s theories to the PhD course work syllabus.

PhD in Department of Political Science:

Discipline Specific Courses for PhD course work are presented and accepted without any modification by the board members.

PhD in Department of Psychology:

In Paper I "Advanced Cognitive Psychology , experts suggested to remove the word 'Advanced as basic understanding of psychology is to be taught taking into consideration that all scholars may not be coming from Psychology background. They suggested including Learning" before discussing Memory and Perception. Sensory Processes" is also required to be included in the course content.

In Paper II also experts suggested to remove the term "Advanced" from the course "Advanced Social Psychology and in all the courses more references to be given as it is inadequate

Resolution: BoS/2023/02/02: After the discussion, the Board of Studies resolved to incorporate the proposed changes in the PhD Coursework Syllabi of various departments under the school along with a slight modification in the existing Research Methodology course which is common across all discipline except for the Department of English and Foreign Languages. The Department of English and Foreign Languages is going to incorporate a new Research Methodology course exclusively for their scholars. Members agreed to conduct formative and summative assessment like seminar, article review, presentation, case study etc. for continuous as well as end semester evaluation of the discipline specific papers (Core/Elective) for PhD in place of End Term Examination. (Annexure 1.1-Research Methodology (Common for all), Annexure 1.2-Research Methodology (For English and Foreign Languages Department); Annexure 2- DSC courses for PhD of all the departments)

Agenda 3: Presentation of the Course Structure and Syllabus (1st and 2nd Semester) of the Post graduate programmes by the respective HoDs/HoD (i/c)s.

Department of English & Foreign Languages:

The course structure and syllabi of MA in English were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Economics:

The course structure and syllabi for MA/MSc in Economics were presented in the meeting and experts suggested to change the title of the course MS Office in Economics to Computer Application in Economics in the second semester. Experts suggested to incorporate topic on Economic Theory- classical, neo classical and Keynesian in the syllabus of Macroeconomic Analysis in the first semester

Department of Sociology and Social Work:

For MA in Sociology experts suggested a few changes and they are as follows

1. To consider shifting the course on Rural Sociology to first semester before the course on Urban Sociology taking into consideration the aspect of genesis of migration
2. In the Course on Study of Sociological Text under Unit III, to include section on Caste. In course on "Social Stratification", experts are of the opinion to include Class. In all units or courses dealing with stratification to include class and caste amongst other areas of stratification. To provide a basic understanding of these concepts initially and then discuss in depth in other course papers.
3. In the course on Gender and Feminism, to include Eco perspectives, Eco feminism and include writings of Judith Butler in reference books.
4. In Research Methodology course, experts opined to include any new approaches in research in the discipline of Sociology other than focusing only on the traditional research methodology content.

For Master of Social Work

The course structure and syllabi of Master of Social Work were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Political Science:

The course structure and syllabi of MA in Political Science were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Psychology

1. Experts suggested realignment of the order of Courses in Semester I for MA/MSc in Psychology. They advised to begin with "Emergence of Psychology" rather than starting with "Advanced Psychological Processes I

Other suggestions are:

2. To combine both the papers Advanced Psychological Processes I and II and change the course name to only Psychological Processes I and II.
3. Course on Emergence of Psychology to have four units for a 4 Credit paper
4. To include reference books on Eastern Psychological thought and more of Indian writers
5. In Unit 1 of the course on Understanding Motivations and Emotions to include Abraham Maslow s theory. Unit 3 of the course must focus on primary and secondary emotions and discuss on basic emotions such as anger, sadness, happiness etc.

Resolution: BoS/2023/02/03:

The board of studies resolved to incorporate the proposed changes if any, in the Post graduate Syllabi of various departments under the school.

In the Postgraduate course structure of various departments, in place of the nomenclature Multidisciplinary Course (MDC), the new nomenclature Interdisciplinary Elective Course (IEC) should be mentioned as advised by the board members. (Annexure 3-Post Graduate Course Structure of all the departments, Annexure 4- Post Graduate Syllabus of all the departments)

Agenda 4: Presentation of Syllabus (1st, 2nd & 3rd Semester) and Course Structure of the under graduate programmes of Department of History & Department of Political Science by the respective HoDs/HoD (i/c)s.

Department of History:

A discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the History of India and History of Assam papers. Dr. Anisha Bordoloi, Faculty of the History Department presented the experts recommendations for the BA programme syllabus of History before the BOS members. A few observations are

1. As the course structure and syllabus had been sent for vetting to History experts Prof. V. Krishna Ananth of Sikkim University and Prof. Paromita Das of Gauhati University, they have given their valuable suggestions and have recommended major changes in the course structure upto 8th semester and changes in the syllabi of Indian and Assam History papers.
2. Replacement of several papers with new ones in a chronological order has been recommended by Prof. Ananth upto 6th semester. No changes have been suggested for the 7th and 8th semesters. He also suggested to include introductory lectures on topics like what is history or historian s craft or a history of history for the 1st semester to acquaint students with the idea of history.
3. Dr. Anisha Bordoloi read out the changes recommended by Prof. Paromita Das in the course objectives, outcome and module structure of the Indian and Assam History papers offered under the BA programme.

Department of Political Science:

The course structure and syllabi of BA in Political Sciences were presented in the meeting and did not receive any changes or modifications from the BOS.

Resolution: BoS/2023/02/04:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the department of History and Political Science and these have been approved by the BOS. (Annexure 5- Under Graduate Course Structure of the department of History &Political Science, Annexure 6- Under Graduate Syllabus of the department of History &Political Science)

Agenda 5: Presentation of Syllabus of a few Courses (MDC, SEC, AEC, VAC) which were not placed in the 1st BOS meeting.

Department of English & Foreign Languages

After presentation of the Ability Enhancement Course by the HoD (i/c), Department of English and Foreign Languages, a few observations were made and they are as follows:

1. To change the paper name of AEC i.e., Accelerating English Language Knowledge to Accelerating English Language Skills.
2. To include both Theory and Practical pedagogy for AEC.
3. To incorporate journalist writing and review writing in AEC.(Annexure- 7)

Foreign Languages:

The Papers for Japanese and French Course were presented in the meeting and did not receive any changes or modifications from the BOS. (Annexure 8)

Department of Economics:

In the undergraduate course structure of BA/BSc in Economics, one new course in Multidisciplinary (MDC) is proposed and it was presented. The name of the course is Entrepreneurship Development and it has been incorporated in the Semester III (Annexure 9)

Department of History:

No major changes have been suggested by both the experts for the Human Civilizations paper offered under the VAC programme by the department. (Annexure 10)

Resolution: BoS/2023/02/05:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the different departments proposing AEC, VAC, Foreign language and MDC courses at the undergraduate level. (Annexure 7,8,9 & 10)

Agenda 6: Review, resolve and approve the course structure presented and syllabus of the post graduate programmes and undergraduate programmes.

Resolution: BoS/2023/02/06:

The board of studies reviewed and resolved to incorporate the proposed changes if any, in the undergraduate and post graduate syllabi of the different departments and have approved the same.

Agenda 7: Discussion on proposed Centre for Performing Arts & Centre for Modern Indian Language.'

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to establish two new centres for academic excellence in terms of Language and Performing Art as

1. Centre for Performing Arts & 2. Centre for Modern Indian Language. He proposed the possible inclusion of the two centres under the school of Humanities and Social sciences. Two courses are proposed from this academic session, 2023-24 to be offered by these Centres.

The proposed courses are

1. Assamese Folksongs (Axomiya Loka Sangeet) (2 credit)

2. Functional Assamese (2 credit)

Resolution: BoS/2023/02/07:

The external members BoS appreciated the idea and the BoS members agreed to approve the same. The courses are reviewed, discussed and approved. (Annexure 11)

Agenda No.8: Any other matter

Prof. V. Krishna Ananth has suggested organising lectures (once a week) by invited guests to apprise the students on different important issues in the field of politics, history, economics, medicine, engineering etc.

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to open PhD in Education, PhD in Assamese and PhD in History from the next batch of PhD programme.

Resolution: BoS/2023/02/08: The Board of Studies resolved to accept the idea of organising lectures both in offline or virtual mode on different relevant issues and to record the lectures in near future to make it more accessible for the future generation as well.

PhD in Education, Assamese and History are to be approved by the next Academic Council meeting on 31st October, 2023 at GCU.

The meeting ended with a Vote of thanks to the Chair.

(Dr. Sampurna Bhuyan)
Member Secretary
Board of Studies

(Prof. Kandarpa Das)
Vice Chancellor
Chairperson

copy to
1.all members through email
2. office file

Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9.00 AM

Members present

1	Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU	-	Chairperson
2	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	-	External Expert
3	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	-	External Expert
4	Dr. Swarnali Pathak, Head (i/c), Department of Chemistry	-	Member
5	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	-	Member
6	Dr. Lipi Goswami, Head (i/c), Department of Physics	-	Member
7	Dr. Moyin Sarmah, Asstt. Professor, Department of Mathematics	-	Member
8	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	-	Member
9	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	-	Special Invitee
10	Dr. Kamal Das, Asstt. Professor, Department of Botany	-	Special Invitee
11	Dr. Salma Mazid, Asstt. Professor, Department of Zoology	-	Special Invitee
12	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	-	Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of course structure and syllabus (up to 2[nd] semester) for M.Sc. in Zoology Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Zoology was presented by Dr. Sunayan Bardoloi. Discussion on the total credit of the PG programme was held and it was approved without any modification. The total credit is 97. The Detail syllabi of 1[st] and 2[nd] semester of Master Degree in Zoology was presented and it was approved. The Elective papers for the PhD programme in the discipline of Zoology was presented. One paper is Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Both the papers were approved by the experts without any modification.
2	Discussion and approval of course structure and syllabus (1[st] semester) for M.Sc. in Physics Programmes	The course structure of Master degree in Physics was presented by Dr. Lipi Goswami and it was approved by the experts. The Detail syllabus of 1 st semester of Master Degree in Physics was presented and it was approved without any modifications. She mentioned that syllabi of all courses were vetted by two External Experts.
3	Discussion and approval of course structure and syllabus (1[st] semester) for M.Sc. in Mathematics Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Mathematics was presented by Dr. Madhumita Mahanta and it was approved by the experts. The Detail syllabus of 1st semester of Master Degree in Mathematics was presented. Experts suggest to change the Open Elective Course (OEC). In place of the existing course, experts suggest to include courses on Financial Literacy from the next academic year. The Elective papers for the PhD programme in the discipline of Mathematics was presented. One paper is Discipline specific and one paper was proposed as Review of published standard research article on relevant Research topic. Both the papers were approved by the experts without any modification.
4	Discussion and approval of course structure and syllabus (up to 2[nd] semester) for M.Sc. in Chemistry Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Chemistry was presented by Dr. Swarnali Pathak. The Detail syllabi of 1[st] and 2[nd] semester of Master Degree in Chemistry was presented and it was approved without any modifications. The Elective papers for the PhD programme in the discipline of Chemistry was presented and approved by the experts without any modification. She mentioned that syllabi of all courses were vetted by two External Experts.
5	Discussion and approval of course structure and syllabus (1[st] semester) for M.Sc. in Botany Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Botany was presented by Dr. Kamal Das and it was approved by the experts. The Detail syllabus of 1st semester of Master Degree in Botany was presented and it was approved. The Elective papers for the PhD programme in the discipline of Botany was presented. One paper is Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Following suggestions were made: (i) Local flora and their metabolites should be given priority. (ii) The credits in the PhD course work DSE papers should be 3.

The meeting ended with a vote of thanks from the Chairperson.

Member Secretary
BoS

Dean of Natural Sciences
Chairperson
BoS

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 4/2023-10/09:
9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.

AC. 4/2023-10/10: **Establishment of new department/centres**

Proposal for formation of new department/centre of the University:
- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Placed for information of the council.

A proposal for formation of new department/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:
- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new department/centre of the University.

Resolution: AC. 4/2023-10/10
Resolved to approve establishment of new department/centre of the University under the various schools.

AC. 4/2023-10/11: **Any other matter.**

AC. 4/2023-10/11.1 **Credit transfer facility for PhD coursework**

Resolution: AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.

AC. 4/2023-10/11.2: **Admission of candidate into PhD program after 4 year B. Pharm. degree**
Resolution: AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).

AC. 4/2023-10/11.3: **Inclusion of *new members* in the Academic Council**

Resolution: AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.

AC. 4/2023-10/11.4: ***Internship* – as per UGC letter for internships of UG students to be introduced to encourage the students to participate.**

Resolution: AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr. Vidhya Sirinivasan ,Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.

AC. 4/2023-10/11.5: **Introduction of *GCU Internship Scheme* (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.**

Resolution: AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.
Resolved to approve the proposal for introducing research internship for undergraduate students.

AC. 4/2023-10/11.6: **Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.**

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council.

AC. 4/2023-10/11.7: **Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.**

Resolution: AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury Unuversity.

AC. 4/2023-10/11.8: **Arrangement of special lectures**

Resolution: AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.

AC. 4/2023-10/11.9: **Winter schedule of the university**

Resolution: AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

20/11/2023

Registrar
Member Secretary

20/11/2023

Vice Chancellor
Chairman

Resolution: BOM.3/2023-12/07:

Resolved to ratify the approved minutes of the fourth meeting of the Academic Council, held on 31st October, 2023.

Agenda BOM.3/2023-12/08: Report on the first GCU examination conducted by the University.

Prof. Das placed a report of the first overall examination of GCU for various programmes, for information of the Board and necessary discussion.

The GCU End Semester Examinations for the Monsoon Session in December 2023 were conducted from 6th to 23rd for the 1st Semester courses across various programs. Each School was entrusted with the responsibility of overseeing the examinations for the courses they offered, with Deans appointed as Officers-in-Charge to ensure the smooth conduction of the assessments within their domains. Notably, certain Schools adopted a blended mode, combining written and oral examinations, for the assessment of the End Semester Examination (ESE) part of Theory courses. The Schools implementing this approach encompassed the School of Engineering & Technology for Undergraduate programs, the School of Natural Sciences for Undergraduate programs, and the School of Humanities and Social Sciences for both Undergraduate and Postgraduate courses, along with the School of Management & Commerce for both Undergraduate and Postgraduate programs. The procedural timeline included the issuance of the General Examination Notification on 8th November 2023, followed by the publication of the Examination Schedule on 13th and 14th November 2023, and the distribution of Hall Tickets (from ERP) on 5th December 2023. With a total of 609 candidates appearing for the examinations, 148 question papers were printed, and 38 External Examiners were appointed for Practical Examinations. However, a minimal number of malpractice cases, specifically four, were reported during the examination period.

The Members took note of the examination report.

Resolution: BOM.3/2023-12/08:

The Members took note of the examination report with appreciation.

Agenda BOM.3/2023-12/09: Adoption of various Research Policies (RDC)

Professor Das presented a critical agenda before the council for approval, focusing on the adoption of a series of Research Policies designed to enhance the research landscape at GCU. These policies, meticulously drafted, have been tabled for ratification by the Board, signifying their pivotal role in shaping the institution's research framework. The proposed policies encompass diverse areas crucial for fostering an environment conducive to innovative research pursuits. They include the **University Research Policy**, aiming to delineate the strategic direction for research activities within the university, fostering a culture of academic exploration and discovery. Additionally, the **Innovation and Start-up Policy** seeks to cultivate an ecosystem that nurtures and supports entrepreneurial initiatives arising from novel research endeavors. The **Intellectual Property Rights Policy** is geared towards providing clear guidelines on ownership and safeguarding of intellectual properties emanating from research endeavors. Moreover, the proposed **Policy for MOU and Research Collaboration** intends to facilitate collaborative efforts with external entities, fostering mutually beneficial partnerships. Lastly, the **Policy for Financial Support** aims to provide essential financial backing, incentivizing and supporting faculty members and students engaged in diverse research pursuits. These initiatives underscore the institution's commitment to fostering a robust research culture and innovation-driven environment, awaiting the council's approval for further progress and implementation.

Placed before the Board for ratification.

Resolution: BOM.3/2023-12/09:

9.1: Resolved to provisionally adopt the following Research Policies of GCU:

- University Research Policy
- Innovation and Start-up Policy
- Intellectual Property Rights Policy
- Policy for MOU and Research Collaboration
- Policy for Financial Support

9.2: Resolved to offer seed money for research, which may be granted on competitive criteria.

Agenda BOM.3/2023-12/10: Any Other Matter

10.1 Internship Policy:

Internship Policy of Girijananda Chowdhury University– as per UGC guidelines was placed before the Board for approval.

Resolution: BOM.3/2023-12/10.1:

Resolved to approve the internship policy of GCU. The decision establishes the framework for internships within the institution, supporting experiential learning opportunities for students.

10.2: 1 year PG as per UGC credit policy:

Resolution: BOM.3/2023-12/10.2:

Resolved to approve the one-year postgraduate program aligning with the UGC credit policy. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.

10.3: Increment Policy to be displayed on the website.

10.4: Tezpur campus students to be included in the various clubs of GCU. Dean, Student Affairs shall coordinate the same.

The next meeting of the Board of Management will be conducted in ___________ 2024.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

07/02/2024

Vice-Chancellor
Chairman

01/02/2024

Registrar
Member Secretary

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fourth Meeting of the Board of Management held on 21 March, 2024 (Tuesday). Girijananda Chowdhury University, Assam

Time: 2:30 p.m.

Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Jayanta Deka – Chancellor (Special Invitee)
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Mr. Biyoyananda Chowdhury-Secretary, SSA Society
5. Ms. Kunki Chowdhury-Member, SSA Society
6. Prof. Dipankar Saha- Registrar
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Prof. Bhanu P. Sahu- Dean, School of Pharmaceutical Sciences, Guwahati
9. Prof. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur
10. Dr. Damiki Laloo-Head, Department of Pharmacognosy
11. Dr. Junumoni Das- Head HR and Personnel Division.
12. Ms. Namrata Kataki-Assistant Professor

Leave of absence was granted to Dr. Biren Das, Prof. Joydeep Baruah and Ms. Sujata Chowdhury, who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and welcomed all the Members of the Board of Management.

Agenda: BOM.4/2024-5/01: *Welcome Address* and the *Appraisal Report* of the Vice Chancellor

The Vice Chancellor warmly welcomed all Board of Management Members, initiating the meeting. Professor Das provided an extensive overview of university activities since the last meeting in December 2023. Among the notable updates, the university's commitment to academic excellence is evident through the addition of new faculty members in diverse departments, enhancing the institution's academic strength and fostering a dynamic learning environment. Upcoming events such as **GCU CAT and GCU RET** underscore GCU's

04/5/2024

04/05/2024

dedication to providing quality education and opportunities for academic advancement. Moreover, the approval for new **NSS and NCC** units reflects GCU's emphasis on holistic student development, nurturing leadership and social responsibility among its students. In the realm of faculty development and grants, **Dr. Nirmala Devi** has been chosen to participate in the international conference titled "Polymers for Sustainable Future 2024: 85th Prague Meeting on Macromolecules (PMM) and 11th Green Chemistry and Nanotechnologies in Polymeric Materials (GCNPM)." The conference is scheduled to take place from June 24th to June 28th, 2024, at the Institute of Macromolecular Chemistry in Prague, Czech Republic. This opportunity is made possible through the International Travel Support (ITS) program under the Science & Engineering Research Board (SERB), Department of Science and Technology, Government of India. Additionally, within the academic departments, notable grants have been secured to advance educational initiatives. The Department of Electronics and Communication Engineering (ECE) has been awarded a grant of up to 2 Lakhs for the organization of a three-day workshop titled "Emerging Field related to Semiconductors in Assamese Language," supported by the **AICTE-Vibrant Advocacy for Advancement and Nurturing of Indian Languages (VAANI) scheme**. Similarly, the Department of Computer Science and Engineering (CSE) has received a grant of up to 2 Lakhs for the execution of a two-day workshop focused on "Artificial Intelligence – Research Perspective in Multidisciplinary Fields," also under the AICTE-VAANI initiative. Faculty members' participation in international conferences and the acquisition of grants for departmental workshops showcase GCU's commitment to fostering faculty development and research excellence. The establishment of national and international collaborations with esteemed institutions further demonstrates GCU's efforts to broaden its academic horizons and promote global engagement. Ongoing projects and research initiatives, supported by reputable agencies, highlight GCU's dedication to fostering innovation and contributing to knowledge creation. Successful placement drives and consistent publication output underscore GCU's focus on preparing students for the professional world and promoting scholarly contributions. The university's celebration of cultural diversity through events like the Ethnic Food and Culture Festival further enhances its vibrant campus community, positioning Girijananda Chowdhury University as a leading institution committed to excellence, innovation, and inclusivity.

The Board commended the actions taken by the University and noted the deliberations with appreciation.

Resolution: BOM.4/2024-5/01: No resolution was taken .

24/05/24

Agenda BOM.4/2024-5/02: Confirmation of the Minutes of the third meeting of the Board of Management dated 30th December 2023

The Minutes of the third Meeting of the Board of Management were placed before the Board, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Board recommended for accepting the Minutes of the third Meeting of the Board of Management.

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 3rd Meeting of the Board of Management
held on 30 December, 2023 (Wednesday).
Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Ms. Kunki Chowdhury-Member, SSA Society
3. Prof. Joydeep Baruah- External Member
4. Prof. Dipankar Saha- Registrar
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Prof. Bhanu P. Sahu- Dean, School of Pharmaceutical Sciences, Guwahati
7. Prof. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur
8. Dr. Damiki Laloo-Head, Department of Pharmacognosy
9. Dr. Junumoni Das- Head HR and Personnel Division.
10. Ms. Namrata Kataki-Assistant Professor

Leave of absence was granted to Mr. Jasodaranjan Das, Dr. Biren Das, Mr. B N Chowdhury and Ms. Sujata Chowdhury, who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and welcomed all the Members of the Board of Management.

Agenda: BOM.3/2023-12/01: *Welcome Address* and the *Appraisal Report* of the Vice Chancellor

Vice Chancellor warmly welcomed all Board of Management Members, initiating the meeting. Professor Das provided an extensive overview of university activities since the last meeting in August 2023. Among the notable updates, the inaugural *Foundation Day celebration* on October 17, 2023, marked by the presence of Prof. Gautam Baruah, Director of IIIT and Former Director of IIT, stood out. Additionally, the *appointment of senior professors* as Deans for various Schools, including Prof. Bhanu P Sahu, Prof. Shantanu Chakraborty, Prof. Sunayan Bardoloi, and Prof. Hari Prasad Goenka, was announced. Dr. Vidhya Srinivasan also took charge as the *Head of the Department of Medical Laboratory Technology*.

Page 1 of 27

29/05/24

The university saw *changes in administrative roles*, with Ms. Raisa Choudhury (Secretary to the Chancellor) appointed as *Assistant Registrar (Academics)* and Ms. Ananya Borah (Secretary to the Vice Chancellor) assigned *additional responsibility as Public Relation Officer*. Moreover, the *addition of 6 new faculty members* and the *recognition of 9 faculties as PhD supervisors* across various programs were highlighted. GCU successfully conducted *admissions for the PhD* monsoon session and appointed Dr. Sharmila Sharan as the coordinator for Ph.D. coursework.

Prof. Das also informed the Board that the New Controller of Examination, GCU will join from the 1st week of January, 2024.

A significant stride in academic collaboration was noted through Memoranda of Understanding (MOUs) signed with several institutions, both national and international, focusing on academic and research collaborations.

The MOUs signed since the last BOM meeting are:

1. GCU and The Federal State Budgetary Educational Institution of Higher Education **"Russian State University for the Humanities"** (Russian Federation, Moscow)
2. GCU and The Federal state educational institution of higher education **"Pushkin State Russian Language Institute"**
3. GCU and **BSNL Zonal Telecom Training Centre (ZTTC)**, Guwahati
4. GCU and **B. Borooah College**
5. GCU and **Rangia College**
6. GCU and **Barpeta Girls' College**
7. GCU and **Sarupathar College, Golaghat**
8. GCU and **Swahid Peoli Phukan College, Namti**
9. GCU and **Dikhowmukh College, Sivasagar**
10. GCU and **Pandu College, Guwahati**
11. GCU and **Dispur College**

On the technological front, the university prepared 42 modules for **Enterprise Resource Planning (ERP)** software, conducting a workshop for the imminent launch of the ACADEMIA software.

Prof. Das also shared updates on university committees, such as the formation of the **Departmental Research Committee (DRC)** and the renaming of the School of Paramedical and Allied Health Sciences to the **School of Allied Health Sciences**. **Outreach initiatives**

commenced, covering various districts and schools in Assam and neighbouring states. A comprehensive placement status report was presented as well.

The internationalization efforts of the university were emphasized, highlighting the admission of the first **International Student** from Turkey and the successful hosting of a delegation from the **Royal Bhutanese Education Sector**, aimed at strengthening academic ties between India and Bhutan. Plans for an International Conference on 'Beyond Borders and Boundaries: Indigenous Cultures Now and Then' in collaboration with the Russian State University for Humanities were announced, drawing participants from national and international universities.

Preparations for **'Euphuism 2024'** are underway, showcasing various cultural and technical events for students across institutions to participate and demonstrate their talents. The upcoming edition will include a wide array of activities, from dance and singing competitions to technical contests and alumni programs, scheduled for January and February 2024.

Prof. Das also informed about the participation of GCU students in the **AIU Cultural Festival** which marks a commendable milestone for the institution. This inaugural engagement not only showcases the students' enthusiasm and commitment to cultural exchange but also reflects GCU's dedication to fostering a vibrant and inclusive academic community.

Prof. Das informed the Board that GCU has reached a significant milestone by securing approval from the Ministry of Youth Affairs for opening of new **National Service Scheme (NSS)** unit. This approval marks a pivotal moment in the university's commitment to community service and youth development.

Resolution: BOM.3/2023-12/01:

The Board commended the actions taken by the University and noted the deliberations with appreciation.

<u>Agenda</u> BOM.3/2023-12/02: Confirmation of the *Minutes of the second meeting of the Board of Management* dated 30th August 2023

The Minutes of the 2nd Meeting of the Board of Management were placed before the Board, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Board recommended for accepting the Minutes of the 2nd Meeting of the Board of Management.

24

24/05/24

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hathkhowapara, Azara, Guwahati-781017
Constituent Campus: Kumderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 2nd Meeting of the Board of Management held on 30 August, 2023 (Wednesday). Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati

The following members were present in the meeting:

1. Prof. Alak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr Jasodaranjan Das-President, SSA Society
4. Ms Kunki Chowdhury Member, SSA Society
5. Prof. Joydeep Baruah- External Member
6. Prof. Dipankar Saha- Registrar
7. Prof. S Robert Ravi-Dean, School of Engineering and Technology
8. Dr Daamid Laloo-Head, Department of Pharmacognosy
9. Dr. Janamoni Das- Head HR and Personnel Division
10. Ms. Namrata Kataki-Assistant Professor

Leave of absence was granted to Dr. Biren Das, Mr. B N Chowdhury and Ms. Sujata Chowdhury, who could not attend the meeting due to preoccupation.

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and welcomed all the Members of the Board of Management.

Agenda: BOM.2/2023-00/01: *Welcome Address* and the *Appraisal Report* of the Vice Chancellor

The Vice Chancellor extended a warm welcome to all the Members of the Board of Management, especially to the External Member, Prof. Joydeep Baruah. Professor Das gave a brief appraisal about the preparedness of the University for the upcoming academic session, especially in view of the implementation of the NEP 2020.
Professor Das stated three major steps related to the academic activities of the GCU.

Firstly, the starting of the academic activities of the University began as per the academic calendar of the GCU along with the introduction of PhD programmes, wherein, the first phase of PhD admissions were conducted as per the guidelines of the UGC and relevant regulations of the University. Professor Das stated that the admission process for the PhD for the ensuing session is also in progress.

Secondly, with the establishment of the GCU, the University has completed the formalities for affiliation of all the academic programmes (PG, UG and Diploma) that were earlier affiliated to the Assam Science and Technology University (ASTU), now under the GCU. The third important task completed by the University was to establish the University as a multidisciplinary University, as per the mandate of the Government of Assam and the National Education Policy 2020. The University established various new Schools of Studies, restructured the GIMT and GIPS and introduced various new academic programmes, Professor Das stated.

Additionally, Prof. Das mentioned that the University has established the Examination Cell in order to conduct the forthcoming examination of the University. The University also launched a **Special Fee Waiver Scheme** for the students coming from Manipur who have suffered or were displaced due to recent disturbances in Manipur.

collaborations in academics and research, and innovation. Coordinators have been assigned facilitate the progress of the activities under the MOUs.

List of signed MOUs (Girijananda Chowdhury University)

Sl. No.	Signed between
1	GCU and NIELIT, Guwahati
2	GCU and Kharupetia, Assam
3	GCU and Doom Dooma, Tinsukia, Assam
4	GCU and Dr Rag... Government Model ... Rupai Siding, Assam
5	GCU and Ledo College, Assam
6	GCU and Digboi Mahavidyalaya, Tinsukia
7	GCU and North E... Hospital and Research ... Jorhat, Assam 78102...
8	GCU and Guwahati ... Amingaon, Guwahati,
9	GCU and AAU-... Research Institute, Ti...

ORDINANCE 1:

PROGRAMMES OF STUDY LEADING TO DEGREES, DIPLOMAS AND CERTIFICATES OF THE UNIVERSITY

The Members took note of ... criteria to maintain data bas...

Resolution: BOM.2/2023-0...

The Board commended the ... appreciation

Page 3 of 25

ORDINANCE 5:

THE CONDITIONS FOR AWARD OF FELLOWSHIPS, SCHOLARSHIPS, STIPENDS AND PRIZES

ORDINANCE 7:

THE CONDITIONS FOR RESIDENCE OF THE STUDENTS IN THE UNIVERSITY

ORDINANCE 8

(PROVISION FOR DISCIPLINARY ACTION AGAINST THE STUDENTS)

ORDINANCE 9

Page 11 of 25

Agenda BOM.2/2023-08/03: Proposal for acceptance of the Action Taken Report on the Resolutions of the last Board of Management meeting held on 13th January, 2023

The Action Taken Report of the resolution of the 1st Meeting of the Board of Management meeting dated held on 13th January, 2023 was placed before the Board. Prof. Das mentioned the status of the Certificate Courses (*B.Sc. in Medical Lab Technology (BMLT) and few number of certificate programmes namely- Certificate program in Design and 3D printing, Certificate program in Welding, Certificate program in Computer Hardware and Networking, Certificate program in Embedded system and Internet of things, Certificate program in Animal Handling and Experimental Techniques were approved and launched*), which were launched but could not be started due to lack of enrolments. Additionally, Prof. Das informed the Board that GCU participated in EduFest, however, the footfall of the Fest was not encouraging.

The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the first meeting of Board of Management held on 13th January, 2023

Agenda No.	Resolution No. and Subject	Resolution/Action taken
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]

[illegible]

Page 18 of 25

[illegible]

Resolution: BOM.2/2023-08/03

The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the 1st Meeting of the Board of Management meeting.

Page 19 of 25

Agenda BOM.2/2023-08/04: Report on Implementation of NEP 2020

Prof. Das informed the Members of Body of the various activities undertaken by GCU to implement NEP 2020. *The syllabi for the Four Year Bachelor Programme have been designed in the light of Curriculum Framework and the National Credit Framework (NCrF), of the University Grants Commission (UGC).* GCU is offering a basket of Common Courses, viz., *(Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses.* Besides planning on offering online courses, offering Dual Degree programmes is in the pipeline and Implementation of the Credit Transfer Policy will be introduced by GCU. GCU is also going to introduce Indian Classical Language by Guest Faculty members. As per NEP 2020, and *Indian Knowledge System (IKS),* Indian and Foreign Languages shall be incorporated, soon. In compliance with NEP 2020, Prof. Das proposed for approval of the Governing Body that New Language Courses on French and Assamese shall be started. GCU shall also allow students to write in local language as a medium of writing in examination

The members discussed the matters and noted the actions taken with appreciation

Resolution: BOM.2/2023-08/04

The Members of the Board resolved to approve the following:

BOM.2/2023-08/04.1 The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved

BOM.2/2023-08/04.2 The proposal for offering Dual degree programmes has been approved.
BOM.2/2023-08/04.3 The proposal to frame Credit Transfer Policy have been approved
BOM.2/2023-08/04.4 Approval for setting up mechanism to teach Indian and Foreign Languages

BOM.2/2023-08/04.5 The proposal for providing the provision to use local language's as a medium of writing in examination has been approved

BOM.2/2023-08/04.6 The proposal to offer functional French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam has been approved along with the proposal to appoint Visiting Faculties for the same

BOM.2/2023-08/04.7 The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved

Agenda BOM.2/2023-08/05: Report on Admissions for the session 2023-2024 (UG,PG,PhD & Diploma)

Page 20 of 25

24/05/2024

Resolution: BOM.2/2023-08/01:

The Members resolved to approve the Minutes of the 1st Meeting of the Board of Management

Agenda BOM.2/2023-08/06: Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023

The minutes of the third meeting of the Academic Council, held on 17th July was placed for ratification of the Council.
The Members discussed the minutes of the third meeting of the Academic Council and resolved to recommend the ratification of the approved minutes

Resolution: BOM.2/2023-08/06:
Resolved to ratify the approved minutes of the third meeting of the Academic Council, held on 17th July, 2023

Agenda BOM.2/2023-08/07: Any other matter
The following points were put up before the Board

BOM.2/2023-08/07.1: Honorarium for Adjunct/Visiting Faculty (both National and International)
The following amount for remuneration of Adjunct/Visiting Faculty (both National and International) was proposed as follows by Prof Das:
Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = Rs. 2500

Associate/Assistant Professor Remuneration Rs. 1000 + Rs. 1000 (conveyance fee) = Rs. 2000

The Members discussed the remuneration amount and recommended to approve the amount
Resolution BOM.2/2023-08/07.1

Resolved to approve Honorarium for Adjunct/Visiting Faculty (both National and International), as mentioned above

BOM.2/2023-08/07.2: University Anthem
Prof. Das proposed that a University Anthem is to be made before October, 2023, apart from the already existing University song. Additionally a Flag of the University will have to be designed. The Members suggested that the design be made by students as part of a competition to be conducted amongst them to design the GCU flag. A ... committee comprising ... faculty members will oversee the project. Additionally, prize money to be given to the winners.

Resolution BOM.2/2023-08/07.2.1: Resolved to approve the acceptance of the GCMT Anthem as the University Anthem

Resolution BOM.2/2023-08/07.2.2: Resolved to approve the conducting of a competition amongst students to design the University Flag of GCU

BOM.2/2023-08/07.3: Guest Faculty remuneration and Terms and conditions

The following amount for remuneration of Guest Faculty was proposed as follows by Prof. Das.

Guest Faculty/Professor -Remuneration Rs. 1500 + Rs. 1000 (conveyance fee) = Rs. 2500

Associate/Assistant Professor-Remuneration Rs. 1000 + Rs. 1000(conveyance fee) =Rs. 2000

Page 23 of 25

The Members discussed the remuneration amount and recommended to approve the amount
Resolution BOM.2/2023-08/07.3:

Resolved to approve the remuneration amount for Guest faculty and decided to draft terms and conditions, for the same.

BOM.2/2023-08/07.4: B.Tech. for Working professionals in AICTE approved Institutions & Fee Structure

Prof. Das informed the Hon'ble Members of the Board that as per AICTE circular, a B.Tech Degree for Working Professionals may be introduced in AICTE approved institutions. Hence, GCU is all set to offer a B.Tech. Degree in Mechanical Engineering for Working Professionals

The Members noted the actions taken with appreciation and resolved to approve the B.Tech Degree for Working Professionals.
Resolution BOM.2/2023-08/07.4:

Resolved to approve the conducting of an Online Webinar on B. Tech for working professionals to be convened by the Dean, School of Engineering and Technology and concerned faculty members.

BOM.2/2023-08/07.5: Next year plan

Prof. Das presented a proposal for the next year. The following actions were a part of the plan to be implemented within the next year

- Prepare Strategies to enrol more students next year.
- Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses
- Preparation for implementation of new program
- Plan on offering 5year integrated course(3+1+1)
- Introduction of Physiotherapy course
- Setting up of Lab
- Introduction of Certificate course in Psychology
- Introduction of Governance & Public Policy Course
- Ph.D in MLT to be introduced
- Introduction of MBA specialisations

The members noted the plan with appreciation.
Resolution BOM.2/2023-08/07.5:

The members of the board resolved to approve the following actions as a part of the plan to be implemented within the next year

- Prepare Strategies to enrol more students next year
- Focus on getting for admissions Humanities and Social Science, Commerce, Natural Science courses
- Preparation for implementation of new programs
- Plan on offering 5year integrated course(3+1+1)
- Introduction of Physiotherapy course
- Setting up of Labs
- Introduction of Certificate course in Psychology

Page 24 of 25

- Introduction of Governance & Public Policy Course
- Ph.D. in MLT to be introduced
- Introduction of MBA specialisations.

BOM.2/2023-08/07.6: NBA for CE and CSE

Prof. Das informed the Hon'ble Members of the Board that currently B.Pharm and B.Tech (ME) are NBA accredited. GCU is in preparation for 3 more programs to apply for NBA accreditation. The Members appreciated the plan to apply for NBA accreditation.

Resolution BOM.2/2023-08/07.6:

Resolved to approve the process for 3 more programs to apply for NBA accreditation.

BOM.2/2023-08/07.7: As advised by the Members, Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as an Invitee of the Board of Management.

Resolution BOM.2/2023-08/07.7:

Resolved to approve that the Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as an Invitee of the Board of Management.

BOM.2/2023-08/07.7: As advised by the Members, Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.

Resolution BOM.2/2023-08/07.8:

Resolved to approve that the Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management.

The next meeting of the Board of Management will be conducted in November 2023.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

20/11/2023

Vice-Chancellor
Chairman

20/11/2023

Registrar
Member Secretary

Agenda BOM.3/2023-12/03: Proposal for acceptance of the Action Taken Report on the Resolutions of the last Board of Management meeting held on 30th August, 2023

The Action Taken Report of the resolution of the 2nd Meeting of the Board of Management meeting dated held on 30th August, 2023 was placed before the Board. The members discussed the report and noted the actions taken with appreciation.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Action Taken Report on the resolutions of the Second Meeting of the Board of Management held on 30th August, 2023

Agenda No.	Resolution No. and remarks	Decision/Action taken
Agenda-BOM.2/2023-08/01 Welcome Address and the Appraisal by the Vice-Chancellor	Resolution BOM.2/2023-08/01 The Board of Management considered the appraisal report of the Vice Chancellor and resolved to accept it.	Noted. No action required.
Agenda-BOM.2/2023-08/02 Confirmation of the Minutes of the Board of Management meeting dated 13th January, 2023	Resolution BOM.2/2023-08/02 The Board resolved to approve the Minutes of the 1st Meeting of the Board of Management dated 13th January, 2023	No action required
Agenda-BOM.2/2023-08/03 Action taken report on the Resolutions of the last Board of Management meeting dated 13th January, 2023	Resolution BOM.2/2023-08/03 The Board resolved to approve the Action Taken Report on the Resolutions of the last meeting of the Board of Management held on 13th January, 2023	No action required

Resolution: BOM.3/2023-12/02:
The Members resolved to approve the Minutes of the 2nd Meeting of the Board of Management.

24/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Agenda-BOM.2/2023-08/07	Resolution BOM.2/2023-08/07	
Any other matter		
BOM.2/2023-08/07.1: Honorarium for Adjunct/Visiting Faculty (both National and International)	**Resolution BOM.2/2023-08/07.1-** Resolved to approve Honorarium for Adjunct/Visiting Faculty (both National and International)	**Resolution BOM.2/2023-08/07.1-** Adjunct or Visiting Faculty/Prof Remuneration Rs. 1500 + Rs. 1000 (co fee) = Rs. 2500 and for Associate Professor-Remuneration Rs. 1000 1000(conveyance fee) = Rs. 2000 has bee
BOM.2/2023-08/07.2: University Anthem	**Resolution BOM.2/2023-08/07.2.1** Resolved to approve the acceptance of GIMT Anthem as University Anthem.	**Resolution BOM.2/2023-08/07.2.1-** Anthem accepted as University Anth
	Resolution BOM.2/2023-08/07.2.2: Resolved to approve the conducting of a competition amongst students to design the University Flag of GCU.	**Resolution BOM.2/2023-08/07.** Flag of GCU already designed and l the first Foundation Day of the Unive
BOM.2/2023-08/07.3: Guest Faculty remuneration and Terms and conditions	**Resolution BOM.2/2023-08/07.3:**Guest Faculty remuneration and Terms and conditions	**Resolution BOM.2/2023-08/07** Faculty/Professor -Remuneration Rs 1000 (conveyance fee) = Rs. 2 Associate/Assistant Professor-Rem 1000 + Rs. 1000(conveyance fee) = been fixed. Drafting of Terms and guest faculty are in progress.
BOM.2/2023-08/07.4: B.Tech for Working professionals in AICTE approved institutions & Fee	**Resolution BOM.2/2023-08/07.4:** Resolved to approve the conducting of an Online Webinar on B. Tech for working professionals to be convened by the Dean, School of	**Resolution BOM.2/2023-08/07.4:** A for B.Tech. Mechanical Engineering was released. Online Webinar on wa

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Structure	Engineering and Technology and concerned faculty members/s.	conducted on 5th September. Total 3 nos. applications received from the eligible can out of which 2 candidates have taken the admission, so far.
BOM.2/2023-08/07.5: Next year plan	**Resolution BOM.2/2023-08/07.5:** a)Prepare Strategies to enrol more students next year b)Focus on getting for admission Humanities and Social Science, Commerce, Natural Science courses c)Preparation for implementation of new program/s d)Plan on offering 5 year integrated course(3+1+1) e)Introduction of Physiotherapy course f)Setting up of Lab/s g)Introduction of Certificate course in Psychology h)Introduction of Governance & Public Policy Course i)Ph.D. in MLT to be introduced j)Introduction of MBA specialisations	**Resolution BOM.2/2023-08/07.5:** Work in progress
BOM.2/2023-08/07.6: NBA for CE and CSE	**Resolution BOM.2/2023-08/07.6:** Resolved to approve the process for 3 more courses to apply for NBA accreditation.	**ResolutionBOM.2/2023-08/07.6:** Work in Progress
BOM.2/2023-08/07.7: Principal GIPS Tezpur to be added as special invitee in next BOM meeting	**Resolution BOM.2/2023-08/07.7-** Resolved to approve that the Principal, School of Pharmaceutical Sciences, Tezpur Campus shall be added as a permanent Invitee of the Board of	**ResolutionBOM.2/2023-08/07.7-** Noted a implemented

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

BOM.2/2023-08/07.8: Dean Academic Tezpur to be added as special invitee in next BOM meeting	**Resolution BOM.2/2023-08/07.8-** Resolved to approve that the Dean, Academics, GCU, shall also be added as a permanent Invitee of the Board of Management	**Resolution BOM.2/2023-08/07.8-** Noted

Agenda BOM.3/2023-12/06: Increment Policies and Procedures.

(Adoption of Policies recommended by SSA Society)

A proposal Adoption of Increment Policies and Procedures as recommended by SSA Society is placed by Prof. Das, for information of the Board and necessary discussion.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Annual Salary Increment and Review Process

In order to smoothen the process of awarding annual increments to the teaching and non-teaching staff of the University, the Srimanta Shankar Academy Society approved the following mechanism.

1. **Increment to Faculty**

- The annual salary increments for faculty members will be based on their respective performance indicator points as follows:

Performance Indicators Points	Increment % age
5	3%
4	2.5%
3	2%
2	Not eligible for increment

Faculty members will only become eligible for annual increments after completing 1 (one) year since the Date of Joining. Therefore, faculty members who have not completed 1 (one) year will not be eligible for the said annual increment.

- The annual salary increments for faculty members will be reviewed in the following process:

    i. Faculty performance will be assessed based on three factors
        a. SAR
        b. Student feedback
        c. Peer Review
    ii. The HR Office shall collect the collect the student feedback and peer reviews.
    iii. An Assessment panel comprising of the following members shall be constituted to conduct Assessment of faculty members based on their SAR(Self Assessment Report)
        1) President, SSA Society member
        2) Any other SSA Society member
        3) Vice Chancellor
        4) Registrar
        5) Dean Academics(when appointed)

BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Moreover, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Proposal to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology was placed before the Board. Furthermore, the institution intends to offer

24/05/2024

Resolution: BOM.3/2023-12/03:

The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Board of Management meeting.

Agenda BOM.3/2023-12/04: Introduction of new programmes for the session 2024-2025, placed for discussions and approval.

In alignment with the guidelines stipulated in the AICTE Approval Process Handbook (APH) 2024-2027, the concerned departments of Engineering and Technology, Management, and Computer Application programs of Girijananda Chowdhury University, Assam have come to the resolution to apply for the following new courses/changes in the existing courses for AICTE approval for AY 2024-2025.

1. New Courses for Working Professionals:

Sl No	Course Name	Level	Proposed Intake	Eligibility
1	MBA	PG	15	As per AICTE Nrms
2	MTech (CSE)	PG	15	
3	M.Tech (CE)	PG	15	
4	B.Tech (EE)	UG	15	
5	B.Tech (CSE)	UG	15	
6	B.Tech (ECE)	UG	-	
7	B.Tech (CE)	UG	15	
8	B. Tech (ME) - Existing	UG	15	

2. Starting Multidisciplinary Courses in Engineering and Technology

Sl No	Course Name	Level	Duration	Intake	Departments
1	M. Tech in Electric Vehicle Technology	PG	2 Years	18	EE+ME+ CSE
2	M. Tech in Artificial Intelligence and Machine Learning	PG	2 Years	18	CSE+ECE

3. Starting Post Graduate Certificate Course (1 year)

Sl No	Course Name	Level	Duration	Intake	Departments
1	Post Graduate Certificate in Artificial Intelligence and Data Science	PG	1 year	18	CSE+ EE

4. Change in Name of Course

Department/ Program	New Name	Old Name
ECE (M.Tech)	M. Tech in VLSI Design and Embedded System	M. Tech in Electronics and Communication Engineering

diverse dual-degree programs such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, featuring credit transfer flexibility and multiple entry and exit points to enhance educational versatility and cater to diverse student aspirations.

The members discussed the matter and noted the actions taken with appreciation.

Resolution BOM.3/2023-12/04:

The Members of the Board resolved to approve the new programmes subject to the requirement of Regulatory Bodies.

Agenda BOM.3/2023-12/05: Revision of fee structure.

Professor Das proposed a **revised fee structure for the various programmes of Girijananda Chowdhury University (GCU), Assam.**

The proposed revision of fee (tuition fee) for the Academic Session 2024-25 is placed below for information and necessary discussion of the Board:

Sl No	Name of the Programme	Existing tuition fee per semester for the session 2023-24	Proposed Tuition fee per semester for the session 2024-25	Remarks
1	BCA	15000	21500	+ 6500
2	BBA	12000	21500	+9500
3	B.A/ BSW/ B.Com	30000	21500	-8500
4	B.Sc	35000	26000	-9000
5	M.A/ MSW/ M.Com	30000	23000	-7000
6	M.Sc	35000	28000	-7000

The Members took note of the revised fee structure.

Resolution: BOM.3/2023-12/05:

The Members of the Board resolved to approve the revised fee structure.

24/05/2024

6) The Dean/HOD of the respective School/Department

iv) Based on the Assessment scores, student feedback scores and peer review the HR Office will make a cumulative report and mark average performance indicator score(in the range of 0-5)

v) The HR Office will then forward the cumulative report to the Review Committee for final review and assessment.

The review committee (For Faculty) shall be constituted of the following members:

1) SSA Society members(minimum 2 members)
2) The Vice Chancellor
3) Registrar
4) Dean Academics (when appointed)
5) HR & Personnel Manager

vi) After the Review Committee does its final assessment and review the final increment proposal will be forwarded to the Secretary, SSA Society and Treasurer, SSA Society.

The HR department will develop and provide the scoring system for the cumulative report to the society before January 2024.

The review process for the annual salary increments shall commence from the month of January.

2. **Increment to Administrative Staff, Laboratory/Workshop Instructor and other non-teaching staff**

- The annual salary increments for administrative Staff and Laboratory/Workshop Instructor will be based on their respective performance indicator points as follows:

Performance Indicators Points	Increment % age
5	3%
4	2.5%
3	2%
2	Not eligible for increment

Staff members will only become eligible for annual increments after completing 1 (one) year since the Date of Joining. Therefore, faculty members who have not completed 1 (one) year will not be eligible for the said annual increment.

- The annual salary increments for administrative staff, Laboratory /Workshop Instructors and other non-teaching staff will be reviewed in the following process:

i. Two separate Review Committee will be constituted which will review and assess the performance of the administrative staff, Laboratory/Workshop Instructors based on key performance indicators.
ii. The Committee will then mark the respective staff members with performance indicator points (in the range of 0-5).
iii. The Review committee (for Administrative Staff) shall be composed of the following members:

1. The Vice Chancellor
2. The Registrar
3. The Deputy Registrar
4. Dean Administration (when appointed)
5. HR & Personnel Manager

- The Review Committee (For Laboratory/Workshop Instructors) shall be constituted of the following members:

1. The Vice Chancellor
2. Registrar
3. Deputy Registrar
4. The HOD/Faculty member responsible for the respective Laboratory/Workshop
5. HR & Personnel Manager

- After the review committee does its final assessment and review the final increment proposal will be forwarded to the Secretary, SSA Society and Treasurer, SSA Society.

Dearness allowance will be decided by the promoting society from time to time.

The Members discussed the Increment Policies and Procedures of the University.

Resolution: BOM.3/2023-12/06:
Resolved approve the Increment Policies and Procedures.

Agenda BOM.3/2023-12/07: Ratification of the Resolutions of the fourth Academic Council meeting held on 31st October, 2023.

The Resolutions of the Minutes of the fourth Academic Council meeting held on 31st October 2023 was placed before the Board of Management for ratification
The Members discussed the minutes of the fourth meeting of the Academic Council and resolved to recommend the ratification of the approved minutes.

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hathkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday), Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1 Prof. Kandarpa Das- Vice-Chancellor
2 Mr. Jnanadaranjan Das-President, SSA Society
3 Prof. Dipankar Saha- Registrar
4 Ms. Kuuki Chowdhury- Member, SSA Society
5 Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6 Dr. Sunmo Hazarika- Director, Centre for Multi-disciplinary Studies
7 Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. [illegible] Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of MLT
17. Dr. [illegible] Deb-Head, Department of Business Administration
18. Dr. [illegible] Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Rabi- Head, Department of Sociology and Social Work
22. Dr. [illegible] Goswami- Head(I/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(I/c), Department of Mathematics
25. Dr. [illegible] Pathak- Head(I/c), Department of Physics
26. Dr. [illegible] Head(I/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(I/c), Department of English and Foreign Languages

24/05/2024

1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Paramedical and Allied Health Sciences

1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).

Agenda AC 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023

The Minutes of the third Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the third Academic Council meeting

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

24/05/2024

Resolution: AC 4/2023-10/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council

Agenda AC 4/2023-10/04: Overall Admission report for the Academic year 2023-2024

Prof. Das placed the status of overall admissions into the various programmes for the academic year 2023-24. The Members took note of the status.
During the briefing, Prof. Das highlighted a decline in the number of students in the Department of Management compared to previous years. He emphasised the need for these departments to develop strategies to attract more students in the upcoming academic session. Furthermore, due to the absence of admissions in certain Certificate Courses, it was suggested that they may need to be discontinued.

The Members duly noted the report and proposed a resolution.

Resolution: AC 4/2023-10/04:

4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the new academic session.

Page 10 of 22

Resolution: AC 4/2023-10/06:

6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes.
6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.M., LLM, BPT, and MPT.
6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Research) and Master degree.

6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education.

6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.

6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialisation in Hotel Management and Tourism, Hospitality Management, and Human Resources, B.Tech in Artificial Intelligence and Cyber Security, MCA with specialisations in Artificial Intelligence and Cyber Security, Masters in MLT and Advance Programme for Radiology need to submit detailed proposals of the new courses.

Agenda AC 4/2023-10/07: Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.

The proposal to introduce a range of dual-degree programs, such as 5-year B Tech-MBA, B Pharm-MBA, BBA-B Com, BCA-BBA, and BCA-BA, with provisions of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs.

The Members agreed to the proposal and recommended for a resolution.

Resolution: AC 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

AC 4/2023-10/08: Proposal for admitting International students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raisa Chowdhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.

Page 12 of 22

Agenda AC 4/2023-10/05: Second phase of Admission to various PhD programmes and approval of supervisors

The Registrar provided an update to the Council regarding the second phase of admissions for the PhD programs conducted by the University. This phase covered admissions in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, as well as Paramedical and Allied Health Sciences.

Furthermore, the Registrar presented the selection of new faculty members as supervisors for various programs, seeking the Council's approval for these appointments.

Resolution: AC 4/2023-10/05:

Resolved to approve the following faculty members as PhD supervisors into various programmes

Sl. No.	Name	Designation	Discipline
1	Dr Bedanta Gogoi	Assistant Professor	Chemistry
2	Dr Mrinmoy Deol	Assistant Professor	Chemistry
3	Dr. Ashok Jyoti Kashyap	Assistant Professor	Mathematics
4	Dr. Sujan Sinha	Assistant Professor	Mathematics
5	Dr. Oreepan Chakraborty	Assistant Professor	Mechanical Engineering
6	Dr Anindita Bordoloi	Assistant Professor	History
7	Dr Vidhya Srinivasan	Professor	Medical Lab Technology
8	Dr. Kamal Das	Assistant Professor	Botany
9	Dr. Saleem Masid	Assistant Professor	Zoology

Agenda AC 4/2023-10/06: Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes

A proposal to introduce new programmes like BA/MA in Education, B.M., BPT, MPT, LLM, PhD in History, Assamese, Education, Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Additionally, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Following discussions, the Members of the Council proposed to introduce new programmes in BBA with specialisation in Hotel Management and Tourism, Hospitality Management, and Human Resources, B.Tech in Artificial Intelligence and Cyber Security, MCA with specialisations in Artificial Intelligence and Cyber Security, Masters in MLT and an Advance Programme for Radiology.

Page 11 of 22

The Members after detailed discussion on the proposal for admitting international students agree to the proposal and recommended for a resolution.

Resolution: AC 4/2023-10/08:

8.1 Resolved to approve the proposal to admit International students with 15% over and above supernumerary quota for foreign nationals.
8.2 Resolved to approve fee structure for international students.
8.3 Resolved to accept that Ms Raisa Chowdhury shall look after international student matters.

AC 4/2023-10/09: Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Page 12 of 22

Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9:00 AM

Members present

1. Dr Swagata Bordoloi, Dean, School of Natural Sciences, GCU – Chairperson
2. Prof Jogen Chandra Kalita, Head, Department of Zoology, GU – External Expert
3. Prof Hemanta Kumar Sarmah, Department of Mathematics, GU – External Expert
4. Dr Gayatri Pathak, Head (i/c), Department of Chemistry – Member
5. Dr Madhumita Mahanta, Head (i/c), Department of Mathematics – Member
6. Dr Lopi Goswami, Head (i/c), Department of Physics – Member
7. Dr Mrigen Dowarah, Asstt. Professor, Department of Mathematics – Member
8. Dr Bhanu P. Saha, Dean, School of Pharmaceutical Sciences, GCU – Member
9. Dr Ayesha Bela, Asstt. Professor, Department of Physics – Special Invitee
10. Dr Kamal Das, Asstt. Professor, Department of Botany – Special Invitee
11. Dr Saleem Masid, Asstt. Professor, Department of Zoology – Special Invitee
12. Dr Kajal Dutta, Asstt. Professor, Department of Chemistry – Member Secretary

At the outset of the meeting, Dr. Swagata Bordoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forward the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the items of discussion are given below:

Res. No.	Agenda	Resolution/Action Taken
1	Discussion and approval of course structure and syllabus (up to 2nd ...	The course structure of Major degree in Zoology was presented by Dr Swagata Bordoloi ... the total credit of the PG programme was held and it was approved without any modification. The total credit is ...

AC 4/2023-10/10: Establishment of new departments/centres

Proposal for formation of new department/centre of the University:

i. Centre for Studies of Indian Knowledge System
ii. Centre for Performing Arts
iii. Centre for Modern Indian Languages

Placed for information of the council

A proposal for formation of new departments/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:

i. Centre for Studies of Indian Knowledge System
ii. Centre for Performing Arts
iii. Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new departments/centre of the University.

Resolution: AC 4/2023-10/10
Resolved to approve establishment of new departments/centre of the University under the various schools.

AC 4/2023-10/11: Any other matter.

AC 4/2023-10/11.1 Credit transfer facility for PhD coursework

Resolution: AC 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.

AC 4/2023-10/11.2 Admission of candidates into PhD program after 4 year B. Pharm degree
Resolution: AC 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).

AC 4/2023-10/11.3 Inclusion of new members in the Academic Council

Resolution: AC 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.

Page 20 of 22

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution: AC 4/2023-10/09:
9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.

Page 15 of 22

AC 4/2023-10/11.4 Internship – as per UGC letter for internship of UG students to be introduced to encourage the students to participate.

Resolution: AC 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goswami as the Chairman, and Dr Rachel Kalo as the Convenor and Dr. Vidhya Srinivasan, Prof Robert S Rao, Dr Madhumita Mahanta, Dr Lopi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinators to be appointed to oversee the internship programmes.

AC 4/2023-10/11.5 Introduction of GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Students of UG, PG and PhD can participate with a minimum of 1 month and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.

Resolution: AC 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Students of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.
Resolved to approve the proposal for introducing research internship for undergraduate students.

AC 4/2023-10/11.6: Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council.

AC 4/2023-10/11.7: Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.

Resolution: AC 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury University.

AC 4/2023-10/11.8: Arrangement of special lectures

Resolution: AC 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1 1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting these online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge sharing opportunities within the university.

Page 21 of 22

24/05/2024

AC. 4/2023-10/11.9: **Winter schedule of the university**

Resolution: AC. 4/2023-10/11.9: **Resolved** to approve the ***Winter Schedule*** of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

Registrar
Member Secretary

Vice Chancellor
Chairman

Page 22 of 22

Resolution: BOM.3/2023-12/07:

Resolved to ratify the approved minutes of the fourth meeting of the Academic Council, held on 31st October, 2023.

Agenda BOM.3/2023-12/08: Report on the first GCU examination conducted by the University.

Prof. Das placed a report of the first overall examination of GCU for various programmes, for information of the Board and necessary discussion.

The GCU End Semester Examinations for the Monsoon Session in December 2023 were conducted from 6th to 23rd for the 1st Semester courses across various programs. Each School was entrusted with the responsibility of overseeing the examinations for the courses they offered, with Deans appointed as Officers-in-Charge to ensure the smooth conduction of the assessments within their domains. Notably, certain Schools adopted a blended mode, combining written and oral examinations, for the assessment of the End Semester Examination (ESE) part of Theory courses. The Schools implementing this approach encompassed the School of Engineering & Technology for Undergraduate programs, the School of Natural Sciences for Undergraduate programs, and the School of Humanities and Social Sciences for both Undergraduate and Postgraduate courses, along with the School of Management & Commerce for both Undergraduate and Postgraduate programs. The procedural timeline included the issuance of the General Examination Notification on 8th November 2023, followed by the publication of the Examination Schedule on 13th and 14th November 2023, and the distribution of Hall Tickets (from ERP) on 5th December 2023. With a total of 609 candidates appearing for the examinations, 148 question papers were printed, and 38 External Examiners were appointed for Practical Examinations. However, a minimal number of malpractice cases, specifically four, were reported during the examination period.

The Members took note of the examination report.

Resolution: BOM.3/2023-12/08:

The Members took note of the examination report with appreciation.

Agenda BOM.3/2023-12/09: Adoption of various Research Policies (RDC)

Professor Das presented a critical agenda before the council for approval, focusing on the adoption of a series of Research Policies designed to enhance the research landscape at GCU. These policies, meticulously drafted, have been tabled for ratification by the Board, signifying their pivotal role in shaping the institution's research framework. The proposed policies encompass diverse areas crucial for fostering an environment conducive to innovative research pursuits. They include the **University Research Policy**, aiming to delineate the strategic direction for research activities within the university, fostering a culture of academic exploration and discovery. Additionally, the **Innovation and Start-up Policy** seeks to cultivate an ecosystem that nurtures and supports entrepreneurial initiatives arising from novel research endeavors. The **Intellectual Property Rights Policy** is geared towards providing clear guidelines on ownership and safeguarding of intellectual properties emanating from research

24/05/2024

endeavors. Moreover, the proposed **Policy for MOU and Research Collaboration** intends to facilitate collaborative efforts with external entities, fostering mutually beneficial partnerships. Lastly, the **Policy for Financial Support** aims to provide essential financial backing, incentivizing and supporting faculty members and students engaged in diverse research pursuits. These initiatives underscore the institution's commitment to fostering a robust research culture and innovation-driven environment, awaiting the council's approval for further progress and implementation.

Placed before the Board for ratification.

Resolution: BOM.3/2023-12/09:

9.1: Resolved to provisionally adopt the following Research Policies of GCU:

- University Research Policy
- Innovation and Start-up Policy
- Intellectual Property Rights Policy
- Policy for MOU and Research Collaboration
- Policy for Financial Support

9.2: Resolved to offer seed money for research, which may be granted on competitive criteria.

Agenda BOM.3/2023-12/10: Any Other Matter

10.1 Internship Policy:

Internship Policy of Girijananda Chowdhury University– as per UGC guidelines was placed before the Board for approval.

Resolution: BOM.3/2023-12/10.1:

Resolved to approve the internship policy of GCU. The decision establishes the framework for internships within the institution, supporting experiential learning opportunities for students.

10.2: 1 year PG as per UGC credit policy:

Resolution: BOM.3/2023-12/10.2:

Resolved to approve the one-year postgraduate program aligning with the UGC credit policy. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.

Page 26 of 27

10.3: Increment Policy to be displayed on the website.

10.4: Tezpur campus students to be included in the various clubs of GCU. Dean, Student Affairs shall coordinate the same.

The next meeting of the Board of Management will be conducted in 2024.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

07/02/2024
Vice-Chancellor
Chairman

07/02/2024
Registrar
Member Secretary

Page 27 of 27

Resolution: BOM.4/2024-5/02:

The Members resolved to approve the Minutes of the third Meeting of the Board of Management.

24/05/2024

Agenda BOM.4/2024-5/03: **Proposal for acceptance of the Action Taken Report on the Resolutions of the third Board of Management meeting held on 30th December, 2023**

The Action Taken Report of the resolution of the third Meeting of the Board of Management meeting dated held on 30th December, 2023 was placed before the Board. The members discussed the report and noted the actions taken with appreciation.

Action Taken Report on the resolutions of the Third Meeting of the Board of Management held on 30th Dec' 2023

Agenda No.	**Resolution No. and remarks**	**Decision/Action taken**
BOM.3/2023-12/01: Welcome Address and the Appraisal Report of the Vice Chancellor	**Resolution BOM.3/2023-12/01**: The Board of Management considered the appraisal report of the Vice Chancellor and resolved to accept it.	Noted. No action required.
BOM.3/2023-12/02: Confirmation of the Minutes of the second meeting of the Board of Management dated 30th August 2023	**Resolution: BOM.3/2023-12/02:** The Members resolved to approve the Minutes of the 2nd Meeting of the Board of Management.	No action required.
BOM.3/2023-12/03: Proposal for acceptance of the Action Taken Report on the Resolutions of the last Board of Management meeting held on 30th August, 2023	**Resolution: BOM.3/2023-12/03:** The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Board of Management meeting.	No action required
Agenda BOM.3/2023-12/04: Introduction of new programmes for the session 2024-2025, placed for discussions and approval.	**Resolution BOM.3/2023-12/04:** The Members of the Board resolved to approve the new programmes subject to the requirement of Regulatory Bodies.	New programmes and intakes of selected programmes have been accepted by concerned regulatory bodies.

24/05/2024

Agenda-BOM.3/2023-12/05: Revision of fee structure.	**BOM.3/2023-12/05:** The Members of the Board resolved to approve the revised fee structure.	Revised fee structure has been adopted.
Agenda-BOM.3/2023-12/06: Increment Policies and Procedures	**Resolution: BOM.3/2023-12/06**: Resolved to approve the Increment Policies and Procedures.	No action required
BOM.3/2023-12/07: Ratification of the Resolutions of the fourth Academic Council meeting held on 31st October, 2023.	**Resolution: BOM.3/2023-12/07**: Resolved to ratify the approved minutes of the fourth meeting of the Academic Council, held on 31st October, 2023.	No action required
BOM.3/2023-12/08: Report on the first GCU examination conducted by the University	**Resolution: BOM.3/2023-12/08**: The Members took note of the examination report with appreciation	No action required
BOM.3/2023-12/09: Adoption of various Research Policies (RDC)	**Resolution: BOM.3/2023-12/09**: **9.1**: Resolved to provisionally adopt the following Research Policies of GCU: ▪ University Research Policy ▪ Innovation and Start-up Policy ▪ Intellectual Property Rights Policy ▪ Policy for MOU and Research Collaboration ▪ Policy for Financial Support **9.2**: Resolved to offer seed money for research, which may be granted on competitive criteria.	9.1 Noted 9.2 In process

24/05/2024

BOM.3/2023-12/10: **Any Other Matter** **10.1 Internship Policy**: Internship Policy of Girijananda Chowdhury University– as per UGC guidelines was placed before the Board for approval.	**Resolution: BOM.3/2023-12/10.1**: Resolved to approve the internship policy of GCU. The decision establishes the framework for internships within the institution, supporting experiential learning opportunities for students.	In process
10.2: 1 year PG as per UGC credit policy:	**Resolution: BOM.3/2023-12/10.2**: Resolved to approve the one-year postgraduate program aligning with the UGC credit policy. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.	Being Implemented
10.3: Increment Policy to be displayed on the website.	**Resolution: BOM.3/2023-12/10.3**: Resolved to upload the increment Policy on the website	In process
10.4: Tezpur campus students to be included in the various clubs of GCU. Dean, Student Affairs shall coordinate the same.	**Resolution: BOM.3/2023-12/10.4**: Resolved to include Tezpur campus students in the various clubs of GCU.	In process. Tezpur campus students shall be included as members of the student council by June'24

Resolution: BOM.4/2024-5/03:

The Members of the Board resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Board of Management meeting.

24/05/2024

Agenda BOM.4/2024-5/04: Ratification of the Minutes of the fifth Academic Council meeting held on 21st March' 24

The Minutes of the fifth Academic Council meeting were placed before the Board, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Board recommended to accept the Minutes of the fifth Academic Council meeting

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fifth Meeting of the Academic Council held on 21st March 2024 (Thursday), Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Jayanta Deka-Chancellor (Special Invitee)
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Mr. Kishor Kumar Choudhury- COE
6. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. Hari Prasad Goenka- Dean, School of Commerce & Management
9. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
12. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Vidhya Srinivasan- Head, Department of MLT
16. Dr. Nilanjana Deb-Head, Department of Business Administration
17. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
18. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
19. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
20. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
21. Dr. Lipi Goswami- Head(i/c), Department of Physics
22. Dr. Jun Moni Kalita
23. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
24. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry
25. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
26. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
27. Dr. Geeta Dutta Baruah-Principal, SSA Senior Secondary School – Attended Online

Leave of absence was granted to Mr. B N Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

17/05/24

24/05/2024

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 5/2024-03/01: Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on 31st August, 2023.

The fifth academic council meeting of Girijananda Chowdhury University Assam convened to review recent developments and initiatives undertaken by the institution. Notably, Hon'ble Chancellor Prof. Jayanta Deka's appointment on 19th Feb'24 marked a significant addition to the university's leadership. Additionally, Mr. Kishore Kumar Choudhury's appointment as Controller of Examinations, along with the recruitment of new faculty members across departments, reflects the university's commitment to academic excellence and growth. The meeting highlighted the university's proactive engagement in international collaborations, including educational trips, interactive sessions, and conferences, aimed at fostering academic exchange and partnerships. The signing of 17 MoUs with various institutions further strengthens national and international ties. The successful launch of the ERP system with 29 approved and operational modules underscores the university's commitment to administrative efficiency. Noteworthy placement drives and industry-academia interface events have facilitated career opportunities for students and promoted collaboration with industry partners. The university's active participation in cultural festivals and competitions, along with the establishment of new departments/centers and the introduction of new courses and programmes, demonstrates its responsiveness to evolving educational demands and AICTE guidelines. The renaming of the School of Paramedical and Allied Health Sciences reflects its expanded focus and vision. The formation of departmental research committees and the successful conduct of faculty development programs underscore the university's holistic approach to education. Overall, these achievements and initiatives underscore Girijananda Chowdhury University Assam's commitment to academic excellence, innovation, and global engagement, with the Vice-Chancellor expressing gratitude to all stakeholders for their dedication and contributions towards advancing the university's mission and vision.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 5/2024-03/01:

The Council noted the deliberations and resolved:

1.1 To host International Conferences more frequently by all the departments.

1.2 To include Controller of Examination as a member of Academic Council

1.3 To conduct 4 week-Summer Emersion Program in June -July for students on payment basis and also put a proposal to invite students from Bangkok for the program.

13/05/2024

Page 2 of 39

Agenda AC. 5/2024-03/02: Confirmation of the Minutes of the fourth meeting of the Academic Council held on 31 October 2023

The Minutes of the fourth Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the fourth Academic Council meeting.

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday), Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Mr. Jasodaranjan Das-President, SSA Society
3. Prof. Dipankar Saha- Registrar
4. Ms. Kunki Chowdhury- Member, SSA Society
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Dr. Suman Hazarika- Director, Centre for Multi-disciplinary Studies
7. Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. Shantanu Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of MLT
17. Dr. Nilanjana Deb-Head, Department of Business Administration
18. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
22. Dr. Lipi Goswami- Head(i/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
25. Dr. Swarnali Pathak- Head(i/c), Department of Physics
26. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages

13/05/24

24/05/2024

Leave of absence was granted to Mr. B N Chowdhury who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 4/2023-10/01: Welcome Address and Opening Remark by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on July 17, 2023. Notable updates included AICTE's approval on October 17, 2023, for GCU to offer Engineering & Technology (Degree) courses for working professionals in the academic year 2023-2024.

Professor Das also informed the Council about the appointment of 25 faculty members across different Schools of Studies and the selection of four senior professors as Deans for various Schools. The proposed Deans were Prof. Bhanu P Sahu (School of Pharmaceutical Sciences), Prof. Shantanu Chakraborty (School of Humanities and Social Sciences), Prof. Sunayan Bardoloi (School of Natural Sciences), and Prof. Hari Prasad Goenka (School of Management and Commerce). These appointments were presented before the Council, for approval. Furthermore, Dr. Vidhya Srinivasen's appointment as the Head of the Department of Medical Laboratory Technology under the School of Paramedical and Allied Health Sciences was also presented for approval. Prof. Das also proposed to the Council that Ms Raisa Choudhury has been nominated for appointment as Assistant Registrar (Academics), for approval.

Prof. Das highlighted ongoing efforts to foster collaborations with both international and national institutes. GCU has recently signed 4 Memorandums of Understanding (MOUs) with National institutions like Assam Agricultural University, B. Borooah College, Rangapara College and BSNL Zonal Telecom Training Centre (ZTTC) and an International MOU with the Russian State University for the Humanities. Additionally, discussions were underway for four more MOU signings with the Patrice Lumumba Peoples' Friendship University of Russia, Pushkin State Russian Language Institute, Siberian State Medical University, and AIIMS, Guwahati.

GCU was actively engaged in internationalization, with plans to host an International Conference in January 2024. The event would welcome delegations from Russia and Bangladesh, further promoting academic and research connections.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 4/2023-10/01:

The Council noted the deliberations and resolved that:

1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies:

- Prof. Bhanu P Sahu for School of Pharmaceutical Sciences
- Prof. Shantanu Chakraborty for School of Humanities and Social Sciences
- Prof. Sunayan Bardoloi for School of Natural Sciences
- Prof. Hari Prasad Goenka for School of Management and Commerce

Page 2 of 22

1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Paramedical and Allied Health Sciences

1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).

[illegible]

Resolution AC. 4/2023-10/02:

The Council resolved to approve the Minutes of the third Meeting of the Academic Council

Page 6 of 22

Agenda AC.4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.

The Action Taken Report of the resolution of the third meeting of the Academic Council held on 17 July 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the 3rd meeting of Academic Council held on 17th July, 2023.

Agenda No.	Resolution No. and remarks	Action taken
AC. [illegible] Welcome Address and Opening Remark by the Hon'ble Vice Chancellor	Resolution: AC. [illegible] [illegible]	1.1 Noted 1.2 Noted
AC. [illegible] Confirmation of the Minutes of the 2nd Academic Council Meeting of the Academic Council held on 13 February 2023	AC. [illegible] [illegible]	No action required
AC. [illegible] Proposal for acceptance of the Action Taken Report on the Minutes of the second meeting of the Academic Council held on 13 February 2023.	AC. [illegible] The Council resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Academic Council	No action required
AC. [illegible]	AC. [illegible]	

Page 1 of 7

[illegible]	[illegible]	[illegible] 4.2 Appreciation conveyed 4.3 [illegible] [illegible]
AC. [illegible] Consideration of the detailed course structures and syllabi of various Masters programmes.	AC. [illegible] [illegible]	The course structures and syllabi of various Masters programmes were approved
AC. [illegible] [illegible]	AC. [illegible] [illegible]	[illegible]

Page 2 of 7

Page 7 of 22

27/05/2024

Resolution: AC. 3/2023-07/08:

Resolved to approve the proposal to advertise for admission of the second batch of students into the [illegible] Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. [illegible], Deputy Controller of Examination, i/c, to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

Resolution: AC. 3/2023-07/09:
Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

AC. 3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.

The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.

The syllabi for the coursework for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice Chancellor which was placed for ratification of the Council by the Dean (Academics).
The Members recommended ratification of syllabi for the Coursework for the PhD.

Resolution: AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).

AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification.
It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: AC. 3/2023-07/12:

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number
The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposal ratification and authorized the Hon'ble Vice-Chancellor to effect any change should the necessity arise.

Resolution: AC. 3/2023-07/13:

Resolved to accept the Course Code, Program Code and Enrollment Numbers, with a scope of modification, if required.

AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.
The minutes of the first meeting of the Research Council held on 10th July was placed for ratification of the Council (Annexure-5).

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 3/2023-07/14:

Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.

AC. 3/2023-07/15: Brief presentation on the activities of the University
A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for information of the Council.

AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning
The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for approval of the Council.

AC. 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the instrument of Memorandum of Understandings (Annexure 6).

The members appreciated the same. Professor [illegible], Hon'ble Chancellor suggested that specific faculty Coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up action and documentation. The same should be placed as reports in the meeting of the Academic Council.

Resolution: AC. 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutions. Further it was resolved that the coordinator should send the progress report of the activities conducted under the MOU, quarterly.

AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. [illegible], Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra curricular and Co-curricular Activities, alongside the curricular activities of the students.
The Council noted all the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that geotagged photographs of the events be recorded, for documentation.

Resolution: AC. 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.

AC. 3/2023-07/19: Any other matter.

The following points were put up before the Council:

AC. 3/2023-07/19.1: Recognition of PhD supervisors.

Professor [illegible] Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr. D P Gonda, Dr. [illegible] Dowlahi and Dr Saman [illegible] have joined the University as Heads in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. Also five Assistant Professors namely Dr. [illegible], Dr [illegible], Dr [illegible] and Dr [illegible] have also applied for PhD guideship. Professor Das recommended their recognition and appointment as PhD supervisors in the PhD programmes of the University.

Resolution AC. 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr. D P Gonda, Dr. [illegible] Dowlahi and Dr Saman [illegible] as PhD supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. The meeting also approved PhD guideship of the following faculty members namely Dr [illegible] (Sociology and Social Work), Dr [illegible] (Life Sciences), Dr [illegible] (Computer Applications), Dr [illegible] (Electrical Engineering), Dr [illegible] (Environmental Sciences) [illegible].

AC. 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academics placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be [illegible] Academic Calendar 2023-24.

Resolution AC. 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and [illegible] campus.

AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Professor [illegible], the Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various academic departments to promote multidisciplinary and interdisciplinary research as emphasized in the NEP 2020.

The Members endorsed the proposal.

24/07/2024

Resolution: AC.

The Council res
of the Academic

Agenda AC. 4/2

Prof. Das placed
year 2023-24. Th
During the brief
Management co
develop strategi
the absence of
discontinued.

The Members d

Resolution: AC

4.1 Resolved t
Departments of
enroll more stud

Agenda AC. 4/
approval of sup

The Registrar pr
PhD programs c
Engineering &
Sciences, Manag

Furthermore, th
various program

Resolution: AC.

Resolved to app

Agenda AC 4/2
integrated prog

A proposal to in
History, Assam
programmes in
Commerce, Para
was placed befor
shall be of 3+1+
award and certifi
and Master degre

Following discu
specialization in
in Artificial Intel
Security, Masters

Resolution: AC. 4/2023-10/06:

6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes.
6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.Ed., LLM, DPT, and MPT.
6.3 Resolved to accept the proposal to offer Five Year Integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree.

6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education.

6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.

6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources, B.Tech in Artificial Intelligence and Cyber Security, MCA with specializations in Artificial Intelligence and Cyber Security, Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.

Agenda AC. 4/2023-10/07: **Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.**

The proposal to introduce a range of dual-degree programs, such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, with provision of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs.

The Members agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

AC. 4/2023-10/08: **Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.**

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raisa Choudhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.

The Members after detailed discussion on the proposal for admitting international students agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/08:

8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.
8.2 Resolved to approve fee structure for international students.
8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.

AC. 4/2023-10/09: **Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.**

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Minutes of the 2nd Board of Studies Meeting of School of Humanities and Social Sciences ... Girijananda Chowdhury University, Assam ... held on 14th October, 2023 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati

The following members were present in the meeting:

[illegible]

29/05/2024

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. This was followed with the discussion regarding the course structure and syllabus of undergraduate, Postgraduate and PhD courses of School of Humanities and Social Sciences which are summarized below:

Agenda No. 1: Confirmation of the minutes of the meeting of the 1st BOS held on [illegible]

Resolution: [illegible] The minutes of the 1st BOS meeting had been approved by the members present in the meeting.

Agenda No. 2: Presentation of the Syllabus of the PhD programme by the respective HoDs/HoD (i.e.)s for review and approval of the members.

In the meeting of the Second Board of Studies (BoS) held on 14th October, 2023 at GCU Conference Hall, the following are the observations proposed by the external members of the BoS to be incorporated in the syllabus of PhD course on Research Methodology which is a common paper and discipline specific syllabi of the respective departments:

For the Research Methodology Course:

1. In place of the first unit in the earlier Research Methodology paper "An Introduction to Research," scholars of School of Humanities & Social Sciences shall be taught an alternative unit "Qualitative Approaches" to meet the requirements for research in social sciences. (Annexure 1.1)
2. Discipline Specific Core / Elective Courses of the departments of the SHSS will not be having End-Term Examination. They will have only formative and summative assessment in terms of rigorous review, article summary, presentation, term paper etc., at the end of the semester.
3. Department of English and Foreign Languages will incorporate a separate course on "Research Methodology" in place of the existing Research Methodology course which is common across all disciplines. (Annexure 1.2)

For Respective Departments:

PhD in Department of English & Foreign Languages

Experts suggested adding Module 2 of the PhD Research Methodology course as Qualitative and Quantitative Method for Language, Literature and Culture. They advised to include Literature Review in 4th module of the PhD RM Course incorporating review writing, critical review, paraphrasing, citation and quotation. It has been advised to include more [illegible] in the course "Critical Approaches to the Art of Fiction."

PhD in Department of Economics:

Discipline specific courses namely "Advanced Economic Analysis" and "Contemporary Issues in Development Economics" are presented and no modification are suggested by the experts and hence approved.

PhD in Department of Sociology and Social Work:

1. Experts suggested changing the title of the sociology discipline specific core course "Theoretical Perspectives" to "Theoretical Perspectives on Sociology". Inclusion of scholarly, standard journal articles for reference in PhD courses is also recommended by the experts.
2. Experts view that Paper 1 "Theoretical Foundations of Social Work" is a vast paper which may become too heavy and therefore suggested, if possible, reducing some parts or shifting some to second paper. They suggested inclusion of [illegible] theories to the PhD course work syllabus.

PhD in Department of Political Science:

Discipline Specific Courses for PhD course work are presented and accepted without any modification by the board members.

PhD in Department of Psychology:

In Paper I "Advanced Cognitive Psychology", experts suggested to remove the word "Advanced" as basic understanding of psychology is to be taught taking into consideration that all scholars may not be coming from Psychology background. They suggested including "Learning" before discussing "Memory and Perception". "Sensory Processes" is also suggested to be included in the course content.

Resolution: [illegible]

The board of studies resolved to incorporate the proposed changes if any, in the Post graduate syllabi of various departments under the school.

In the Postgraduate course structure of various departments, in place of the nomenclature Multidisciplinary Course (MDC), the new nomenclature Interdisciplinary Elective Course (IEC) should be maintained as advised by the board members. (Annexure 3-Post Graduate Course Structure of all the departments, Annexure 4- Post Graduate Syllabus of all the departments)

Agenda 4: Presentation of Syllabus (1st, 2nd & 3rd Semester) and Course Structure of the under graduate programmes of Department of History & Department of Political Science by the respective HoDs/HoD (i.e.)s.

Department of History:

Discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the History of India and History of Assam papers. Dr. Anisha Bordoloi, Faculty of the History Department presented the experts' recommendations for the BA programme syllabus of History before the BOS members. A few observations are:

1. As the course structure and syllabus had been sent for vetting to History experts Prof. [illegible] of [illegible] University and Prof. Parmita Das of Gauhati University, they have given their valuable suggestions and have recommended major changes in the current structure upto 8th semester and changes in the syllabi of Indian and Assam History papers.
2. Replacement of several papers with new ones in a chronological order has been recommended by Prof. [illegible] upto 6th semester. No changes have been suggested for the 7th and 8th semesters. He also suggested to include introductory lectures on topics like "what is history" or "historian's craft" or "a history of history" for the 1st semester to acquaint students with the idea of history.
3. Dr. Anisha Bordoloi read out the changes recommended by Prof. Parmita Das in the course objectives, outcomes and module structure of the Indian and Assam History papers offered under the BA programme.

Department of Political Science:

[illegible]

In Paper II also experts suggested to remove the term "Advanced" from the course "Advanced Social Psychology" and in all the courses, more references to be given as it is inadequate.

Resolution: [illegible] After the discussion, the Board of Studies resolved to incorporate the proposed changes in the PhD Coursework Syllabi of various departments under the school along with a slight modification in the existing "Research Methodology" course which is common across all disciplines except for the Department of English and Foreign Languages. The Department of English and Foreign Languages is going to incorporate a new "Research Methodology" course exclusively for their scholars. Members agreed to conduct formative and summative assessment like seminar, article review, presentation, case study etc., for continuous as well as end semester evaluation of the discipline specific papers (Core/Electives) for PhD in place of End Term Examination. (Annexure 1.1-Research Methodology (Common for all), Annexure 1.2-Research Methodology (For English and Foreign Languages Department), Annexure 2- DSC courses for PhD of all the departments)

Agenda 3: Presentation of the Course Structure and Syllabus (1st and 2nd Semester) of the Post graduate programmes by the respective HoDs/HoD (i.e.)s.

Department of English & Foreign Languages:

The course structure and syllabi of MA in English were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Economics:

The course structure and syllabi for MA/MSc in Economics were presented in the meeting and experts suggested to change the title of the course "MS Office in Economics" to "Computer Application in Economics" in the second semester. Experts suggested to incorporate topic on Economic Theory: classical, neo classical and Keynesian in the syllabus of "Macroeconomic Analysis" in the first semester.

Department of Sociology and Social Work:

For MA in Sociology experts suggested a few changes and they are as follows:

1. To consider shifting the course on Rural Sociology to first semester before the course on Urban Sociology taking into consideration the aspect of [illegible]

[illegible]

For Master of Social Work:

The course structure and syllabi of Master of Social Work were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Political Science:

The course structure and syllabi of MA in Political Science were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Psychology:

1. Experts suggested [illegible] "Advanced Psychological Processes I"

Other suggestions are:

[illegible]

Resolution: [illegible]

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the different departments proposing AEC, VAC, Foreign language and SEC courses at the undergraduate level. (Annexure [illegible])

Agenda 6: Review, modify and approve the course structure proposed and syllabus of the post graduate programmes and undergraduate programmes.

Resolution: [illegible]

The board of studies reviewed and resolved to incorporate the proposed changes if any, in the undergraduate and post graduate syllabi of the different departments and have approved the same.

Agenda 7: Discussion on proposed "Centre for Performing Arts" & "Centre for Modern Indian Languages"

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to establish two new centres for academic excellence in terms of Language and Performing Arts as

1. "Centre for Performing Arts" & 2. "Centre for Modern Indian Languages". He proposed the possible inclusion of the two centres under the school of Humanities and Social sciences. Two courses are proposed from this academic session, 2023-24 to be offered by these Centres.

The proposed courses are

1. Assamese Tokari [illegible] (2 credit)
2. Functional Assamese (2 credit)

Resolution: [illegible]

The external members BoS appreciated the idea and the BoS members agreed to approve the same. The courses were reviewed, discussed and approved. (Annexure 11)

Agenda No 8: Any other matter

[illegible] has suggested organizing lectures [illegible] by eminent persons to apprise the students on different important issues in the field of politics, history, economics, [illegible]

[illegible] Chairperson, BoS proposed to open PhD in [illegible] and PhD in History from the next batch of PhD programme.

Resolution: [illegible] The Board of Studies resolved to accept the idea of organizing lectures [illegible]

PhD in Education, Assamese and History are to be approved by the next Academic Council meeting on 31st October, 2023 at GCU.

The meeting ended with a Vote of thanks to the Chair.

(Dr. [illegible])
Member Secretary
Board of Studies

[illegible]
Vice Chancellor
Chairperson

copy to
1.all members through email
2. office file

24/05/2024

Girijananda Chowdhury University, Assam
Board of Studies
School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9.00 AM

Members present

1	Dr. Sumyan Bardoloi, Dean, School of Natural Sciences, GCU	-	Chairperson
2	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	-	External Expert
3	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	-	External Expert
4.	Dr. Swarnali Pathak, Head (i/c), Department of Chemistry	-	Member
5.	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	-	Member
6.	Dr. Lipi Goswami, Head (i/c), Department of Physics	-	Member
7.	Dr. Mayuri Sarmah, Asstt. Professor, Department of Mathematics	-	Member
8.	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	-	Member
9	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	-	Special Invitee
10	Dr. Kamal Das, Asstt. Professor, Department of Botany	-	Special Invitee
11	Dr. Salma Mazid, Asstt. Professor, Department of Zoology	-	Special Invitee
12	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	-	Member Secretary

At the onset of the meeting, Dr. Sumyan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below

Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of course structure and syllabus (up to 2nd	The course structure of Master degree in Zoology was presented by Dr. Sumyan Bardoloi. Discussion on the total credit of the PG programme was held and it was approved without any modification. The total credit is 97. The Detail

	[illegible] for M.Sc in Zoology Programme and Discipline Specific Elective (DSE) courses for PhD Course Work	[illegible]
2	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Physics Programme	[illegible] External Experts
3	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Mathematics Programme and Discipline Specific Elective (DSE) courses for PhD Course Work.	[illegible]
4	Discussion and approval of course structure and syllabus (up to 2nd semester) for M.Sc in Chemistry Programme and Discipline Specific Elective (DSE) courses for PhD Course Work	[illegible]
5	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Botany Programme	[illegible]
	Discipline Specific Elective (DSE) courses for PhD Course Work	[illegible]

The meeting ended with a vote of thanks from the Chairperson

Member Secretary
BoS

Dean of Natural Sciences
Chairperson
BoS

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution: AC 4/2023-10/09:
9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023

AC. 4/2023-10/10: Establishment of new department/centres

Proposal for formation of new department/centre of the University:

- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Placed for information of the council

A proposal for formation of new department/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:

- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new department/centre of the University.

Resolution: AC. 4/2023-10/10
Resolved to approve establishment of new department/centre of the University under the various schools

AC. 4/2023-10/11: Any other matter.

AC. 4/2023-10/11.1 Credit transfer facility for PhD coursework

Resolution: AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.

AC. 4/2023-10/11.2: Admission of candidate into PhD program after 4 year B. Pharm. degree
Resolution: AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).

AC. 4/2023-10/11.3: Inclusion of *new members* in the Academic Council

Resolution: AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.

AC. 4/2023-10/11.4: *Internship* – as per UGC Internship Guidelines of UG students to be introduced to encourage the students to participate.

Resolution: AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goswami as the Chairman, and Dr Rachel Kabi as the Convenor and Dr. Vidhya Sirinivasan ,Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.

AC. 4/2023-10/11.5 Introduction of GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.

Resolution: AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.
Resolved to approve the proposal for introducing research internship for undergraduate students.

AC. 4/2023-10/11.6: Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council

AC. 4/2023-10/11.7: Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.

Resolution: AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury University.

AC. 4/2023-10/11.8: Arrangement of special lectures

Resolution: AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university

24/05/2024

AC. 4/2023-10/11.9: Winter schedule of the university

Resolution: AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

28/11/2023

Vice Chancellor
Chairman

Registrar
Member Secretary

Resolution: AC. 5/2024-03/02:

The Council resolved to approve the Minutes of the fourth Meeting of the Academic Council.

Agenda AC. 5/2024-03/03: Proposal for acceptance of the Action Taken Report on the decision of the fourth meeting of the Academic Council held on 31 October 2023.

The Action Taken Report of the resolution of the fourth meeting of the Academic Council held on 31 October 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

13/05/24

Girijananda Chowdhury University

Action Taken Report on resolution of the 4th meeting of Academic Council held on 31st October, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 4/2023-10/01: Welcome Address and Opening Remark by the Hon'ble Vice Chancellor.	**Resolution:** AC. 4/2023-10/01: The Council noted the deliberations and resolved that: 1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies: • Prof. Bhanu P Sahu for School of Pharmaceutical Sciences • Prof. Shantanu Chakraborty for School of Humanities and Social Sciences • Prof. Sunayan Bardoloi for School of Natural Sciences • Prof.Hari Prasad Chenia for School of Management and Commerce 1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Allied Health Sciences 1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).	1.1 Noted. 1.2 Noted. 1.3 Noted
AC. 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023	AC. 4/2023-10/02: The Council resolved to approve the Minutes of the third Meeting of the Academic Council.	2. No action required.

AC.4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023	AC.4/2023-10/03: The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.	3. No action required.
AC. 4/2023-10/04: Overall Admission report for the Academic year 2023-2024.	AC. 4/2023-10/04: 4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.	4.1 Strategies are being implemented. So far, the School of Humanities & Social Sciences has conducted 4 outreach programmes, School of Natural Sciences 3 and School of Commerce & Management -1
AC. 4/2023-10/05: Second phase of Admission to various PhD programmes and approval of supervisors	**AC. 4/2023-10/05:** Resolved to approve the following faculty members as PhD supervisors into various programmes: • Dr. Nirmala Devi - Chemistry • Dr. Ankur Jyoti Kashyap- Mathematics • Dr. Oveepsa Chakraborty- Mechanical Engineering • Dr. Ankita Bordoloi- History • Dr.Vidhya Srinivasan- Medical Lab Technology • Dr. Kamal Das- Botany • Dr. Sahna Mazid- Zoology	5. The faculty members have been recognised as PhD supervisors and notified.
AC. 4/2023-10/06: Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes.	**AC. 4/2023-10/06:** 6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes. 6.2 Resolved to accept the proposal to introduce new programmes like	6.1 Being implemented 6.2 Process for starting B.Ed and Law courses have been started. Faculty selection has also been done.

13/05/24

24/05/2024

	[illegible] in Education, B.Ed., LL.M., MPT and MPT.	Faculty for Physiotherapy is hired.
	6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Research) and Master degree.	6.3 Being implemented
	6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education.	6.4 Being implemented
	6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.	6.5 Being implemented Faculty for Mass Communication is hired.
	6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.	6.6 Proposals for implementing new courses are being prepared.
AC. 4/2023-10/07: Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.	AC. 4/2023-10/07: Resolved to accept Introduction of Five Year integrated dual-degree programmes.	7. Noted.

AC. 4/2023-10/08: Proposal for admitting International students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.	AC. 4/2023-10/08: 8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals. 8.2 Resolved to approve fee structure for international students. 8.3 Resolved to accept that Ms Raisa Chowdhury shall look after international student matters.	8.1 Noted 8.2 Noted 8.3 Noted
AC. 4/2023-10/09: Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.	AC. 4/2023-10/09: 9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023 9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.	9.1 Noted 9.2 Noted
AC. 4/2023-10/10: Establishment of new departments/centres	AC. 4/2023-10/10 Resolved to approve establishment of new departments/centre of the University: i. Centre for Studies of Indian Knowledge System ii. Centre for Performing Arts iii. Centre for Modern Indian Languages	10. Centres established and functioning, since 6th November, 2023, vide notification GCU/Registrar/2023/[illegible]

Page 4 of 7

AC. 4/2023-10/11: Any other matter.	AC. 4/2023-10/11.1 Credit transfer facility for PhD coursework. Resolution: AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.	11.1 The syllabi for the course work for PhD programmes was finalised and implemented.
	AC. 4/2023-10/11.2: Admission of candidate into PhD program after 4 year B. Pharm. degree Resolution: AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI)	11.2 Noted
	AC. 4/2023-10/11.3: Inclusion of new members in the Academic Council Resolution: AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.	11.3: Noted and new members included
	AC. 4/2023-10/11.4: Internship – as per UGC [illegible] of UG students is to be introduced to encourage the students to participate. Resolution: AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goswami as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidya Srinivasan, Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC Internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee [illegible]	11.4 Implemented and Internship Coordinator appointed through notification dated 6th February 2024 vide notification GCU/Registrar/2024/[illegible] Dr. Rachel Kabi— —Nodal Officer Dr. Vidya Srinivasan —Internship Supervisor Dr. Banab Das —— Internship Supervisor Dr Dhruva Jyoti Sharma — Internship Supervisor Mr. Ramdeep Borgohain — Internship [illegible]

Resolution: AC. 5/2024-03/04:

4.1 Resolved to agree that students shall duly informed be about the weightage allocated to theory and practical components, adhering to the guidelines outlined in the Government of Assam Notification. It is emphasized that both theory and practical components carry equal weightage, each accounting for 50% of the total assessment.

4.2 Resolved to agree the adoption of uniform (formative and summative assessment) as other universities in Assam, and as per the draft methodology of evaluation (drafted by COEs), circulated by the Assam Government.

Agenda AC. 5/2024-03/05: Approval of the minutes of BoS of the following schools

A proposal for approval of the minutes Board of Studies of the following schools, were placed before the Council for approval.

- 3rd BoS of Natural Sciences – March 13, 2024
- 2nd BoS of Management and Commerce –March 18, 2024
- 3rd BoS of Humanities & Social Sciences-March 18, 2024
- 2nd BoS of Engineering & Technology- March 19, 2024
- 2nd BoS of Allied Health Sciences – March 19, 2024

Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Third Meeting of Board of Studies, School of Natural Sciences, GCU held on March 13, 2024 at 10.30 AM

Members present

1.	Dr. SunayanBardoloi, Dean, School of Natural Sciences, GCU	-	Chairperson
2.	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	-	External Expert
3.	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	-	External Expert
4.	Prof. Anup Kumar Talukdar, Department of Chemistry, GU	-	External Expert
5.	Prof. Debajit Sarma, Department of Physics, Cotton University	-	External Expert
6.	Dr. Swarnali Pathak, Head (i/c), Department of Chemistry	-	Member
7.	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	-	Member
8.	Dr. Lipi Goswami, Head (i/c), Department of Physics	-	Member
9.	Dr. Moytri Sarmah, Asstt. Professor, Department of Mathematics	-	Member
10.	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	-	Member
11.	Prof. S. Robert Ravi, Dean, School of Engineering and Technology	-	Special Invitee
12.	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	-	Special Invitee
13.	Ms. Jyotima Nath,Asstt. Professor, Department of Botany	-	Special Invitee
14.	Dr. Salma Mazid, Asstt. Professor, Department of Zoology	-	Special Invitee
15.	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	-	Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

24/05/2024

10/05/24

10/05/24

	AC. 4/2023-10/11.8: Arrangement of special lectures **Resolution:** AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.	11.8: Being implemented
	AC. 4/2023-10/11.9: Winter schedule of the university **Resolution:** AC. 4/2023-10/11.9: Resolved to approve the Winter Schedule of the university; the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.	11.9 [illegible] notification GCU/Registrar/2023/[illegible], dated 24th July

Page 2[illegible]

Resolution: AC. 5/2024-03/03:

5/2024-03/03.1: The Council resolved to approve the Action Taken Report on the Resc
the fourth Meeting of the Academic Council.

5/2024-03/03.2: In relation to the *Action Taken on the Resolution 4/2023-10/8.3*, Raisa C
to visit the International Office of Assam Down Town University.

Agenda AC. 5/2024-03/04: A *Report on Examination* of the University.

Mr. Kishore Kumar Choudhury, Controller of Examination (CEO), GCU, placed a
Examination for the academic year 2023-24.
Mr. Choudhury, presented a comprehensive report on examinations. Mr. Choudhu
meticulously examined various aspects of the university's examination processes, includi
performance, assessment methods, and adherence to academic standards. His detaile
offered valuable insights for the academic council to deliberate upon, with the aim of er
continuous improvement of examination procedures and fostering academic excellence t
the university. In accordance with the directives issued by the Vice Chancellor, a
Redressal Committee was also established for the examination process. Moreover, ther
diligent implementation of uniform rules and regulations for formative assessment
fairness and consistency across all assessments.

The Members duly noted the report.

10/05/24

Page 19 of 39

Res. No.	Agenda	
1	Discussion and approval of(i) 4th and 5th Semesters syllabi for B.Sc in Botany (ii) 2nd and 3rd Semesters syllabi forM.Scin Botany	4th a and 3 by M Botan the E Zoolc M.Sc 1. 2 3 4 5 6 7 M.S 1 B.S The inc

Page 21 of 39

5	Discussion and approval of(i) 4th and 5th Semesters syllabi for B.Sc in Zoology (ii) 3rd SemestersyllabusforM.Scin Zoology	4th and 5th Semesters syllabi for B.Sc in Zoology and 3rd SemestersyllabusforM.Scin Zoology were presented by Dr.Saima Mazid, Assistant Professor, Department of Zoology. The following recommendations were offered by the External Expert, Prof. J. C. Kalita, HoD, Dept. of Zoology, Gauhati University regarding PG and UG syllabus of Zoology Department of GCU: B.Sc 4th and 5th sem 1. To increase the number of suggested readings upto 10. M.Sc 3rd sem 1. To include insect endocrine hormones in course MZO23601T. 2. To includeanti microbial resistance in course MZO23602T. 3. To change the name of Fish culture into Pisciculture in course MZO23603T. 4. To include identification of ornamental fish species endemic to Northeast India in course MZO23606P. 5. To increase the number of suggested readings upto 10.

The meeting ended with a vote of thanks from the Chairperson.

Member Secretary
BoS

Dean, School of Natural Sciences
Chairperson, BoS

10/05/24

Page 22 of 39

24/05/2024

Girijananda Chowdhury University, Assam

Board of Studies

School of Management and Commerce

Minutes of the Second Meeting of BoS, School of Management and Commerce, GCU held on March 18, 2023 (Monday) at 2.00 PM

Members present

1.	Dr. Hari Prasad Goenka, Dean, School of Management & Commerce	-	Chairperson
2.	Prof. A P Singh, Dean & HoD, Dept. of Commerce, GU	-	External Expert
3.	Ms. Pubali G Borthakur, Head, People & Delivery, Infosys	-	External Expert
4.	Dr. M R Singha, Head, Dept. of Computer Application	-	Member
5.	Dr. Sampurna Bhuyan, Assoc. Professor, Dept. of BA	-	Member
6.	Dr. Sharmila Sharan, Sr. Asstt. Professor, Dept. of BA	-	Member
7.	Dr. Nilakshi Goswami, Head, Dept. of English	-	Member
8.	Dr. Junumoni Das, Sr. Asstt. Professor, Dept. of BA	-	Member
9.	Dr. Abhinav Sarma, Asstt. Professor, Dept. of BA	-	Special Invitee
10.	Mr. Dhruva Jyoti Sharma, Asstt. Professor, Dept. of BA	-	Special Invitee
11.	Md. Faruk Ahmed, Asstt. Professor, Dept. of BA	-	Special Invitee
12.	Ms. Kriti Phukan, Asstt. Professor, Dept. of Commerce	-	Special Invitee
13.	Dr. Nilanjana Deb, Head, Dept. of Business Administration	-	Member Secretary

At the onset of the meeting, the Dean, School of Management and Commerce, GCU, Prof. Hari Prasad Goenka welcomed the Members. Dr. Nilanjana Deb, Head, Department of Business Administration and Member Secretary, BoS forwarded the Agenda of the Meeting. The resolutions arrived at on the basis of discussion are given below-

Res. No.	Agenda	Resolutions/Action Taken
1.	**Confirmation of Minutes of the First BoS Meeting.**	The Minutes of the First BoS Meeting were read out and the same was approved.
2.	**Discussion and finalization of Course Structures of –**	
	(a) Four-Year Integrated Degree in Management leading to	The Course Structure of Four-Year Integrated Degree in Management leading to MBA was presented by Dr.

Bbk 13/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Hatkhowapara Azara, Guwahati-781017

Minutes of the 3rd Board of Studies Meeting of School of Humanities and Social Sciences, Girijananda Chowdhury University,Assam(BoS/2024/01) held on 18th March,2024 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das – Hon'ble Vice Chancellor, GCU & Chairperson
2. Prof. Shantanu Chakrabarty - Dean, School of Humanities and Social Sciences
3. Prof. Joydeep Baruah - Professor, Department of Economics, KKHSOU
4. Prof Jayanta Krishna Sharma – Dean, Faculty of Arts, Gauhati University
5. Prof. S. Robert Ravi —Principal, GIMT & Dean, School of Engineering & Technology
6. Dr. Debarshi Mallick — HoD, Dept. of Mechanical Engineering
7. Dr. Junmoni Kalita --Associate Professor, GIPS
8. Dr. Sampurna Bhuyan --**Member Secretary, BOS**, School of Humanities and Social Science, GCU Associate Professor,& HoD(Ic),Dept. of Economics
9. Dr. Rachel Kabi – -- Senior Assistant Professor& Head, Dept. of Sociology & Social Work
10. Dr. Nilakshi Goswami – HoD (ic), Department of English & Foreign Languages
11. Ms Priti Sarmah-- Assistant Professor, Dept. of English& Foreign Languages
12. Ms Kritanjali Jaishwal – Assistant Professor, Dept. of Sociology & Social Work,
13 Dr. Jupitara Boro ----- Assistant Professor, Dept. of English& Foreign Languages
14. Dr. Bhaswati Sarmah – Assistant Professor, Department of Political Sciences
15. Dr. Anisha Bordoloi - Assistant Professor, Department of History
16. Ms. Nozomi Tokuma --- Assistant Professor, Dept. of English& Foreign Languages
17. Dr. Rohan Basu, Assistant Professor, Department of Mass Communication

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. The following discussions regarding the course structure and syllabus of undergraduate courses of School of Humanities and Social Sciences took place.

Chairperson, BOS

Member Secretary, BOS

Bbk 13/05/24

Bbk 13/05/24

Bbk 24/05/2024

the Programme.

However, considering the UGC guidelines dated 13.04.2022 for pursuing two academic P simultaneously, the Board resolved that Structure for Dual Degree (BBA + Programme may be considered for appro Academic Session 2024-25, subject to mo if any on the designed Course Structure requirements.

The meeting ended with a vote of thanks from the Dean, School of Management and GCU.

20/03/24

(Dr. Hari Prasad Goenka)
Dean
SoMC, GCU

(Nilanjana Del
Member Secret
BoS, SoMC, G

Copy to: All the Members of the BoS (through email/Whatsapp)

4

GIRIJANANDA CHOWDHURY U
Hatkhowapara Azara,ti-781017

Agenda 1: Confirmation of the minutes of the meeti
Resolution BoS/2024/01/01: The minutes of the fir the members present in the meeting.
Agenda 2: Presentation of the various Syllabus of Programmes of Department of English and Foreig review, approve by
Discussion 2:
Presentation of the Languages for revi each point)
2.1 Presentation of
2.2 Information on Language Skills' f
2.3 Presentation o the PG program (S
2.4 Presentation of Eq Certificate Course
2.5 Presentation of the UG program
2.6 Presentation of the UG program
2.7 Updating the cou Methodology for L
2.8 Presentation of the (Centre for Moder
2.9 Presentation of the (Centre for Moder

Chairperson, BOS

Pa

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

Agenda 4: Presentation of the various Syllabus of the Undergraduate Programme and Course structure of Post Graduate Programmes of Department History by the HoD/HoD(i.c)/Faculty member and review, approve by the members.

Discussion

A discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the syllabi of 4th and 5th semesters.

Dr. Ankita Bordoloi, Faculty of the History Department presented the vetted syllabi and

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

A discussion ensued regarding the introduction of a Multi-Disciplinary Course (MDC) for UG 3rd Semester. The title of the paper is Nuclear Proliferation and National Security. Dr. Biswajit Sarmah, Assistant Professor, Department of Political Science presented the vetted syllabus in the meeting. The external members of BoS have approved the syllabi as

Office of the Dean, School of Engineering and Technology
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the meeting of 2nd Board of Studies, School of Engineering and Technology, Girijananda Chowdhury University, Assam held on 19th March 2024 at 3:00 P.M. at Conference Room, Old GIMT building, GCU- Guwahati campus, Assam.

The following members were present in the meeting:

1. Dean of the School/Principal, GIMT - Chairperson/Member Secretary
2. All HoDs of School of Engg.& Tech. - Member
3. HoD,Physics -Member
4. Dr. Damiki Laloo -Member
5. Dr. Sampurna Bhuyan -Member
6. HoD,English -Member
7. Prof. Shikhar Kumar Sarma, Dean, Faculty of Technology, Gauhati University. -Expert Member
8. Prof. Manoranjan Kalita, Director (Technical), Assam Don Bosco University, Azara. -Expert Member

At the outset, Dean, School of Engineering and Technology welcomed all the members of the Board of Studies, School of Engineering and Technology of the following matters:

Agenda 1: Appraisal by the Dean, School of Engineering and Technology:

The Dean, School of Engineering and Technology apprised and introduced the members of the Board of Studies, School of Engineering and Technology, with the Expert Members and shared the Agenda for the meeting.

Agenda 2: Presentation of Semester III and Semester IV, Course structure and Syllabus, for the below mentioned programmes by the Dean School of Engineering and Technology:

i. **B.Tech. Civil Engineering**
ii. **M.Tech. Civil (Structural Engineering)**

The course structure and syllabus of the above mentioned programmes were placed before the experts and other members by Dean School of Engineering and Technology. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/02: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech.Civil Engineering, and M.Tech.Civil (Structural Engineering)

13/05/24

13/05/24

24/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

Discussion:

Sociology :

The Course structure of B.A. Sociology and M.A. Sociology were presented to provide an overview of each of the programmes.

The 3rd and 4th Semester M.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

The 4th and 5th Semester B.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

Social Work:

The revised course structure of BSW Undergraduate programme was presented.

The syllabus for the Semesters IV and V BSW programme were presented and the syllabus was approved by the BoS members with no changes.

Resolution:

Resolution: BoS/2024/01/07:

The Board of Studies resolved to approve the presented syllabus of the Undergraduate and Post graduate syllabus of Departmentof Sociology and the Undergraduate Syllabus of Department of Social Work. The approved syllabi are provided as annexures.

(Annexures)

Annexure 7.1 – B.A. Sociology Syllabus – 4th and 5th Semester

Annexure 7.2 – M.A. Sociology Syllabus – 3rd and 4th Semester.

Annexure 7.3 – Revised Course Structure of BSW (Social Work) Programme.

Annexure 7.4 – BSW – Bachelor of Social Work Syllabus – 4th and 5th Semester.

Agenda 8 : Any other matter

Discussion:

Comments of experts related to some important matters pertaining to the School of Humanities and Social Sciences as a whole are

1. Discipline Specific Elective (DSE) courses both for UG and PG to be made open initially to the students belonging to different disciplines within the same School. The experts have suggested holding a meeting of the HoDs of the School to decide on this matter.

Chairperson, BOS

Member Secretary, BOS

Agenda 3: Presentation of Semester II
for the below mentioned programme
Engineering:

i. B.Tech Mechanic
ii. M.Tech. Thermal

The course structure and syllabus of th
the experts and other members by Head
experts and other members discussed
semester III and semester IV of the a
changes and modification.

Resolution: BoS/2024/19/03/03: After
and Technology formally approved th
Semester IV of B.Tech Mechanical En
programmes.

Agenda 4: Presentation of Semester
course structure and syllabus, for the
Department of Mechanical Engineeri

B.Tech Mechanica

The course structure and syllabus of the
experts and other members by Head
experts and other members discussed
semester I, semester III, semester II an
suggested various changes and modific

Resolution: BoS/2024/19/03/04: After
and Technology formally approved the
II, semester III and Semester IV of B.T
programme.

Agenda 5: Presentation of Semester I
for the below mentioned programm
Engineering:

B.Tech-Electric

The course structure and syllabus of th
experts and other members by Head of
and other members discussed and rev
and semester IV of the above menti
modification.

Resolution: BoS/2024/19/03/05: Afte
and Technology formally approved t
Semester IV of B.Tech-Electrical Engi

Resolution: BoS/2024/19/03/08: After detailed discussion, BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of Bachelor of Computer Application and Master of Computer Application programme.

The meeting ended with a Vote of Thanks by the Chairperson.

Prof. S. Robert Ravi
Chairperson/Member Secretary
BoS, School of Engineering and Technology.

27/05/24

27/05/24

24/05/2024

Minutes of the Second meeting of BoS, School of Allied Health sciences held on 19th March 2024

Agenda	Discussion	Resolution
Discussion on the approval of the draft syllabus for the PhD Course work	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications and total hours were corrected. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion on the approval of the draft syllabus for the MMLT first Year (1st sem & 2nd Sem) on	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion the approval of the draft syllabus for the BPT first Year (1st sem & 2nd Sem)	The initial draft of the syllabus was presented to the members for their review and feedback. Members suggested for the increasing the credit hours for sociology and psychology as the syllabus is vast.	Sociology and psychology credit hours were increased from 2 to 3 and syllabus was again reviewed by social work department and modified accordingly.
Modification/enrichment of BMLT Syllabus	CO and PO for all the semesters were included in BMLT syllabus and new course General pathology was	Modification and course enrichment was approved and was incorporated

Dk 10/05/24

	introduced in the third semester. Syllabus was approved by the Members	
Reconstitution of BOS members of School of Allied Health Sciences	As suggested by the members, Dr.Vidhya Srinivasan, Mr. Prayash Borah and Dr .Subarna sankar Das (PT) will included as members Dr Vidhya	Addition of new members was approved and responsibilities were assigned.

6.4 Resolved to accept the proposal to reduce the intake capacity of B.Tech Mechanical Engineering (ME) to be reduced from 60 to 30.

6.5 Resolved to accept the proposal for intake capacity of Bachelor of Business Administration (BBA), Master of Business Administration (MBA) and Master of Computer Application as (CA) as 60, each.

6.6 In principle, resolved to approve the following certificate courses to be offered by the *Department of Management, School of Commerce & Management:*

- Certificate Course in Healthcare Management (6 months)
- Certificate Course in Hospitality Services (Food & Beverage Management-6 months)
- Certificate Course in Hospitality Services (Housekeeping Management-6 months)

6.7 Resolved to introduce certificate course in Tourism Management by the *Department of Management, School of Commerce & Management.*

6.8 In principle, resolved to approve the following certificate courses to be offered by *School of Humanities & Social Sciences:*

- Personality Development
- Environment and Society
- Communication for Social Change
- Community Engagement
- Life Skills
- History of Africa

Agenda 5/2024-03/07: Proposal for approval of *IKS courses*

A proposal for the approval of introducing Indian Knowledge Systems (IKS) courses was presented. The proposal included a carefully curated list of courses suggested as valuable additions to our curriculum, offering students interdisciplinary learning opportunities and practical skills. The basket of IKS courses place for approval of the council is given below:

Page

1. Vedic Mathematics.
2. Ancient Indian Mathematics
3. Ancient Indian Astronomy
4. Indian Astronomical Instruments
5. Ancient Indian Metallurgy
6. Ancient Indian Chemistry
7. Plant Genetics in Ancient Indian Texts
8. Traditional Indian Botanical Knowledge
9. Ancient Indian Polity
10. Chanakya Neeti
11. Uniqueness of Indian Culture
12. Indian Culture and Civilization Ancient Indian History with special reference to Indian town planning and architecture.
13. Kautilyas Arthasastra
14. Indian Poetics
15. Folk instruments of North-east India

Dk 24/05/2024

Dk 10/05/24

The Members discussed the minutes of the BoS of Natural Sciences; Management and (Humanities & Social Sciences; Engineering & Technology and Allied Health Sci resolved to recommend the ratification of the approved minutes.

Resolution: AC. 5/2024-03/05:

5.1 Resolved to ratify the approved minutes of the third meeting of BoS of Natural Sci on March 13, 2024

5.2 Resolved to ratify the approved minutes of the second meeting of BoS of Manag Commerce held on March 18, 2024

5.3 Resolved to ratify the approved minutes of the third meeting of BoS of Humanitie Sciences held on March 18, 2024

5.4 Resolved to ratify the approved minutes of the second meeting of BoS of Eng Technology held on March 19, 2024

5.5 Resolved to ratify the approved minutes of the second meeting of BoS of All Sciences held on March 19, 2024

<u>Agenda</u> AC. 5/2024-03/06: **Approval for introducing new department/centres programs to be launched from 2024-2025.**

A proposal was placed for the approval of offering AICTE (All India Council for Education) recognized courses and their intake for the upcoming admission session.

Additionally, a proposal was also put forth aimed at introducing new programs within *of Commerce & Management* and the *School of Humanities & Social Sciences.* Department of Management, the proposed programs include Certificate Courses in Management (6 months), Hospitality Services with specializations in Food & Management (6 months), and Housekeeping Management (6 months). Additionally, School of Humanities & Social Sciences, a diverse range of programs is recommend Personality Development, Environment and Society, Communication for Socia Community Engagement, Life Skills, and History of Africa. These proposed programs a to a wide spectrum of academic interests and address contemporary societal needs.

The proposals were placed for consideration and the Members of the Academic Counci the same.

<u>Resolution:</u> AC. 5/2024-03/06:

6.1 Resolved to accept the proposal to introduce M.Tech in Civil Engineering (CE), and Tele Communication (ECE)

6.2 Resolved to accept the proposal to introduce B.Tech in Civil Engineering (CE) f professional with intake capacity of 30.

6.3 Resolved to accept the proposal to increase the intake capacity of B.Tech Computer Engineering (CSE) to be increased from 60 to 90.

The I
resolu

<u>Resol</u>

7.1 R
fo

7.2 R
by the
desig
Socia
its de

<u>Agen</u>

Profe
counc
Outc
signif
OBE,
ensur
world
its ed

The p

<u>Resol</u>

In pri

<u>Agen</u>
evalu
The (
proce
the N
educa

commitment to aligning educational practices with the objectives outlined in the NEP 2020 and ensuring a coherent academic framework in Assam's higher education sector. By placing this notification, the government seeks collaborative input and consensus-building among stakeholders, emphasizing transparency and accountability in educational governance.

Placed for information and discussion of the Council

<u>Resolution:</u> AC. 5/2024-03/09:

In principle, resolved to adopt the Notification by Government of Assam *dated 15 March 2024*, regarding *examination and evaluation process,*

<u>Agenda</u> 5/2024-03/10: Notification by Government of Assam regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP.*

The Government of Assam has issued a notification proposing the inclusion of courses from Infosys Springboard as MOOCs within the First Year Undergraduate Programme (FYUGP). This initiative aims to enhance the accessibility and quality of education by leveraging online learning platforms. By offering courses through MOOCs, students across Assam will have the opportunity to access valuable resources and training from Infosys Springboard, a renowned industry leader in technology and professional development.

The proposal has been placed for approval before the academic council.

<u>Resolution:</u> AC. 5/2024-03/10:

In principle, resolved to adopt the Notification by Government of Assam dated 14 March 2024, regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP.*

<u>Agenda</u> 5/2024-03/11: Notification by the UGC and Government of Assam regarding *4 year UG programme.*

The UGC and the Government of Assam have jointly issued a notification outlining plans for the implementation of a 4-year undergraduate (UG) program, aimed at facilitating a smooth transition for students currently enrolled in UG programs under the Choice Based Credit System (CBCS). This initiative aligns with the UGC guidelines on the First Year Undergraduate Programme (FYUGP) and emphasizes the importance of continuity and coherence in higher education structures. The notification underscores the commitment to ensuring that students' academic pursuits are supported and enhanced through structured pathways.

The proposal is placed before the council for necessary discusison and approval.

<u>Resolution:</u> AC. 5/2024-03/11:

In principle, resolved to adopt the Notification by the UGC and Government of Assam dated 12 March 2024, regarding *4 year UG programme.*

<u>Agenda</u> 5/2024-03/12: Proposal for Introduction of Integrated Teacher Education Programme *(ITEP) & Integrated BA/B.Sc. –B.Ed.*

24/05/2024

The proposal for the introduction of an Integrated Teacher Education Programme (ITEP) and an Integrated BA/B.Sc. –B.Ed. was presented before the council. Regrettably, GCU is currently ineligible to apply for these integrated programs.

The Council noted the deliberations and no resolution was taken.

<u>Agenda</u> 5/2024-03/13: ***Any other matter.***

Agenda **5/2024-03/ 13.1 Course on Refrigeration & Air Conditioning**

Resolution: 5/2024-03/ 13.1: Resolved to approve Certificate Course on Refrigeration and *Air Conditioning* (which is to be considered as SEC duration of 3 months for Science Students and 6 months for students other than Science). The fee structure which has been already prepared needs to be revised and be made affordable for students. Head, Mechanical Engineering need to re-submit the fee structure for the course, at the earliest. The minimum qualification should be 10th pass. Dr M.R Sinha, Prof. S. Robert Ravi, Dr. Sunayan Bordoloi, and Dr. Shantanu Chakraborty are to review the Course.

Agenda 5/2024-03/ 13.2: 1 year PG as per UGC credit policy:

Resolution: 5/2024-03/ 13.2: Resolved to approve the one-year postgraduate program aligning with the UGC credit policy, which was adopted in Board of Management Meeting held on 30th December 2023. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.

Agenda 5/2024-03/ 13.3: SWAYAM NPTEL course and credit

Resolution: 5/2024-03/13.3: Resolved to approve the integration of SWAYAM NPTEL courses into PhD coursework, allowing doctoral students to earn credits towards their degree requirements. Doctoral students may enroll in SWAYAM NPTEL courses relevant to their research areas, subject to approval by their academic advisors and/or departmental committees.

Agenda 5/2024-03/ 13.4: Regarding access of attendance

Resolution: 5/2024-03/13.4: Resolved to give access of student attendance to both the students and the parents.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

17/05/24   17/5/2024

Registrar   **Vice-Chancellor**
Member Secretary   **Chairman**

Page 39 of 39

Resolution BOM.4/2024-5/04:

The Members of the Board resolved to approve the Minutes of the fifth Meeting of the Academic Council.

24/05/2024

Agenda BOM.4/2024-5/05: **Approval of One-Year LL.M. Degree**

A proposal was presented for the approval of the One-Year LL.M. Degree program and its associated regulations. Following a comprehensive discussion among the members of the Board, a resolution was reached to approve the proposal. The deliberation highlighted the importance and feasibility of introducing the One-Year LL.M. Degree, and consensus was achieved among the Board members regarding its implementation.

Resolution: BOM.4/2024-5/05:

The Members of the Board resolved to accept the proposal for the approval of the One-Year LL.M. Degree program and its associated regulations.

Agenda BOM.4/2024-5/06: **Approval for the establishment of Agriculture School**

The proposal for establishing an Agriculture School at the GCU Tezpur campus was under consideration by the Board, awaiting approval and necessary discussion. This initiative signifies a significant step towards expanding the academic offerings and research opportunities within the institution. The establishment of an Agriculture School holds promise for addressing regional agricultural challenges, promoting sustainable farming practices, and fostering innovation in agri-tech. The Board engaged in discussions to evaluate the feasibility, resource allocation, and potential impact of this new school on the campus. Upon thorough consideration and deliberation, the Board decided to approve the proposal, marking a milestone in the institution's efforts to diversify its academic portfolio and contribute to agricultural development in the region.

Resolution: BOM.4/2024-5/06:

Resolved to approve the Establishment of Agriculture school.

Agenda BOM.4/2024-5/07: **Approval of the Academic Regulation of the University**

The draft of the Academic Regulation of the University was placed for approval. A thorough review and approval process of the Academic Regulation was discussed, which encompassed various aspects of the regulation, including the allocation of theory and practical components for professional courses, the structure of assessments, monthly attendance review criteria and the provision of additional support for students with low attendance. Furthermore, the need for an attendance committee was discussed. An urgent update requirement for the university website also be addressed, ensuring compliance with UGC and AICTE norms, inclusion of mandatory disclosures, publication of university policies, and other essential information such Garbhang relief fund, distribution of COVID care essentials etc.

The Members discussed the Academic Regulation and resolved the following

Resolution BOM.4/2024-5/07: In principle, resolved to approve the Academic Regulation.

24/05/2024

Agenda BOM.4/2024-5/08: Approval of Financial Policy of the University

The Financial and Accounting Rules of the University was placed for necessary discussion and approval. This policy represents a meticulously crafted framework designed to ensure fiscal prudence, accountability, and sustainability. It outlines clear procedures for budget allocation, financial reporting, and risk management, reflecting the university's commitment to transparency and best practices in financial governance. The board critically reviewed the policy and decided to adopt a resolution.

Resolution: BOM.4/2024-5/08:

In principle, resolved to approve the Financial and Accounting Rules of the University.

Agenda BOM.4/2024-5/09: UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET

The Board considered the proposal to adopt the recent UGC notification, which suggests accepting the National Eligibility Test (NET) score as an additional criterion for admission into the PhD program, alongside the existing GCU Research Entrance Test (GCURET). This proposal aligns with national standards and aims to streamline the admission process by recognizing the significance of the NET score in evaluating candidates' research capabilities. By incorporating this recommendation, the Board seeks to attract a broader pool of qualified applicants while maintaining the integrity and rigor of the admissions process. The decision to approve this proposal will signify the institution's commitment to upholding national guidelines and fostering excellence in doctoral education.

Placed for information and discussion of the Board

Resolution: BOM.3/2023-12/09:

Resolved to adopt the UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET

Agenda BOM.4/2024-5/10: UGC Notification regarding creating 25% supernumerary seats for international students

The Board reviewed the notification from the University Grants Commission (UGC) regarding the allocation of 25% supernumerary seats for international students in undergraduate and postgraduate programs. This notification outlines guidelines for admissions and the creation of these additional seats, aiming to promote diversity and internationalization within academic institutions. The Board engaged in discussions to assess the implications and feasibility of implementing these guidelines within the institution. This includes deliberating on logistical considerations, such as infrastructure and support services for international students, as well as ensuring compliance with regulatory requirements. Upon thorough consideration, the Board

24/05/2024

decided to approve and implement the UGC guidelines, thereby advancing the institution's commitment to global engagement and academic excellence.

The proposal was placed for approval before the members of the Board.

Resolution: BOM.4/2024-5/10:
Resolved to adopt the UGC Notification regarding creating 25% supernumerary seats for international students.

Agenda BOM.3/2023-12/10: Any Other Matter

No further agenda was discussed.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

24/5/2024

Vice-Chancellor
Chairman

24/05/2024

Registrar
Member Secretary

Annex-IV

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday), Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Mr. Jasodaranjan Das-President, SSA Society
3. Prof. Dipankar Saha- Registrar
4. Ms. Kunki Chowdhury- Member, SSA Society
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Dr. Suman Hazarika- Director, Centre for Multi-disciplinary Studies
7. Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. Shantanu Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of MLT
17. Dr. Nilanjana Deb-Head, Department of Business Administration
18. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
22. Dr. Lipi Goswami- Head(i/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
25. Dr. Swarnali Pathak- Head(i/c), Department of Physics
26. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages

20/11/2023

Leave of absence was granted to Mr. B N Chowdhury who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 4/2023-10/01: Welcome Address and Opening Remark by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on July 17, 2023. Notable updates included AICTE's approval on October 17, 2023, for GCU to offer Engineering & Technology (Degree) courses for working professionals in the academic year 2023-2024.

Professor Das also informed the Council about the appointment of 25 faculty members across different Schools of Studies and the selection of four senior professors as Deans for various Schools. The proposed Deans were Prof. Bhanu P Sahu (School of Pharmaceutical Sciences), Prof. Shantanu Chakraborty (School of Humanities and Social Sciences), Prof. Sunayan Bardoloi (School of Natural Sciences), and Prof. Hari Prasad Goenka (School of Management and Commerce). These appointments were presented before the Council, for approval. Furthermore, Dr. Vidhya Srinivasan's appointment as the Head of the Department of Medical Laboratory Technology under the School of Paramedical and Allied Health Sciences was also presented for approval. Prof. Das also proposed to the Council that Ms Raisa Choudhury has been nominated for appointment as Assistant Registrar (Academics), for approval.

Prof. Das highlighted ongoing efforts to foster collaborations with both international and national institutes. GCU has recently signed 4 Memorandums of Understanding (MOUs) with National institutions like Assam Agricultural University, B. Borooah College, Rangapara College and BSNL Zonal Telecom Training Centre (ZTTC) and an International MOU with the Russian State University for the Humanities. Additionally, discussions were underway for four more MOU signings with the Patrice Lumumba Peoples' Friendship University of Russia, Pushkin State Russian Language Institute, Siberian State Medical University, and AIIMS, Guwahati.

GCU was actively engaged in internationalization, with plans to host an International Conference in January 2024. The event would welcome delegations from Russia and Bangladesh, further promoting academic and research connections.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 4/2023-10/01**:**

The Council noted the deliberations and resolved that:

1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies:

- Prof. Bhanu P Sahu for School of Pharmaceutical Sciences
- Prof. Shantanu Chakraborty for School of Humanities and Social Sciences
- Prof. Sunayan Bardoloi for School of Natural Sciences
- Prof.Hari Prasad Goenka for School of Management and Commerce

28/11/2023

1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Paramedical and Allied Health Sciences

1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).

Agenda AC. 4/2023-10/02: **Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023**

The Minutes of the third Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the third Academic Council meeting.

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 3rd Meeting of the Academic Council held on 17th July, 2023 (Monday).
Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Hon'ble Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Prof. Chandana Goswami- Dean (Academics)
6. Dr. Suman Hazarika- External Member
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
9. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
10. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
11. Dr. Sunayan Bordoloi- Head, Department of Zoology
12. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
13. Dr. Damiki Laloo-Head, Department of Pharmacognosy
14. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
15. Dr. Nilanjana Deb-Head, Department of Business Administration
16. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
17. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
18. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
19. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
20. Dr. Lipi Goswami- Head(i/c), Department of Physics
21. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
22. Dr. Swarnali Pathak- Head(i/c), Department of Physics
23. Dr. Sampurna Bhuyan --Head(i/c), Department of Economics
24. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
25. Mr. Akashdeep Goswami-Deputy Controller of Examination

Leave of absence was granted to Mr. B N Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

Page 1 of 11

Resolution: AC. 3/2023-07/08:

Resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. Akshdeep Goswami, Deputy Controller of Examination, i/c, to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

Resolution: AC. 3/2023-07/09:
Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

AC. 3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.

The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.

The syllabi for the coursework for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice-Chancellor which was placed for ratification of the Council by the Dean (Academics).
The Members recommended ratification of syllabi for the Coursework for the PhD.

Resolution: AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).

AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification.
It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: AC. 3/2023-07/12:

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number
The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposed ratification and authorized the Hon'ble Vice-Chancellor to effect any change should the necessity arise.

Resolution: AC. 3/2023-07/13:

Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required

AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.
The minutes of the first meeting of the Research Council, held on 10th July was placed for ratification of the Council (Annexure-5)

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 3/2023-07/14:

Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.

AC. 3/2023-07/15: Brief presentation on the activities of the University

A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for Information of the Council.

AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning

The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.

AC. 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the instrument of Memorandum of Understandings (Annexure 6).

The members appreciated the move. Professor Buragohain, Hon'ble Chancellor suggested that specific faculty Coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up actins and documentation,. The same should be placed as reports in the meeting of the Academic Council.

Resolution: AC. 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.

AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. Sandip Bordoloi, Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra-curricular and Co-curricular Activities, alongside the curricular activities of the students.

The Council noted of the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that geotagged photographs of the events be recorded, for documentation.

Resolution: AC. 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.

AC. 3/2023-07/19: Any other matter.

The following points were put up before the Council

AC. 3/2023-07/19.1: Recognition of PhD supervisors.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr.HP Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika have joined the University as Heads in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.Another six Assistant Professors namely Dr Rachel Kabi,Dr Pratikshya Borah,Dr Arnab Kumar Das,Dr Bipul Kr Talukdar,Dr Sampurna Bhuyan,Dr Nilakshi Goswami also applied for Ph.D guideship. Professor Das recommended their recognition and appointment as Ph.D. supervisors of the PhD programmes of the University.

Resolution AC. 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English).

AC. 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academic placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be Academic Calendar 2023-24.

Resolution AC. 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus.

AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Professor Buragohain, Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various academic departments to facilitate Multidisciplinary and Interdisciplinary research as emphasized in the NEP 2020.

The Members endorsed the proposal.

Resolution AC. 3/2023-07/19.3:

Resolved to establish a Centre for Multidisciplinary Studies

AC. 3/2023-07/19.4: Student Representatives

The Hon'ble Chancellor suggested that Student Representatives be selected as Members in decision making bodies of the University. The Members endorsed the proposal and recommended that Student Representatives be allowed as Special Invitees to participate in the discussions on agenda items relevant to the students.

Resolution AC. 3/2023-07/19.4:

Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students.

AC. 3/2023-07/19.5: Best Student/Achievers Award

The Hon'ble Chancellor suggested that Best Student/Achievers Awards be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curriclar activities and attendance in classes and other achievements. These students shall be the Brand Ambassador of GCU. The Members endorsed the proposal.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, pointed out that the University already has the provision of appointing Gender Champions, NEP Student Ambassador for Academic Reforms in Transforming Higher Education in India (NEP SAARTHI), etc., as per the directive of the Government of India.

Resolution AC. 3/2023-07/19.5:

Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU.

AC. 3/2023-07/19.6: Annual Report preparation

Professor Buragohain, the Hon'ble Chancellor suggested that the Annual Report of the University is to be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University. The members endorsed the idea and recommended for a resolution on the matter.

Resolution AC. 3/2023-07/19.6:

Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

Registrar
Member Secretary

Vice-Chancellor
Chairman

Resolution: AC. 4/2023-10/02:

The Council resolved to approve the Minutes of the third Meeting of the Academic Council.

<u>Agenda</u> AC.4/2023-10/03: **Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.**

The Action Taken Report of the resolution of the third meeting of the Academic Council held on 17 July 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the 3rd meeting of Academic Council held on 17th July, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 3/2023-07/01- *Welcome Address* and *Opening Remark* by the Hon'ble Vice Chancellor.	**Resolution: AC. 3/2023-07/01:** The Council noted the deliberations and resolved that: 1.1 The University shall take cognizance for any act of non compliance of the instructions of the University authorities and disciplinary actions as per the rules of the University are to be initiated. 1.2 Prior intimation should be given to the University authority in the event of the inability of any Hon'ble Members of the Academic Council to attend the meetings as a part of the protocol of the University functioning.	1.1 Noted. 1.2 Noted.
AC.3/2023-07/02: Confirmation of the Minutes of the 2nd Academic Council Meeting of the Academic Council held on 13 February 2023	**AC. 3/2023-07/02:** The Minutes of the 2nd meeting of the Academic Council was circulated amongst the members for any observations and comments. Since there were no Observations/comments, the Council approved the Minutes.	No action required.
AC. 3/2023-07/03: Proposal for acceptance of the Action Taken Report on the Minutes of the second meeting of the Academic Council held on 13 February 2023	**AC. 3/2023-07/03:** The Council resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Academic Council	No action required.
AC.3/2023-07/04:	**AC. 3/2023-07/04:**	

Page 1 of 7

Consideration of the detailed course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) as per NEP 2020.	4.1 Resolved to approve the course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) prepared as per NEP 2020. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi. 4.2 Resolved to place on record, sincere appreciation of the University of the efforts made by the faculty members in developing the draft syllabi for the Four Year Undergraduate Programme (FYUP) of various departments, as per the latest guidelines of the National Credit Framework for the FYUP. 4.3 Resolved to offer integrated Masters Programme in Natural Sciences & Humanities and Social Sciences, as per NEP 2020. 4.4 Resolved to place on record the sincere appreciation of the University on the latest ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.	4.1 Syllabus and course structures of the Four Year Undergraduate Programme (FYUP)were adapted as per the NEP 2020. 4.2 Appreciation on record. 4.3 Under process. 4.4 Appreciation on record ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.
AC.3/2023-07/05: Consideration of the detailed course structures and syllabi of various Masters programmes.	**AC. 3/2023-07/05:** Resolved to approve the course structures and syllabi of various Masters programmes. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi.	The course structures and syllabi of various Masters programmes were approved.
AC.3/2023-07/06: Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science.	**AC. 3/2023-07/06:** 6.1 Resolved to accept the proposal for renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus). 6.2 Resolved that a Department of Health and Medical Technology	6.1 <u>Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda</u> Chowdhury University (Guwahati and Tezpur campus).has been made on 4th August, 2023.

Page 2 of 7

	Policy may be set up with the leadership and guidance of Dr. Suman Hazarika.	6.2 Setting up of Department of Health & Medical Technology Policy is under process.
AC.3/2023-07/07: Admission for the Academic year 2023-2024.	**AC. 3/2023-07/07:** Academic Council resolved that GPAT qualified candidates shall be given priority in the admission to the M.Pharm. programme.	Noted.
AC. 3/2023-07/08: Admission to the PhD programme for the Monsoon Session.	**AC. 3/2023-07/08:** Academic Council resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences	The advertisement for admission of second batch of students into the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences was published and the GCU RET exam for the monsoon session was also conducted successfully on 10th September, 2023. Total 101 applications were received from the eligible candidates, out of which 55 numbers of candidates have been selected and the admission process wrapped up on 14th October 2023.
AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.	**AC. 3/2023-07/09:** Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.	The Examination rules and regulations were adopted.

AC.3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.	A brief on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations	No Action required.
AC.3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.	**AC. 3/2023-07/11:** Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).	The syllabi for the course work for PhD programmes was finalised and implemented.
AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.	**AC. 3/2023-07/12:** 12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council. 12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	12.1 Various academic departments under various schools of the university were approved and ratified. 12.2 The department of English was renamed and notified as the Department of English and Foreign Languages.
AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number	**Resolution: AC. 3/2023-07/13:** Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required	The Course code, Program code and enrolment number were ratified and the resolutions are implemented.

AC.3/202307/14 Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.	**AC. 3/2023-07/14:** Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.	The approved minutes of first Research council meeting were ratified and the resolutions are being implemented.
AC. 3/2023-07/15: Brief presentation on the activities of the University	A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for Information of the Council.	No action required.
AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning	The University has already started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.	Noted.
AC. 3/2023-07/17: Academic Collaborations	**AC. 3/2023-07/17:** Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.	Girijananda Chowdhury University has signed total 13 numbers of MOU with other institutes/ organisations out of which coordinators for 9 numbers of MOU has been already appointed.
AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities	AC. 3/2023-07/18: Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.	Noted and being implemented.

AC. 3/2023-07/19: Any other matter.	**AC. 3/2023-07/19.1: Recognition of PhD supervisors** **Resolution AC. 3/2023-07/19.1** Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English). **AC. 3/2023-07/19.2: Academic Calendar 2023-24** **Resolution AC. 3/2023-07/19.2:** Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus. **AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies** **Resolution AC. 3/2023-07/19.3:** Resolved to establish a Centre for Multidisciplinary Studies **AC. 3/2023-07/19.4: Student Representatives** **Resolution AC. 3/2023-07/19.4:** Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students. **AC. 3/2023-07/19.5: Best Student/Achievers Award**	**Resolution AC. 3/2023-07/19.1: Recognition of PhD supervisors** Three Senior faculty members namely Dr H.P Goenka(Department of Commerce) ,Dr Sunanyan Bordoloi(Department of Zoology) ,Dr Suman Hazarika(Department of Paramedical and Allied Health Sciences) along with other faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English)were recognised and appointed as PhD supervisors. **Resolution AC. 3/2023-07/19.2: Academic Calendar 2023-24** The Academic Calendar for the year 2023-24 was approved and is being followed. **Resolution AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies** Centre for Multi Disciplinary studies has been set up on 10th August 2023. **Resolution AC. 3/2023-07/19.4 Student Representatives:** Appointment of student representatives as a special invitee is in progress.

	Resolution AC. 3/2023-07/19.5: Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU. **AC. 3/2023-07/19.6: Annual Report preparation** **Resolution AC. 3/2023-07/19.6:** Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.	**Resolution AC. 3/2023-07/19.5 Best Student/Achievers Award:** Work in progress **Resolution AC. 3/2023-07/19.6: Annual Report preparation** Work in Progress.

Resolution: AC.4/2023-10/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.

Agenda AC. 4/2023-10/04: **Overall Admission report for the Academic year 2023-2024.**

Prof. Das placed the status of overall admissions into the various programmes for the academic year 2023-24. The Members took note of the status.
During the briefing, Prof. Das highlighted a decline in the number of students in the Department of Management compared to previous years. He emphasized the need for these departments to develop strategies to attract more students in the upcoming academic session. Furthermore, due to the absence of admissions in certain Certificate Courses, it was suggested that they may need to be discontinued.

The Members duly noted the report and proposed a resolution.

Resolution: AC. 4/2023-10/04:

4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.

Agenda AC. 4/2023-10/05: **Second phase of Admission to various PhD programmes and approval of supervisors**

The Registrar provided an update to the Council regarding the second phase of admissions for the PhD programs conducted by the University. This phase covered admissions in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, as well as Paramedical and Allied Health Sciences.

Furthermore, the Registrar presented the selection of new faculty members as supervisors for various programs, seeking the Council's approval for these appointments.

Resolution: AC. 4/2023-10/05:

Resolved to approve the following faculty members as PhD supervisors into various programmes:

Sl. No.	Name	Designation	Discipline
1	Dr Bedanta Gogoi	Assistant Professor	Chemistry
2	Dr Nirmala Devi	Associate Professor	Chemistry
3	Dr. Ankur Jyoti Kashyap	Assistant Professor	Mathematics
4	Dr. Sujan Sinha	Assistant Professor	Mathematics
5	Dr. Oveepsa Chakraborty	Assistant Professor	Mechanical Engineering
6	Dr Anisha Bordoloi	Assistant Professor	History
7	Dr Vidhya Srinivasan	Professor	Medical Lab Technology
8	Dr. Kamal Das	Assistant Professor	Botany
9	Dr. Salma Mazid	Assistant Professor	Zoology

Agenda AC. 4/2023-10/06: **Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes**

A proposal to introduce new programmes like BA/MA in Education, B.Ed., BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Additionally, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Following discussions, the Members of the Council proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology.

Resolution: AC. 4/2023-10/06:

6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes.
6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.Ed., LLM, BPT, and MPT.
6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree.

6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education.

6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.

6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.

Agenda AC. 4/2023-10/07: **Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.**

The proposal to introduce a range of dual-degree programs, such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, with provision of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs.

The Members agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

AC. 4/2023-10/08: **Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.**

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raisa Choudhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.

The Members after detailed discussion on the proposal for admitting international students agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/08:

8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.
8.2 Resolved to approve fee structure for international students.
8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.

AC. 4/2023-10/09: **Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.**

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the 2nd Board of Studies Meeting of School of Humanities and Social Sciences (SHSS), Girijananda Chowdhury University, Assam (BoS/2023/02) held on14th October, 2023 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das Hon'ble Vice Chancellor, GCU & Chairperson, BOS
2. Prof. Kalpana Sarathy- Dean, School of Social Work, TISS Guwahati
3. Prof. Jayanta Krishna Sharma -Head, Department of Political Science, Gauhati University
4. Prof. V. Krishna Ananth- Professor, Sikkim University
5. Prof. S. Robert Ravi - Dean, School of Engineering & Technology
6. Prof. Shantanu Chakravarty -HoD, Department of Political Science and **Dean, School of Humanities and Social Sciences, GCU**
7. Dr. Debarshi Mallick - HoD, Department. of Mechanical Engineering
8. Dr. Th Shanta Kumar - Associate Professor, Department. of Computer Science and Engineering.
9. Dr. Junmoni Kalita - Associate Professor, GIPS
10. Dr. Sampurna Bhuyan - **Member Secretary, BOS**, School of Humanities and Social Science, GCU, Assistant Professor, & HoD (ic), Department of Economics
11. Dr. Rachel Kabi - Senior Assistant Professor& Head, Department of Sociology & Social Work
12. Dr. Nilakshi Goswami - HoD (ic) Department of English and Foreign Languages
13. Ms. Manashi Devi - Assistant Professor, Department of English and Foreign Languages, (special invitee)
14. Ms. Kritanjali Jaiswal - Assistant Professor, Department of Sociology & Social Work, (special invitee)
15. Dr. Dhriti Bora - Assistant Professor, Department of Economics
16. Dr. Jupitara Boro - Assistant Professor, Department of English and Foreign Languages, (special invitee)
17. Dr. Bhaswati Sarmah - Assistant Professor, Department of Political Science, (special invitee)
18. Dr. Anisha Bordoloi - Assistant Professor, Department of History, (special invitee)

1

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. This was followed with the discussions regarding the course structure and syllabus of undergraduate, Postgraduate and PhD courses of School of Humanities and Social Sciences which are summarised below:

Agenda No. 1: Confirmation of the minutes of the meeting of the 1st BOS held on 29/5/23

Resolution: ***BoS/2023/02/01:*** The minutes of the 1st **BOS meeting** had been approved by the members present in the meeting.

Agenda No. 2: Presentation of the Syllabus of the PhD programmes by the respective HoDs/HoD (i.c)s for review and approval of the members.

In the meeting of the Second Board of Studies (BoS) held on 14th October, 2023 at GCU Conference Hall, the following are the observations proposed by the external members of the BoS to be incorporated in the syllabus of PhD course on Research Methodology which is a common paper and discipline specific syllabi of the respective departments:

For the Research Methodology Course:

1. In place of the first unit in the earlier Research Methodology paper An Introduction to Research, scholars of School of Humanities & Social Sciences shall be taught an alternative unit Qualitative Approaches to meet the requirements for research in social sciences. **(Annexure 1.1)**
2. Discipline Specific Core / Elective Courses of the departments of the SHSS will not be having End-Term Examination. They will have only formative and summative assessment in terms of rigorous review, article summary, presentation, term paper etc., at the end of the semester.
3. Department of English and Foreign Languages will incorporate a separate course on Research Methodology in place of the existing Research Methodology course which is common across all disciplines. **(Annexure 1.2)**

2

For Respective Departments:

PhD in Department of English & Foreign Languages:

Experts suggested editing Module 2 of the PhD Research Methodology course as Qualitative and Quantitative Method for Language, Literature and Culture. They advised to include Literature Review in 4th module of the PhD RM Course incorporating review writing, critical review, paraphrasing, citation and quotation. It has been advised to include more drama/novel in the course Critical Approaches to the Art of Fiction."

PhD in Department of Economics:

Discipline specific courses namely Advanced Economic Analysis and 'Contemporary Issues in Development Economics are presented and no modifications are suggested by the experts and hence approved.

PhD in Department. of Sociology and Social Work:

1. Experts suggested changing the title of the sociology discipline specific core course Theoretical Perspectives to "Theoretical Perspectives on Sociology . Inclusion of scholarly, standard Journal articles for reference in PhD courses is also recommended by the experts.
2. Experts view that Paper I Theoretical Foundations of Social Work is a vast paper which may become too heavy and therefore suggested, if possible, reducing some parts or shifting some to second paper. They suggested inclusion of Frank Turner s theories to the PhD course work syllabus.

PhD in Department of Political Science:

Discipline Specific Courses for PhD course work are presented and accepted without any modification by the board members.

PhD in Department of Psychology:

In Paper I "Advanced Cognitive Psychology , experts suggested to remove the word 'Advanced as basic understanding of psychology is to be taught taking into consideration that all scholars may not be coming from Psychology background. They suggested including Learning" before discussing Memory and Perception. Sensory Processes" is also required to be included in the course content.

3

In Paper II also experts suggested to remove the term "Advanced" from the course "Advanced Social Psychology and in all the courses, more references to be given as it is inadequate.

Resolution: *BoS 2023/02/02:* After the discussion, the Board of Studies resolved to incorporate the proposed changes in the PhD Coursework Syllabi of various departments under the school along with a slight modification in the existing Research Methodology course which is common across all discipline except for the Department of English and Foreign Languages. The Department of English and Foreign Languages is going to incorporate a new Research Methodology course exclusively for their scholars. Members agreed to conduct formative and summative assessment like seminar, article review, presentation, case study etc., for continuous as well as end semester evaluation of the discipline specific papers (Core/Elective) for PhD in place of End Term Examination. (**Annexure 1.1-Research Methodology (Common for all), Annexure 1.2-Research Methodology (For English and Foreign Languages Department); Annexure 2- DSC courses for PhD of all the departments)**

Agenda 3: Presentation of the Course Structure and Syllabus (1st and 2nd Semester) of the Post graduate programmes by the respective HoDs/HoD (i/c)s.

Department of English & Foreign Languages:

The course structure and syllabi of MA in English were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Economics:

The course structure and syllabi for MA/MSc in Economics were presented in the meeting and experts suggested to change the title of the course MS Office in Economics to Computer plication in Economics in the second semester. Experts suggested to incorporate topic on Economic Theory- classical, neo classical and Keynesian in the syllabus of Macroeconomic Analysis in the first semester.

Department of Sociology and Social Work:

For MA in Sociology experts suggested a few changes and they are as follows

1. To consider shifting the course on Rural Sociology to first semester before the course on Urban Sociology taking into consideration the aspect of genesis of migration.

2. In the Course on Study of Sociological Text under Unit III, to include section on Caste. In course on "Social Stratification", experts are of the opinion to include Class. In all units or courses dealing with stratification to include class and caste amongst other areas of stratification. To provide a basic understanding of these concepts initially and then discuss in depth in other course papers.
3. In the course on Gender and Feminism, to include Eco perspectives, Eco feminism and include writings of Judith Butler in references books.
4. In Research Methodology course, experts opined to include any new approaches to research in the discipline of Sociology other than focusing only on the traditional research methodology content.

For Master of Social Work

The course structure and syllabi of Master of Social Work were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Political Sciences:

The course structure and syllabi of MA in Political Sciences were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Psychology

1. Experts suggested realignment of the order of Courses in Semester I for **MA/MSc in Psychology**. They advised to begin with "Emergence of Psychology" rather than starting with "Advanced Psychological Processes I .

Other suggestions are:

2. To examine both the papers Advanced Psychological Processes I and II and change the course name to only Psychological Processes I and II.

3. Course on Emergence of Psychology to have four units for a 4 Credit paper.

4. To include reference books on Eastern Psychological thought and more of Indian writers.

5. In Unit 1 of the course on Understanding Motivations and Emotions to include Abraham Maslow s theory. Unit 3 of the course must focus on primary and secondary emotions and discuss on basic emotions such as anger, sadness, happiness etc.

Resolution: BoS/2023/02/03:

The board of studies resolved to incorporate the proposed changes if any, in the Post **graduate** Syllabi of various departments under the school.

In the Postgraduate course structure of various departments, in place of the nomenclature Multidisciplinary Course (MDC), the new nomenclature **Interdisciplinary Elective** Course (IEC) should be mentioned as advised by the board members. (**Annexure 3-Post Graduate Course Structure of all the departments, Annexure 4- Post Graduate Syllabus of all the departments)**

Agenda 4: Presentation of Syllabus (1st, 2nd & 3rd Semester) and Course Structure of the under graduate programmes of Department of History & Department of Political Science by the respective HoDs/HoD (i/c)s.

Department of History:

discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the History of India and History of Assam papers. Dr. Anisha Bordoloi, Faculty of the History Department presented the experts recommendations for the BA programme syllabus of History before the BOS members. A few observations are

1. As the course structure and syllabus had been sent for vetting to History experts Prof. V. Krishna Ananth of Sikkim University and Prof. Paromita Das of Gauhati University, they have given their valuable suggestions and have recommended major changes in the course structure upto 8th semester and changes in the syllabi of Indian and Assam History papers.
2. Replacement of several papers with new ones in a chronological order has been recommended by Prof. Ananth upto 6th semester. No changes have been suggested for the 7th and 8th semesters. He also suggested to include introductory lectures on topics like what is history or historian s craft or a history of history for the 1st semester to acquaint students with the idea of history.
3. Dr. Anisha Bordoloi read out the changes recommended by Prof. Paromita Das in the course objectives, outcome and module structure of the Indian and Assam History papers offered under the BA programme.

Department of Political Science:

The course structure and syllabi of BA in Political Sciences were presented in the meeting and did not receive any changes or modifications from the BOS.

Resolution: BoS/2023/02/04:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the department of History and Political Science and these have been approved by the BOS. (**Annexure 5- Under Graduate Course Structure of the department of History &Political Science, Annexure 6- Under Graduate Syllabus of the department of History &Political Science)**

Agenda 5: Presentation of Syllabus of a few Courses (MDC, SEC, AEC, VAC) which were not placed in the 1st BOS meeting.

Department of English & Foreign Languages

After presentation of the Ability Enhancement Course by the HoD (i/c), Department of English and Foreign Languages, a few observations were made and they are as follows:

1. To change the paper name of AEC i.e., Accelerating English Language Knowledge to Accelerating English Language Skills.
2. To include both Theory and Practical pedagogy for AEC.
3. To incorporate journalist writing and review writing in AEC.(**Annexure- 7)**

Foreign Languages:

The Papers for Japanese and French Course were presented in the meeting and did not receive any changes or modifications from the BOS. (**Annexure 8)**

Department of Economics:

In the undergraduate course structure of BA/BSc in Economics, one new course as Multidisciplinary (MDC) is proposed and it was presented. The name of the course is Entrepreneurship Development and it has been incorporated in the Semester III. (**Annexure 9)**

Department of History:

No major changes have been suggested by both the experts for the Human Civilizations paper offered under the VAC programme by the department. (**Annexure 10)**

Resolution: ***BoS/2023/02/05:***

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the different departments proposing AEC, VAC, Foreign language and MDC courses at the undergraduate level. **(Annexure 7,8,9 &10)**

Agenda 6: Review, resolve and approve the course structure presented and syllabus of the post graduate programmes and undergraduate programmes.

Resolution: ***BoS/2023/02/06:***

The board of studies reviewed and resolved to incorporate the proposed changes if any, in the undergraduate and post graduate syllabi of the different departments and have approved the same.

Agenda 7: Discussion on proposed Centre for Performing Arts & Centre for Modern Indian Language.'

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to establish two new centres for academic excellence in terms of Language and Performing Art as

1. Centre for Performing Arts & 2. Centre for Modern Indian Language. He proposed the possible inclusion of the two centres under the school of Humanities and Social sciences. Two courses are proposed from this academic session, 2023-24 to be offered by these Centres.

The proposed courses are

1. Assamese Folksongs (Asomiya Looko Sangeet) (2 credit)

2. Functional Assamese (2 credit)

Resolution: ***BoS/2023/02/07:***

The external members BoS appreciated the idea and the BoS members agreed to approve the same. The courses are reviewed, discussed and approved. **(Annexure 11)**

Agenda No.8: Any other matter

Prof. V. Krishna Ananth has suggested organising lectures (once a week) by invited guests to appraise the students on different important issues in the field of politics, history, economics, medicine, engineering etc.

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to open PhD in Education, PhD in Assamese and PhD in History from the next batch of PhD programme.

Resolution ***BoS/2023/02/08***: The Board of Studies resolved to accept the idea of organising lectures both in offline or virtual mode on different relevant issues and to record the lectures in near future to make it more accessible for the future generation as well.

PhD in Education, Assamese and History are to be approved by the next Academic Council meeting on 31st October, 2023 at GCU.

The meeting ended with a Vote of thanks to the Chair.

S.Bhuyan 19/10/23

(Dr. Sampurna Bhuyan)
Member Secretary
Board of Studies

19/10/2023

(Prof. Kandarpa Das)
Vice Chancellor
Chairperson

copy to
1.all members through email
2. office file

Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9.00 AM

Members present

1.	Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU	–	Chairperson
2.	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	–	External Expert
3.	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	–	External Expert
4.	Dr. Swarnali Pathak, Head (i/c), Department of Chemistry	–	Member
5.	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	–	Member
6.	Dr. Lipi Goswami, Head (i/c), Department of Physics	–	Member
7.	Dr. Moytri Sarmah, Asstt. Professor, Department of Mathematics	–	Member
8.	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	–	Member
9.	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	–	Special Invitee
10.	Dr. Kamal Das, Asstt. Professor, Department of Botany	–	Special Invitee
11.	Dr. Salma Mazid, Asstt. Professor, Department of Zoology	–	Special Invitee
12.	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	–	Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and ~~put~~ forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of course structure and syllabus (up to 2nd	The course structure of Master degree in Zoology was presented by Dr. Sunayan Bardoloi. Discussion on the total credit of the PG programme was held and it was approved without any modification. The total credit is 97. The Detail

	semester) for M.Sc in Zoology Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work.	syllabi of 1st and 2nd semester of Master Degree in Zoology was presented and it was approved. The Elective papers for the PhD programme in the discipline of Zoology was presented. One paper is Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Both the papers were approved by the experts without any modification.
2	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Physics Programmes	The course structure of Master degree in Physics was presented by Dr. Lipi Goswami and it was approved by the experts. The Detail syllabus of 1 st semester of Master Degree in Physics was presented and it was approved without any modifications. She mentioned that syllabi of all courses were vetted by two External Experts.
3	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Mathematics Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work.	The course structure of Master degree in Mathematics was presented by Dr. Madhumita Mahanta and it was approved by the experts. The Detail syllabus of 1st semester of Master Degree in Mathematics was presented. Experts suggest to change the Open Elective Course (OEC). In place of the existing course, experts suggest to include courses on Financial Literacy from the next academic year. The Elective papers for the PhD programme in the discipline of Mathematics was presented. One paper is Discipline specific and one paper was proposed as Review of published standard research article on relevant Research topic. Both the papers were approved by the experts without any modification.
4	Discussion and approval of course structure and syllabus (up to 2nd semester) for M.Sc in Chemistry Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Chemistry was presented by Dr. Swarnali Pathak. The Detail syllabi of 1st and 2nd semester of Master Degree in Chemistry was presented and it was approved without any modifications. The Elective papers for the PhD programme in the discipline of Chemistry was presented and approved by the experts without any modification. She mentioned that syllabi of all courses were vetted by two External Experts.
5	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Botany Programmes and	The course structure of Master degree in Botany was presented by Dr. Kamal Das and it was approved by the experts. The Detail syllabus of 1st semester of Master Degree in Botany was presented and it was approved. The Elective papers for the PhD programme in the discipline of Botany was presented. One paper is Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Following suggestions were made: (i) Local flora and their metabolites should be given

	Discipline Specific Elective (DSE) courses for PhD Course Work.	priority (ii) The credits in the PhD course work DSE papers should be 3

The meeting ended with a vote of thanks from the Chairperson.

20.10.2023
Member Secretary
BoS

20.10.2023
Dean of Natural Sciences
Chairperson
BoS

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 4/2023-10/09:
9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.

AC. 4/2023-10/10: **Establishment of new department/centres**

Proposal for formation of new department/centre of the University:

i. Centre for Studies of Indian Knowledge System
ii. Centre for Performing Arts
iii. Centre for Modern Indian Languages

Placed for information of the council.

A proposal for formation of new department/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:

i. Centre for Studies of Indian Knowledge System
ii. Centre for Performing Arts
iii. Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new department/centre of the University.

Resolution: AC. 4/2023-10/10
Resolved to approve establishment of new department/centre of the University under the various schools.

AC. 4/2023-10/11: **Any other matter.**

AC. 4/2023-10/11.1 **Credit transfer facility for PhD coursework**

Resolution: AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.

AC. 4/2023-10/11.2: **Admission of candidate into PhD program after 4 year B. Pharm. degree**
Resolution: AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).

AC. 4/2023-10/11.3: **Inclusion of *new members* in the Academic Council**

Resolution: AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.

AC. 4/2023-10/11.4: ***Internship* – as per UGC letter for internships of UG students to be introduced to encourage the students to participate.**

Resolution: AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidhya Sirinivasan ,Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.

AC. 4/2023-10/11.5: **Introduction of GCU *Internship Scheme* (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.**

Resolution: AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.

Resolved to approve the proposal for introducing research internship for undergraduate students.

AC. 4/2023-10/11.6: **Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.**

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council.

AC. 4/2023-10/11.7: **Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.**

Resolution: AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury Unuversity.

AC. 4/2023-10/11.8: **Arrangement of special lectures**

Resolution: AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.

AC. 4/2023-10/11.9: **Winter schedule of the university**

Resolution: AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

20/11/2023

Vice-Chancellor
Chairman

20/11/2023

Registrar
Member Secretary

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fifth Meeting of the Academic Council held on 21st March 2024 (Thursday), Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Jayanta Deka-Chancellor (Special Invitee)
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Mr. Kishor Kumar Choudhury- COE
6. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. Hari Prasad Goenka- Dean, School of Commerce & Management
9. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
12. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Vidhya Srinivasan- Head, Department of MLT
16. Dr. Nilanjana Deb-Head, Department of Business Administration
17. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
18. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
19. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
20. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
21. Dr. Lipi Goswami- Head(i/c), Department of Physics
22. Dr. Jun Moni Kalita
23. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
24. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry
25. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
26. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
27. Dr. Geeta Dutta Baruah-Principal, SSA Senior Secondary School – Attended Online

Leave of absence was granted to Mr. B N Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

17/05/24

At the outset, Professor Kandarpa Das, Vice-**Chancellor called the** meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 5/2024-03/01: Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on 31st August, 2023.

The fifth academic council meeting of Girijananda Chowdhury University Assam convened to review recent developments and initiatives undertaken by the institution. Notably, Hon'ble Chancellor Prof. Jayanta Deka's appointment on 19th Feb'24 marked a significant addition to the university's leadership. Additionally, Mr. Kishore Kumar Choudhury's appointment as Controller of Examinations, along with the recruitment of new faculty members across departments, reflects the university's commitment to academic excellence and growth. The meeting highlighted the university's proactive engagement in international collaborations, including educational trips, interactive sessions, and conferences, aimed at fostering academic exchange and partnerships. The signing of 17 MoUs with various institutions further strengthens national and international ties. The successful launch of the ERP system with 29 approved and operational modules underscores the university's commitment to administrative efficiency. Noteworthy placement drives and industry-academia interface events have facilitated career opportunities for students and promoted collaboration with industry partners. The university's active participation in cultural festivals and competitions, along with the establishment of new departments/centers and the introduction of new courses and programmes, demonstrates its responsiveness to evolving educational demands and AICTE guidelines. The renaming of the School of Paramedical and Allied Health Sciences reflects its expanded focus and vision. The formation of departmental research committees and the successful conduct of faculty development programs underscore the university's holistic approach to education. Overall, these achievements and initiatives underscore Girijananda Chowdhury University Assam's commitment to academic excellence, innovation, and global engagement, with the Vice-Chancellor expressing gratitude to all stakeholders for their dedication and contributions towards advancing the university's mission and vision.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 5/2024-03/01:

The Council noted the deliberations and resolved:

1.1 To host International Conferences more frequently by all the departments.
1.2 To include Controller of Examination as a member of Academic Council
1.3 To conduct 4 week-Summer Emersion Program in June -July for students on payment basis and also put a proposal to invite students from Bangkok for the program.

17/05/2024

Agenda AC. 5/2024-03/02: Confirmation of the Minutes of the fourth meeting of the Academic Council held on 31 October 2023

The Minutes of the fourth Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the fourth Academic Council meeting.

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday), Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Mr. Jasodaranjan Das-President, SSA Society
3. Prof. Dipankar Saha- Registrar
4. Ms. Kunki Chowdhury- Member, SSA Society
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Dr. Suman Hazarika- Director, Centre for Multi-disciplinary Studies
7. Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. Shantanu Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of MLT
17. Dr. Nilanjana Deb-Head, Department of Business Administration
18. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
22. Dr. Lipi Goswami- Head(i/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
25. Dr. Swarnali Pathak- Head(i/c), Department of Physics
26. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages

30/11/2023

18/05/24

Pa

Leave of absence was granted to Mr. B N Chowdhury who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 4/2023-10/01: Welcome Address and Opening Remark by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on July 17, 2023. Notable updates included AICTE's approval on October 17, 2023, for GCU to offer Engineering & Technology (Degree) courses for working professionals in the academic year 2023-2024.

Professor Das also informed the Council about the appointment of 25 faculty members across different Schools of Studies and the selection of four senior professors as Deans for various Schools. The proposed Deans were Prof. Bhanu P Sahu (School of Pharmaceutical Sciences), Prof. Shantanu Chakraborty (School of Humanities and Social Sciences), Prof. Sunayan Bardoloi (School of Natural Sciences), and Prof. Hari Prasad Goenka (School of Management and Commerce). These appointments were presented before the Council, for approval. Furthermore, Dr. Vidhya Srinivasan's appointment as the Head of the Department of Medical Laboratory Technology under the School of Paramedical and Allied Health Sciences was also presented for approval. Prof. Das also proposed to the Council that Ms Raisa Choudhury has been nominated for appointment as Assistant Registrar (Academics), for approval.

Prof. Das highlighted ongoing efforts to foster collaborations with both international and national institutes. GCU has recently signed 4 Memorandums of Understanding (MOUs) with National institutions like Assam Agricultural University, B. Borooah College, Rangapara College and BSNL Zonal Telecom Training Centre (ZTTC) and an International MOU with the Russian State University for the Humanities. Additionally, discussions were underway for four more MOU signings with the Patrice Lumumba Peoples' Friendship University of Russia, Pushkin State Russian Language Institute, Siberian State Medical University, and AIIMS, Guwahati.

GCU was actively engaged in internationalization, with plans to host an International Conference in January 2024. The event would welcome delegations from Russia and Bangladesh, further promoting academic and research connections.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 4/2023-10/01:

The Council noted the deliberations and resolved that:

1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies:
- Prof. Bhanu P Sahu for School of Pharmaceutical Sciences
- Prof. Shantanu Chakraborty for School of Humanities and Social Sciences
- Prof. Sunayan Bardoloi for School of Natural Sciences
- Prof.Hari Prasad Goenka for School of Management and Commerce

1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Paramedical and Allied Health Sciences

1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).

<u>Agenda</u> AC. 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023

The Minutes of the third Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the third Academic Council meeting.

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 3rd Meeting of the Academic Council held on 17th July, 2023 (Monday).
Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Hon'ble Vice Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Prof. Chandana Goswami- Dean (Academics)
6. Dr. Suman Hazarika- External Member
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
9. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
10. Dr. Mukul Ranjan Singha, Head- Department of Computer Applications
11. Dr. Sunayan Bordoloi- Head, Department of Zoology
12. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
13. Dr. Damiki Laloo-Head, Department of Pharmacognosy
14. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
15. Dr. Nilanjana Deb-Head, Department of Business Administration
16. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
17. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
18. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
19. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
20. Dr. Lipi Goswami- Head(i/c), Department of Physics
21. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
22. Dr. Swarnali Pathak- Head(i/c), Department of Physics
23. Dr. Sampurna Bhuyan -Head(i/c), Department of Economics
24. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
25. Mr. Akashdeep Goswami-Deputy Controller of Examination

Leave of absence was granted to Mr. B N Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

Resolution: AC. 3/2023-07/08:

Resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. Akshdeep Goswami, Deputy Controller of Examination, i/c, to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

Resolution: AC. 3/2023-07/09:
Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

AC. 3/2023-07/10: Strategies for International students' enrollment and efforts for international collaborations.

The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.

The syllabi for the coursework for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice-Chancellor which was placed for ratification of the Council by the Dean (Academics).
The Members recommended ratification of syllabi for the Coursework for the PhD.

Resolution: AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).

AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification.
It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: AC. 3/2023-07/12:

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number
The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposed ratification and authorized the Hon'ble Vice-Chancellor to effect any change should the necessity arise.

Resolution: AC. 3/2023-07/13:

Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required

AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.
The minutes of the first meeting of the Research Council, held on 10th July was placed for ratification of the Council (Annexure-5)

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 3/2023-07/14:

Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.

AC. 3/2023-07/15: Brief presentation on the activities of the University
A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for information of the Council.

AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning
The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.

AC. 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the instrument of Memorandum of Understandings (Annexure 6).

The members appreciated the move. Professor Buragohain, Hon'ble Chancellor suggested that specific faculty Coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up actions and documentation. The same should be placed as reports in the meeting of the Academic Council.

Resolution: AC. 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.

AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. Sandip Bordoloi, Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra-curricular and Co-curricular Activities, alongside the curricular activities of the students.
The Council noted of the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that geotagged photographs of the events be recorded, for documentation.

Resolution: AC. 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.

AC. 3/2023-07/19: Any other matter.
The following points were put up before the Council

AC. 3/2023-07/19.1: Recognition of PhD supervisors.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr.HP Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika have joined the University as Heads in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. Another six Assistant Professors namely Dr Rachel Kabi,Dr Pratikshya Borah,Dr Arnab Kumar Das,Dr Bipul Kr Talukdar,Dr Sampurna Bhuyan,Dr Nilakshi Goswami also applied for Ph.D guideship. Professor Das recommended their recognition and appointment as Ph.D. supervisors of the PhD programmes of the University.

Resolution AC. 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sunanyan Bordoloi and Dr Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English)

AC. 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academic placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be Academic Calendar 2023-24

Resolution AC. 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus.

AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Professor Buragohain, Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various academic departments to facilitate Multidisciplinary and Interdisciplinary research as emphasized in the NEP 2020.

The Members endorsed the proposal.

Resolution AC. 3/2023-07/19.3:

Resolved to establish a Centre for Multidisciplinary Studies

AC. 3/2023-07/19.4: Student Representatives

The Hon'ble Chancellor suggested that Student Representatives be selected as Members in decision making bodies of the University. The Members endorsed the proposal and recommended that Student Representatives be allowed as Special Invitees to participate in the discussions on agenda items relevant to the students.

Resolution AC. 3/2023-07/19.4:

Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students.

AC. 3/2023-07/19.5: Best Student/Achievers Award

The Hon'ble Chancellor suggested that Best Student/Achievers Awards be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements. These students shall be the Brand Ambassador of GCU. The Members endorsed the proposal.

Professor Kandarpa Das, Hon'ble Vice-Chancellor, pointed out that the University already has the provision of appointing Gender Champions, NEP Student Ambassador for Academic Reforms in Transforming Higher Education in India (NEP SAARTHI), etc., as per the directive of the Government of India.

Resolution AC. 3/2023-07/19.5:

Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU.

AC. 3/2023-07/19.6: Annual Report preparation

Professor Hangsham, the Hon'ble Chancellor suggested that the Annual Report of the University is to be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University. The members endorsed the idea and recommended for a resolution on the matter.

Resolution AC. 3/2023-07/19.6:

Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

Vice-Chancellor
Chairman

Registrar
Member Secretary

Resolution: AC. 4/2023-10/02:

The Council resolved to approve the Minutes of the third Meeting of the Academic Council.

Agenda AC.4/2023-10/03: **Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.**

The Action Taken Report of the resolution of the third meeting of the Academic Council held on 17 July 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the 3rd meeting of Academic Council held on 17th July, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 3/2023-07/01- *Welcome Address and Opening Remark* by the Hon'ble Vice Chancellor.	**Resolution: AC. 3/2023-07/01:** The Council noted the deliberations and resolved that: 1.1 The University shall take cognizance for any act of non compliance of the instructions of the University authorities and disciplinary actions as per the rules of the University are to be initiated. 1.2 Prior intimation should be given to the University authority in the event of the inability of any Hon'ble Members of the Academic Council to attend the meetings as a part of the protocol of the University functioning.	1.1 Noted. 1.2 Noted.
AC.3/2023-07/02: Confirmation of the Minutes of the 2nd Academic Council Meeting of the Academic Council held on 13 February 2023	**AC. 3/2023-07/02:** The Minutes of the 2nd meeting of the Academic Council was circulated amongst the members for any observations and comments. Since there were no Observations/comments, the Council approved the Minutes.	No action required.
AC. 3/2023-07/03: Proposal for acceptance of the Action Taken Report on the Minutes of the second meeting of the Academic Council held on 13 February 2023 .	**AC. 3/2023-07/03:** The Council resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Academic Council	No action required.
AC.3/2023-07/04:	**AC. 3/2023-07/04:**	

Consideration of the detailed course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) as per NEP 2020.	4.1 Resolved to approve the course structures and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) prepared as per NEP 2020. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi. 4.2 Resolved to place on record, sincere appreciation of the University of the efforts made by the faculty members in developing the draft syllabi for the Four Year Undergraduate Programme (FYUP) of various departments, as per the latest guidelines of the National Credit Framework for the FYUP. 4.3 Resolved to offer Integrated Masters Programme in Natural Sciences & Humanities and Social Sciences, as per NEP 2020. 4.4 Resolved to place on record the sincere appreciation of the University on the latest ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.	4.1 Syllabus and course structures of the Four Year Undergraduate Programme (FYUP) were adopted as per the NEP 2020. 4.2 Appreciation on record. 4.3 Under process. 4.4 Appreciation on record ranking of the School of Pharmaceutical Sciences in the National Institutional Ranking Framework (NIRF) in the band of 101-125.
AC.3/2023-07/05: Consideration of the detailed course structures and syllabi of various Masters programmes.	**AC. 3/2023-07/05:** Resolved to approve the course structures and syllabi of various Masters programmes. Further, it was resolved to authorize the Hon'ble Vice-Chancellor for effecting any minor changes that may become necessary in the syllabi.	The course structures and syllabi of various Masters programmes were approved.
AC.3/2023-07/06: Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science.	**AC. 3/2023-07/06:** 6.1 Resolved to accept the proposal for renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus). 6.2 Resolved that a Department of Health and Medical Technology	6.1 Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus) has been made on 4th August, 2023.

	Policy may be set up with the leadership and guidance of Dr. Suman Hazarika.	6.2 Setting up of Department of Health & Medical Technology Policy is under process.
AC.3/2023-07/07: Admission for the Academic year 2023-2024.	AC. 3/2023-07/07: Academic Council resolved that GPAT qualified candidates shall be given priority in the admission to the M.Pharm. programme.	Noted.
AC. 3/2023-07/08: Admission to the PhD programme for the Monsoon Session.	AC. 3/2023-07/08: Academic Council resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences	The advertisement for admission of second batch of students into the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences was published and the GCU RET exam for the monsoon session was also conducted successfully on 10th September, 2023. Total 101 applications were received from the eligible candidates, out of which 55 members of candidates have been selected and the admission process wrapped up on 14th October 2023.
AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.	AC. 3/2023-07/09: Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.	The Examination rules and regulations were adopted.

AC.3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations	A brief on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations	No Action required.
AC.3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.	AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).	The syllabi for the course work for PhD programmes was finalised and implemented.
AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.	AC. 3/2023-07/12: 12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council. 12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	12.1 Various academic departments under various schools of the university were approved and ratified. 12.2 The department of English was renamed and notified as the Department of English and Foreign Languages.
AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number	Resolution: AC. 3/2023-07/13: Resolved to accept the Course Code, Program Code and Enrolment Numbers, with a scope of modification, if required	The Course code, Program code and enrolment number were ratified and the resolutions are implemented.

AC.3/202307/14 Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.	AC. 3/2023-07/14: Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.	The approved minutes of first Research council meeting were ratified and the resolutions are being implemented.
AC. 3/2023-07/15: Brief presentation on the activities of the University	A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for information of the Council.	No action required.
AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning	The University has already started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.	Noted.
AC. 3/2023-07/17: Academic Collaboration	AC. 3/2023-07/17: Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.	Girijananda Chowdhury University has signed total 13 numbers of MOU with other Institutes/ organisations out of which coordinators for 9 numbers of MOU has been already appointed.
AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities	AC. 3/2023-07/18: Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geotagged.	Noted and being implemented.

AC. 3/2023-07/19: Any other matter.	AC. 3/2023-07/19.1: Recognition of PhD supervisors Resolution AC. 3/2023-07/19.1 Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr.H P Goenka, Dr.Sunayan Bordoloi and Dr Suman Hazarika as Ph.D supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively.The meeting also approved PhD guideship of the following faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English). AC. 3/2023-07/19.2: Academic Calendar 2023-24 Resolution AC. 3/2023-07/19.2: Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus. AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Resolution AC. 3/2023-07/19.3: Resolved to establish a Centre for Multidisciplinary Studies AC. 3/2023-07/19.4: Student Representatives Resolution AC. 3/2023-07/19.4: Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussions on agenda items relevant to the students. AC. 3/2023-07/19.5: Best Student/Achievers Award	Resolution AC. 3/2023-07/19.1: Recognition of PhD supervisors Three Senior faculty members namely Dr H.P Goenka(Department of Commerce) ,Dr Sunayan Bordoloi(Department of Zoology) ,Dr Suman Hazarika(Department of Paramedical and Allied Health Sciences) along with other faculty members namely Dr Rachel Kabi(Sociology and Social Work),Dr Pratikshya Borah(Botany and Life Sciences),Dr Arnab Kumar Das(Computer Application),Dr Bipul Kr Talukdar(Electrical Engineering),Dr Sampurna Bhuyan(Economics),Dr Nilakshi Goswami(English)were recognised and appointed as PhD supervisors. Resolution AC. 3/2023-07/19.2: Academic Calendar 2023-24 The Academic Calendar for the year 2023-24 was approved and is being followed. Resolution AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies Centre for Multi Disciplinary studies has been set up on 10th August 2023. Resolution AC. 3/2023-07/19.4 Student Representatives: Appointment of student representatives as a special invitee is in progress.

	Resolution AC. 3/2023-07/19.5: Resolved that Best Student Award to be introduced taking into account different parameters like excellence in academic performance, participation in extra and co-curricular activities and attendance in classes and other achievements who will be appointed as the Student Ambassadors of GCU. **AC. 3/2023-07/19.6: Annual Report preparation** **Resolution AC. 3/2023-07/19.6:** Resolved that the Annual Report be prepared by the office of the Registrar and the Hon'ble Vice Chancellor and should be readied by October end, every year, for placing in the Board of Management and the Governing Body for subsequent submission at the Office of the Hon'ble Visitor of the University.	**Resolution AC. 3/2023-07/19.5 Best Student/Achievers Award:** Work in progress **Resolution AC. 3/2023-07/19.6: Annual Report preparation** Work in Progress.

Resolution: AC.4/2023-10/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.

Agenda AC. 4/2023-10/04: **Overall Admission report for the Academic year 2023-2024.**

Prof. Das placed the status of overall admissions into the various programmes for the academic year 2023-24. The Members took note of the status.
During the briefing, Prof. Das highlighted a decline in the number of students in the Department of Management compared to previous years. He emphasized the need for these departments to develop strategies to attract more students in the upcoming academic session. Furthermore, due to the absence of admissions in certain Certificate Courses, it was suggested that they may need to be discontinued.

The Members duly noted the report and proposed a resolution.

Resolution: AC. 4/2023-10/04:

4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.

Agenda AC. 4/2023-10/05: **Second phase of Admission to various PhD programmes and approval of supervisors**

The Registrar provided an update to the Council regarding the second phase of admissions for the PhD programs conducted by the University. This phase covered admissions in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, as well as Paramedical and Allied Health Sciences.

Furthermore, the Registrar presented the selection of new faculty members as supervisors for various programs, seeking the Council's approval for these appointments.

Resolution: AC. 4/2023-10/05:

Resolved to approve the following faculty members as PhD supervisors into various programmes:

Sl. No.	Name	Designation	Discipline
1	Dr Bedanta Gogoi	Assistant Professor	Chemistry
2	Dr Nirmala Devi	Associate Professor	Chemistry
3	Dr. Ankur Jyoti Kashyap	Assistant Professor	Mathematics
4	Dr. Sujan Sinha	Assistant Professor	Mathematics
5	Dr. Oveepsa Chakraborty	Assistant Professor	Mechanical Engineering
6	Dr Anisha Bordoloi	Assistant Professor	History
7	Dr Vidhya Srinivasan	Professor	Medical Lab Technology
8	Dr. Kamal Das	Assistant Professor	Botany
9	Dr. Salma Mazid	Assistant Professor	Zoology

Agenda AC. 4/2023-10/06: **Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes**

A proposal to introduce new programmes like BA/MA in Education, B.Ed., BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Additionally, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Following discussions, the Members of the Council proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology.

Resolution: AC. 4/2023-10/06:

6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes.
6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.Ed., LLM, BPT, and MPT.
6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree.

6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education

6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.

6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.

Agenda AC. 4/2023-10/07: **Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.**

The proposal to introduce a range of dual-degree programs, such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, with provision of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs.

The Members agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

AC. 4/2023-10/08: **Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.**

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raisa Choudhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.

The Members after detailed discussion on the proposal for admitting international students agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/08:

8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.
8.2 Resolved to approve fee structure for international students.
8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.

AC. 4/2023-10/09: **Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.**

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the 2nd Board of Studies Meeting of School of Humanities and Social Sciences (SHSS), Girijananda Chowdhury University, Assam (BoS/2023/02) held on 14th October, 2023 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting:
1. Prof. Kandarpa Das Hon'ble Vice Chancellor, GCU & Chairperson, BOS
2. Prof. Kalpana Sarathy- Dean, School of Social Work, TISS Guwahati
3. Prof. Jayanta Krishna Sharma -Head, Department of Political Science, Gauhati University
4. Prof. V. Krishna Ananth- Professor, Sikkim University
5. Prof. S. Robert Ravi - Dean, School of Engineering & Technology
6. Prof. Shantanu Chakravarty -HoD, Department of Political Science and Dean, School of Humanities and Social Sciences, GCU
7. Dr. Debarshi Mallick - HoD, Department of Mechanical Engineering
8. Dr. Th Shanta Kumar - Associate Professor, Department of Computer Science and Engineering
9. Dr. Junmoni Kalita - Associate Professor, GIPS
10. Dr. Sampurna Bhuyan - Member Secretary, BOS, School of Humanities and Social Science, GCU, Assistant Professor, & HoD (ic), Department of Economics
11. Dr. Rachel Kabi - Senior Assistant Professor& Head, Department of Sociology & Social Work
12. Dr. Nilakshi Goswami - HoD (ic) Department of English and Foreign Languages
13. Ms. Manashi Devi - Assistant Professor, Department of English and Foreign Languages, (special invitee)
14. Ms. Kritanjali Jaiswal - Assistant Professor, Department of Sociology & Social Work, (special invitee)
15. Dr. Dhriti Bora - Assistant Professor, Department of Economics
16. Dr. Jupitara Boro - Assistant Professor, Department of English and Foreign Languages, (special invitee)
17. Dr. Bhaswati Sarmah - Assistant Professor, Department of Political Science, (special invitee)
18. Dr. Anisha Bordoloi - Assistant Professor, Department of History, (special invitee)

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. This was followed with the discussions regarding the course structure and syllabus of undergraduate, Postgraduate and PhD courses of School of Humanities and Social Sciences which are summarised below:

Agenda No. 1: Confirmation of the minutes of the meeting of the 1st BOS held on 29/5/23

Resolution: ***BoS/2023/02/01:*** The minutes of the 1st BOS meeting had been approved by the members present in the meeting.

Agenda No. 2: Presentation of the Syllabus of the PhD programmes by the respective HoDs/HoD (i.c)s for review and approval of the members.

In the meeting of the Second Board of Studies (BoS) held on 14th October, 2023 at GCU Conference Hall, the following are the observations proposed by the external members of the BoS to be incorporated in the syllabus of PhD course on Research Methodology which is a common paper and discipline specific syllabi of the respective departments:

For the Research Methodology Course:

1. In place of the first unit in the earlier Research Methodology paper An Introduction to Research, scholars of School of Humanities & Social Sciences shall be taught an alternative unit Qualitative Approaches to meet the requirements for research in social sciences. **(Annexure 1.1)**
2. Discipline Specific Core / Elective Courses of the departments of the SHSS will not be having End-Term Examination. They will have only formative and summative assessment in terms of rigorous review, article summary, presentation, term paper etc., at the end of the semester.
3. Department of English and Foreign Languages will incorporate a separate course on Research Methodology in place of the existing Research Methodology course which is common across all disciplines. **(Annexure 1.2)**

For Respective Departments:

PhD in Department of English & Foreign Languages:

Experts suggested editing Module 2 of the PhD Research Methodology course as Qualitative and Quantitative Method for Language, Literature and Culture. They advised to include Literature Review in 4th module of the PhD RM Course incorporating review writing, critical review, paraphrasing, citation and quotation. It has been advised to include more drama/novel in the course Critical Approaches to the Art of Fiction."

PhD in Department of Economics:

Discipline specific courses namely Advanced Economic Analysis and 'Contemporary Issues in Development Economics are presented and no modifications are suggested by the experts and hence approved.

PhD in Department of Sociology and Social Work:

1. Experts suggested changing the title of the sociology discipline specific core course Theoretical Perspectives to "Theoretical Perspectives on Sociology . Inclusion of scholarly, standard Journal articles for reference in PhD courses is also recommended by the experts.
2. Experts view that Paper I Theoretical Foundations of Social Work is a vast paper which may become too heavy and therefore suggested, if possible, reducing some parts or shifting some to second paper. They suggested inclusion of Frank Turner s theories to the PhD course work syllabus.

PhD in Department of Political Science:

Discipline Specific Courses for PhD course work are presented and accepted without any modification by the board members.

PhD in Department of Psychology:

In Paper I "Advanced Cognitive Psychology , experts suggested to remove the word 'Advanced as basic understanding of psychology is to be taught taking into consideration that all scholars may not be coming from Psychology background. They suggested including Learning" before discussing Memory and Perception, Sensory Processes" is also required to be included in the course content.

In Paper II also experts suggested to remove the term "Advanced" from the course "Advanced Social Psychology and in all the courses, more references to be given as it is inadequate.

Resolution: ***BoS 2023/02/02:*** After the discussion, the Board of Studies resolved to incorporate the proposed changes in the PhD Coursework Syllabi of various departments under the school along with a slight modification in the existing Research Methodology course which is common across all discipline except for the Department of English and Foreign Languages. The Department of English and Foreign Languages is going to incorporate a new Research Methodology course exclusively for their scholars. Members agreed to conduct formative and summative assessment like seminar, article review, presentation, case study etc., for continuous as well as end semester evaluation of the discipline specific papers (Core/Elective) for PhD in place of End Term Examination. **(Annexure 1.1-Research Methodology (Common for all), Annexure 1.2-Research Methodology (For English and Foreign Languages Department); Annexure 2- DSC courses for PhD of all the departments)**

Agenda 3: Presentation of the Course Structure and Syllabus (1st and 2nd Semester) of the Post graduate programmes by the respective HoDs/HoD (I/c)s.

Department of English & Foreign Languages:

The course structure and syllabi of MA in English were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Economics:

The course structure and syllabi for MA/MSc in Economics were presented in the meeting and experts suggested to change the title of the course MS Office in Economics to Computer Application in Economics in the second semester. Experts suggested to incorporate topic on Economic Theory- classical, neo classical and Keynesian in the syllabus of Macroeconomic Analysis in the first semester.

Department of Sociology and Social Work:

For MA in Sociology experts suggested a few changes and they are as follows

1. To consider shifting the course on Rural Sociology to first semester before the course on Urban Sociology taking into consideration the aspect of genesis of migration.

2. In the Course on Study of Sociological Text under Unit III, to include section on Caste. In course on "Social Stratification", experts are of the opinion to include Class. In all units or courses dealing with stratification to include class and caste amongst other areas of stratification. To provide a basic understanding of these concepts initially and then discuss in depth in other course papers.
3. In the course on Gender and Feminism, to include Eco perspectives, Eco feminism and include writings of Judith Butler in references books.
4. In Research Methodology course, experts opined to include any new approaches to research in the discipline of Sociology other than focusing only on the traditional research methodology content.

For Master of Social Work

The course structure and syllabi of Master of Social Work were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Political Sciences:

The course structure and syllabi of MA in Political Sciences were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Psychology

1. Experts suggested realignment of the order of Courses in Semester I for MA/MSc in Psychology. They advised to begin with "Emergence of Psychology" rather than starting with "Advanced Psychological Processes I .

Other suggestions are:

2. To examine both the papers Advanced Psychological Processes I and II and change the course name to only Psychological Processes I and II.

3. Course on Emergence of Psychology to have four units for a 4 Credit paper.

4. To include reference books on Eastern Psychological thought and more of Indian writers.

5. In Unit 1 of the course on Understanding Motivations and Emotions to include Abraham Maslow s theory. Unit 3 of the course must focus on primary and secondary emotions and discuss on basic emotions such as anger, sadness, happiness etc.

Resolution: *BoS/2023/02/03:*

The board of studies resolved to incorporate the proposed changes if any, in the Post graduate Syllabi of various departments under the school.

In the Postgraduate course structure of various departments, in place of the nomenclature Multidisciplinary Course (MDC), the new nomenclature **Interdisciplinary Elective Course (IEC)** should be mentioned as advised by the board members. **(Annexure 3-Post Graduate Course Structure of all the departments, Annexure 4- Post Graduate Syllabus of all the departments)**

Agenda 4: Presentation of Syllabus (1st, 2nd & 3rd Semester) and Course Structure of the under graduate programmes of Department of History & Department of Political Science by the respective HoDs/HoD (i/c)s.

Department of History:

Discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the History of India and History of Assam papers. Dr. Anisha Bordoloi, Faculty of the History Department presented the experts recommendations for the BA programme syllabus of History before the BOS members. A few observations are

1. As the course structure and syllabus had been sent for vetting to History experts Prof. V. Krishna Ananth of Sikkim University and Prof. Paromita Das of Gauhati University, they have given their valuable suggestions and have recommended major changes in the course structure upto 8th semester and changes in the syllabi of Indian and Assam History papers.
2. Replacement of several papers with new ones in a chronological order has been recommended by Prof. Ananth upto 6th semester. No changes have been suggested for the 7th and 8th semesters. He also suggested to include introductory lectures on topics like what is history or historian s craft or a history of history for the 1st semester to acquaint students with the idea of history.
3. Dr. Anisha Bordoloi read out the changes recommended by Prof. Paromita Das in the course objectives, outcome and module structure of the Indian and Assam History papers offered under the BA programme.

6

Department of Political Science:

The course structure and syllabi of BA in Political Sciences were presented in the meeting and did not receive any changes or modifications from the BOS

Resolution *BoS/2023/02/04:*

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the department of History and Political Science and these have been approved by the BOS **(Annexure 5- Under Graduate Course Structure of the department of History &Political Science, Annexure 6- Under Graduate Syllabus of the department of History &Political Science)**

Agenda 5: Presentation of Syllabus of a few Courses (MDC, SEC, AEC, VAC) which were not placed in the 1st BOS meeting.

Department of English & Foreign Languages

After presentation of the Ability Enhancement Course by the HoD (i/c), Department of English and Foreign Languages, a few observations were made and they are as follows:

1. To change the paper name of AEC i.e., Accelerating English Language Knowledge to Accelerating English Language Skills.
2. To include both Theory and Practical pedagogy for AEC.
3. To incorporate journalist writing and review writing in AEC **(Annexure- 7)**

Foreign Languages:

The Papers for Japanese and French Course were presented in the meeting and did not receive any changes or modifications from the BOS. **(Annexure 8)**

Department of Economics:

In the undergraduate course structure of BA/BSc in Economics, one new course as Multidisciplinary (MDC) is proposed and it was presented. The name of the course is Entrepreneurship Development and it has been incorporated in the Semester III. (Annexure 9)

Department of History:

No major changes have been suggested by both the experts for the Human Civilizations paper offered under the VAC programme by the department **(Annexure 10)**

7

Resolution: *BoS/2023/02/05:*

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the different departments proposing AEC, VAC, Foreign language and MDC courses at the undergraduate level. **(Annexure 7,8,9 &10)**

Agenda 6: Review, resolve and approve the course structure presented and syllabus of the post graduate programmes and undergraduate programmes.

Resolution: *BoS/2023/02/06:*

The board of studies reviewed and resolved to incorporate the proposed changes if any, in the undergraduate and post graduate syllabi of the different departments and have approved the same.

Agenda 7: Discussion on proposed Centre for Performing Arts & Centre for Modern Indian Language.'

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to establish two new centres for academic excellence in terms of Language and Performing Art as

1. Centre for Performing Arts & 2. Centre for Modern Indian Language. He proposed the possible inclusion of the two centres under the school of Humanities and Social sciences. Two courses are proposed from this academic session, 2023-24 to be offered by these Centres.

The proposed courses are

1. Assamese Folksongs (Asomiya Looko Sangeet) (2 credit)

2. Functional Assamese (2 credit)

Resolution: *BoS/2023/02/07:*

The external members BoS appreciated the idea and the BoS members agreed to approve the same. The courses are reviewed, discussed and approved. **(Annexure 11)**

Agenda No.8: Any other matter

Prof. V. Krishna Ananth has suggested organising lectures (once a week) by invited guests to appraise the students on different important issues in the field of politics, history, economics, medicine, engineering etc.

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to open PhD in Education, PhD in Assamese and PhD in History from the next batch of PhD programme.

8

Resolution *BoS/2023/02/08:* The Board of Studies resolved to accept the idea of organising lectures both in offline or virtual mode on different relevant issues and to record the lectures in near future to make it more accessible for the future generation as well.

PhD in Education, Assamese and History are to be approved by the next Academic Council meeting on 31st October, 2023 at GCU.

The meeting ended with a Vote of thanks to the Chair.

(Dr. Sampurna Bhuyan)
Member Secretary
Board of Studies

18/10/2023

(Prof. Kandarpa Das)
Vice Chancellor
Chairperson

copy to
1. all members through email
2. office file

9

Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9.00 AM

Members present

1	Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU	–	Chairperson
2	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	–	External Expert
3	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	–	External Expert
4.	Dr. Swarnali Pathak, Head (i/c), Department of Chemistry	–	Member
5.	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	–	Member
6.	Dr. Lipi Goswami, Head (i/c), Department of Physics	–	Member
7.	Dr. Moytri Sarmah, Asstt. Professor, Department of Mathematics	–	Member
8.	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	–	Member
9.	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	–	Special Invitee
10.	Dr. Kamal Das, Asstt. Professor, Department of Botany	–	Special Invitee
11.	Dr. Salma Mazid, Asstt. Professor, Department of Zoology	–	Special Invitee
12.	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	–	Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and ~~put~~ forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of course structure and syllabus (up to 2nd semester) for M.Sc in Zoology Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Zoology was presented by Dr. Sunayan Bardoloi. Discussion on the total credit of the PG programme was held and it was approved without any modification. The total credit is 97. The Detail syllabi of 1st and 2nd semester of Master Degree in Zoology was presented and it was approved. The Elective papers for the PhD programme in the discipline of Zoology was presented. One paper is Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Both the papers were approved by the experts without any modification.
2	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Physics Programmes	The course structure of Master degree in Physics was presented by Dr. Lipi Goswami and it was approved by the experts. The Detail syllabus of 1st semester of Master Degree in Physics was presented and it was approved without any modifications. She mentioned that syllabi of all courses were vetted by two External Experts
3	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Mathematics Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work.	The course structure of Master degree in Mathematics was presented by Dr. Madhumita Mahanta and it was approved by the experts. The Detail syllabus of 1st semester of Master Degree in Mathematics was presented. Experts suggest to change the Open Elective Course (OEC). In place of the existing course, experts suggest to include course on Financial Literacy from the next academic year. The Elective papers for the PhD programme in the discipline of Mathematics was presented. One paper is Discipline specific and one paper was proposed as Review of published standard research article on relevant Research topic. Both the papers were approved by the experts without any modification.
4	Discussion and approval of course structure and syllabus (up to 2nd semester) for M.Sc in Chemistry Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Chemistry was presented by Dr. Swarnali Pathak. The Detail syllabi of 1st and 2nd semester of Master Degree in Chemistry was presented and it was approved without any modifications. The Elective papers for the PhD programme in the discipline of Chemistry was presented and approved by the experts without any modification. She mentioned that syllabi of all courses were vetted by two External Experts
5	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Botany Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Botany was presented by Dr. Kamal Das and it was approved by the experts. The Detail syllabus of 1st semester of Master Degree in Botany was presented and it was approved. The Elective papers for the PhD programme in the discipline of Botany was presented. One paper is Discipline specific and one paper was proposed as Project Proposal on relevant Research topic. Following suggestions were made: (i) Local flora and their metabolites should be given priority (ii) The credits in the PhD course work, DSE papers should be 3

The meeting ended with a vote of thanks from the Chairperson.

[illegible] 20-10-2023

Member Secretary
BoS

Dean of Natural Sciences
Chairperson
BoS

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 4/2023-10/09:

9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.

AC. 4/2023-10/10: **Establishment of new department/centres**

Proposal for formation of new department/centre of the University:

i. Centre for Studies of Indian Knowledge System
ii. Centre for Performing Arts
iii. Centre for Modern Indian Languages

Placed for information of the council.

A proposal for formation of new department/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:

i. Centre for Studies of Indian Knowledge System
ii. Centre for Performing Arts
iii. Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new department/centre of the University.

Resolution: AC. 4/2023-10/10
Resolved to approve establishment of new department/centre of the University under the various schools.

AC. 4/2023-10/11: **Any other matter.**

AC. 4/2023-10/11.1 **Credit transfer facility for PhD coursework**

Resolution: AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.

AC. 4/2023-10/11.2: **Admission of candidate into PhD program after 4 year B. Pharm. degree**
Resolution: AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).

AC. 4/2023-10/11.3: **Inclusion of *new members* in the Academic Council**

Resolution: AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council.

AC. 4/2023-10/11.4: ***Internship* – as per UGC letter for internships of UG students to be introduced to encourage the students to participate.**

Resolution: AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidhya Sirinivasan ,Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.

AC. 4/2023-10/11.5: **Introduction of *GCU Internship Scheme* (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.**

Resolution: AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.
Resolved to approve the proposal for introducing research internship for undergraduate students.

AC. 4/2023-10/11.6: **Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.**

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council.

AC. 4/2023-10/11.7: **Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.**

Resolution: AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury Unuversity.

AC. 4/2023-10/11.8: **Arrangement of special lectures**

Resolution: AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.

AC. 4/2023-10/11.9: Winter schedule of the university

Resolution: AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

20/11/2023 | 20/11/2023

Registrar
Member Secretary

Vice Chancellor
Chairman

Resolution: AC. 5/2024-03/02:

The Council resolved to approve the Minutes of the fourth Meeting of the Academic Council.

Agenda AC. 5/2024-03/03: Proposal for acceptance of the Action Taken Report on the decision of the fourth meeting of the Academic Council held on 31 October 2023.

The Action Taken Report of the resolution of the fourth meeting of the Academic Council held on 31 October 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

13/05/24

Girijananda Chowdhury University

Action Taken Report on resolution of the 4th meeting of Academic Council held on 31st October, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 4/2023-10/01: *Welcome Address* and *Opening Remark* by the Hon'ble Vice Chancellor.	**Resolution:** AC. 4/2023-10/01: The Council noted the deliberations and resolved that: 1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies: • Prof. Bhanu P Sahu for School of Pharmaceutical Sciences • Prof. Shantanu Chakraborty for School of Humanities and Social Sciences • Prof. Sunayan Bardoloi for School of Natural Sciences • Prof.Hari Prasad Goenka for School of Management and Commerce 1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Allied Health Sciences 1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Assistant Registrar (Academic).	1.1 Noted. 1.2 Noted. 1.3 Noted
AC. 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023	**AC. 4/2023-10/02:** The Council resolved to approve the Minutes of the third Meeting of the Academic Council.	2. No action required.

AC.4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.	**AC.4/2023-10/03:** The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.	3. No action required.
AC. 4/2023-10/04: Overall Admission report for the Academic year 2023-2024.	**AC. 4/2023-10/04:** 4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.	4.1 Strategies are being implemented. So far, the School of Humanities & Social Sciences has conducted 4 outreach programmes, School of Natural Sciences-3 and School of Commerce & Management -1
AC. 4/2023-10/05: Second phase of Admission to various PhD programmes and approval of supervisors	**AC. 4/2023-10/05:** Resolved to approve the following faculty members as PhD supervisors into various programmes: • Dr. Nirmala Devi – Chemistry • Dr. Ankur Jyoti Kashyap- Mathematics • Dr. Oveepsa Chakraborty- Mechanical Engineering • Dr. Anisha Bordoloi- History • Dr.Vidhya Srinivasan- Medical Lab Technology • Dr. Kamal Das- Botany • Dr. Salma Mazid- Zoology	5. The faculty members have been recognised as PhD supervisors and notified.
AC. 4/2023-10/06: Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes	**AC. 4/2023-10/06:** 6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes. 6.2 Resolved to accept the proposal to introduce new programmes like	6.1 Being implemented 6.2 Process for starting B.Ed and Law courses have been started. Faculty selection has also been done.

18/05/24

	BA/MA in Education, B.Ed., LLM, BPT, and MPT. 6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st. 3rd. 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. 6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education. 6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research. 6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.	Faculty for Physiotherapy is hired. 6.3 Being implemented 6.4 Being implemented 6.5 Being implemented Faculty for Mass Communication is hired. 6.6 Proposals for implementing new courses are being prepared.
AC. 4/2023-10/07: Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.	**AC. 4/2023-10/07:** Resolved to accept introduction of Five Year integrated dual-degree programmes.	7. Noted.

AC. 4/2023-10/08: Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.	**AC. 4/2023-10/08:** 8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals. 8.2 Resolved to approve fee structure for international students. 8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.	8.1 Noted 8.2 Noted 8.3 Noted
AC. 4/2023-10/09: Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.	**AC. 4/2023-10/09:** 9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023. 9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.	9.1 Noted. 9.2 Noted.
AC. 4/2023-10/10: Establishment of new department/centres	AC. 4/2023-10/10 Resolved to approve establishment of new department/centre of the University : i. Centre for Studies of Indian Knowledge System ii. Centre for Performing Arts iii. Centre for Modern Indian Languages	10. Centres established and functioning, since 6th November, 2023, vide notification OCU/Registrar/2023/639.

Sd/- 18/05/24

AC. 4/2023-10/11: Any other matter.	AC. 4/2023-10/11.1 **Credit transfer facility for PhD coursework** **Resolution:** AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work. AC. 4/2023-10/11.2: **Admission of candidate into PhD program after 4 year B. Pharm. degree** **Resolution:** AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI). AC. 4/2023-10/11.3: **Inclusion of *new members* in the Academic Council** **Resolution:** AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council. AC. 4/2023-10/11.4: ***Internship* – as per UGC letter for internships of UG students to be introduced to encourage the students to participate.** **Resolution:** AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidhya Sirinivasan ,Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.	11.1The syllabi for the course work for PhD programmes was finalised and implemented. 11.2: Noted 11.3: Noted and new members included. 11.4: Implemented and Internship Coordinator appointed through notification dated 6th February 2024, vide notification GCU/Registrar/2024/35. Dr. Rachel Kabi------Nodal Officer Dr. Vidya Srinivasan-----Internship Supervisor Dr. Basab Das -------- Internship Supervisor Dr. Dhruva Jyoti Sharma --- Internship Supervisor Mr. Ranadeep Borgohain ---- Internship Supervisor

	AC. 4/2023-10/11.5: **Introduction of GCU *Internship Scheme* (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.** **Resolution:** AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration. Resolved to approve the proposal for introducing research internship for undergraduate students. AC. 4/2023-10/11.6: **Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.** A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council. AC. 4/2023-10/11.7: **Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.** **Resolution:** AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury University.	11.5 Will be implemented. 11.6: Noted 11.7: Paramedical and Allied Health Sciences renamed as **School of Allied Health Sciences**, as notified on 7th Dec'23 vide notification GCU/Registrar/2023/669.

18/05/24

	AC. 4/2023-10/11.8: **Arrangement of special lectures** **Resolution:** AC. 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university. AC. 4/2023-10/11.9: **Winter schedule of the university** **Resolution:** AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.	11.8: Being implemented 11.9 Implemented vide notification GCU/Registrar/2023/428, dated 24th July 2023.

Resolution: AC. 5/2024-03/03:

5/2024-03/03.1: The Council resolved to approve the Action Taken Report on the Resolutions of the fourth Meeting of the Academic Council.

5/2024-03/03.2: In relation to the *Action Taken on the Resolution 4/2023-10/8.3*, Raisa Choudhury to visit the International Office of Assam Down Town University.

Agenda AC. 5/2024-03/04: A *Report on Examination* of the University.

Mr. Kishore Kumar Choudhury, Controller of Examination (CEO), GCU, placed a Report on Examination for the academic year 2023-24.
Mr. Choudhury, presented a comprehensive report on examinations. Mr. Choudhury's report meticulously examined various aspects of the university's examination processes, including student performance, assessment methods, and adherence to academic standards. His detailed analysis offered valuable insights for the academic council to deliberate upon, with the aim of ensuring the continuous improvement of examination procedures and fostering academic excellence throughout the university. In accordance with the directives issued by the Vice Chancellor, a Grievance Redressal Committee was also established for the examination process. Moreover, there has been diligent implementation of uniform rules and regulations for formative assessment, ensuring fairness and consistency across all assessments.

The Members duly noted the report.

12/05/24

Resolution: AC. 5/2024-03/04:

4.1 Resolved to agree that students shall duly informed be about the weightage allocated to theory and practical components, adhering to the guidelines outlined in the Government of Assam Notification. It is emphasized that both theory and practical components carry equal weightage, each accounting for 50% of the total assessment.

4.2 Resolved to agree the adoption of uniform (formative and summative assessment) as other universities in Assam, and as per the draft methodology of evaluation (drafted by COEs), circulated by the Assam Government.

Agenda AC. 5/2024-03/05: **Approval of the minutes of BoS of the following schools**

A proposal for approval of the minutes Board of Studies of the following schools, were placed before the Council for approval.

- 3rd BoS of Natural Sciences – March 13, 2024
- 2nd BoS of Management and Commerce –March 18, 2024
- 3rd BoS of Humanities & Social Sciences-March 18, 2024
- 2nd BoS of Engineering & Technology- March 19, 2024
- 2nd BoS of Allied Health Sciences – March 19, 2024

Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Third Meeting of Board of Studies, School of Natural Sciences, GCU held on March 13, 2024 at 10.30 AM

Members present

1.	Dr. SunayanBardoloi, Dean, School of Natural Sciences, GCU	–	Chairperson
2.	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	–	External Expert
3.	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	–	External Expert
4.	Prof. Anup Kumar Talukdar, Department of Chemistry, GU	–	External Expert
5.	Prof. Debojit Sarma, Department of Physics, Cotton University	–	External Expert
6.	Dr. Swarnali Pathak, Head (i/c), Department of Chemistry	–	Member
7.	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	–	Member
8.	Dr. Lipi Goswami, Head (i/c), Department of Physics	–	Member
9.	Dr. Moytri Sarmah, Asstt. Professor, Department of Mathematics	–	Member
10.	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	–	Member
11.	Prof. S. Robert Ravi, Dean, School of Engineering and Technology	–	Special Invitee
12.	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	–	Special Invitee
13.	Ms. Jyotima Nath,Asstt. Professor, Department of Botany	–	Special Invitee
14.	Dr. Salma Mazid, Asstt. Professor, Department of Zoology	–	Special Invitee
15.	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	–	Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

17/05/24

Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of(i) 4th and 5th Semesters syllabi for B.Sc in Botany (ii) 2nd and 3rd Semesters syllabi forM.Scin Botany	4th and 5th Semesters syllabi for B.Sc in Botany and 2nd and 3rd SemesterssyllabiforM.Scin Botany were presented by Ms. Jyotima Nath, Assistant Professor, Department of Botany. The following recommendations were offered by the External Expert, Prof. J. C. Kalita, HoD, Dept. of Zoology, Gauhati University. **M.Sc2nd Sem** 1. To divide the syllabus according to modules as prescribed in the GCU format 2. To divide the total lecture hours per module. 3. To increase the number of suggested readings upto 10 4. To change the name of the course MBO23513T 5. To discuss and improve the syllabus of course MBO23521T on Biostatistics 6. To remove the word Introduction from the course name and change it to Bioinformatics and Computation Biology in course MBO23522T 7. To reduce the content of the course MBO23520T according to the credit points. **M.Sc3rd Sem** 1. To divide the syllabus according to modules as prescribed in the GCU format 2. To divide the total lecture hours per module. 3. To increase the number of suggested readings upto 10 4. To add mark distribution of excursion in practical paper **B.Sc 4th and 5thsem** 1. To divide the syllabus according to modules as prescribed in the GCU format 2. To increase the number of suggested readings upto 10 3. To change learning objective and learning outcome to course objective and course outcome 4. To add biodiversity hotspots in course BBO23221T of UG 4thsem 5. To change the name of Plant defence to Plant defence system in course BBO23220T The recommendations were accepted by the board and incorporated in the syllabi accordingly.
2	Discussion and approval of(i) 4th Semester syllabus for B.Sc in Chemistry (ii) Changing the name of SEC course in 3rd Semester for M Sc in Chemistry (iii) 3rd Semester syllabusforM.Scin Chemistry	Dr. Swarnali Pathak, HoD (i/c), Department of Chemistry presented the 4th Semester syllabus for B.Sc in Chemistry and 3rd Semester syllabusforM.Scin Chemistry.She mentioned that syllabi of all courses were vetted by two External Experts. She also proposed to change the name of SEC course in the M.Sc3rd Semester from "Standard Training and Scientific Assessment" to "Advances in Energy Technology" which was approved by the board members.. The Syllabi of B.Sc 4th Semester were also approved without any modifications. Prof. Anup Kumar Talukdar, External Expert suggested the following modifications for M.Sc syllabi: 1. Instrument and non-instrument based Laboratory experiments under Laboratory Course - IIIof M.Sc 3rd Semester can be categorized into two separate groups. 2. Title of DSE 4 course can be changed from "Chemical Kinetics and Electrochemistry" to "Advanced Chemical Kinetics and Electrochemistry". The recommendations were accepted by the board and incorporated in the syllabus accordingly.
3	Discussion and approval of(i) 4th Semester syllabus for B.Sc in Mathematics (ii) 2nd SemestersyllabusforM.Scin Mathematics (iii) Mathematics – III for 3rd Semester B. Tech in Civil Engineering	Dr. Madhumita Mahanta, HoD (i/c) Dept. of Mathematics presented the 4th Semester syllabus for B.Sc in Mathematics, 2nd SemestersyllabusforM.Scin Mathematics and syllabus of "Mathematics to Civil Engineering" for 3rd Semester B. Tech in Civil Engineering. She informed that all the syllabi are vetted by external experts. She told that B,Tech Mathematics – III syllabus is prepared as per AICTE model syllabus. After discussion all the syllabi are approved by the members without any modification.
4	Discussion and approval of(i) 4th, 5th and 6th Semesters syllabi for B.Sc in Physics (ii) 2nd SemestersyllabusforM.Scin Physics (iii) Syllabi of Discipline Specific Elective (DSE) courses for PhD in Physics Course Work	Dr. Lipi Goswami, HoD (i/c), Department of Physics presented the syllabi of 4th, 5th and 6th Semesters for B.Sc in Physics. She also presented the syllabi of M.Sc 2nd semester and PhD course work elective courses.Prof. Debojit Sarma pointed out that in Electricity and Magnetism course, Biot Savart Law and a few applications have to be added. He also pointed out that the course Spectroscopy has to taught after students know the concept of Quantum Mechanics. His recommendations are accepted and the topics advised are added in Electricity and Magnetism course. Also Spectroscopy is included in B.Sc 6th semester and Sustainability Science in B.Sc 5th semester.

18/05/24

5	Discussion and approval of(i) 4th and 5th Semesters syllabi for B.Sc in Zoology (ii) 3rd SemestersyllabusforM.Scin Zoology	4th and 5th Semesters syllabi for B.Sc in Zoology and 3rd SemestersyllabusforM.Scin Zoology were presented by Dr.Salma Mazid, Assistant Professor, Department of Zoology. The following recommendations were offered by the External Expert, Prof. J. C. Kalita, HoD, Dept. of Zoology, Gauhati University regarding PG and UG syllabus of Zoology Department of GCU: <u>B.Sc 4th and 5th sem</u> 1. To increase the number of suggested readings upto 10. <u>M.Sc 3rd sem</u> 1. To include insect endocrine hormones in course MZO23601T. 2. To includeanti microbial resistance in course MZO23602T. 3. To change the name of Fish culture into Pisciculture in course MZO23603T. 4. To include identification of ornamental fish species endemic to Northeast India in course MZO23606P. 5. To increase the number of suggested readings upto 10.

The meeting ended with a vote of thanks from the Chairperson.

Member Secretary
BoS

Dean, School of Natural Sciences
Chairperson, BoS

13/05/24

Girijananda Chowdhury University, Assam

Board of Studies

School of Management and Commerce

Minutes of the Second Meeting of BoS, School of Management and Commerce, GCU held on March 18, 2023 (Monday) at 2.00 PM

Members present

1.	Dr. Hari Prasad Goenka, Dean, School of Management & Commerce	-	Chairperson
2.	Prof. A P Singh, Dean & HoD, Dept. of Commerce, GU	-	External Expert
3.	Ms. Pubali G Borthakur, Head, People & Delivery, Infosys	-	External Expert
4.	Dr. M R Singha, Head, Dept. of Computer Application	-	Member
5.	Dr. Sampurna Bhuyan, Assoc. Professor, Dept. of BA	-	Member
6.	Dr. Sharmila Sharan, Sr. Asstt. Professor, Dept. of BA	-	Member
7.	Dr. Nilakshi Goswami, Head, Dept. of English	-	Member
8.	Dr. Junumoni Das, Sr. Asstt. Professor, Dept. of BA	-	Member
9.	Dr. Abhinav Sarma, Asstt. Professor, Dept. of BA	-	Special Invitee
10.	Mr. Dhruva Jyoti Sharma, Asstt. Professor, Dept. of BA	-	Special Invitee
11.	Md. Faruk Ahmed, Asstt. Professor, Dept. of BA	-	Special Invitee
12.	Ms. Kriti Phukan, Asstt. Professor, Dept. of Commerce	-	Special Invitee
13.	Dr. Nilanjana Deb, Head, Dept. of Business Administration	-	Member Secretary

At the onset of the meeting, the Dean, School of Management and Commerce, GCU, Prof. Hari Prasad Goenka welcomed the Members. Dr. Nilanjana Deb, Head, Department of Business Administration and Member Secretary, BoS forwarded the Agenda of the Meeting. The resolutions arrived at on the basis of discussion are given below–

Res. No.	Agenda		Resolutions/Action Taken
1.	**Confirmation of Minutes of the First BoS Meeting.**		The Minutes of the First BoS Meeting were read out and the same was approved.
2.	**Discussion and finalization of Course Structures of –**		
	(a)	Four-Year Integrated Degree in Management leading to	The Course Structure of Four-Year Integrated Degree in Management leading to MBA was presented by Dr.

1

Deb 15/05/24

		Master of Business Administration (MBA) for the Academic Session 2024-2025	Nilanjana Deb, Head, Department of Business Administration. Dr. Deb has mentioned that the Four-year Integrated Degree would be effective from the Academic Session 2024-25 and as per AICTE approval/guidelines. Further, the eligibility criteria for admission will be same as that for admission to the existing BBA Programme of the University. Prof. A. P Singh has appreciated the Basket of Elective Courses and availability of the existing Faculty Members to teach the same. The proposed Course Structure was approved by the Board.
	(b)	MBA for Working Professionals for the Academic Session 2024-2025	Dr. Nilanjana Deb mentioned that the Course structure of MBA for Working Professionals will be same as existing MBA Programme of the University. She also mentioned that the eligibility criteria for admission will be same as the University's regular MBA Programme except the fact that potential candidates need to have work experience, working in organizations within a radius of 70 KMs of the University. The designed Course Structure was approved by the Board.
3.	**Modification of the names of Courses of UG/B.Com. 3^{rd}/4th Semester in the approved Course Structure of B.Com. Programme.**		Prof. H P Goenka has proposed following modifications regarding the names of the Courses of UG/B.Com.

Programme/ Semester	Existing Name	Modified Name
UG 3^{rd} Sem (MDC)	Entrepreneurship Development	Entrepreneurship
B.Com. 4^{th} Sem.	Entrepreneurship	Fundamentals of Entrepreneurship

The modified names were approved by the Board and the same need to be incorporated in the existing Course Structure of UG/B.Com. Programmes.

4.	**Approval of Course Structures and vetted syllabi –**		
	(a)	Course Structures of BBA, MBA, B.Com. and M.Com Programmes	The Course Structures of BBA, MBA, B.Com. and M.Com Programmes were approved by the Board.
	(b)	Syllabi of existing Four-year BBA Programme up to 3rd Semester.	The vetted syllabi of BBA 1^{st}, 2^{nd} & 3^{rd} Semesters were approved by the Board.
	(c)	Syllabi of existing MBA Programme up to 1st Semester	The vetted syllabi of MBA 1^{st} Semester were approved by the Board.
	(d)	Syllabi of existing B.Com Programme up to 5th Semester.	The vetted syllabi of B.Com. up to 5^{th} Semester were approved by the Board.
	(e)	Syllabi of existing M.Com Programme up to 2nd Semester	The vetted syllabi of M.Com. 1^{st} & 2^{nd} Semesters were approved by the Board.
5.	**Any other matters**		
	(a)	Approval of Syllabi of Ph.D (Management) Course Work.	The following courses of Ph.D (Management) Course work were approved by the Board – 1. Research Methodology 2. Managerial Orientation 3. Contemporary Issues in Financial Management 4. Contemporary Issues in Human Resource Management 5. Contemporary Issues in Marketing Management
	(b)	Approval of Syllabi of Ph.D (Commerce) Course Work.	Prof. A P Singh has suggested modifications of existing syllabi of DSE Courses of Ph.D (Commerce) Course Work with reduced content.
	(c)	Course Structure of Dual Degree Programme (BBA + B.Com.)	Dr. Nilanjana Deb placed the Course Structure of Dual Degree (BBA + BCom.) to the Board. Prof. A P Singh advised that since BBA and B.Com. Programmes are under AICTE and UGC respectively, the School/University need to explore the possibility of offering such programme from AICTE and UGC. Ms. Pubali Giti Bortakhur has mentioned that the employability opportunities of such Dual Degree Graduates need to be looked into before introducing

13/05/24

			the Programme. However, considering the UGC guidelines dated 13.04.2022 for pursuing two academic Programmes simultaneously, the Board resolved that the Course Structure for Dual Degree (BBA + B.Com.) Programme may be considered for approval for the Academic Session 2024-25, subject to modifications, if any on the designed Course Structure and Credit requirements.

The meeting ended with a vote of thanks from the Dean, School of Management and Commerce, GCU.

20/03/24

(Dr. Hari Prasad Goenka)
Dean
SoMC, GCU

20/03/2024

(Nilanjana Deb)
Member Secretary,
BoS, SoMC, GCU

Copy to: All the Members of the BoS (through email/Whatsapp)

13/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the 3rd Board of Studies Meeting of School of Humanities and Social Sciences, Girijananda Chowdhury University,Assam(BoS/2024/01) held on 18th March,2024 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das -- Hon'ble Vice Chancellor, GCU & Chairperson
2. Prof. Shantanu Chakrabarty - Dean, School of Humanities and Social Sciences
3. Prof. Joydeep Baruah - Professor, Department of Economics, KKHSOU
4. Prof Jayanta Krishna Sharma – Dean, Faculty of Arts, Gauhati University
5. Prof. S. Robert Ravi ---Principal, GIMT & Dean, School of Engineering & Technology
6. Dr. Debarshi Mallick --- HoD, Dept. of Mechanical Engineering
7. Dr. Junmoni Kalita --Associate Professor, GIPS
8. Dr. Sampurna Bhuyan --**Member Secretary, BOS**, School of Humanities and Social Science, GCU Associate Professor,& HoD(ic),Dept. of Economics
9. Dr. Rachel Kabi -- -- Senior Assistant Professor& Head, Dept. of Sociology & Social Work
10. Dr. Nilakshi Goswami – HoD (ic), Department of English & Foreign Languages
11. Ms Priti Sarmah--- Assistant Professor, Dept. of English& Foreign Languages
12. Ms Kritanjali Jaishwal -- Assistant Professor, Dept. of Sociology & Social Work,
13. Dr. Jupitara Boro ------ Assistant Professor, Dept. of English& Foreign Languages
14. Dr. Bhaswati Sarmah – Assistant Professor, Department of Political Sciences
15. Dr. Anisha Bordoloi - Assistant Professor, Department of History
16. Ms. Nozomi Tokuma --- Assistant Professor, Dept. of English& Foreign Languages
17. Dr. Rohan Basu, Assistant Professor, Department of Mass Communication

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. The following discussions regarding the course structure and syllabus of undergraduate courses of School of Humanities and Social Sciences took place.

Chairperson, BOS

Bhuyan
Member Secretary, BOS

18/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

Agenda 1: Confirmation of the minutes of the meeting of the 2nd BOS held on 14/10/23

Resolution BoS/2024/01/01: The minutes of the first BOS meeting had been approved by the members present in the meeting.

Agenda 2: Presentation of the various Syllabus of the Undergraduate and Post Graduate Programmes of Department of English and Foreign Language by the HoD/HoD(i.c) and review , approve by the members.

Discussion 2:

Presentation of the following by the HoD(i/c) of the Department of English and Foreign Languages for review and approval by the members of BOS: (Annexures are included for each point)

2.1. Presentation of the UG Syllabus for Semester IV and V.

2.2. Information on offering AEC Courses, "Academic Writing" and "Accelerating English Language Skills" from Semester I in Semester II as well.

2.3. Presentation of the PG Syllabus for Semester III and IV along with the SEC offered for the PG program (Sem II).

2.4. Presentation of Japanese Syllabus as Minor for Semester I, II, III and VII along with Certificate Course I and II.

2.5. Presentation of the course and syllabus "Introduction to Russian Language" as SEC for the UG program

2.6. Presentation of the course and syllabus "Introduction to French Language" as SEC for the UG program

2.7. Updating the course name "Research Methodology" (PhD coursework) to "Research Methodology for Literature and Language"

2.8. Presentation of the course and syllabus "Functional Hindi" as AEC for the UG program (Centre for Modern Indian Languages)

2.9. Presentation of the course and syllabus "Functional Assamese" as AEC for the UG program (Centre for Modern Indian Languages)

Chairperson, BOS

Member Secretary, BOS

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

Resolution BoS/2024/01/02:

- With reference to 2.4., as per the experts' suggestion, Japanese Minor Course offered in Semester VII would be now offered in Semester IV instead. An additional 4-credit course would be offered for Japanese in Semester VII.
- With reference to 2.7. the course name for Research Methodology (PhD Course Work) has been updated to "Research Methodology for Literature, Language and Culture Studies."
- The rest of agenda mentioned above have been duly approved by the experts and the members present.

Agenda 3: Presentation of the Revised Course Structure of the Undergraduate Programme and Syllabus of both Undergraduate and Post Graduate Programmes of Department of Economics by the HoD/HoD(i.c) and review , approve by the members.

Discussion:

1. Dr. Sampurna Bhuyan presented the Undergraduate course structure with some modifications in the name of the courses and replacement of some courses by some new courses. She stated that the modifications have been carried out after thorough discussion and review by Prof. Nissar A. Barua from the Department of Economics, Gauhati University.. The new course structure with all modifications is attached herewith. **(Annexure 3.1)**

2. Reviewed Syllabuses of Undergraduate Programme of Department of Economics for 4th and 5th Semesters are presented. **(Annexure 3.2)**

3. Reviewed Syllabus of Post Graduate Programmes of Department of Economics for 3rd and 4th Semesters are presented. **(Annexure 3.3)**

Resolution BoS/2024/01/03:

Experts suggested incorporating the changes made into the course structure of the undergraduate programme. They advised to make the "Econometric Method" course as elective course when asked by Dr. Bhuyan and the advice is accepted.

Reviewed syllabuses for both Undergraduate and Post Graduate Programme were accepted by the board members.

Chairperson, BOS

Member Secretary, BOS

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

Agenda 4: Presentation of the various Syllabus of the Undergraduate Programme and Course structure of Post Graduate Programmes of Department History by the HoD/HoD(i.c)/Faculty member and review , approve by the members.

Discussion

A discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the syllabi of 4th and 5th semesters,

Dr. Anisha Bordoloi, Faculty of the History Department presented the vetted syllabi and course structure in the meeting.

The course structure and syllabus had been sent for vetting to History expert Prof. V. Krishna Ananth of Sikkim University who gave his valuable suggestions to be incorporated in the syllabi. The same was placed in the third BOS where further changes were recommended by external members. Dr. Anisha Bordoloi presented the syllabus of the new VAC paper which has been introduced in the 2nd semester for UG programme. The paper is titled 'Indian Cultural Heritage: Past and Present'. For the VAC paper 'Indian Cultural Heritage: Past and Present', themes on the culture of Assam were recommended for incorporation as well. Course structure of one year MA programme was presented.

Resolution BoS/2024/01/04:

The members suggested incorporating introductory topics for the Indian History and Assam History papers for semester 1 of UG syllabus.

Annexure 4.1: Syllabus of 4th and 5th semester UG programme

Annexure 4.2: 2nd semester VAC paper

Annexure 4.3: MA course structure

Agenda 5: Presentation of the various Syllabus of the Undergraduate and Post Graduate Programmes of Department of Political Science by the HoD/HoD(i.c)/Faculty member and review , approve by the members.

Discussion:

A discussion ensued regarding the course structure of the UG program in Political Science for the 4th& 5th Semester as well as the syllabi of the same semesters. Dr. Bhaswati Sarmah, Assistant Professor, Department of Political Science presented the vetted syllabi in the meeting. The external members of BoS have approved the syllabi as presented.

Chairperson, BOS

Member Secretary, BOS

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

A discussion ensued regarding the introduction of a Mult-Disciplinary Course (MDC) for UG 3rd Semester. The title of the paper is *Nuclear Proliferation and National Security*. Dr. Bhaswati Sarmah, Assistant Professor, Department of Political Science presented the vetted syllabus in the meeting. The external members of BoS have approved the syllabi as

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

2. The experts of BoS also suggested to constitute a departmental committee to be engaged in the preparations of syllabus in future.

3. The experts also suggested to prepare internship/project guidelines by the individual department keeping in conformity with the university guidelines. The guidelines are to be approved by the BoS.

4. It was suggested by the members of the Board of Studies to adhere to the following in implementing the courses of IKS:

*To map the IKS related courses from the existing courses offered across all departments.

*This course list should be submitted to the Dean of the respective schools.

*All the lists can be submitted to the Centre for IKS.

The courses on Indian Knowledge System (IKS) are to be chosen from a basket which is to be offered by the School of Humanities and Social Sciences. The HoDs of different departments were asked to identify the papers which are to be offered by them.

5. The experts suggested introducing NPTEL/SWAYAM courses with transfer of credits in the second and third semester of PG. The courses are not to be introduced in first and fourth semesters. The experts also suggested identifying courses from the basket from SWAYAM/NPTEL.

6. The experts suggested the introduction of new courses that would provide more opportunities of employment to students.

Resolution: BoS/2024/01/08:

The members have agreed on the suggestions made by the external members and resolute to implement the same.

13/05/24

Chairperson, BOS

Member Secretary, BOS

Discussion:

Sociology :

The Course structure of B.A. Sociology and M.A. Sociology were presented to provide an overview of each of the programmes.

The 3rd and 4th Semester M.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

The 4th and 5th Semester B.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

Social Work:

The revised course structure of BSW Undergraduate programme was presented.

The syllabus for the Semesters IV and V BSW programme were presented and the syllabus was approved by the BoS members with no changes.

Resolution:

Resolution: BoS/2024/01/07:

The Board of Studies resolved to approve the presented syllabus of the Undergraduate and Post graduate syllabus of Departmentof Sociology and the Undergraduate Syllabus of Department of Social Work. The approved syllabi are provided as annexures.

(Annexures)

Annexure 7.1 – B.A. Sociology Syllabus – 4th and 5th Semester

Annexure 7.2 – M.A. Sociology Syllabus – 3rd and 4th Semester.

Annexure 7.3 - Revised Course Structure of BSW (Social Work) Programme.

Annexure 7.4 – BSW – Bachelor of Social Work Syllabus – 4th and 5th Semester.

Agenda 8 : Any other matter

Discussion:

Comments of experts related to some important matters pertaining to the School of Humanities and Social Sciences as a whole are

1. Discipline Specific Elective (DSE) courses both for UG and PG to be made open initially to the students belonging to different disciplines within the same School. The experts have suggested holding a meeting of the HoDs of the School to decide on this matter.

Chairperson, BOS

Member Secretary, BOS

17/05/24

Office of the Dean, School of Engineering and Technology

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Hatkhowapara Azara, Guwahati-781017

Minutes of the meeting of 2nd Board of Studies, School of Engineering and Technology, Girijananda Chowdhury University, Assam held on 19th March 2024 at 3:00 P.M.
at Conference Room, Old GIMT building, GCU- Guwahati campus, Assam.

The following members were present in the meeting:

1.	Dean of the School/Principal, GIMT	- Chairperson/Member Secretary
2.	All HoDs of School of Engg.& Tech.	- Member
3.	HoD,Physics	-Member
4.	Dr. Damiki Laloo	-Member
5.	Dr. Sampurna Bhuyan	-Member
6.	HoD,English	-Member
7.	Prof. Shikhar Kumar Sarma Dean, Faculty of Technology Gauhati University.	-Expert Member
8.	Prof. Manoranjan Kalita Director (Technical) Assam Don Bosco University, Azara.	-Expert Member

At the outset, Dean, School of Engineering and Technology welcomed all the members of the Board of Studies, School of Engineering and Technology of the following matters:

Agenda 1: Appraisal by the Dean, School of Engineering and Technology:

The Dean, School of Engineering and Technology apprised and introduced the members of the Board of Studies, School of Engineering and Technology, with the Expert Members and shared the Agenda for the meeting.

Agenda 2: Presentation of Semester III and Semester IV, Course structure and Syllabus, for the below mentioned programmes by the Dean School of Engineering and Technology:

i. **B.Tech. Civil Engineering**
ii. **M.Tech. Civil (Structural Engineering)**

The course structure and syllabus of the above mentioned programmes were placed before the experts and other members by Dean School of Engineering and Technology. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/02: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech.Civil Engineering, and M.Tech.Civil (Structural Engineering)

17/05/24

Agenda 3: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programmes by the Head of the Department of Mechanical Engineering:

i. **B.Tech Mechanical Engineering**
ii. **M.Tech. Thermal & Fluid Engineering**

The course structure and syllabus of the above mentioned programmes were placed before the experts and other members by Head of the Department of Mechanical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/03: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Mechanical Engineering and M.Tech.Thermal & Fluid Engineering programmes.

Agenda 4: Presentation of Semester I, Semester II, Semester III and Semester IV, course structure and syllabus, for the below mentioned programmes by the Head of the Department of Mechanical Engineering:

B.Tech Mechanical Engineering (Working Professionals)

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Mechanical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester I, semester III, semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: BoS/2024/19/03/04: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester I, semester II, semester III and Semester IV of B.Tech Mechanical Engineering (Working Professionals) programme.

Agenda 5: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Electrical Engineering:

B.Tech-Electrical Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Electrical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: BoS/2024/19/03/05: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech-Electrical Engineering programme.

Agenda 6: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Electronics & Communication Engineering:

i. **B.Tech Electronics & Communication Engineering**
ii. **M.Tech. Electronics & Communication Engineering**

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Electronics & Communication Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/06: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech-Electronics & Communication Engineering and M.Tech.- Electronics & Communication Engineering programmes.

Agenda 7: Presentation of semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Computer Science & Engineering:

i. **B.Tech. Computer Science & Engineering**
ii. **M.Tech. Computer Science & Engineering**

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Computer Science & Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications

Resolution: BoS/2024/19/03/07: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Computer Science & Engineering and M.Tech. Computer Science & Engineering.

Agenda 8: Presentation of semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Computer Application:

i. **Bachelor of Computer Application**
ii. **Master of Computer Application**

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Computer Application. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications

18/05/24

Resolution: BoS/2024/19/03/08: After **detailed discussion, BoS,** School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of Bachelor of Computer Application and Master of Computer Application programme.

The meeting ended with a Vote of Thanks by the Chairperson.

Prof. S. Robert Ravi
Chairperson/Member Secretary
BoS, School of Engineering and Technology.

SCHOOL OF ALLIED HEALTH SCIENCES
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Minutes of the Second meeting of BoS, School of Allied Health sciences held on 19th March 2024

Agenda	Discussion	Resolution
Discussion on the approval of the draft syllabus for the PhD Course work	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications and total hours were corrected. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion on the approval of the draft syllabus for the MMLT first Year (1st sem & 2nd Sem) on	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion the approval of the draft syllabus for the BPT first Year (1st sem & 2nd Sem)	The initial draft of the syllabus was presented to the members for their review and feedback. Members suggested for the increasing the credit hours for sociology and psychology as the syllabus is vast.	Sociology and psychology credit hours were increased from 2 to 3 and syllabus was again reviewed by social Work department and modified accordingly.
Modification/enrichment of BMLT Syllabus	CO and PO for all the semesters were included in BMLT syllabus and new course General pathology was	Modification and course enrichment was approved and was incorporated

18/05/24

	introduced in the third semester. Syllabus was approved by the Members	
Reconstitution of BOS members of School of Allied Health Sciences	As suggested by the members, Dr.Vidhya Srinivasan, Mr. Prayash Borah and Dr .Subarna sankar Das (PT) will included as members. Dr.Vidhya Srinivasan will be chairperson, BoS, School of Allied Health Sciences, Mr.Prayash Borah will be member secretary.	Addition of new members was approved and responsibilities were assigned.
Any other matter	Chairperson suggested for the preparation of draft syllabus for MPT and to complete the vetting process at the earliest	Preparation for the draft syllabus of MPT will be initiated at the earliest. Vetting process for BPT, MMLT (1st and 2nd sem) will be completed soon.

As there are no points to discuss, the meeting ended up with the vote of thanks to the chair

Member Secretary

Dr. Junmoni Kalita

CHAIRPERSON

18/05/24

The Members discussed the minutes of the BoS of Natural Sciences; Management and Commerce; Humanities & Social Sciences; Engineering & Technology and Allied Health Sciences and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 5/2024-03/05:
5.1 Resolved to ratify the approved minutes of the third meeting of BoS of Natural Sciences held on March 13, 2024

5.2 Resolved to ratify the approved minutes of the second meeting of BoS of Management and Commerce held on March 18, 2024

5.3 Resolved to ratify the approved minutes of the third meeting of BoS of Humanities & Social Sciences held on March 18, 2024

5.4 Resolved to ratify the approved minutes of the second meeting of BoS of Engineering & Technology held on March 19, 2024

5.5 Resolved to ratify the approved minutes of the second meeting of BoS of Allied Health Sciences held on March 19, 2024

Agenda AC. 5/2024-03/06: **Approval for introducing new department/centres and new programs to be launched from 2024-2025.**
A proposal was placed for the approval of offering AICTE (All India Council for Technical Education) recognized courses and their intake for the upcoming admission session.

Additionally, a proposal was also put forth aimed at introducing new programs within the *School of Commerce & Management* and the *School of Humanities & Social Sciences*. Under the Department of Management, the proposed programs include Certificate Courses in Healthcare Management (6 months), Hospitality Services with specializations in Food & Beverage Management (6 months), and Housekeeping Management (6 months). Additionally, within the School of Humanities & Social Sciences, a diverse range of programs is recommended, such as Personality Development, Environment and Society, Communication for Social Change, Community Engagement, Life Skills, and History of Africa. These proposed programs aim to cater to a wide spectrum of academic interests and address contemporary societal needs.

The proposals were placed for consideration and the Members of the Academic Council discussed the same.

Resolution: AC. 5/2024-03/06:

6.1 Resolved to accept the proposal to introduce M.Tech in Civil Engineering (CE), Electronics and Tele Communication (ECE)
6.2 Resolved to accept the proposal to introduce B.Tech in Civil Engineering (CE) for working professional with intake capacity of 30.

6.3 Resolved to accept the proposal to increase the intake capacity of B.Tech Computer Science & Engineering (CSE) to be increased from 60 to 90.

18/05/24

6.4 Resolved to accept the proposal to reduce the intake capacity of B.Tech Mechanical Engineering (ME) to be reduced from 60 to 30.

6.5 Resolved to accept the proposal for intake capacity of Bachelor of Business Administration (BBA), Master of Business Administration (MBA) and Master of Computer Application as (CA) as 60, each.

6.6 In principle, resolved to approve the following certificate courses to be offered by the *Department of Management, School of Commerce & Management:*

- Certificate Course in Healthcare Management (6 months)
- Certificate Course in Hospitality Services (Food & Beverage Management-6 months)
- Certificate Course in Hospitality Services (Housekeeping Management-6 months)

6.7 Resolved to introduce certificate course in Tourism Management by the *Department of Management, School of Commerce & Management.*

6.8 In principle, resolved to approve the following certificate courses to be offered by *School of Humanities & Social Sciences:*

- Personality Development
- Environment and Society
- Communication for Social Change
- Community Engagement
- Life Skills
- History of Africa

Agenda 5/2024-03/07**:** Proposal for approval of *IKS courses*

A proposal for the approval of introducing Indian Knowledge Systems (IKS) courses was presented. The proposal included a carefully curated list of courses suggested as valuable additions to our curriculum, offering students interdisciplinary learning opportunities and practical skills. The basket of IKS courses place for approval of the council is given below:

1. Vedic Mathematics.
2. Ancient Indian Mathematics
3. Ancient Indian Astronomy
4. Indian Astronomical Instruments
5. Ancient Indian Metallurgy
6. Ancient Indian Chemistry
7. Plant Genetics in Ancient Indian Texts
8. Traditional Indian Botanical Knowledge
9. Ancient Indian Polity
10. Chanakya Neeti
11. Uniqueness of Indian Culture
12. Indian Culture and Civilization Ancient Indian History with special reference to Indian town planning and architecture.
13. Kautilyas Arthasastra
14. Indian Poetics
15. Folk instruments of North-east India

17/05/24

16. Folk music of North-east India
17. Classical Music Traditions
18. Indian Asthetics Musical instruments
19. Geet Vidya: Art of Singings
20. Nritya Vidya: Art of Dancing
21. Natya Vidya: Art of Theatricals, Bharatmuni
22. Ayurveda in IKS
23. Indian Health ,wellness and Psychology including Ayurveda
24. Yunani
25. Folk medicine of North-east India
26. Indian Philosophical tradition

The Members agreed to the proposal of introducing IKS courses and recommended for a resolution.

Resolution: AC. 5/2024-03/07:

7.1 Resolved to accept the incorporation of course like Food Habit of North East India/Traditional food of Northeast, by the Department of Zoology in the IKS course list.

7.2 Resolved to approve the inclusion of the course *Entomophagy of North East* as recommended by the Department of Zoology in the Indian Knowledge Systems (IKS) course list. The curriculum design for the Entomophagy course will be overseen by the Dean of the School of Humanities and Social Sciences and the Dean of the School of Natural Sciences, who will take the lead in ensuring its development and implementation.

Agenda 5/2024-03/08: Approval of the guidelines of *Outcome Based Education*

Professor Das presented the guidelines for Outcome Based Education (OBE) to the academic council for approval, highlighting that GCU is the first University to have drafted a document on Outcome Based Education (OBE) and pioneering the implementation of OBE. This move marks a significant step towards enhancing the quality and relevance of education at the institution. With OBE, the focus shifts from traditional teaching methods to measurable learning outcomes, ensuring students develop the necessary skills and competencies required in today's dynamic world. The Council noted the university's dedication to continuous improvement and innovation in its educational practices, setting a benchmark for others to follow.

The proposal was placed for consideration.

Resolution: AC. 5/2024-03/08:

In principle, resolved to adopt the Guidelines of Outcome Based Education (OBE).

Agenda 5/2024-03/09: Notification by Government of Assam regarding *examination and evaluation process.*

The Government of Assam has issued a notification concerning the examination and evaluation process, specifically focusing on directives aimed at monitoring the effective implementation of the National Education Policy (NEP) 2020 and streamlining the academic cycle in higher educational institutions across the state. This notification underscores the government's commitment to aligning educational practices with the objectives outlined in the NEP 2020 and ensuring a coherent academic framework in Assam's higher education sector. By placing this notification, the government seeks collaborative input and consensus-building among stakeholders, emphasizing transparency and accountability in educational governance.

Placed for information and discussion of the Council

Resolution: AC. 5/2024-03/09:

In principle, resolved to adopt the Notification by Government of Assam *dated 15 March 2024,* regarding *examination and evaluation process,*

Agenda 5/2024-03/10: Notification by Government of Assam regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP.*
The Government of Assam has issued a notification proposing the inclusion of courses from Infosys Springboard as MOOCs within the First Year Undergraduate Programme (FYUGP). This initiative aims to enhance the accessibility and quality of education by leveraging online learning platforms. By offering courses through MOOCs, students across Assam will have the opportunity to access valuable resources and training from Infosys Springboard, a renowned industry leader in technology and professional development.

The proposal has been placed for approval before the academic council.

Resolution: AC. 5/2024-03/10:

In principle, resolved to adopt the Notification by Government of Assam dated 14 March 2024, regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP.*

Agenda 5/2024-03/11: Notification by the UGC and Government of Assam regarding *4 year UG programme.*
The UGC and the Government of Assam have jointly issued a notification outlining plans for the implementation of a 4-year undergraduate (UG) program, aimed at facilitating a smooth transition for students currently enrolled in UG programs under the Choice Based Credit System (CBCS). This initiative aligns with the UGC guidelines on the First Year Undergraduate Programme (FYUGP) and emphasizes the importance of continuity and coherence in higher education structures. The notification underscores the commitment to ensuring that students' academic pursuits are supported and enhanced through structured pathways.

The proposal is placed before the council for necessary discusison and approval.

Resolution: AC. 5/2024-03/11:

In principle, resolved to adopt the Notification by the UGC and Government of Assam dated 12 March 2024, regarding *4 year UG programme.*

Agenda 5/2024-03/12: Proposal for Introduction of Integrated Teacher Education Programme *(ITEP) & Integrated BA/B.Sc. –B.Ed.*

The proposal for the introduction of an Integrated Teacher Education Programme (ITEP) and an Integrated BA/B.Sc. –B.Ed. was presented before the council. Regrettably, GCU is currently ineligible to apply for these integrated programs.

The Council noted the deliberations and no resolution was taken.

Agenda 5/2024-03/13: ***Any other matter.***

Agenda 5/2024-03/ **13.1 Course on Refrigeration & Air Conditioning**

Resolution: 5/2024-03/ **13.1**: Resolved to approve Certificate Course on Refrigeration and *Air Conditioning* (which is to be considered as SEC duration of 3 months for Science Students and 6 months for students other than Science). The fee structure which has been already prepared needs to be revised and be made affordable for students. Head, Mechanical Engineering need to re-submit the fee structure for the course, at the earliest. The minimum qualification should be 10^{th} pass. Dr M.R Sinha, Prof. S. Robert Ravi, Dr. Sunayan Bordoloi, and Dr. Shantanu Chakraborty are to review the Course.

Agenda 5/2024-03/ **13.2**: **1 year PG as per UGC credit policy:**

Resolution: 5/2024-03/ **13.2***:* Resolved to approve the one-year postgraduate program aligning with the UGC credit policy, which was adopted in Board of Management Meeting held on 30^{th} December 2023. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.

Agenda 5/2024-03/ **13.3**: **SWAYAM NPTEL course and credit**

Resolution: 5/2024-03/**13.3:** Resolved to approve the integration of SWAYAM NPTEL courses into PhD coursework, allowing doctoral students to earn credits towards their degree requirements. Doctoral students may enroll in SWAYAM NPTEL courses relevant to their research areas, subject to approval by their academic advisors and/or departmental committees.

Agenda 5/2024-03/ **13.4: Regarding access of attendance**

Resolution: 5/2024-03/**13.4:** Resolved to give access of student attendance to both the students and the parents.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

13/05/24

Registrar
Member Secretary

17/5/2024

Vice-Chancellor
Chairman

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Sixth Meeting of the Academic Council held on 21st May 2024 (Tuesday), Girijananda Chowdhury University, Assam

Time: 11:00 a.m.
Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Jayanta Deka-Chancellor (Special Invitee)
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Mr. Biyoyananda Chowdhury-Secretary, SSA Society
5. Mr. Arupananda Chowdhury-Joint Secretary, SSA Society (Special Invitee)
6. Ms. Kunki Chowdhury, Member, SSA Society
7. Dr. Suman Hazarika
8. Prof. Dipankar Saha- Registrar
9. Mr. Kishor Kumar Choudhury- COE
10. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
11. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
12. Dr. Hari Prasad Goenka- Dean, School of Commerce & Management
13. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
14. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
15. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
16. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
17. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
18. Dr. Damiki Laloo-Head, Department of Pharmacognosy
19. Dr. Vidhya Srinivasan- Head, Department of MLT
20. Dr. Nilanjana Deb-Head, Department of Business Administration
21. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
22. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
23. Dr. Lipi Goswami- Head(i/c), Department of Physics
24. Dr. Jun Moni Kalita- Head, Department of Pharmaceutical Chemistry
25. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics- Attended Online
26. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry

24/05/24

28. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
29. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
30. Dr. Bipul Kumar Talukdar- Assistant Professor, Department of Electrical Engineering
31. Dr. Puja Sen - Assistant Professor, Department of Mass Communication
32. Dr. Geeta Dutta Baruah-Principal, SSA Senior Secondary School – Attended Online

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC.6/2024-05/01: Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on 21st March, 2024.

During the appraisal period from March 22nd, 2024, Girijananda Chowdhury University (GCU) has demonstrated significant progress and achievements across various domains. The university's commitment to academic excellence is evident through the addition of new faculty members in diverse departments, enhancing the institution's academic strength and fostering a dynamic learning environment. Upcoming events such as GCU CAT and GCU RET underscore GCU's dedication to providing quality education and opportunities for academic advancement. Moreover, the approval for new NSS and NCC units reflects GCU's emphasis on holistic student development, nurturing leadership and social responsibility among its students. In the realm of faculty development and grants, Dr. Nirmala Devi has been chosen to participate in the international conference titled "Polymers for Sustainable Future 2024: 85th Prague Meeting on Macromolecules (PMM) and 11th Green Chemistry and Nanotechnologies in Polymeric Materials (GCNPM)." The conference is scheduled to take place from June 24th to June 28th, 2024, at the Institute of Macromolecular Chemistry in Prague, Czech Republic. This opportunity is made possible through the International Travel Support (ITS) program under the Science & Engineering Research Board (SERB), Department of Science and Technology, Government of India. Additionally, within the academic departments, notable grants have been secured to advance educational initiatives. The Department of Electronics and Communication Engineering (ECE) has been awarded a grant of up to 2 Lakhs for the organization of a three-day workshop titled "Emerging Field related to Semiconductors in Assamese Language," supported by the AICTE-Vibrant Advocacy for Advancement and Nurturing of Indian Languages (VAANI) scheme. Similarly, the Department of Computer Science and Engineering (CSE) has received a grant of up to 2 Lakhs for the execution of a two-day workshop focused on "Artificial Intelligence – Research Perspective in Multidisciplinary Fields," also under the AICTE-VAANI initiative. Faculty members' participation in international conferences and the acquisition of grants for departmental workshops showcase GCU's commitment to fostering faculty development and research excellence. The establishment of national and international collaborations with esteemed institutions further demonstrates GCU's efforts to broaden its academic horizons and promote global engagement. Ongoing projects and research initiatives, supported by reputable agencies, highlight GCU's dedication to fostering innovation and contributing to knowledge creation. Successful placement drives and consistent publication output underscore GCU's focus on preparing

24/05/24

students for the professional world and promoting scholarly contributions. The university's celebration of cultural diversity through events like the Ethnic Food and Culture Festival further enhances its vibrant campus community, positioning Girijananda Chowdhury University as a leading institution committed to excellence, innovation, and inclusivity.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 6/2024-05/01:

The Council noted the deliberations and resolved:

1.1 To establish collaborations and Memoranda of Understanding (MoUs) with premier National institutions to enhance academic and research excellence.
1.2 To implement a benchmark and cut-off for admission in the Bachelor of Pharmacy (B.Pharm) program, aiming to maintain academic standards, ensure quality education, and attract meritorious students with a passion for pharmaceutical sciences.
1.3 To include National Service Scheme (NSS), National Cadet Corps (NCC), and yoga as additional courses for pharmacy students.

Agenda AC.6/2024-05/02: Confirmation of the Minutes of the fifth meeting of the Academic Council held on 21 March 2024

The Minutes of the fifth Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the fifth Academic Council meeting.

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fifth Meeting of the Academic Council held on 21st March 2024 (Thursday), Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Jayanta Deka-Chancellor (Special Invitee)
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Mr. Kishor Kumar Choudhury- COE
6. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. Hari Prasad Goenka- Dean, School of Commerce & Management
9. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
12. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Vidhya Srinivasan- Head, Department of MLT
16. Dr. Nilanjana Deb-Head, Department of Business Administration
17. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
18. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
19. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
20. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
21. Dr. Lipi Goswami- Head(i/c), Department of Physics
22. Dr. Jun Moni Kalita
23. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
24. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry
25. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
26. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
27. Dr. Geeta Dutta Baruah-Principal, SSA Senior Secondary School – Attended Online

Leave of absence was granted to Mr. B N Chowdhury and Ms. Kunki Chowdhury who could not attend the meeting due to preoccupation

17/05/24

24/05/24

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 5/2024-03/01: Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on 31st August, 2023.

The fifth academic council meeting of Girijananda Chowdhury University Assam convened to review recent developments and initiatives undertaken by the institution. Notably, Hon'ble Chancellor Prof. Jayanta Deka's appointment on 19th Feb'24 marked a significant addition to the university's leadership. Additionally, Mr. Kishore Kumar Choudhury's appointment as Controller of Examinations, along with the recruitment of new faculty members across departments, reflects the university's commitment to academic excellence and growth. The meeting highlighted the university's proactive engagement in international collaborations, including educational trips, interactive sessions, and conferences, aimed at fostering academic exchange and partnerships. The signing of 17 MoUs with various institutions further strengthens national and international ties. The successful launch of the ERP system with 29 approved and operational modules underscores the university's commitment to administrative efficiency. Noteworthy placement drives and industry-academia interface events have facilitated career opportunities for students and promoted collaboration with industry partners. The university's active participation in cultural festivals and competitions, along with the establishment of new departments/centers and the introduction of new courses and programmes, demonstrates its responsiveness to evolving educational demands and AICTE guidelines. The renaming of the School of Paramedical and Allied Health Sciences reflects its expanded focus and vision. The formation of departmental research committees and the successful conduct of faculty development programs underscore the university's holistic approach to education. Overall, these achievements and initiatives underscore Girijananda Chowdhury University Assam's commitment to academic excellence, innovation, and global engagement, with the Vice-Chancellor expressing gratitude to all stakeholders for their dedication and contributions towards advancing the university's mission and vision.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 5/2024-03/01:

The Council noted the deliberations and resolved:

1.1 To host International Conferences more frequently by all the departments.
1.2 To include Controller of Examination as a member of Academic Council
1.3 To conduct 4 week-Summer Emersion Program in June -July for students on payment basis and also put a proposal to invite students from Bangkok for the program.

13/05/2024

Agenda AC. 5/2024-03/02: Confirmation of the Minutes of the fourth meeting c Academic Council held on 31 October 2023

The Minutes of the fourth Academic Council meeting were placed before the Counc consideration. Professor Das mentioned that the draft minutes of the meeting were circulated the Members for their observation. No observation was received, he requested the Member: again for their observations, if any. Since, there was no observation, the Council recommen accept the Minutes of the fourth Academic Council meeting.

Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hathkowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Fourth Meeting of the Academic Council held on 31 October, 2023 (Monday), Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Kandarpa Das- Vice-Chancellor
2. Mr. Jasodaranjan Das-President, SSA Society
3. Prof. Dipankar Saha- Registrar
4. Ms. Kunki Chowdhury- Member, SSA Society
5. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
6. Dr. Suman Hazarika- Director, Centre for Multi-disciplinary Studies
7. Dr. Hari Prasad Goenka- Head, Department of Commerce
8. Dr. Shantanu Chakraborty- Head, Department of Political Science
9. Dr. P Malairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
10. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
11. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
12. Dr. Sunayan Bordoloi- Head, Department of Zoology
13. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
16. Dr. Vidhya Srinivasan- Head, Department of MLT
17. Dr. Nilanjana Deb-Head, Department of Business Administration
18. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
19. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
20. Dr. Debarshi Mallick- Head, Department of Mechanical Engineering
21. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
22. Dr. Lipi Goswami- Head(i/c), Department of Physics
23. Dr. Kajal Dutta- Deputy Controller of Examination
24. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
25. Dr. Swarnali Pathak- Head(i/c), Department of Physics
26. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
27. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages

Pi

13/05/24

24/05/24

Leave of absence was granted to Mr. B N Chowdhury who could not attend the meeting due to preoccupation

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 4/2023-10/01: Welcome Address and Opening Remark by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on July 17, 2023. Notable updates included AICTE's approval on October 17, 2023, for GCU to offer Engineering & Technology (Degree) courses for working professionals in the academic year 2023-2024.

Professor Das also informed the Council about the appointment of 25 faculty members across different Schools of Studies and the selection of four senior professors as Deans for various Schools. The proposed Deans were Prof. Bhanu P Sahu (School of Pharmaceutical Sciences), Prof. Shantanu Chakraborty (School of Humanities and Social Sciences), Prof. Sunayan Bardoloi (School of Natural Sciences), and Prof. Hari Prasad Goenka (School of Management and Commerce). These appointments were presented before the Council, for approval. Furthermore, Dr. Vidhya Srinivasan's appointment as the Head of the Department of Medical Laboratory Technology under the School of Paramedical and Allied Health Sciences was also presented for approval. Prof. Das also proposed to the Council that Ms Raisa Choudhury has been nominated for appointment as Assistant Registrar (Academics), for approval.

Prof. Das highlighted ongoing efforts to foster collaborations with both international and national institutes. GCU has recently signed 4 Memorandums of Understanding (MOUs) with National institutions like Assam Agricultural University, B. Borooah College, Rangapara College and BSNL Zonal Telecom Training Centre (ZTTC) and an International MOU with the Russian State University for the Humanities. Additionally, discussions were underway for four more MOU signings with the Patrice Lumumba Peoples' Friendship University of Russia, Pushkin State Russian Language Institute, Siberian State Medical University, and AIIMS, Guwahati.

GCU was actively engaged in internationalization, with plans to host an International Conference in January 2024. The event would welcome delegations from Russia and Bangladesh, further promoting academic and research connections.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 4/2023-10/01:

The Council noted the deliberations and resolved that:

1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies:
- Prof. Bhanu P Sahu for School of Pharmaceutical Sciences
- Prof. Shantanu Chakraborty for School of Humanities and Social Sciences
- Prof. Sunayan Bardoloi for School of Natural Sciences
- Prof.Hari Prasad Goenka for School of Management and Commerce

1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as He Department of Medical Laboratory Technology under School of Paramedical and Alli Sciences

1.3 The Council resolved to approve the appointment of Ms Raisa Choudhury as Registrar (Academic).

Agenda AC. 4/2023-10/02: **Confirmation of the Minutes of the third meeting of the A Council held on 17 July 2023**

The Minutes of the third Academic Council meeting were placed before the Co consideration. Professor Das mentioned that the draft minutes of the meeting were circul the Members for their observation. No observation was received, he requested the Mem again for their observations, if any. Since, there was no observation, the Council recomm accept the Minutes of the third Academic Council meeting.

Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hathkhowapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the 3rd Meeting of the Academic Council held on 17th July, 2023 (Monday). Girijananda Chowdhury University, Assam

Time: 11:30 a.m.
Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

1. Prof. Alak K. Buragohain (Special Invitee)- Hon'ble Chancellor
2. Prof. Kandarpa Das- Hon'ble Vice Chancellor
3. Mr. Jnanaranjan Das President, SSA Society
4. Prof. Dipankar Saha- Registrar
5. Prof. Chandana Goswami- Dean (Academics)
6. Dr. Suman Hazarika- External Member
7. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
8. Dr. P Mulairajan, Principal- School of Pharmaceutical Sciences, Guwahati campus
9. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
10. Dr. Mukul Ranjan Singha, Head- Department of Computer Applications
11. Dr. Bunayan Bordoloi- Head, Department of Zoology
12. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
13. Dr. Damiki Laloo, Head, Department of Pharmacognosy
14. Dr. Bhanu P Sahu-Head, Department of Pharmaceutics
15. Dr. Nilunjana Deb-Head, Department of Business Administration
16. Dr. Aniruddha Bora-Head, Department of Electronics and Communication Engineering
17. Dr. Sandip Bordoloi- Head, Department of Electrical Engineering
18. Dr. Debasish Mallick- Head, Department of Mechanical Engineering
19. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
20. Dr. Lipi Goswami- Head(i/c), Department of Physics
21. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics
22. Dr. Swarnali Pathak- Head(i/c), Department of Physics
23. Dr. Sampurna Bhuyan -Head(i/c), Department of Economics
24. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
25. Mr. Akashdeep Goswami-Deputy Controller of Examination

Leave of absence was granted to Mr. B N Chowdhury and Mr. Kushl Chowdhury who could not attend the meeting due to preoccupation

Page 1 of 11

24/05/24

Resolution: AC. 3/2023-07/08:

Resolved to approve the proposal to advertise for admission of the second batch of students in the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences.

AC. 3/2023-07/09: Draft proposal on Examination Rules and Regulations.

A comprehensive draft proposal on Examination Rules and Regulations was placed before the Council for approval by the Deputy Controller of Examination. The Hon'ble Vice Chancellor requested Mr. Akshdeep Goswami, Deputy Controller of Examination, [illegible] to make a presentation on the draft Examination Rules and Regulations.

The Members after detailed discussion on the draft Examination Rules and Regulations, recommended accepting the Examination Rules and Regulations as presented.

Resolution: AC. 3/2023-07/09:
Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.

AC. 3/2023-07/10: Strategies for international students' enrollment and efforts for international collaborations.

The Hon'ble Vice Chancellor briefed the Members on the progress of GCU's internationalization strategies for its programmes through admission of foreign students and for international collaborations through student and faculty exchange and joint academic programmes and research collaborations. The Members noted with appreciation.

AC. 3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programme for ratification.

The syllabi for the coursework for the PhD programmes have been worked out as per the model syllabi and guidelines of the UGC and were approved by the Hon'ble Vice-Chancellor which was placed for ratification of the Council by the Dean (Academics).
The Members recommended ratification of syllabi for the Coursework for the PhD.

Resolution: AC. 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).

Page 6 of 11

Page 4 of 11

Page 4 of 22

AC. 3/2023-07/12: Ratification of the formation of Schools and Departments.

Various academic departments of the University have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council which was placed for ratification.
It was also proposed that the Department of English may be renamed as the Department of English and Foreign Languages.

The Members discussed the matter and recommended for ratification of approval for the formation of Schools and Departments and renaming the Department of English as the Department of English and Foreign Languages.

Resolution: AC. 3/2023-07/12:

12.1 Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council.

12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.

AC. 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number
The Course Code, Program Code and Enrollment Number of the University, which had been approved by the Hon'ble Vice-Chancellor, were placed for ratification of the Academic Council.

The Members recommended the proposed ratification and authorised the Hon'ble Vice Chancellor to effect any change should the necessity arise.

Resolution: AC. 3/2023-07/13:

Resolved to accept the Course Code, Program Code and Enrollment Numbers, with a scope of modification, if required.

AC. 3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.
The minutes of the first meeting of the Research Council, held on 10th July was placed for ratification of the Council (Annexure-5).

The Members discussed the minutes of the first meeting of the Research Council and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 3/2023-07/14:

Page 7 of 11

Resolved to ratify the approved minutes of the first meeting of the Research Council, held on 10th July, 2023.

AC. 3/2023-07/15: Brief presentation on the activities of the University
A brief power point presentation on the important activities of the University and major academic and research collaborations and student achievements were made as an appraisal of the academic progression of the University for information of the Council.

AC. 3/2023-07/16: Introduction of courses on Foreign Language Learning
The Hon'ble Vice-Chancellor stated that the University has started short-term academic programmes on Foreign Language Learning, as per the recommendations of the NEP 2020. As a first initiative a Certificate Course on Japanese Language has been started, which was placed for appraisal of the Council.

AC. 3/2023-07/17: Academic Collaborations

The Registrar briefed the Council about academic and research collaborations with a number of educational institutes and research organizations through the instrument of Memorandum of Understandings (Annexure 6).

The members appreciated the move. Professor Bangphila, Hon'ble Chancellor suggested that specific faculty Coordinators be appointed to coordinate the academic, research and other relevant activities and for necessary follow up action and documentation. The same should be placed as reports in the meeting of the Academic Council.

Resolution: AC. 3/2023-07/17:

Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutes. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.

AC. 3/2023-07/18: Extra-curricular and Co-curricular Activities

Dr. Sandip [illegible], Dean, Student Affairs made a presentation on the various Extra-curricular and Co-curricular Activities. This is in line with the emphasis of the NEP 2020 on Extra-curricular and Co-curricular Activities, alongside the curricular activities of the students.
The Council noted of the various Extra-curricular and Co-curricular Activities conducted with appreciation and suggested that geotagged photographs of the events be recorded, for documentation.

Page 8 of 11

Resolution: AC. 3/2023-07/18:

Resolved that the photographs of all the Extra-curricular and Co-curricular Activities should be geo-tagged.

AC. 3/2023-07/19: Any other matter.

The following points were put up before the Council:

AC. 3/2023-07/19.1: Recognition of PhD supervisors

Professor Kandarpa Das, Hon'ble Vice-Chancellor, stated that three Senior Faculty Members namely, Dr. HP Goenka, Dr. Narayan Doloi and Dr Suman Hazarika have joined the University as Heads in the Department of Commerce, Zoology and Paramedical and Allied Health Sciences respectively. [illegible] Assistant Professors namely Dr Rachel Kalita, Dr Pratiksha [illegible], Arnab Kumar [illegible], Dipak [illegible], Dr Sangeeta [illegible], Dr Nilakshi Goswami also applied for PhD guideship. Professor Das recommended their recognition and appointment as Ph.D. supervisors of the PhD programmes of the University.

Resolution AC. 3/2023-07/19.1

Resolved to approve the recognition and appointment of three Senior Faculty Members namely, Dr. H P Goenka, Dr. Narayan Doloi and Dr Suman Hazarika as PhD supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. The Council also approved PhD guideship of the following faculty members namely Dr Rachel Kalita (Sociology and Social Work), Dr Pratiksha [illegible] and Life Sciences), Dr Arnab Kumar [illegible] (Computer Applications), Dr Dipak [illegible] (Electrical Engineering), Dr Sangeeta [illegible] (Commerce), Dr Nilakshi Goswami (English).

AC. 3/2023-07/19.2: Academic Calendar 2023-24

The Dean, Academic placed the Academic Calendar 2023-24 for approval of the Hon'ble Members of the Council. The Hon'ble Vice-Chancellor emphasized that the calendar be Academic Calendar 2023-24.

Resolution AC. 3/2023-07/19.2:

Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Jorpa campus.

AC. 3/2023-07/19.3: Centre for Multidisciplinary Studies: Professor Bangphila, Hon'ble Chancellor suggested that a Centre for Multidisciplinary Studies be set up in the University with the faculties drawn from various Academic departments to facilitate Multidisciplinary and Interdisciplinary research as emphasised in the NEP 2020.

The Members endorsed the proposal.

Page 8 of 11

Page 5 of 22

24/01/24

Resolution AC. 3/2023-07/19.3:
Resolved to establish a Centre for Multidisciplinary Studies

AC. 3/2023-07/19.4: Student Representatives

The Hon'ble Chancellor suggested that Student Representatives be selected as Members in decision making bodies of the University. The Members endorsed the proposal and recommended that Student Representatives be allowed as Special Invitees to participate in the discussions on agenda items relevant to the students.

Resolution AC. 3/2023-07/19.4:

Resolved that Student Representatives be allowed as Special Invitees in decision making bodies of the University and participate in the discussion on agenda items relevant to the students.

AC. 3/2023-07/19.5: Best Student/Achievers Award

[illegible]

Resolution AC. 3/2023-07/19.5:

[illegible]

AC. 3/2023-07/19.6: Annual Report preparation

[illegible]

Page 10 of 11

Resolution AC. 3/2023-07/19.6:

[illegible]

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

Registrar

Page 11 of 11

Resolution: AC. 4/2023-10/02:
The Council resolved to approve the Minutes of the third Meeting of the Academic Council

Page 6 of 22

Agenda AC.4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.

The Action Taken Report of the resolution of the third meeting of the Academic Council held on 17 July 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the 3rd meeting of Academic Council held on 17th July, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 3/2023-07/01: Welcome Address and Opening Remark by the Hon'ble Vice Chancellor.	Resolution: AC. 3/2023-07/01: [illegible]	1.1 Noted. 1.2 Noted.
AC.3/2023-07/02: Confirmation of the Minutes of the 2nd Academic Council Meeting of the Academic Council held on 13 February 2023	AC. 3/2023-07/02: The Minutes of the 2nd meeting of the Academic Council was circulated amongst the members for any observations and comments. Since there were no [illegible], the Council approved the Minutes.	No action required
AC. 3/2023-07/03: Proposal for acceptance of the Action Taken Report on the Minutes of the second meeting of the Academic Council held on 13 February 2023.	AC. 3/2023-07/03: The Council resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Academic Council	No action required
AC.3/2023-07/04:	AC. 3/2023-07/04:	

Page 1 of 7

Consideration of the detailed course structure and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) as per NEP 2020	4.1 Resolved to approve the course structure and syllabi of various programmes under the Four Year Undergraduate Programme (FYUP) proposed as per NEP 2020. [illegible] 4.2 [illegible] 4.3 Resolved to offer Integrated Master Programmes in Natural Sciences & Humanities and Social Sciences, as per NEP 2020. 4.4 [illegible] National Institutional Ranking Framework (NIRF) in the band of 101-125.	4.1 Syllabus and course structure of the Four Year Undergraduate Programme (FYUP) [illegible] the NEP 2020. 4.2 Appreciation received. 4.3 Under process. 4.4 Appreciation on [illegible] of the School of [illegible] National Institutional Ranking Framework (NIRF) in the band of 101-125.
AC.3/2023-07/05: Consideration of the detailed course structure and syllabi of various Masters programmes.	AC. 3/2023-07/05: Resolved to approve the course structure and syllabi of various Masters programmes. [illegible] to the syllabi	The course structures and syllabi of various Masters programmes were approved.
AC.3/2023-07/06: Renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science.	AC. 3/2023-07/06: 6.1 Resolved to accept the proposal for renaming of the Girijananda Chowdhury Institute of Pharmaceutical Science to School of Pharmaceutical Sciences, Girijananda Chowdhury University (Guwahati and Tezpur campus). 6.2 Resolved that a Department of Health and Medical Technology [illegible]	6.1 [illegible] Girijananda Chowdhury University (Guwahati and Tezpur campus) has been made on [illegible] August, 2023

Page 2 of 7

Page 7 of 22

Page 7 of 39

24/05/24

	[illegible]	4.8 Setting up of Department of Health & Medical Technology Policy is under process.
AC/3/2023-07/07: Admission for the Academic year 2023-2024	AC: 3/2023-07/07: Academic Council resolved that CUET qualified candidates shall be given priority in the admission to the M Pharm. programme.	Noted
AC: 3/2023-07/08: Admission to the PhD programme for the Monsoon Session.	AC: 3/2023-07/08: Academic Council resolved to approve the proposal to advertise for admission of the second batch of students in to the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences	The advertisement for admission of second batch of students into the Monsoon Session of PhD programmes in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences was published and the GCU RET exam for the monsoon session was also conducted successfully on 10th September, 2023. Total 101 applications were [illegible] admission process wrapped up on 13th October 2023.
AC: 3/2023-07/09: Draft proposal on Examination Rules and Regulations.	AC: 3/2023-07/09: Resolved to approve the Examination Rules and Regulations (Annex-3) and authorized the Vice Chancellor to effect any modification, if and when necessary.	The Examination rules and regulations were adopted.

Page 5 of 7

AC/3/2023-07/10: Strategies for International students' admissions and efforts for international collaborations	[illegible]	No Action required.
AC/3/2023-07/11: Consideration of the syllabi for the Coursework for the PhD programmes for ratification.	AC: 3/2023-07/11: Resolved to ratify the approval of the syllabi for the coursework for the PhD programmes (Annexure 4).	The syllabi for the course work for PhD programmes was finalised and implemented.
AC: 3/2023-07/12: Ratification of the formation of Schools and Departments.	AC: 3/2023-07/12: 12.1 Resolved to ratify the approval of the various academic Departments of the University which have been formed and organized under schools and departments as resolved in the last meeting of the Academic Council. 12.2 Resolved to ratify the approval the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	12.1 Various academic departments under various schools of the university were approved and ratified. 12.2 The department of English was renamed and ratified as the Department of English and Foreign Languages.
AC: 3/2023-07/13: Ratification of Course Code, Program Code and Enrollment Number	Resolution AC: 3/2023-07/13: Resolved to accept the Course Code, Program Code and Enrollment Numbers, with a scope of modification, if required.	The Course code, Program code and enrollment number were ratified and the resolutions are implemented.

Page 4 of 7

Page 8 of 22

AC/3/2023-07/14: Ratification of the recommendations of the first meeting of the Research Council for approval of its minutes.	AC: 3/2023-07/14: Resolved to ratify the Approved minutes of the first meeting of the Research Council, held on 10th July 2023.	The approved minutes of first Research council meeting were ratified and the resolutions are being implemented.
AC: 3/2023-07/15: Brief presentation on the activities of the University	A brief power point presentation on the important activities of the University and major academic and research collaborations, and notified achievements [illegible] of the University for information of the Council.	No action required.
AC: 3/2023-07/16: Introduction of courses on Foreign Language Learning	The University has already started short-term [illegible] Foreign Language Learning [illegible]	Noted
AC: 3/2023-07/17: Academic Collaboration	AC: 3/2023-07/17: Resolved to appoint a Coordinator for each MOU that GCU signs, to coordinate and monitor the activities between the two institutions. Further it was resolved that the coordinator should submit the progress report of the activities conducted under the MOU, quarterly.	Girijananda Chowdhury University has signed total 11 numbers of MOU with other institutions/ organisations out of which coordinators for [illegible] numbers of MOU has been already appointed.
AC: 3/2023-07/18: Cross curricular and Co-curricular Activities	AC: 3/2023-07/18: Resolved that the photographs of all the Extracurricular and Co-curricular Activities should be geotagged.	Noted and being implemented.

Page 5 of 7

AC: 3/2023-07/19: Any other matter.	AC: 3/2023-07/19.1: Recognition of PhD supervisors Resolution AC: 3/2023-07/19.1 Resolved to approve the recognition and appointment of [illegible] Faculty Members, namely, [illegible] as PhD supervisors of the PhD programmes in the Departments of Commerce, Zoology and Paramedical and Allied Health Sciences, respectively. [illegible] AC: 3/2023-07/19.2: Academic Calendar 2023-24 Resolution AC: 3/2023-07/19.2: Resolved to approve the Academic Calendar 2023-24, to be strictly followed in both Guwahati and Tezpur campus. AC: 3/2023-07/19.3: Centre for Multidisciplinary Studies Resolution AC: 3/2023-07/19.3: Resolved to establish a Centre for Multidisciplinary Studies AC: 3/2023-07/19.4: Student Representation Resolution AC: 3/2023-07/19.4: Resolved that Student Representatives be allowed on Special Invitees to attend Academic bodies of the University and participate in the discussions on agenda items related to the students. AC: 3/2023-07/19.5: Best Student/Achievers Award	Resolution AC: 3/2023-07/19.1: Recognition of PhD supervisors Three faculty members namely [illegible] recognised and appointed as PhD supervisors. Resolution AC: 3/2023-07/19.2: Academic Calendar 2023-24 The Academic Calendar for the year 2023-24 was approved and is being followed. Resolution AC: 3/2023-07/19.3: Centre for Multidisciplinary Studies Centre for Multi Disciplinary studies has been set up on 10th August 2023. Resolution AC: 3/2023-07/19.4: Student Representation Appointment of student representatives as a special invitee is in progress.

Page 6 of 7

Page 9 of 22

Page 8 of 39

	Resolution AC. 3/2023-07/19.3: [illegible] AC. 3/2023-07/19.4: Annual Report preparation. Resolution AC. 3/2023-07/19.4: [illegible]	Resolution AC. 3/2023-07/19.3 [illegible] Student/Achievers Awards: Work in progress. Resolution AC. 3/2023-07/19.4: Annual Report preparation. Work in Progress

Resolution: AC 4/2023-10/03:

The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.

Agenda AC. 4/2023-10/04: **Overall Admission report for the Academic year 2023-2024.**

Prof. Das placed the status of overall admissions into the various programmes for the academic year 2023-24. The Members took note of the status.
During the briefing, Prof. Das highlighted a decline in the number of students in the Department of Management compared to previous years. He emphasized the need for these departments to develop strategies to attract more students in the upcoming academic session. Furthermore, due to the absence of admissions in certain Certificate Courses, it was suggested that they may need to be discontinued.

The Members duly noted the report and proposed a resolution.

Resolution: AC. 4/2023-10/04:

4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.

Page 10 of 22

Agenda AC. 4/2023-10/05: **Second phase of Admission to various PhD programmes and approval of supervisors**

The Registrar provided an update to the Council regarding the second phase of admissions for the PhD programs conducted by the University. This phase covered admissions in the Schools of Engineering & Technology, Humanities and Social Sciences, Pharmaceutical Sciences, Natural Sciences, Management and Commerce, as well as Paramedical and Allied Health Sciences.

Furthermore, the Registrar presented the selection of new faculty members as supervisors for various programs, seeking the Council's approval for those appointments.

Resolution: AC. 4/2023-10/05:

Resolved to approve the following faculty members as PhD supervisors into various programmes:

Sl. No.	Name	Designation	Discipline
1	Dr Bedanta Gogoi	Assistant Professor	Chemistry
2	Dr Nirmala Devi	Associate Professor	Chemistry
3	Dr. Ankur Jyoti Kashyap	Assistant Professor	Mathematics
4	Dr. Sujan Sinha	Assistant Professor	Mathematics
5	Dr. Oveepsa Chakraborty	Assistant Professor	Mechanical Engineering
6	Dr Anisha Bordoloi	Assistant Professor	History
7	Dr Vidhya Srinivasan	Professor	Medical Lab Technology
8	Dr. Kamal Das	Assistant Professor	Botany
9	Dr. Salma Mazid	Assistant Professor	Zoology

Agenda AC 4/2023-10/06: **Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes**

A proposal to introduce new programmes like BA/MA in Education, B.Ed., BPT, MPT, LLM, PhD in History, Assamese, Education; Diploma and Degree in Mass Communication and 5 year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research was placed before the Council. Additionally, it was also proposed that the Five Year integrated program shall be of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. The proposals were placed for consideration.

Following discussions, the Members of the Council proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and an Advance Programme for Radiology.

Page 11 of 22

24/08/24

Resolution: AC. 4/2023-10/06:

6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes
6.2 Resolved to accept the proposal to introduce new programmes like BA/MA in Education, B.Ed., LLM, BPT, and MPT.
6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree

6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education

6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research.

6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses

Agenda AC. 4/2023-10/07: **Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.**

The proposal to introduce a range of dual-degree programs, such as 5-year B.Tech-MBA, B.Pharm-MBA, BBA-B.Com, BCA-BBA, and BCA-BA, with provision of credit transfer and the flexibility multiple entry and exit points, was presented to the Council. Additionally, it was discussed that the Deans of the schools would initiate the process for developing the specifics of these integrated and dual-degree programs

The Members agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/07:

Resolved to accept introduction of Five Year integrated dual-degree programmes.

AC. 4/2023-10/08: **Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.**

The proposal for admitting international students in various programmes of the university with 15% over and above supernumerary quota for foreign nationals was placed for information and deliberative purposes before the Council. Additionally, a proposal of approval of fee structure for international students was also placed for discussion. After deliberations, it was suggested that Ms. Raisa Choudhury, with prior experience in managing international student affairs, would oversee matters related to foreign students.

Page 12 of 22

The Members after detailed discussion on the proposal for admitting international students agreed to the proposal and recommended for a resolution.

Resolution: AC. 4/2023-10/08:

8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals.
8.2 Resolved to approve fee structure for international students.
8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.

AC. 4/2023-10/09: **Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.**

A proposal for approval of the minutes of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023, was placed before the Council for approval.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Minutes of the 2nd Board of Studies Meeting of School of Humanities and Social Sciences (SHSS), Girijananda Chowdhury University, Assam [illegible] held on 14th October, 2023 at 10.00 A.M. at the Conference Room, [illegible] building, Guwahati.

The following members were present in the meeting:
1. Prof. [illegible] Hon'ble Vice Chancellor, GCU & Chairperson, BOS
2. Prof. [illegible] Dean, School of Social Work, [illegible]
3. Prof. [illegible] Head, Department of Political Science, Gauhati University
4. Prof. [illegible] Professor, Sikkim University
5. Prof. [illegible] Dean, School of Engineering & Technology
6. Prof. [illegible] HoD, Department of Political Science and Dean, School of Humanities and Social Sciences, GCU
7. Dr. [illegible] HoD, Department of Mechanical Engineering
8. Dr. [illegible] Associate Professor, Department of Computer Science and Engineering
9. Dr. [illegible] Associate Professor, [illegible]
10. Dr. [illegible] Member Secretary, BOS, School of Humanities and Social Science, GCU, Assistant Professor & HoD (i/c), Department of Economics
11. Dr. [illegible] Senior Assistant Professor & Head, Department of Sociology & Social Work
12. Dr. [illegible] HoD (i/c) Department of English and Foreign Languages
13. Ms. [illegible] Assistant Professor, Department of English and Foreign Languages, (special invitee)
14. Ms. [illegible] Assistant Professor, Department of Sociology & Social Work (special invitee)
15. Dr. [illegible] Assistant Professor, Department of Economics
16. Dr. [illegible] Assistant Professor, Department of English and Foreign Languages, (special invitee)
17. Dr. [illegible] Assistant Professor, Department of Political Science, (special invitee)
18. Dr. [illegible] Assistant Professor, Department of History, (special invitee)

Page 13 of 22

24/05/24

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. This was followed with the discussions regarding the course structure and syllabus of undergraduate, Postgraduate and PhD courses of School of Humanities and Social Sciences which are summarized below:

Agenda No. 1: Confirmation of the minutes of the meeting of the 1st BOS held on 29/5/23

Resolution: BoS/2/01/23/01: The minutes of the 1st BOS meeting had been approved by the members present in the meeting.

Agenda No. 2: Presentation of the Syllabus of the PhD programmes by the respective HoDs/HoD (i/c)s for review and approval of the members.

In the meeting of the Second Board of Studies (BoS) held on 14th October, 2023 at GCU Conference Hall, the following are the observations proposed by the external members of the BoS to be incorporated in the syllabus of PhD course on Research Methodology which is a common paper and discipline specific syllabi of the respective departments:

For the Research Methodology Course:

1. In place of the first unit in the earlier Research Methodology paper "An Introduction to Research," scholars of School of Humanities & Social Sciences shall be taught an alternative unit "Qualitative Approaches" to meet the requirements for research in social sciences. (Annexure 1.1)
2. Discipline Specific Core / Elective Courses of the departments of the SHSS will not be having End-Term Examination. They will have only formative and summative assessment in terms of rigorous review, article summary, presentation, term paper etc., at the end of the semester
3. Department of English and Foreign Languages will incorporate a separate course on "Research Methodology" in place of the existing Research Methodology course which is common across all disciplines. (Annexure 1.2)

For Respective Departments:

PhD in Department of English & Foreign Languages:

Experts suggested shifting Module 2 of the PhD Research Methodology course on Qualitative and Quantitative Method for Language, Literature and Culture. They advised to include Literature Review in 4th module of the PhD RM Course incorporating review writing, critical review, paraphrasing, citation and quotation. It has been advised to include more drama/novel in the course "Critical Approaches to the Art of Fiction."

PhD in Department of Economics:

Discipline specific courses namely "Advanced Economic Analysis" and "Contemporary Issues in Development Economics" are presented and no modifications are suggested by the experts and hence approved.

PhD in Department of Sociology and Social Work:

1. Experts suggested changing the title of the sociology discipline specific core course "Theoretical Perspectives" to "Theoretical Perspectives on Sociology". Inclusion of scholarly, standard Journal articles for reference in PhD courses is also recommended by the experts.
2. Experts view that Paper I "Theoretical Foundations of Social Work" is a vast paper which may become too heavy and therefore suggested, if possible, reducing some parts or shifting some to second paper. They suggested inclusion of Frank Turner's theories to the PhD course work syllabus.

PhD in Department of Political Science:

Discipline Specific Courses for PhD course work are presented and accepted without any modification by the board members.

PhD in Department of Psychology:

In Paper I "Advanced Cognitive Psychology", experts suggested to remove the word 'Advanced' as basic understanding of psychology is to be taught taking into consideration that all scholars may not be coming from Psychology background. They suggested including "Learning" before discussing "Memory and Perception". "Sensory Processes" is also required to be included in the course content.

In Paper II also experts suggested to remove the term "Advanced" from the course "Advanced Social Psychology" and in all the courses, more references to be given as it is inadequate.

Resolution: BoS/2/01/23/02: After the discussion, the Board of Studies resolved to incorporate the proposed changes in the PhD Coursework Syllabi of various departments under the school along with a slight modification in the existing "Research Methodology" course which is common across all disciplines except for the Department of English and Foreign Languages. The Department of English and Foreign Languages is going to incorporate a new "Research Methodology" course exclusively for their scholars. Members agreed to conduct formative and summative assessment like seminar, article review, presentation, case study etc., for continuous as well as end semester evaluation of the discipline specific papers (Core/Elective) for PhD in place of End Term Examination. (Annexure 1.1-Research Methodology (Common for all); Annexure 1.2-Research Methodology (For English and Foreign Languages Department); Annexure 2- DSC courses for PhD of all the departments)

Agenda 3: Presentation of the Course Structure and Syllabus (1st and 2nd Semester) of the Post graduate programmes by the respective HoDs/HoD (i/c)s.

Department of English & Foreign Languages:

The course structure and syllabi of MA in English were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Economics:

The course structure and syllabi for MA/MSc in Economics were presented in the meeting and experts suggested to change the title of the course "MS Office in Economics" to "Computer Application in Economics" in the second semester. Experts suggested to incorporate topic on Economic Theory- classical, neo classical and Keynesian in the syllabus of "Macroeconomic Analysis" in the first semester.

Department of Sociology and Social Work:

For MA in Sociology experts suggested a few changes and they are as follows

1. To consider shifting the course on Rural Sociology to first semester before the course on Urban Sociology taking into consideration the aspect of genesis of migration
2. In the [illegible] Course on [illegible] Conte. In course on "Social Stratification", experts advised the syllabus to include Class in all units or courses dealing with stratification to include class and caste amongst other areas of stratification. To provide a basic understanding of these concepts initially and then discuss in depth in other course papers
3. In the course on Gender and Feminism, to include Eco perspectives, Eco feminism and include writings of Judith Butler in reference books.
4. In Research Methodology course, experts opined to include any new approaches to research in the discipline of Sociology other than focusing only on the traditional research methodology content.

For Master of Social Work

The course structure and syllabi of Master of Social Work were presented in the meeting and did not receive any changes or modifications from the BOS.

Department of Political Science:

The course structure and syllabi of MA in Political Science were presented in the meeting and did not receive any changes or modifications from the BOS

Department of Psychology

1. Experts suggested realignment of the order of Courses in Semester I for MA/MSc in Psychology. They advised to begin with "Emergence of Psychology" rather than starting with "Advanced Psychological Processes I"

Other suggestions are:

2. To rename both the papers Advanced Psychological Processes I and II and change the course name to only Psychological Processes I and II
3. Course on Emergence of Psychology [illegible]
4. To include reference books on Eastern Psychological thought and some of Indian writers
5. In Unit 1 of the course on "Understanding Motivations and Emotions" to include Abraham Maslow's theory. Unit 3 of the course more focus on primary and secondary emotions and discuss on basic emotions such as anger, sadness, happiness etc.

24/08/24

Resolution: BoS/2023/02/01:

The board of studies resolved to incorporate the proposed changes if any, in the Post graduate Syllabi of various departments under the school.

In the Postgraduate course structure of various departments, in place of the nomenclature Multidisciplinary Course (MDC), the new nomenclature Interdisciplinary Elective Course (IEC) should be mentioned as advised by the board members. (Annexure 3-Post Graduate Course Structure of all the departments, Annexure 4: Post Graduate Syllabus of all the departments)

Agenda 4: Presentation of Syllabus (1st, 2nd & 3rd Semester) and Course Structure of the under graduate programmes of Department of History & Department of Political Science by the respective HoD's/HoD (I/c)s.

Department of History:

Discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the History of India and History of Assam papers. Dr. Anisha Bordoloi, Faculty of the History Department presented the experts recommendations for the BA programme syllabus of History before the BOS members. A few observations are

1. As the course structure and syllabus had been sent for vetting to History experts Prof. V. Krishna Ananth of Sikkim University and Prof. Paromita Das of Gauhati University, they have given their valuable suggestions and have recommended major changes in the course structure upto 8th semester and changes in the syllabi of Indian and Assam History papers.
2. Replacement of several papers with new ones in a chronological order has been recommended by Prof. Ananth upto 6th semester. No changes have been suggested for the 7th and 8th semesters. He also suggested to include introductory lectures on topics like what is history or historian's craft or a history of history for the 1st semester to acquaint students with the idea of history.
3. Dr. Anisha Bordoloi read out the changes recommended by Prof. Paromita Das in the course objectives, outcome and module structure of the Indian and Assam History papers offered under the BA programme

Page 16 of 22

Department of Political Science-

The course structure and syllabi of BA in Political Science were presented in the meeting and did not receive any changes or modifications from the BOS

Resolution: BoS/2023/02/03:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the department of History and Political Science and these have been approved by the BOS (Annexure 5- Under Graduate Course Structure of the department of History &Political Science, Annexure 6- Under Graduate Syllabus of the department of History &Political Science)

Agenda 5: Presentation of Syllabus of a few Courses (MDC, SEC, AEC, VAC) which were not placed in the 1st BOS meeting.

Department of English & Foreign Languages

After presentation of the Ability Enhancement Course by the HoD (I/c), Department of English and Foreign Languages, a few observations were made and they are as follows:

1. To change the paper name of AEC i.e., Accelerating English Language Knowledge to Accelerating English Language Skills.
2. To include both theory and Practical pedagogy for AEC.
3. To incorporate journalistic writing and review writing in AEC (Annexure 7)

Foreign Language:

The Papers for Japanese and Persian Course were presented in the meeting and did not receive any changes or modifications from the BOS. (Annexure 8)

Department of Economics

In the undergraduate course structure of BA/BSc in Economics, one new course as Multidisciplinary (MDC) is proposed and it was accepted. The name of the course is "Entrepreneurship Development" and it has been incorporated in the Semester III (Annexure 9)

Department of History

No major changes have been suggested by both the experts for the Human Civilizations paper offered under the VAC programme by the department. (Annexure 10)

Resolution: BoS/2023/02/04:

The board of studies resolved to incorporate the proposed changes if any, in the under graduate syllabi of the different departments proposing AEC, VAC, Foreign language and MDC courses at the undergraduate level. (Annexure 7,8,9 &10)

Agenda 6: Review, resolve and approve the course structure presented and syllabus of the post graduate programmes and undergraduate programmes.

Resolution: BoS/2023/02/05:

The board of studies reviewed and resolved to incorporate the proposed changes if any, in the undergraduate and post graduate syllabi of the different departments and have approved the same.

Agenda 7: Discussion on proposed "Centre for Performing Arts" & "Centre for Modern Indian Language."

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to establish two new centres for academic excellence in terms of Language and Performing Art as

1. Centre for Performing Arts & 2. Centre for Modern Indian Language. He proposed the possible inclusion of the two centres under the school of Humanities and Social sciences. Two courses are proposed from this academic session, 2023-24 to be offered by these Centres

The proposed courses are

1. Assamese Folksongs (Axomiya Loko Sangeet) (2 credit)

2. Functional Assamese (2 credit)

Resolution: BoS/2023/02/06:

The external members BoS appreciated the idea and the BoS members agreed to approve the same. The courses are reviewed, discussed and approved. (Annexure 11)

Agenda No.8: Any other matter

Prof. V. Krishna Ananth has suggested organising lectures (once a week) by invited guests to appraise the students on different important issues in the field of politics, history, economics, media etc.

Prof. Kandarpa Das, Hon'ble Vice Chancellor & Chairperson, BoS proposed to open PhD in Education, PhD in Assamese and PhD in History from the next batch of PhD programme.

Page 17 of 22

Resolution: BoS/2023/02/07: The Board of Studies resolved to accept the idea of organising lectures both in offline or virtual mode on different relevant issues and to record the lectures in a format to make it more accessible for the future generation as well.

PhD in Education, Assamese and History are to be approved by the next Academic Council meeting on 31st October, 2023 at GCU.

The meeting ended with a Vote of thanks to the Chair.

(Dr. Sampurna Bhuyan)
Member Secretary
Board of Studies

(Prof. Kandarpa Das)
Vice Chancellor
Chairperson

copy to
1.all members through email
2. office file

Page 12 of 39

Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences, GCU held on October 19, 2023 at 9.00 AM

Members present

1	Dr Sunayan Bardoloi, Dean, School of Natural Sciences, GCU	–	Chairperson
2	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	–	External Expert
3	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	–	External Expert
4.	Dr Swarnali Pathak, Head (i/c), Department of Chemistry	–	Member
5.	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	–	Member
6.	Dr Lipi Goswami, Head (i/c), Department of Physics	–	Member
7.	Dr Moyuri Sarmah, Asstt. Professor, Department of Mathematics	–	Member
8.	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	–	Member
9	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	–	Special Invitee
10	Dr. Kamal Das, Asstt. Professor, Department of Botany	–	Special Invitee
11	Dr Salma Mazid, Asstt. Professor, Department of Zoology	–	Special Invitee
12	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	–	Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences; GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below

Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of course structure and syllabus (up to 2nd semester) for M.Sc in Zoology Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	The course structure of Master degree in Zoology was presented by Dr. Sunayan Bardoloi. Discussion on the total credit of the PG programme was held and it was approved without any modification. The total credit is 97. The Detail [illegible]
2	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Physics Programmes	The course structure of Master degree in Physics was presented by Dr. Lipi Goswami and it was approved by the experts. [illegible] External Experts
3	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Mathematics Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work.	[illegible]
4	Discussion and approval of course structure and syllabus (up to 2nd semester) for M.Sc in Chemistry Programmes and Discipline Specific Elective (DSE) courses for PhD Course Work	[illegible]
5	Discussion and approval of course structure and syllabus (1st semester) for M.Sc in Botany Programmes and [illegible]	[illegible]

Discipline Specific Elective (DSE) courses for PhD Course Work	91	[illegible]

The meeting ended with a vote of thanks from the Chairperson

Member Secretary
BoS

Dean of School of Natural Sciences
Chairperson
BoS

Page 18 of 22

The Members discussed the minutes of the second meeting of BoS of Humanities held on 14 October 2023 and BoS of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution: AC 4/2023-10/09:
9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023.

9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023

Page 19 of 22

24/05/24

AC. 4/2023-10/10: Establishment of new department/centres

Proposal for formation of new department/centre of the University:
- i Centre for Studies of Indian Knowledge System
- ii Centre for Performing Arts
- iii Centre for Modern Indian Languages

Placed for information of the council

A proposal for formation of new department/centre of the University under the various schools of the university was placed before the Council. It was also proposed for approval of the council to start three new Centres, namely:
- i. Centre for Studies of Indian Knowledge System
- ii. Centre for Performing Arts
- iii. Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well.

The Members discussed the matter and recommended for approval of setting up new department/centre of the University.

Resolution: AC. 4/2023-10/10
Resolved to approve establishment of new department/centre of the University under the various schools.

AC. 4/2023-10/11: **Any other matter.**

AC. 4/2023-10/11.1 **Credit transfer facility for PhD coursework**

Resolution: AC. 4/2023-10/11.1: **Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work.**

AC. 4/2023-10/11.2: **Admission of candidate into PhD program after 4 year B. Pharm. degree**
Resolution: AC. 4/2023-10/11.2: **Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI).**

AC. 4/2023-10/11.3: **Inclusion of *new members* in the Academic Council**

Resolution: AC. 4/2023-10/11.3: **Resolved to approve the selection of new members in the Academic Council.**

AC 4/2023-10/11.4: ***Internship*** – **as per [illegible] of UG students to be introduced to encourage the students to participate.**

Resolution: AC. 4/2023-10/11.4: **Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidhya Sirinivasan ,Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.**

AC. 4/2023-10/11.5: **Introduction of GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.**

Resolution: AC. 4/2023-10/11.5: **Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.**
Resolved to approve the proposal for introducing research internship for undergraduate students.

AC. 4/2023-10/11.6: **Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.**

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council

AC. 4/2023-10/11.7: **Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.**

Resolution: AC. 4/2023-10/11.7: **Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury Unuversity.**

AC. 4/2023-10/11.8: **Arrangement of special lectures**

Resolution: AC. 4/2023-10/11.8: **Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university**

24/05/24

AC. 4/2023-10/11.9: Winter schedule of the university

Resolution: AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 .pm.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

20/11/2023

Vice Chancellor
Chairman

Registrar
Member Secretary

Resolution: **AC. 5/2024-03/02:**

The Council resolved to approve the Minutes of the fourth Meeting of the Academic Council.

Agenda AC. 5/2024-03/03: Proposal for acceptance of the Action Taken Report on the decision of the fourth meeting of the Academic Council held on 31 October 2023.

The Action Taken Report of the resolution of the fourth meeting of the Academic Council held on 31 October 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

15/05/24

24/05/24

Girijananda Chowdhury University

Action Taken Report on resolution of the 4th meeting of Academic Council held on 31st October, 2023.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. 4/2023-10/01: *Welcome Address and Opening Remark* by the Hon'ble Vice Chancellor.	**Resolution: AC. 4/2023-10/01:** The Council noted the deliberations and resolved that: 1.1 The Council resolved to approve the appointment of 4 senior professors as Deans of different Schools of Studies: • Prof. Bhanu P Sahu for School of Pharmaceutical Sciences • Prof. Shantanu Chakraborty for School of Humanities and Social Sciences • Prof. Sunayan Bardoloi for School of Natural Sciences • Prof.Hari Prasad Goenka for School of Management and Commerce 1.2 The Council resolved to approve the appointment of Dr. Vidhya Srinivasan as Head in the Department of Medical Laboratory Technology under School of Allied Health Sciences 1.3 The Council resolved to approve the appointment of Ms Raba Choudhury as Assistant Registrar (Academic).	1.1 Noted. 1.2 Noted. 1.3 Noted
AC. 4/2023-10/02: Confirmation of the Minutes of the third meeting of the Academic Council held on 17 July 2023	**AC. 4/2023-10/02:** The Council resolved to approve the Minutes of the third Meeting of the Academic Council.	2. No action required.

AC.4/2023-10/03: Proposal for acceptance of the Action Taken Report on the decision of the third meeting of the Academic Council held on 17 July 2023.	**AC.4/2023-10/03:** The Council resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Academic Council.	3. No action required.
AC. 4/2023-10/04: **Overall Admission report for the Academic year 2023-2024.**	**AC. 4/2023-10/04:** 4.1 Resolved to agree that the Departments of Management & Commerce along with the Departments of Humanities and Social Sciences and Natural Sciences, need to prepare strategies to enroll more students in the next academic session.	4.1 Strategies are being implemented. So far, the School of Humanities & Social Sciences has conducted 4 outreach programmes, School of Natural Sciences-3 and School of Commerce & Management -1
AC. 4/2023-10/05: **Second phase of Admission to various PhD programmes and approval of supervisors**	**AC. 4/2023-10/05:** Resolved to approve the following faculty members as PhD supervisors into various programmes: • Dr. Nirmala Devi – Chemistry • Dr. Ankur Jyoti Kashyap- Mathematics • Dr. Oveepsa Chakraborty- Mechanical Engineering • Dr. Anisha Bordoloi- History • Dr.Vidhya Srinivasan- Medical Lab Technology • Dr. Kamal Das- Botany • Dr. Salma Mazid- Zoology	5. The faculty members have been recognized as PhD supervisors and notified.
AC. 4/2023-10/06: Proposal for introducing new PhD, Masters, Bachelors and 5 year integrated programmes	AC. 4/2023-10/06: 6.1 Resolved to accept the proposal to introduce new PhD, Masters, Bachelors and 5 year integrated programmes. 6.2 Resolved to accept the proposal to introduce new programmes like	6.1 Being implemented 6.2 Process for starting B.Ed and Law courses have been started. Faculty selection has also been done.

13/05/24

24/05/24

	BA/MA in Education, B.Ed., LLM, BPT, and MPT. 6.3 Resolved to accept the proposal to offer Five Year integrated Master Degree of 3+1+1 year duration with multiple entry in 1st, 3rd, 5th and 7th semester and multiple exit with award and certificate, Diploma, Bachelor degree (with major), Bachelor Degree (with honours or Branch) and Master degree. 6.4 Resolved to accept the proposal to offer PhD in History, Assamese, and Education. 6.5 Resolved to accept the proposal to offer Diploma and Degree in Mass Communication and Five year integrated programmes in the Schools of Humanities and Social Sciences, Natural Sciences, Management and Commerce, Paramedical and Allied Health Sciences and Centre for Multidisciplinary Studies and Research. 6.6 Resolved that the concerned departments which proposed to introduce new programmes in BBA with specialization in Hotel Management and Tourism, Hospitality Management, and Human Resources; B.Tech in Artificial Intelligence and Cyber Security; MCA with specializations in Artificial Intelligence and Cyber Security; Masters in MLT and Advance Programme for Radiology need to initiate detailed proposals of the new courses.	Faculty for Physiotherapy is hired. 6.3 Being implemented 6.4 Being implemented 6.5 Being implemented Faculty for Mass Communication is hired. 6.6 Proposals for implementing new courses are being prepared.
AC. 4/2023-10/07: Proposal for introducing dual-degree programmes with provision of credit transfer and consideration of 5 year degree as proposed in the Governing Body meeting.	AC. 4/2023-10/07: Resolved to accept introduction of Five Year integrated dual-degree programmes.	7. Noted.

AC. 4/2023-10/08: Proposal for admitting international students with 15% over and above supernumerary quota for foreign nationals and approval of fee structure for international students.	AC. 4/2023-10/08: 8.1 Resolved to approve the proposal to admit international students with 15% over and above supernumerary quota for foreign nationals. 8.2 Resolved to approve fee structure for international students. 8.3 Resolved to accept that Ms Raisa Choudhury shall look after international student matters.	8.1 Noted 8.2 Noted 8.3 Noted
AC. 4/2023-10/09: Ratification of the recommendations of the second meeting of the Board of Studies of Humanities held on 14 October, 2023 and Board of Studies of Natural Sciences held on 19 October 2023, for approval of its minutes.	AC. 4/2023-10/09: 9.1 Resolved to ratify the approved minutes of the second meeting of BoS of Humanities held on 14 October 2023. 9.2 Resolved to ratify the approved minutes of the second meeting of BoS of Natural Sciences held on 19 October 2023.	9.1 Noted. 9.2 Noted.
AC. 4/2023-10/10: Establishment of new department/centres	AC. 4/2023-10/10 Resolved to approve establishment of new department/centre of the University : i. Centre for Studies of Indian Knowledge System ii. Centre for Performing Arts iii. Centre for Modern Indian Languages	10. Centres established and functioning, since 6th November, 2023, vide notification GCU/Registrar/2023/639.

AC. 4/2023-10/11: Any other matter.	AC. 4/2023-10/11.1 Credit transfer facility for PhD coursework. **Resolution:** AC. 4/2023-10/11.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidates and will decide whether the candidates need any extra course work. **AC. 4/2023-10/11.2: Admission of candidate into PhD program after 4 year B. Pharm. degree** **Resolution:** AC. 4/2023-10/11.2: Resolved to accept that M. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy until notified otherwise by the Pharmacy Council of India (PCI). **AC. 4/2023-10/11.3: Inclusion of *new members* in the Academic Council** **Resolution:** AC. 4/2023-10/11.3: Resolved to approve the selection of new members in the Academic Council. **AC. 4/2023-10/11.4: *Internship* – as per UGC letter for internships of UG students to be introduced to encourage the students to participate.** **Resolution:** AC. 4/2023-10/11.4: Resolved to approve the formation of an of internship committee with Dr. H P Goenka as the Chairman, and Dr Rachel Kabi as the Convenor and Dr Vidhya Srinivasan, Prof Robert S Ravi, Dr Madhumita Mahanta, Dr Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.	11.1The syllabi for the course work for PhD programmes was finalised and implemented. 11.2: Noted 11.3: Noted and new members included 11.4: Implemented and Internship Coordinator appointed through notification dated 6th February 2024, vide notification GCU/Registrar/2024/35. Dr. Rachel Kabi------Nodal Officer Dr. Vidya Srinivasan-----Internship Supervisor Dr. Basab Das ------- Internship Supervisor Dr. Dhruva Jyoti Sharma --- Internship Supervisor Mr. Ranadeep Borgohain --- Internship Supervisor

Page 5 of 7

	AC. 4/2023-10/11.5: **Introduction of GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD can participate with a minimum of 1 months and maximum of 6 months duration. The University also proposes to introduce research internship for undergraduate students.** **Resolution:** AC. 4/2023-10/11.5: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration. Resolved to approve the proposal for introducing research internship for undergraduate students. **AC. 4/2023-10/11.6: Collaboration with Bhutan and visit of Bhutanese delegation tentatively in November.** A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council. **AC. 4/2023-10/11.7: Renaming of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.** **Resolution:** AC. 4/2023-10/11.7: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury University.	11.5 Will be implemented. 11.6: Noted 11.7: Paramedical and Allied Health Sciences renamed as School of Allied Health Sciences, as notified on 7th Dec'23 vide notification GCU/Registrar/2023/669.

Page 6 of 7

10/05/24

24/05/24

	AC 4/2023-10/11.8: Arrangement of special lectures **Resolution:** AC 4/2023-10/11.8: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of trending interdisciplinary topics. Each lecture will be of 1.1/2-hour duration and will occur within a designated timeslot, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university. **AC. 4/2023-10/11.9: Winter schedule of the university** **Resolution:** AC. 4/2023-10/11.9: Resolved to approve the *Winter Schedule* of the university, the timing for which will remain the same; i.e., from 8.30 a.m. to 4:00 pm.	11.8: Being implemented 11.9 Implemented vide notification GCU/Registrar/2023/428, dated 24th July 2023.

Page 7 of 7

Resolution: AC. 5/2024-03/03:

5/2024-03/03.1: The Council resolved to approve the Action Taken Report on the Resolutions of the fourth Meeting of the Academic Council.

5/2024-03/03.2: In relation to the *Action Taken on the Resolution 4/2023-10/8.3*, Raisa Choudhury to visit the International Office of Assam Down Town University.

Agenda AC. 5/2024-03/04: A *Report on Examination* of the University.

Mr. Kishore Kumar Choudhury, Controller of Examination (CEO), GCU, placed a Report on Examination for the academic year 2023-24.
Mr. Choudhury, presented a comprehensive report on examinations. Mr. Choudhury's report meticulously examined various aspects of the university's examination processes, including student performance, assessment methods, and adherence to academic standards. His detailed analysis offered valuable insights for the academic council to deliberate upon, with the aim of ensuring the continuous improvement of examination procedures and fostering academic excellence throughout the university. In accordance with the directives issued by the Vice Chancellor, a Grievance Redressal Committee was also established for the examination process. Moreover, there has been diligent implementation of uniform rules and regulations for formative assessment, ensuring fairness and consistency across all assessments.

The Members duly noted the report.

17/05/24

24/05/24

Resolution: AC. 5/2024-03/04:

4.1 Resolved to agree that students shall duly informed be about the weightage allocated to theory and practical components, adhering to the guidelines outlined in the Government of Assam Notification. It is emphasized that both theory and practical components carry equal weightage, each accounting for 50% of the total assessment.

4.2 Resolved to agree the adoption of uniform (formative and summative assessment) as other universities in Assam, and as per the draft methodology of evaluation (drafted by COEs), circulated by the Assam Government.

Agenda AC. 5/2024-03/05: **Approval of the minutes of BoS of the following schools**
A proposal for approval of the minutes Board of Studies of the following schools, were placed before the Council for approval.

- 3rd BoS of Natural Sciences – March 13, 2024
- 2nd BoS of Management and Commerce –March 18, 2024
- 3rd BoS of Humanities & Social Sciences-March 18, 2024
- 2nd BoS of Engineering & Technology- March 19, 2024
- 2nd BoS of Allied Health Sciences – March 19, 2024

Girijananda Chowdhury University, Assam

Board of Studies

School of Natural Sciences

Minutes of the Third Meeting of Board of Studies, School of Natural Sciences, GCU held on March 13, 2024 at 10.30 AM

Members present

1.	Dr. SunayanBardoloi, Dean, School of Natural Sciences, GCU	–	Chairperson
2.	Prof. Jogen Chandra Kalita, Head, Department of Zoology, GU	–	External Expert
3.	Prof. Hemanta Kumar Sarmah, Department of Mathematics, GU	–	External Expert
4.	Prof. Anup Kumar Talukdar, Department of Chemistry, GU	–	External Expert
5.	Prof. Debajit Sarma, Department of Physics, Cotton University	–	External Expert
6.	Dr. Swarnali Pathak, Head (i/c), Department of Chemistry	–	Member
7.	Dr. Madhumita Mahanta, Head (i/c), Department of Mathematics	–	Member
8.	Dr. Lipi Goswami, Head (i/c), Department of Physics	–	Member
9.	Dr. Moytri Sarmah, Asstt. Professor, Department of Mathematics	–	Member
10.	Dr. Bhanu P. Sahu, Dean, School of Pharmaceutical Sciences, GCU	–	Member
11.	Prof. S. Robert Ravi, Dean, School of Engineering and Technology	–	Special Invitee
12.	Dr. Ajanta Deka, Asstt. Professor, Department of Physics	–	Special Invitee
13.	Ms. Jyotima Nath,Asstt. Professor, Department of Botany	–	Special Invitee
14.	Dr. Salma Mazid, Asstt. Professor, Department of Zoology	–	Special Invitee
15.	Dr. Kajal Dutta, Asstt. Professor, Department of Chemistry	–	Member Secretary

At the onset of the meeting, Dr. Sunayan Bardoloi, Dean, School of Natural Sciences, GCU and Chairperson, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the others and put forwarded the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at on the basis of discussion are given below.

17/05/24

24/05/24

Res. No.	Agenda	Resolutions/Action Taken
1	Discussion and approval of(i) 4th and 5th Semesters syllabi for B.Sc in Botany (ii) 2nd and 3rd Semesters syllabi forM.Scin Botany	4th and 5th Semesters syllabi for B.Sc in Botany and 2nd and 3rd SemesterssyllabiforM.Scin Botany were presented by Ms. Jyotima Nath, Assistant Professor, Department of Botany. The following recommendations were offered by the External Expert, Prof. J. C. Kalita, HoD, Dept. of Zoology, Gauhati University. M.Sc2nd Sem 1. To divide the syllabus according to modules as prescribed in the GCU format 2. To divide the total lecture hours per module. 3. To increase the number of suggested readings upto 10 4. To change the name of the course MBO23513T 5. To discuss and improve the syllabus of course MBO23521T on Biostatistics 6. To remove the word Introduction from the course name and change it to Bioinformatics and Computation Biology in course MBO23522T 7. To reduce the content of the course MBO23520T according to the credit points. M.Sc3rd Sem 1. To divide the syllabus according to modules as prescribed in the GCU format 2. To divide the total lecture hours per module. 3. To increase the number of suggested readings upto 10 4. To add mark distribution of excursion in practical paper B.Sc 4th and 5thsem 1. To divide the syllabus according to modules as prescribed in the GCU format 2. To increase the number of suggested readings upto 10 3. To change learning objective and learning outcome to course objective and course outcome 4. To add biodiversity hotspots in course BBO23221T of UG 4thsem 5. To change the name of Plant defence to Plant defence system in course BBO23220T The recommendations were accepted by the board and incorporated in the syllabi accordingly.
2	Discussion and approval of(i) 4th Semester syllabus for B.Sc in Chemistry (ii) Changing the name of SEC course in 3rd Semester for M.Sc in Chemistry (iii) 3rd Semester syllabusforM.Scin Chemistry	Dr. Swarnali Pathak, HoD (i/c), Department of Chemistry presented the 4th Semester syllabus for B.Sc in Chemistry and 3rd Semester syllabusforM.Scin Chemistry She mentioned that syllabi of all courses were vetted by two External Experts. She also proposed to change the name of SEC course in the M.Sc3rd Semester from "Standard Training and Scientific Assessment" to "Advances in Energy Technology" which was approved by the board members. The Syllabi of B.Sc 4th Semester were also approved without any modifications. Prof. Anup Kumar Talukdar, External Expert suggested the following modifications for M.Sc syllabi: 1. Instrument and non-instrument based Laboratory experiments under Laboratory Course - IIIof M.Sc 3rd Semester can be categorized into two separate groups. 2. Title of DSE 4 course can be changed from "Chemical Kinetics and Electrochemistry" to "Advanced Chemical Kinetics and Electrochemistry". The recommendations were accepted by the board and incorporated in the syllabus accordingly.
3	Discussion and approval of(i) 4th Semester syllabus for B.Sc in Mathematics (ii) 2nd SemestersyllabusforM.Scin Mathematics (iii) Mathematics – III for 3rd Semester B. Tech in Civil Engineering	Dr. Madhumita Mahanta, HoD (i/c) Dept. of Mathematics presented the 4th Semester syllabus for B.Sc in Mathematics, 2nd SemestersyllabusforM.Scin Mathematics and syllabus of "Mathematics to Civil Engineering" for 3rd Semester B. Tech in Civil Engineering. She informed that all the syllabi are vetted by external experts. She told that B.Tech Mathematics – III syllabus is prepared as per AICTE model syllabus. After discussion all the syllabi are approved by the members without any modification.
4	Discussion and approval of(i) 4th, 5th and 6th Semesters syllabi for B.Sc in Physics (ii) 2nd SemestersyllabusforM.Scin Physics (iii) Syllabi of Discipline Specific Elective (DSE) courses for PhD in Physics Course Work	Dr. Lipi Goswami, HoD (i/c), Department of Physics presented the syllabi of 4th, 5th and 6th Semesters for B.Sc in Physics. She also presented the syllabi of M.Sc 2nd semester and PhD course work elective courses.Prof. Debojit Sarma pointed out that in Electricity and Magnetism course, Biot Savart Law and a few applications have to be added. He also pointed out that the course Spectroscopy has to taught after students know the concept of Quantum Mechanics. His recommendations are accepted and the topics advised are added in Electricity and Magnetism course. Also Spectroscopy is included in B.Sc 6th semester and Sustainability Science in B.Sc 5th semester.

18/05/24

24/05/24

5	Discussion and approval of(i) 4th and 5th Semesters syllabi for B.Sc in Zoology (ii) 3rd SemestersyllabusforM.Scin Zoology	4th and 5th Semesters syllabi for B.Sc in Zoology and 3rd SemestersyllabusforM.Scin Zoology were presented by Dr.Salma Mazid, Assistant Professor, Department of Zoology. The following recommendations were offered by the External Expert, Prof. J. C. Kalita, HoD, Dept. of Zoology, Gauhati University regarding PG and UG syllabus of Zoology Department of GCU: B.Sc 4th and 5th sem 1. To increase the number of suggested readings upto 10. **M.Sc 3rd sem** 1. To include insect endocrine hormones in course MZO23601T. 2. To includeanti microbial resistance in course MZO23602T. 3. To change the name of Fish culture into Pisciculture in course MZO23603T. 4. To include identification of ornamental fish species endemic to Northeast India in course MZO23606P. 5. To increase the number of suggested readings upto 10.

The meeting ended with a vote of thanks from the Chairperson.

Member Secretary
BoS

Dean, School of Natural Sciences
Chairperson, BoS

13/05/24

24/05/24

Girijananda Chowdhury University, Assam

Board of Studies

School of Management and Commerce

Minutes of the Second Meeting of BoS, School of Management and Commerce, GCU held on March 18, 2023 (Monday) at 2.00 PM

Members present

1. Dr. Hari Prasad Goenka, Dean, School of Management & Commerce - Chairperson
2. Prof. A P Singh, Dean & HoD, Dept. of Commerce, GU - External Expert
3. Ms. Pubali G Borthakur, Head, People & Delivery, Infosys - External Expert
4. Dr. M R Singha, Head, Dept. of Computer Application - Member
5. Dr. Sampurna Bhuyan, Assoc. Professor, Dept. of BA - Member
6. Dr. Sharmila Sharan, Sr. Asstt. Professor, Dept. of BA - Member
7. Dr. Nilakshi Goswami, Head, Dept. of English - Member
8. Dr. Junumoni Das, Sr. Asstt. Professor, Dept. of BA - Member
9. Dr. Abhinav Sarma, Asstt. Professor, Dept. of BA - Special Invitee
10. Mr. Dhruva Jyoti Sharma, Asstt. Professor, Dept. of BA - Special Invitee
11. Md. Faruk Ahmed, Asstt. Professor, Dept. of BA - Special Invitee
12. Ms. Kriti Phukan, Asstt. Professor, Dept. of Commerce - Special Invitee
13. Dr. Nilanjana Deb, Head, Dept. of Business Administration - Member Secretary

At the onset of the meeting, the Dean, School of Management and Commerce, GCU, Prof. Hari Prasad Goenka welcomed the Members. Dr. Nilanjana Deb, Head, Department of Business Administration and Member Secretary, BoS forwarded the Agenda of the Meeting. The resolutions arrived at on the basis of discussion are given below–

Res. No.	Agenda		Resolutions/Action Taken
1.	**Confirmation of Minutes of the First BoS Meeting.**		The Minutes of the First BoS Meeting were read out and the same was approved.
2.	**Discussion and finalization of Course Structures of –**		
	(a)	Four-Year Integrated Degree in Management leading to	The Course Structure of Four-Year Integrated Degree in Management leading to MBA was presented by Dr.

Bd 17/05/24

Bd 24/05/24

		Master of Business Administration (MBA) for the Academic Session 2024-2025	Nilanjana Deb, Head, Department of Business Administration. Dr. Deb has mentioned that the Four-year Integrated Degree would be effective from the Academic Session 2024-25 and as per AICTE approval/guidelines. Further, the eligibility criteria for admission will be same as that for admission to the existing BBA Programme of the University. Prof. A. P Singh has appreciated the Basket of Elective Courses and availability of the existing Faculty Members to teach the same. The proposed Course Structure was approved by the Board.
	(b)	MBA for Working Professionals for the Academic Session 2024-2025	Dr. Nilanjana Deb mentioned that the Course structure of MBA for Working Professionals will be same as existing MBA Programme of the University. She also mentioned that the eligibility criteria for admission will be same as the University's regular MBA Programme except the fact that potential candidates need to have work experience, working in organizations within a radius of 70 KMs of the University. The designed Course Structure was approved by the Board.
3		**Modification of the names of Courses of UG/B.Com. 3rd/4th Semester in the approved Course Structure of B.Com. Programme.**	Prof. H P Goenka has proposed following modifications regarding the names of the Courses of UG/B.Com.

Programme/ Semester	Existing Name	Modified Name
UG 3rd Sem (MDC)	Entrepreneurship Development	Entrepreneurship
B.Com 4th Sem	Entrepreneurship	Fundamentals of Entrepreneurship

			The modified names were approved by the Board and the same need to be incorporated in the existing Course Structure of UG/B.Com. Programmes.
4		**Approval of Course Structures and vetted syllabi –**	
	(a)	Course Structures of BBA, MBA, B.Com. and M.Com Programmes	The Course Structures of BBA, MBA, B.Com. and M.Com Programmes were approved by the Board.

2

	(b)	Syllabi of existing Four-year BBA Programme up to 3rd Semester.	The vetted syllabi of BBA 1st, 2nd & 3rd Semesters were approved by the Board.
	(c)	Syllabi of existing MBA Programme up to 1st Semester	The vetted syllabi of MBA 1st Semester were approved by the Board.
	(d)	Syllabi of existing B.Com Programme up to 5th Semester.	The vetted syllabi of B.Com. up to 5th Semester were approved by the Board.
	(e)	Syllabi of existing M.Com Programme up to 2nd Semester	The vetted syllabi of M.Com. 1st & 2nd Semesters were approved by the Board.
5.		**Any other matters**	
	(a)	Approval of Syllabi of Ph.D (Management) Course Work.	The following courses of Ph.D (Management) Course work were approved by the Board – 1. Research Methodology 2. Managerial Orientation 3. Contemporary Issues in Financial Management 4. Contemporary Issues in Human Resource Management 5. Contemporary Issues in Marketing Management
	(b)	Approval of Syllabi of Ph.D (Commerce) Course Work.	Prof. A P Singh has suggested modifications of existing syllabi of DSE Courses of Ph.D (Commerce) Course Work with reduced content.
	(c)	Course Structure of Dual Degree Programme (BBA + B.Com.)	Dr. Nilanjana Deb placed the Course Structure of Dual Degree (BBA + B.Com.) to the Board. Prof. A P Singh advised that since BBA and B.Com. Programmes are under AICTE and UGC respectively, the School/University need to explore the possibility of offering such programme from AICTE and UGC. Ms. Pubali Gill Bortakhur has mentioned that the employability opportunities of such Dual Degree Graduates need to be looked into before introducing

3

13/05/24

24/05/24

			the Programme. However, considering the UGC guidelines dated 13.04.2022 for pursuing two academic Programmes simultaneously, the Board resolved that the Course Structure for Dual Degree (BBA + B.Com.) Programme may be considered for approval for the Academic Session 2024-25, subject to modifications, if any on the designed Course Structure and Credit requirements.

The meeting ended with a vote of thanks from the Dean, School of Management and Commerce, GCU.

20/03/24
(Dr. Hari Prasad Gomka)
Dean
SoMC, GCU

20/03/2024
(Nilanjana Deb)
Member Secretary,
BoS, SoMC, GCU

Copy to: All the Members of the BoS (through email/Whatsapp)

13/05/24

24/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the 3rd Board of Studies Meeting of School of Humanities and Social Sciences, Girijananda Chowdhury University,Assam(BoS/2024/01) held on 18th March,2024 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das -- Hon'ble Vice Chancellor, GCU & Chairperson
2. Prof. Shantanu Chakrabarty - Dean, School of Humanities and Social Sciences
3. Prof. Joydeep Baruah - Professor, Department of Economics, KKHSOU
4. Prof Jayanta Krishna Sharma – Dean, Faculty of Arts, Gauhati University
5. Prof. S. Robert Ravi —Principal, GIMT & Dean, School of Engineering & Technology
6. Dr. Debarshi Mallick --- HoD, Dept. of Mechanical Engineering
7. Dr. Junmoni Kalita --Associate Professor, GIPS
8. Dr. Sampurna Bhuyan –**Member Secretary, BOS**, School of Humanities and Social Science, GCU Associate Professor,& HoD(ic),Dept. of Economics
9. Dr. Rachel Kabi -- -- Senior Assistant Professor& Head, Dept. of Sociology & Social Work
10. Dr. Nilakshi Goswami – HoD (ic), Department of English & Foreign Languages
11. Ms Priti Sarmah— Assistant Professor, Dept. of English& Foreign Languages
12. Ms Kritanjali Jaishwal -- Assistant Professor, Dept. of Sociology & Social Work,
13. Dr. Jupitara Boro ------ Assistant Professor, Dept. of English& Foreign Languages
14. Dr. Bhaswati Sarmah – Assistant Professor, Department of Political Sciences
15. Dr. Anisha Bordoloi - Assistant Professor, Department of History
16. Ms. Nozomi Tokuma --- Assistant Professor, Dept. of English& Foreign Languages
17. Dr. Rohan Basu, Assistant Professor, Department of Mass Communication

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. The following discussions regarding the course structure and syllabus of undergraduate courses of School of Humanities and Social Sciences took place.

Chairperson, BOS

Member Secretary, BOS

18/05/24

24/05/24

Agenda 1: Confirmation of the minutes of the meeting of the 2nd BOS held on 14/10/23

Resolution BoS/2024/01/01: The minutes of the first BOS meeting had been approved by the members present in the meeting.

Agenda 2: Presentation of the various Syllobus of the Undergraduate and Post Graduate Programmes of Department of English and Foreign Language by the HoD/HoD(i.c) and review , approve by the members.

Discussion 2:

Presentation of the following by the HoD(i/c) of the Department of English and Foreign Languages for review and approval by the members of BOS: (Annexures are included for each point)

2.1. Presentation of the UG Syllabus for Semester IV and V.

2.2. Information on offering AEC Courses, "Academic Writing" and "Accelerating English Language Skills" from Semester I in Semester II as well.

2.3 Presentation of the PG Syllabus for Semester III and IV along with the SEC offered for the PG program (Sem II).

2.4 Presentation of Japanese Syllabus as Minor for Semester I, II, III and VII along with Certificate Course I and II.

2.5. Presentation of the course and syllabus "Introduction to Russian Language" as SEC for the UG program

2.6. Presentation of the course and syllabus "Introduction to French Language" as SEC for the UG program

2.7. Updating the course name "Research Methodology" (PhD coursework) to "Research Methodology for Literature and Language"

2.8. Presentation of the course and syllabus "Functional Hindi" as AEC for the UG program (Centre for Modern Indian Languages)

2.9. Presentation of the course and syllabus "Functional Assamese" as AEC for the UG program (Centre for Modern Indian Languages)

Chairperson, BOS

Member Secretary, BOS

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

Resolution BoS/2024/01/02:

- With reference to 2.4 , as per the experts' suggestion, Japanese Minor Course offered in Semester VII would be now offered in Semester IV instead. An additional 4-credit course would be offered for Japanese in Semester VII.
- With reference to 2.7. the course name for Research Methodology (PhD Course Work) has been updated to "Research Methodology for Literature, Language and Culture Studies."
- The rest of agenda mentioned above have been duly approved by the experts and the members present.

Agenda 3: Presentation of the Revised Course Structure of the Undergraduate Programme and Syllabus of both Undergraduate and Post Graduate Programmes of Department of Economics by the HoD/HoD(i.c) and review , approve by the members.

Discussion:

1. Dr. Sampurna Bhuyan presented the Undergraduate course structure with some modifications in the name of the courses and replacement of some courses by some new courses. She stated that the modifications have been carried out after thorough discussion and review by Prof. Nissar A. Barua from the Department of Economics, Gauhati University. The new course structure with all modifications is attached herewith **(Annexure 3.1)**

2. Reviewed Syllabuses of Undergraduate Programme of Department of Economics for 4th and 5th Semesters are presented. **(Annexure 3.2)**

3. Reviewed Syllabus of Post Graduate Programmes of Department of Economics for 3rd and 4th Semesters are presented. **(Annexure 3.3)**

Resolution BoS/2024/01/03:

Experts suggested incorporating the changes made into the course structure of the undergraduate programme. They advised to make the "Econometric Method" course as elective course when asked by Dr. Bhuyan and the advice is accepted.

Reviewed syllabuses for both Undergraduate and Post Graduate Programme were accepted by the board members.

Chairperson, BOS

Member Secretary, BOS

17/05/24

24/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

Agenda 4: Presentation of the various Syllabus of the Undergraduate Programme and Course structure of Post Graduate Programmes of Department History by the HoD/HoD(i.c)/Faculty member and review , approve by the members.

Discussion

A discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the syllabi of 4th and 5th semesters.

Dr. Anisha Bordoloi, Faculty of the History Department presented the vetted syllabi and course structure in the meeting.

The course structure and syllabus had been sent for vetting to History expert Prof. V. Krishna Ananth of Sikkim University who gave his valuable suggestions to be incorporated in the syllabi. The same was placed in the third BOS where further changes were recommended by external members. Dr. Anisha Bordoloi presented the syllabus of the new VAC paper which has been introduced in the 2nd semester for UG programme. The paper is titled 'Indian Cultural Heritage: Past and Present'. For the VAC paper 'Indian Cultural Heritage: Past and Present', themes on the culture of Assam were recommended for incorporation as well. Course structure of one year MA programme was presented.

Resolution BoS/2024/01/04:

The members suggested incorporating introductory topics for the Indian History and Assam History papers for semester 1 of UG syllabus.

Annexure 4.1: Syllabus of 4th and 5th semester UG programme

Annexure 4.2: 2nd semester VAC paper

Annexure 4.3: MA course structure

Agenda 5: Presentation of the various Syllabus of the Undergraduate and Post Graduate Programmes of Department of Political Science by the HoD/HoD(i.c)/Faculty member and review , approve by the members.

Discussion:

A discussion ensued regarding the course structure of the UG program in Political Science for the 4th& 5th Semester as well as the syllabi of the same semesters. Dr. Bhaswati Sarmah, Assistant Professor, Department of Political Science presented the vetted syllabi in the meeting. The external members of BoS have approved the syllabi as presented.

Chairperson, BOS

Member Secretary, BOS

13/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

A discussion ensued regarding the introduction of a Mult-Disciplinary Course (MDC) for UG 3rd Semester. The title of the paper is *Nuclear Proliferation and National Security*. Dr. Bhaswati Sarmah, Assistant Professor, Department of Political Science presented the vetted syllabus in the meeting. The external members of BoS have approved the syllabi as

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara,ti-781017

2. The experts of BoS also suggested to constitute a departmental committee to be engaged in the preparations of syllabus in future.

3. The experts also suggested to prepare internship/project guidelines by the individual department keeping in conformity with the university guidelines. The guidelines are to be approved by the BoS.

4. It was suggested by the members of the Board of Studies to adhere to the following in implementing the courses of IKS:

- To map the IKS related courses from the existing courses offered across all departments.
- This course list should be submitted to the Dean of the respective schools.
- All the lists can be submitted to the Centre for IKS.

The courses on Indian Knowledge System (IKS) are to be chosen from a basket which is to be offered by the School of Humanities and Social Sciences. The HoDs of different departments were asked to identify the papers which are to be offered by them.

5. The experts suggested introducing NPTEL/SWAYAM courses with transfer of credits in the second and third semester of PG. The courses are not to be introduced in first and fourth semesters. The experts also suggested identifying courses from the basket from SWAYAM/NPTEL.

6. The experts suggested the introduction of new courses that would provide more opportunities of employment to students.

Resolution: BoS/2024/01/05:

The members have agreed on the suggestions made by the external members and resolute to implement the same.

Chairperson, BOS

Member Secretary, BOS

24/05/24

Discussion:

Sociology :

The Course structure of B.A. Sociology and M.A. Sociology were presented to provide an overview of each of the programmes.

The 3rd and 4th Semester M.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

The 4th and 5th Semester B.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

Social Work:

The revised course structure of BSW Undergraduate programme was presented.

The syllabus for the Semesters IV and V BSW programme were presented and the syllabus was approved by the BoS members with no changes.

Resolution:

Resolution: BoS/2024/01/07:

The Board of Studies resolved to approve the presented syllabus of the Undergraduate and Post graduate syllabus of Departmentof Sociology and the Undergraduate Syllabus of Department of Social Work. The approved syllabi are provided as annexures.

(Annexures)

Annexure 7.1 – B.A. Sociology Syllabus – 4th and 5th Semester

Annexure 7.2 – M.A. Sociology Syllabus – 3rd and 4th Semester.

Annexure 7.3 - Revised Course Structure of BSW (Social Work) Programme.

Annexure 7.4 – BSW – Bachelor of Social Work Syllabus – 4th and 5th Semester.

Agenda 8 : Any other matter

Discussion:

Comments of experts related to some important matters pertaining to the School of Humanities and Social Sciences as a whole are

1. Discipline Specific Elective (DSE) courses both for UG and PG to be made open initially to the students belonging to different disciplines within the same School. The experts have suggested holding a meeting of the HoDs of the School to decide on this matter.

Chairperson, BOS

Member Secretary, BOS

24/05/24

24/05/24

Office of the Dean, School of Engineering and Technology
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the meeting of 2nd Board of Studies, School of Engineering and Technology, Girijananda Chowdhury University, Assam held on 19th March 2024 at 3:00 P.M.
at Conference Room, Old GIMT building, GCU- Guwahati campus, Assam.

The following members were present in the meeting:

1.	Dean of the School/Principal, GIMT	- Chairperson/Member Secretary
2.	All HoDs of School of Engg.& Tech.	- Member
3.	HoD,Physics	-Member
4.	Dr. Damiki Laloo	-Member
5.	Dr. Sampurna Bhuyan	-Member
6.	HoD,English	-Member
7.	Prof. Shikhar Kumar Sarma Dean, Faculty of Technology Gauhati University.	-Expert Member
8.	Prof. Manoranjan Kalita Director (Technical) Assam Don Bosco University, Azara.	-Expert Member

At the outset, Dean, School of Engineering and Technology welcomed all the members of the Board of Studies, School of Engineering and Technology of the following matters:

Agenda 1: Appraisal by the Dean, School of Engineering and Technology:

The Dean, School of Engineering and Technology apprised and introduced the members of the Board of Studies, School of Engineering and Technology, with the Expert Members and shared the Agenda for the meeting.

Agenda 2: Presentation of Semester III and Semester IV, Course structure and Syllabus, for the below mentioned programmes by the Dean School of Engineering and Technology:

i. B.Tech. Civil Engineering
ii. M.Tech. Civil (Structural Engineering)

The course structure and syllabus of the above mentioned programmes were placed before the experts and other members by Dean School of Engineering and Technology. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/02: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech.Civil Engineering, and M.Tech.Civil (Structural Engineering)

17/05/24

24/05/24

Agenda 3: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programmes by the Head of the Department of Mechanical Engineering:

i. **B.Tech Mechanical Engineering**
ii. **M.Tech. Thermal & Fluid Engineering**

The course structure and syllabus of the above mentioned programmes were placed before the experts and other members by Head of the Department of Mechanical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/03: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Mechanical Engineering and M.Tech.Thermal & Fluid Engineering programmes.

Agenda 4: Presentation of Semester I, Semester II, Semester III and Semester IV, course structure and syllabus, for the below mentioned programmes by the Head of the Department of Mechanical Engineering:

B.Tech Mechanical Engineering (Working Professionals)

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Mechanical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester I, semester III, semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: BoS/2024/19/03/04: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester I, semester II, semester III and Semester IV of B.Tech Mechanical Engineering (Working Professionals) programme.

Agenda 5: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Electrical Engineering:

B.Tech-Electrical Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Electrical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: BoS/2024/19/03/05: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech-Electrical Engineering programme.

Agenda 6: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Electronics & Communication Engineering:

i. **B.Tech Electronics & Communication Engineering**
ii. **M.Tech. Electronics & Communication Engineering**

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Electronics & Communication Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution: BoS/2024/19/03/06: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech-Electronics & Communication Engineering and M.Tech - Electronics & Communication Engineering programmes.

Agenda 7: Presentation of semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Computer Science & Engineering:

i. **B.Tech. Computer Science & Engineering**
ii. **M.Tech. Computer Science & Engineering**

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Computer Science & Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications

Resolution: BoS/2024/19/03/07: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Computer Science & Engineering and M.Tech. Computer Science & Engineering.

Agenda 8: Presentation of semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Computer Application:

i. **Bachelor of Computer Application**
ii. **Master of Computer Application**

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Computer Application. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications

24/05/24

24/05/24

Resolution: BoS/2024/19/03/08: After **detailed discussion, BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of Bachelor of Computer Application and Master of Computer Application programme.**

The meeting ended with a Vote of Thanks by the Chairperson.

Prof. S. Robert Ravi
Chairperson/Member **Secretary**
BoS, School of Engineering and Technology.

13/05/24

24/05/24

SCHOOL OF ALLIED HEALTH SCIENCES
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Minutes of the Second meeting of BoS, School of Allied Health sciences held on 19th March 2024

Agenda	Discussion	Resolution
Discussion on the approval of the draft syllabus for the PhD Course work	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications and total hours were corrected. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion on the approval of the draft syllabus for the MMLT first Year (1st sem & 2nd Sem) on	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion the approval of the draft syllabus for the BPT first Year (1st sem & 2nd Sem)	The initial draft of the syllabus was presented to the members for their review and feedback. Members suggested for the increasing the credit hours for sociology and psychology as the syllabus is vast.	Sociology and psychology credit hours were increased from 2 to 3 and syllabus was again reviewed by social work department and modified accordingly.
Modification/enrichment of BMLT Syllabus	CO and PO for all the semesters were included in BMLT syllabus and new course General pathology was	Modification and course enrichment was approved and was incorporated

19/05/24

SCHOOL OF ALLIED HEALTH SCIENCES
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

	introduced in the third semester. Syllabus was approved by the Members	
Reconstitution of BOS members of School of Allied Health Sciences	As suggested by the members, Dr.Vidhya Srinivasan, Mr. Prayash Borah and Dr .Subarna sankar Das (PT) will included as members. Dr.Vidhya Srinivasan will be chairperson, BoS, School of Allied Health Sciences, Mr.Prayash Borah will be member secretary.	Addition of new members was approved and responsibilities were assigned.
Any other matter	Chairperson suggested for the preparation of draft syllabus for MPT and to complete the vetting process at the earliest	Preparation for the draft syllabus of MPT will be initiated at the earliest. Vetting process for BPT, MMLT (1st and 2nd sem) will be completed soon.

As there are no points to discuss, the meeting ended up with the vote of thanks to the chair

Member Secretary

Dr. Junmoni Kalita

CHAIRPERSON

19/05/24

24/05/24

The Members discussed the minutes of the BoS of Natural Sciences; Management and Commerce; Humanities & Social Sciences; Engineering & Technology and Allied Health Sciences and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 5/2024-03/05:

5.1 Resolved to ratify the approved minutes of the third meeting of BoS of Natural Sciences held on March 13, 2024

5.2 Resolved to ratify the approved minutes of the second meeting of BoS of Management and Commerce held on March 18, 2024

5.3 Resolved to ratify the approved minutes of the third meeting of BoS of Humanities & Social Sciences held on March 18, 2024

5.4 Resolved to ratify the approved minutes of the second meeting of BoS of Engineering & Technology held on March 19, 2024

5.5 Resolved to ratify the approved minutes of the second meeting of BoS of Allied Health Sciences held on March 19, 2024

Agenda AC. 5/2024-03/06: **Approval for introducing new department/centres and new programs to be launched from 2024-2025.**

A proposal was placed for the approval of offering AICTE (All India Council for Technical Education) recognized courses and their intake for the upcoming admission session.

Additionally, a proposal was also put forth aimed at introducing new programs within the *School of Commerce & Management* and the *School of Humanities & Social Sciences*. Under the Department of Management, the proposed programs include Certificate Courses in Healthcare Management (6 months), Hospitality Services with specializations in Food & Beverage Management (6 months), and Housekeeping Management (6 months). Additionally, within the School of Humanities & Social Sciences, a diverse range of programs is recommended, such as Personality Development, Environment and Society, Communication for Social Change, Community Engagement, Life Skills, and History of Africa. These proposed programs aim to cater to a wide spectrum of academic interests and address contemporary societal needs.

The proposals were placed for consideration and the Members of the Academic Council discussed the same.

Resolution: AC. 5/2024-03/06:

6.1 Resolved to accept the proposal to introduce M.Tech in Civil Engineering (CE), Electronics and Tele Communication (ECE)

6.2 Resolved to accept the proposal to introduce B.Tech in Civil Engineering (CE) for working professional with intake capacity of 30.

6.3 Resolved to accept the proposal to increase the intake capacity of B.Tech Computer Science & Engineering (CSE) to be increased from 60 to 90.

13/05/24

24/05/24

6.4 Resolved to accept the proposal to reduce the intake capacity of B.Tech Mechanical Engineering (ME) to be reduced from 60 to 30.

6.5 Resolved to accept the proposal for intake capacity of Bachelor of Business Administration (BBA), Master of Business Administration (MBA) and Master of Computer Application as (CA) as 60, each.

6.6 In principle, resolved to approve the following certificate courses to be offered by the *Department of Management, School of Commerce & Management:*

- Certificate Course in Healthcare Management (6 months)
- Certificate Course in Hospitality Services (Food & Beverage Management-6 months)
- Certificate Course in Hospitality Services (Housekeeping Management-6 months)

6.7 Resolved to introduce certificate course in Tourism Management by the *Department of Management, School of Commerce & Management.*

6.8 In principle, resolved to approve the following certificate courses to be offered by *School of Humanities & Social Sciences:*

- Personality Development
- Environment and Society
- Communication for Social Change
- Community Engagement
- Life Skills
- History of Africa

<u>Agenda</u> 5/2024-03/07: Proposal for approval of *IKS courses*

A proposal for the approval of introducing Indian Knowledge Systems (IKS) courses was presented. The proposal included a carefully curated list of courses suggested as valuable additions to our curriculum, offering students interdisciplinary learning opportunities and practical skills. The basket of IKS courses place for approval of the council is given below:

1. Vedic Mathematics.
2. Ancient Indian Mathematics
3. Ancient Indian Astronomy
4. Indian Astronomical Instruments
5. Ancient Indian Metallurgy
6. Ancient Indian Chemistry
7. Plant Genetics in Ancient Indian Texts
8. Traditional Indian Botanical Knowledge
9. Ancient Indian Polity
10. Chanakya Neeti
11. Uniqueness of Indian Culture
12. Indian Culture and Civilization Ancient Indian History with special reference to Indian town planning and architecture.
13. Kautilyas Arthasastra
14. Indian Poetics
15. Folk instruments of North-east India

13/05/24

14/05/24

16. Folk music of North-east India
17. Classical Music Traditions
18. Indian Asthetics Musical instruments
19. Geet Vidya: Art of Singings
20. Nritya Vidya: Art of Dancing
21. Natya Vidya: Art of Theatricals, Bharatmuni
22. Ayurveda in IKS
23. Indian Health ,wellness and Psychology including Ayurveda
24. Yunani
25. Folk medicine of North-east India
26. Indian Philosophical tradition

The Members agreed to the proposal of introducing IKS courses and recommended for a resolution.

Resolution: AC. 5/2024-03/07:

7.1 Resolved to accept the incorporation of course like Food Habit of North East India/Traditional food of Northeast, by the Department of Zoology in the IKS course list.

7.2 Resolved to approve the inclusion of the course *Entomophagy of North East* as recommended by the Department of Zoology in the Indian Knowledge Systems (IKS) course list. The curriculum design for the Entomophagy course will be overseen by the Dean of the School of Humanities and Social Sciences and the Dean of the School of Natural Sciences, who will take the lead in ensuring its development and implementation.

Agenda 5/2024-03/08: Approval of the guidelines of *Outcome Based Education*

Professor Das presented the guidelines for Outcome Based Education (OBE) to the academic council for approval, highlighting that GCU is the first University to have drafted a document on Outcome Based Education (OBE) and pioneering the implementation of OBE. This move marks a significant step towards enhancing the quality and relevance of education at the institution. With OBE, the focus shifts from traditional teaching methods to measurable learning outcomes, ensuring students develop the necessary skills and competencies required in today's dynamic world. The Council noted the university's dedication to continuous improvement and innovation in its educational practices, setting a benchmark for others to follow.

The proposal was placed for consideration.

Resolution: AC. 5/2024-03/08:

In principle, resolved to adopt the Guidelines of Outcome Based Education (OBE).

Agenda 5/2024-03/09: Notification by Government of Assam regarding *examination and evaluation process.*
The Government of Assam has issued a notification concerning the examination and evaluation process, specifically focusing on directives aimed at monitoring the effective implementation of the National Education Policy (NEP) 2020 and streamlining the academic cycle in higher educational institutions across the state. This notification underscores the government's

17/05/24

24/05/24

commitment to aligning educational practices with the objectives outlined in the NEP 2020 and ensuring a coherent academic framework in Assam's higher education sector. By placing this notification, the government seeks collaborative input and consensus-building among stakeholders, emphasizing transparency and accountability in educational governance.

Placed for information and discussion of the Council

Resolution: AC. 5/2024-03/09:

In principle, resolved to adopt the Notification by Government of Assam *dated 15 March 2024*, regarding *examination and evaluation process,*

Agenda 5/2024-03/10: Notification by Government of Assam regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP.*

The Government of Assam has issued a notification proposing the inclusion of courses from Infosys Springboard as MOOCs within the First Year Undergraduate Programme (FYUGP). This initiative aims to enhance the accessibility and quality of education by leveraging online learning platforms. By offering courses through MOOCs, students across Assam will have the opportunity to access valuable resources and training from Infosys Springboard, a renowned industry leader in technology and professional development.

The proposal has been placed for approval before the academic council.

Resolution: AC. 5/2024-03/10:

In principle, resolved to adopt the Notification by Government of Assam dated 14 March 2024, regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP.*

Agenda 5/2024-03/11: Notification by the UGC and Government of Assam regarding *4 year UG programme.*

The UGC and the Government of Assam have jointly issued a notification outlining plans for the implementation of a 4-year undergraduate (UG) program, aimed at facilitating a smooth transition for students currently enrolled in UG programs under the Choice Based Credit System (CBCS). This initiative aligns with the UGC guidelines on the First Year Undergraduate Programme (FYUGP) and emphasizes the importance of continuity and coherence in higher education structures. The notification underscores the commitment to ensuring that students' academic pursuits are supported and enhanced through structured pathways.

The proposal is placed before the council for necessary discusison and approval.

Resolution: AC. 5/2024-03/11:

In principle, resolved to adopt the Notification by the UGC and Government of Assam dated 12 March 2024, regarding *4 year UG programme.*

Agenda 5/2024-03/12: Proposal for Introduction of Integrated Teacher Education Programme *(ITEP) & Integrated BA/B.Sc. –B.Ed.*

13/05/24

24/05/24

The proposal for the introduction of an **Integrated Teacher** Education Programme (ITEP) and an Integrated BA/B.Sc. –B.Ed. was **presented before the council**. Regrettably, GCU is currently ineligible to apply for these integrated **programs**.

The Council noted the deliberations and no resolution was taken.

Agenda 5/2024-03/13: ***Any other matter.***

Agenda **5/2024-03/ 13.1 Course on Refrigeration & Air Conditioning**

Resolution: 5/2024-03/ **13.1**: Resolved to approve Certificate Course on Refrigeration and *Air Conditioning* (which is to be considered as SEC duration of 3 months for Science Students and 6 months for students other than Science). The fee structure which has been already prepared needs to be revised and be made affordable for students. Head, Mechanical Engineering need to re-submit the fee structure for the course, at the earliest. The minimum qualification should be 10^{th} pass. Dr M.R Sinha, Prof. S. Robert Ravi, Dr. Sunayan Bordoloi, and Dr. Shantanu Chakraborty are to review the Course.

Agenda 5/2024-03/ 13.2: 1 year PG as per UGC credit policy:

Resolution: 5/2024-03/ **13.2:** Resolved to approve the one-year postgraduate program aligning with the UGC credit policy, which was adopted in Board of Management Meeting held on 30^{th} December 2023. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.

Agenda 5/2024-03/ 13.3: SWAYAM NPTEL course and credit

Resolution: 5/2024-03/13.3: Resolved to approve the integration of SWAYAM NPTEL courses into PhD coursework, allowing doctoral students to earn credits towards their degree requirements. Doctoral students may enroll in SWAYAM NPTEL courses relevant to their research areas, subject to approval by their academic advisors and/or departmental committees.

Agenda 5/2024-03/ 13.4: Regarding access of attendance

Resolution: 5/2024-03/13.4: Resolved to give access of student attendance to both the students and the parents.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

13/05/24 17/5/2024

Registrar **Vice-Chancellor**
Member Secretary **Chairman**

Page 39 of 39

Resolution: AC. 5/2024-03/02:

The Council resolved to approve the Minutes of the fifth Meeting of the Academic Council.

24/05/24

Agenda AC. 6/2024-05/03: Proposal for acceptance of the Action Taken Report on the decision of the fifth meeting of the Academic Council held on 21 March 2024.

The Action Taken Report of the resolution of the fifth meeting of the Academic Council held on 21 March 2024 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

Girijananda Chowdhury University

Action Taken Report on resolution of the fifth meeting of Academic Council held on 21st March, 2024.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. AC. 5/2024-03/01: Welcome Address and Appraisal Report by the Vice Chancellor	**Resolution: AC. 5/2024-03/01:** The Council noted the deliberations and resolved: 1.4 To host International Conferences more frequently by all the departments. 1.5 To include Controller of Examination as a member of Academic Council **1.6** To conduct 4 week-Summer Emersion Program in June -July for students on payment basis and also put a proposal to invite students from Bangkok for the program.	1.1 Noted and being implemented 1.2 COE has been included as a Member of the Academic Council, vide notification no. GCU/Registrar/2024/203 1.3 Being implemented
AC. 5/2024-03/02: Confirmation of the Minutes of the fourth meeting of the Academic Council held on 31 October 2023	**Resolution: AC. 5/2024-03/02:** The Council resolved to approve the Minutes of the fourth Meeting of the Academic Council.	No action required.
AC. 5/2024-03/03: Proposal for acceptance of the Action Taken Report on the decision of the fourth meeting of the Academic Council held on 31 October 2023.	**AC.4/2023-10/03:** **Resolution: AC. 5/2024-03/03:** **5/2024-03/03.1:** The Council resolved to approve the Action Taken Report on the Resolutions of the fourth Meeting of the Academic Council. **5/2024-03/03.2:** In relation to the *Action Taken on the Resolution 4/2023-10/8.3*, Raisa Choudhury to visit the International Office of	No action required. Implemented

24/05/24

	Assam Down Town University.	
Agenda AC. 5/2024-03/04: A Report on Examination of the University.	**Resolution:** AC. 5/2024-03/04: 4.1 Resolved to agree that students shall be duly informed about the weightage allocated to theory and practical components, adhering to the guidelines outlined in the Government of Assam Notification. It is emphasized that both theory and practical components carry equal weightage, each accounting for 50% of the total assessment. 4.2 Resolved to agree the adoption of uniform (formative and summative assessment) as other universities in Assam, and as per the draft methodology of evaluation (drafted by COEs), circulated by the Assam Government.	4.1 Students are being informed about theory and practical components. 4.2 Being adopted
Agenda AC. 5/2024-03/05: **Approval of the minutes of BoS of the following schools** A proposal for approval of the minutes Board of Studies of the following schools, were placed before the Council for approval. • 3rd BoS of Natural Sciences – March 13, 2024 • 2nd BoS of Management and Commerce –March 18, 2024 • 3rd BoS of Humanities & Social Sciences- March 18, 2024 • 2nd BoS of Engineering & Technology- March 19, 2024 • 2nd BoS of Allied Health Sciences – March 19, 2024	**Resolution:** AC. 5/2024-03/05: **5.1** Resolved to ratify the approved minutes of the third meeting of BoS of Natural Sciences held on March 13, 2024 **5.2** Resolved to ratify the approved minutes of the second meeting of BoS of Management and Commerce held on March 18, 2024 **5.3** Resolved to ratify the approved minutes of the third meeting of BoS of Humanities & Social Sciences held on March 18, 2024 **5.4** Resolved to ratify the approved minutes of the second meeting of BoS of Engineering & Technology held on March 19, 2024 **5.5** Resolved to ratify the approved minutes of the second meeting of BoS of Allied Health Sciences held on March 19, 2024	5.1 No action required 5.2 No action required 5.3 No action required 5.4 No action required 5.5 No action required

24/05/24

Agenda AC. 5/2024-03/06: Approval for introducing new department/centres and new programs to be launched from 2024-2025.	**Resolution:** AC. 5/2024-03/06: **6.1** Resolved to accept the proposal to introduce M.Tech in Civil Engineering (CE), Electronics and Tele Communication (ECE) **6.2** Resolved to accept the proposal to introduce B.Tech in Civil Engineering (CE) for working professional with intake capacity of 30. **6.3** Resolved to accept the proposal to increase the intake capacity of B.Tech Computer Science & Engineering (CSE) to be increased from 60 to 90. **6.4** Resolved to accept the proposal to reduce the intake capacity of B.Tech Mechanical Engineering (ME) to be reduced from 60 to 30. **6.5** Resolved to accept the proposal for intake capacity of Bachelor of Business Administration (BBA), Master of Business Administration (MBA) and Master of Computer Application as (CA) as 60, each. **6.6** In principle, resolved to approve the following certificate courses to be offered by the *Department of Management, School of Commerce & Management:* • Certificate Course in Healthcare Management (6 months) • Certificate Course in Hospitality Services (Food & Beverage Management-6 months) • Certificate Course in Hospitality Services (Housekeeping Management-6 months) **6.7** Resolved to introduce certificate course in Tourism Management by the *Department of Management, School of Commerce & Management.* **6.8** In principle, resolved to approve the following certificate courses to be offered by *School of Humanities & Social Sciences:* • Personality Development • Environment and Society • Communication for Social Change • Community Engagement • Life Skills • History of Africa	6.1 M.Tech. in CE & ECE have been approved by AICTE. 6.2 Being implemented 6.3 Intake capacity has been increased with approval from AICTE 6.4 Intake capacity has been reduced with approval from AICTE 6.5 Intake capacity accepted with approval from AICTE 6.6 Being implemented 6.7 Being implemented 6.8 Preparation in process

24/05/24

Agenda 5/2024-03/07: Proposal for approval of *IKS courses*	**Resolution:** AC. 5/2024-03/07: **7.1** Resolved to accept the incorporation of course like Food Habit of North East India/Traditional food of Northeast, by the Department of Zoology in the IKS course list. **7.2** Resolved to approve the inclusion of the course *Entomophagy of North East* as recommended by the Department of Zoology in the Indian Knowledge Systems (IKS) course list. The curriculum design for the Entomophagy course will be overseen by the Dean of the School of Humanities and Social Sciences and the Dean of the School of Natural Sciences, who will take the lead in ensuring its development and implementation.	7.1 Being implemented 7.2 Being implemented
Agenda 5/2024-03/08: Approval of the guidelines of *Outcome Based Education*	**Resolution:** AC. 5/2024-03/08: In principle, resolved to adopt the Guidelines of Outcome Based Education (OBE).	No action required
Agenda 5/2024-03/09: Notification by Government of Assam regarding examination and evaluation process.	**Resolution:** AC. 5/2024-03/09: In principle, resolved to adopt the Notification by Government of Assam dated 15 March 2024, regarding examination and evaluation process	Being adopted
Agenda 5/2024-03/10: Notification by Government of Assam regarding courses from Infosys Springboard to be offered as *MOOCs in FYUGP.*	Resolution: AC. 5/2024-03/10: In principle, resolved to adopt the Notification by Government of Assam dated 14 March 2024, regarding courses from Infosys Springboard to be offered as MOOCs in FYUGP.	Resolution has been notified vide notification no. GCU/Registrar/2024/202, for necessary action.
Agenda 5/2024-03/12: Proposal for Introduction of Integrated Teacher Education Programme *(ITEP) & Integrated BA/B.Sc. –B.Ed.*	No resolution was taken.	No action required
Agenda 5/2024-03/13: ***Any other matter.***	**Resolution:** 5/2024-03/ **13.1**:	

24/05/24

Agenda **5/2024-03/ 13.1 Course on Refrigeration & Air Conditioning**	Resolved to approve Certificate Course on Refrigeration and *Air Conditioning* (which is to be considered as SEC duration of 3 months for Science Students and 6 months for students other than Science). The fee structure which has been already prepared needs to be revised and be made affordable for students. Head, Mechanical Engineering need to re-submit the fee structure for the course, at the earliest. The minimum qualification should be 10th pass. Dr M.R Sinha, Prof. S. Robert Ravi, Dr. Sunayan Bordoloi, and Dr. Shantanu Chakraborty are to review the Course.	Syllabus has been formed and ready for advertisement
Agenda 5/2024-03/ **13.2**: **1 year PG as per UGC credit policy:**	**Resolution:** 5/2024-03/ **13.2*:*** Resolved to approve the one-year postgraduate program aligning with the UGC credit policy, which was adopted in Board of Management Meeting held on 30th December 2023. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.	Being Implemented

24/05/24

Agenda 5/2024-03/ 13.3: SWAYAM NPTEL course and credit	**Resolution: 5/2024-03/13.3:** Resolved to approve the integration of SWAYAM NPTEL courses into PhD coursework, allowing doctoral students to earn credits towards their degree requirements. Doctoral students may enroll in SWAYAM NPTEL courses relevant to their research areas, subject to approval by their academic advisors and/or departmental committees.	SWAYAM NPTEL courses are being integrated into PhD coursework and scholars may opt for it, subject to approval by their academic advisors and/or departmental committees.
Agenda 5/2024-03/ 13.4: Regarding access of attendance	**Resolution: 5/2024-03/13.4:** Resolved to give access of student attendance to both the students and the parents.	Being implemented and attendance access is given through academia@gcu app.

Resolution: 6/2024-05/03:

6/2024-05/03: The Council resolved to approve the Action Taken Report on the Resolutions of the fifth Meeting of the Academic Council.

Agenda 6/2024-05/04: Approval of the Academic Regulation of the University

The draft of the Academic Regulation of the University was placed for approval. A thorough review and approval process of the Academic Regulation was discussed, which encompassed various aspects of the regulation, including the allocation of theory and practical components for professional courses, the structure of assessments, monthly attendance review criteria and the provision of additional support for students with low attendance. Furthermore, the need for an attendance committee was discussed. An urgent update requirement for the university website also be addressed, ensuring compliance with UGC and AICTE norms, inclusion of mandatory disclosures, publication of university policies, and other essential information such Garbhang relief fund, distribution of COVID care essentials etc.

The Members discussed the Academic Regulation and resolved the following

Resolution: 6/2024-05/04:

4.1 In principle, resolved to approve the Academic Regulation.
4.2 Resolved to constitute an Attendance Committee, comprising Dr. Sunayan Bordoloi (Chairman), Mr. Arupananda Chowdhury, Dr. Bhanu P. Sahu (Convenor), Dr. Minakshi Gogoi, and Dr. Moytri Sarmah to discuss the guidelines and operational procedures of student attendance.
4.3. Resolved to keep the GCU Website updated.

24/05/24

Agenda AC. 6/2024-05/05: Ratification of the Minutes of the fourth BoS of School of Humanities & Social Sciences

A proposal for approval of the minutes of the 4th Board of Studies Meeting of Humanities & Social Sciences of the following schools, placed before the Council for approval.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the 4th Board of Studies Meeting of School of Humanities and Social Sciences, Girijananda Chowdhury University, Assam (BoS/2024/02) held on 11th May, 2024 at 11.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das -- **Hon'ble Vice Chancellor & Chairperson**, GCU
2. Prof. Shantanu Chakrabarty - Dean, School of Humanities and Social Sciences
3. Prof. Kalpana Sarathy – Deputy Director, TISS Guwahati (Online)
4. Prof. V. Krishna Ananth – Professor, Sikkim University (Online)
5. Prof Jayanta Krishna Sharma – Dean, Faculty of Arts, Gauhati University
6. Prof. S. Robert Ravi --- Dean, School of Engineering & Technology
7. Dr. Debarshi Mallick --- HoD, Dept. of Mechanical Engineering
8. Dr. Th Shanta Kumar - Associate Professor, Dept. of Computer Science and Engineering.
9. Dr. Sampurna Bhuyan --**Member Secretary, BOS**, School of Humanities and Social Science, GCU Associate Professor,& HoD(ic),Dept. of Economics
10. Dr. Rachel Kabi -- -- Senior Assistant Professor& Head, Dept. of Sociology & Social Work
11. Dr. Nilakshi Goswami – HoD (ic), Department of English & Foreign Language
12. Dr. Anisha Bordoloi - Assistant Professor, Department of History
13. Ms Palakshi Sarmah, Assistant Professor, Department of Psychology
14. Dr. Rohan Basu, Assistant Professor, Department of Mass Communication
15. Dr. Puja Sen , Assistant Professor, Department of Mass Communication
16. Dr. Barsha Chhetri, Assistant Professor, Department of Education
17. Mr. Abhinandan Kalita , Assistant Professor, Department of Electronics and Communication Engineering
18. Dr. Nijumoni Das, Assistant Professor, Department of Law

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. The following discussions regarding the course structure and syllabus of undergraduate, post graduate & PhD courses of School of Humanities and Social Sciences along with the department of Law took place.

Chairperson, BOS
Vice Chancellor
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

S.Bhuyan 20/5/24
Member Secretary, BOS

24/05/24

Agenda 1: Confirmation of 3rd BOS Minutes

Discussion: Dr. Sampurna Bhuyan, Member Secretary of BOS, SHSS, informed the members that the minutes of the 3rd BOS meeting were already circulated to the members through email and WhatsApp and no modifications had been suggested till date.Further, she presented the minutes before the BOS Committee members for acceptance of the same.

Resolution BoS/2024/02/01: The minutes of the first BOS meeting were approved by the members present in the meeting.

Agenda 2: To place the syllabuses of the following department for approval:

Mass Communication (PG and UG: 1st and 2nd semesters for both)

Discussion: A discussion took place regarding the course structure of BA and MA programmes in Mass Communication and the syllabi of the 1st and 2nd semester of both the courses.

Dr. Puja Sen, Assistant Professor of Department of Mass Communication, presented the vetted course structure and the syllabi in the meeting. The course structure and syllabi were previously sent for vetting to an expert in Mass Communication, Prof. V.Krishna Ananth of Sikkim University, who gave his valuable suggestions to be incorporated in the course structure and syllabi. After the required modifications, the same was placed at the 4th BOS where further changes were recommended by the members.

1. It was suggested that the name of the UG programme should be changed from 'BA in Mass Communication' to 'BA in Journalism and Mass Communication'. Similarly, the programme name 'MA in Mass Communication should be changed to '**MA in Journalism and Mass Communication'.**
2. It was suggested that an introductory module for journalism in the BA programme be added in the 1st semester. Accordingly, the name of the paper 'Fundamentals of

Chairperson, BOS Vice Chancellor Girijananda Chowdhury University, Assam Azara, Guwahati - 781017

Member Secretary, BOS

24/05/24

Reporting, Editing and Production' has been changed to 'Fundamentals of Journalism and Reporting', as there was already an introductory module for journalism in the above-mentioned paper.

3. It was suggested that the name of the paper titled 'Communication for Development' be changed to 'Development Communication' in MA 4th semester.
4. It was suggested that the name of the paper 'Reporting Gender and Child Rights 'be changed and a module dedicated to reporting about children's problems be added in the above-mentioned paper.
5. It was suggested that Department of Mass Communication should develop interdisciplinary papers in collaboration with other departments, including English, Political Science, Sociology and Computer Science.

Resolution BoS/2024/02/02:

All the above-mentioned recommendations have been implemented and incorporated into the BA and MA course structure and syllabus. In addition, we have initiated the collaboration process with other departments, which shall be completed before the next BOS.

Annexure2.1: BA Course Structure
Annexure 2.2: BA Syllabus (1st and 2nd semester)
Annexure 2.3: MA Course Structure
Annexure 2.4: MA Syllabus (1st and 2nd semester)

Agenda 3: To place the syllabuses of the following department for approval:

Education (PG and UG: 1st and 2nd semesters for both)

Discussion: A discussion took place regarding the course structure of BA and MA programmes in Education and the syllabi of the 1st and 2nd semester of both the courses.

Dr. Barsha Chhetri, Assistant Professor of Department Education, presented the vetted course structure and the syllabi in the meeting. The course structure and syllabi was vetted by an

Chairperson, BOS — Vice Chancellor, Girijananda Chowdhury University, Assam, Azara, Guwahati - 781017

Member Secretary, BOS

24/05/24

external expert Prof. Dulumoni Goswami, Gauhati University who gave his valuable inputs to be incorporated in the core structure and the syllabi. After the required modification the core structure and syllabi were placed in the 4th BOS meeting where further changes were recommended by the members.

Following modifications were suggested:

1. The name of the course 'ICT in Education' should be changed to 'Teaching and Learning in Digital Age'.
2. The name 'Research Methodology in Education and Advance Research Methodology in Education' should be modified to 'Research Methodology in Education I & II'.
3. Online Learning should be added to 'Open and Distance Education'.
4. The outcome-based education should be made according to Bloom's Taxonomy.
5. It was suggested that Department of Education should develop interdisciplinary papers in collaboration with Department of Psychology.

Resolution BoS/2024/02/03: All the above suggestions were incorporated and modifications were made accordingly.

Annexure3.1:B.A. Core Structure
Annexure 3.2 : B.A. Core Syllabus (I and II Semester)
Annexure 3.3: M.A. Core Structure
Annexure 3.4: M.A. Core Syllabus (I and II Semester)

Agenda 4: To place the syllabuses of the following department for approval:

Psychology (PG: 3rd and 4th semesters; UG: 4th and 5th Semesters)

Discussion: A discussion was done regarding the course structure and syllabi of the 3rd and 4th semesters of M.A./M.Sc. Psychology and the 4th and 5th semesters of B.A./B.Sc. Psychology.

Chairperson, BOS

Vice Chancellor
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Member Secretary, BOS

24/07/24

Paromita Das of the History Deptt., Gauhati University. Dr. Bordoloi informed the members about the suggestions made by Prof. Das which includes the addition of historiography on North East India. Minor changes were suggested by the members present regarding the course code of Ph D and the number of classes since both papers are of 3 credits.

Resolution BoS/2024/02/05:. The changes regarding the course code and number of classes are incorporated.

Annexure5.1: Ph D course structure

Annexure 5.2: Ph D syllabus

Agenda 6: To place the syllabus of the **Centre for Performing Arts [Subject: Assamese Folk Music (BPA23150T)]** for approval:

Discussion:

i. Mr. Abhinandan Kalita, Assistant Professor, Dept. of ECE, presented the vetted syllabus (vetting was done by Dr. Jagish Patgiri, Former Professor and Head, Department of Philosophy, Cotton University) in the meeting. The external experts suggested further changes be made to the syllabus.

ii. A discussion ensued regarding introducing practical components in the syllabus, thus finalizing the L-T-P to 1-0-2 structure.

iii. The experts further suggested modifying the syllabus per their comments and re-vetting by another Professor.

Resolution BoS/2024/02/06:

All the suggestions have been incorporated, and the syllabus has been re-vetted by Prof. Kanak Chandra Saharia, Head of the Assamese Department, Gauhati University.

Annexure6.1:

Chairperson, BOS

Vice Chancellor
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Member Secretary, BOS

24/05/24

The modified and re-vetted syllabus of Assamese Folk Musicis attached.

Agenda 7: To place the syllabuses of the following department for approval:

Department of Law (L.L.M. for two semesters) . School of Law

Discussion: Dr. Niju Moni Das, Assistant Professor, Department of Law Presented the following for approval of the members of BOS. after vetted by Prof. Stuti Deka, Former Head and Dean of P.G. Dept. of Law, G.U. and Dr. Debabrata Mukherji, Senior Assistant Professor, GULC, G.U. -

1. The Course Structure of One year LL.M. (Semester I and Semester II)
2. The Syllabus of three Compulsory Papers of the entire One Year LL.M.
3. The six specialized papers of Constitutional and Administrative Law Group.
4. The six specialized papers of Corporate and Commercial Law Group.
5. The six specialized papers of Criminal and Security Law Group.

Resolution BoS/2024/02/07:

The experts recommended to prepared the Syllabus in NLU model and also in accordance with UGC Regulation for One Year LL.M..

Annexure7.1: Course structure of two semesters of one year LL.M. (Specialization Group of Constitutional and Administrative Law, Corporate and Commercial Law and Criminal and Security Law)

Annexure 7.2 : Syllabus of two semesters of one year LL.M. (Specialization Group of Constitutional and Administrative Law, Corporate and Commercial Law and Criminal and Security Law)

Annexure 7.3: Approval letter from the Expert.

Chairperson, BOS Vice Chancellor Girijananda Chowdhury University, Assam Azara, Guwahati - 781017

Member Secretary, BOS

04/05/24

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Agenda 8: Any other matter

Discussion: It has been suggested by the Hon'ble Vice Chancellor and Chairperson of BoS , School of Humanities and Social Sciences(SHSS) that although the Department of Law is a department under School of Law but for the time being it is being recognised as one of the associate department under SHSS for the smooth conduct of the initial departmental activities.

The member secretary informed that all the courses presented today will be compiled after modification ,if any, in a single file and will be sent to the next Academic Council meeting of the university .

Resolution BoS/2024/02/08: The members have agreed on the suggestion and resolute to implement the same.

Annexure 8: Compiled File of the Courses presented and discussed today

The meeting ended with vote of thanks from the member secretary.

Copy to

1. Office of the Hon'ble Vice Chancellor & Chairperson, BoS, SHSS, GCU, Assam
2. Office of the Assistant Academic Registrar
3. E copy to all the members, BoS, SHSS

Vice Chancellor
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017

Chairperson, BOS

Member Secretary, BOS

24/05/24

The Members discussed the minutes of the BoS of Humanities & Social Sciences; Engineering resolved to recommend the ratification of the approved minutes.

Resolution: AC. 6/2024-05/05:
5 Resolved to ratify the approved minutes of the fourth meeting of BoS of Humanities & Social Sciences held on May 11, 2024.

Agenda AC. 6/2024-05/06: Approval of One-Year LL.M. Degree

A proposal was presented for the approval of the One-Year LL.M. Degree program and its associated regulations. Following a comprehensive discussion among the members of the Academic Council, a resolution was reached to approve the proposal. The deliberation highlighted the importance and feasibility of introducing the One-Year LL.M. Degree, and consensus was achieved among the council members regarding its implementation.

Resolution: AC. 6/2024-05/06:

Resolved to accept the proposal for the approval of the One-Year LL.M. Degree program and its associated regulations.

Agenda AC. 6/2024-05/07 : Approval of *Programme Committees*

The meeting agenda included the critical task of reviewing and approving Programme Committees (PC) and Departmental Advisory Committees (DAC). Following the presentation of the proposal, the Members of the Academic Council engaged in discussions to assess the proposed compositions and functions of these committees. Their deliberations aimed to ensure alignment with the institution's academic goals and operational efficiency. Ultimately, consensus was achieved as the council members discussed and resolved to approve the proposed Programme Committees and Departmental Advisory Committees, acknowledging their vital roles in enhancing academic quality and institutional governance.

The Members discussed the agenda and recommended for a resolution.

Resolution: AC. 6/2024-05/07:

Resolved to approve the Programme Committees (PC) and Departmental Advisory Committees (DAC) of the University.

Agenda AC. 6/2024-05/08: Approval of *PhD supervisors*
Applications from 11 faculty members seeking approval to become PhD supervisors were submitted. The applicants represent diverse academic disciplines, including Economics, Mass Communication, Sociology, Education, Law, English, Political Science, Business Administration, Pharmacology, Pharmacognosy, and Physics. Among the applicants are Dr. Dhriti Borah from the Department of Economics, Dr. Rohan Basu from Mass Communication and Sociology, and Dr. Puja Sen from Mass Communication, among others. The Council assessed the candidates' qualifications, expertise, and

24/08/24

suitability for supervising doctoral research. Upon thorough consideration, the Council decided to approve the applications, thereby entrusting these faculty members with the responsibility of guiding and mentoring PhD students in their respective fields.

The proposal was placed for consideration.

Resolution: AC. 6/2024-05/08:

Resolved to approve the following faculty members as PhD supervisors:

1. Dr. Dhriti Borah- Dept of Economics
2. Dr. Rohan Basu-Dept of Mass Comm & Sociology
3. Dr. Puja Sen –Dept of Mass Comm
4. Dr. Barsha Chhetri-Dept of Education
5. Dr. Niju Moni Das-Dept of Law
6. Dr. Jupitara Boro- Dept of English
7. Dr. Bhaswati Sarmah –Dept of Political Science
8. Dr. Abhinav Sarma – Dept of Business Administration
9. Dr. Hemanga Hazarika- Dept of Pharmaceutics, Tezpur
10. Dr. Bhrigu Kumar Das – Dept of Pharmacology
11. Dr. Rupa Sengupta- Dept of Pharmacognosy
12. Dr. Jyoti Prasad Deka- Dept of Physics

Agenda AC. 6/2024-05/09: ***UGC Notification regarding NET as an Entrance Test for Admission to PhD, in addition to GCURET***

The Council considered the proposal to adopt the recent UGC notification, which suggests accepting the National Eligibility Test (NET) score as an additional criterion for admission into the PhD program, alongside the existing GCU Research Entrance Test (GCURET). This proposal aligns with national standards and aims to streamline the admission process by recognizing the significance of the NET score in evaluating candidates' research capabilities. By incorporating this recommendation, the Council seeks to attract a broader pool of qualified applicants while maintaining the integrity and rigor of the admissions process. The decision to approve this proposal will signify the institution's commitment to upholding national guidelines and fostering excellence in doctoral education.

Placed for information and discussion of the Council

Resolution: AC. 6/2024-05/09:

Resolved to adopt the UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET

Agenda AC. 6/2024-05/10: UGC Notification regarding creating 25% supernumerary seats for international students

The Council reviewed the notification from the University Grants Commission (UGC) regarding the allocation of 25% supernumerary seats for international students in undergraduate and postgraduate programs. This notification outlines guidelines for admissions and the creation of these additional seats, aiming to promote diversity and internationalization within academic institutions. The Council engaged in discussions to assess the implications and feasibility of implementing these guidelines within the institution. This includes deliberating on logistical considerations, such as infrastructure and support services for international students, as well as ensuring compliance with regulatory requirements. Upon thorough consideration, the Council decided to approve and implement the UGC guidelines, thereby advancing the institution's commitment to global engagement and academic excellence.

The proposal was placed for approval before the academic council.

Resolution: AC. 6/2024-05/10:

Resolved to adopt the UGC Notification regarding creating 25% supernumerary seats for international students.

Agenda AC. 6/2024-05/11: Approval for the *establishment of Maritime Training Institute*

The proposal for establishing a Maritime Training Institute was considered by the Council, awaiting approval and necessary discussion. This initiative underscores the institution's commitment to addressing the growing demand for skilled professionals in the maritime industry. The Council engaged in discussions to assess the feasibility, curriculum design, infrastructure requirements, and potential partnerships for the institute. Upon thorough deliberation, the Council decided whether to approve the proposal, thereby contributing to the enhancement of maritime education and industry readiness.

The proposal is placed before the council for necessary discusison and approval.

Resolution: Agenda AC. 6/2024-05/11:

Resolved to approve the proposal for the establishment of Maritime Training Institute.

Agenda AC. 6/2024-05/12: ***Approval for the establishment of Agriculture School***

The proposal for establishing an Agriculture School at the GCU Tezpur campus was under consideration by the Council, awaiting approval and necessary discussion. This initiative signifies a significant step towards expanding the academic offerings and research opportunities within the institution. The establishment of an Agriculture School holds promise for addressing regional agricultural challenges, promoting sustainable farming practices, and fostering innovation in agri-

29/08/24

tech. The Council engaged in discussions to evaluate the feasibility, resource allocation, and potential impact of this new school on the campus. Upon thorough consideration and deliberation, the Council decided to approve the proposal, marking a milestone in the institution's efforts to diversify its academic portfolio and contribute to agricultural development in the region.

Resolution: Agenda AC. 6/2024-05/12:

Resolved to approve the Establishment of Agriculture school.

Agenda AC. 6/2024-05/13: ***Any other matter.***

13.1: Approval of the Academic Calendar

Resolution:6/2024-05/13.1: The Council resolves to approve the academic calendar of Girijananda Chowdhury University for the upcoming academic year. This comprehensive calendar outlines key dates and events, including semester start and end dates, examination schedules, holidays, and other academic activities. The approval of this calendar ensures proper planning and organization of academic activities, facilitating smooth functioning and adherence to timelines.

13.2: Fee waiver scheme for students from Manipur

Resolution:6/2024-05/13.2:

Due to the ongoing situation in Manipur, authorities have decided to implement a 50% fee waiver scheme for students hailing from the region. This initiative aims to alleviate financial burdens and ensure continued access to education for Manipuri students amidst challenging circumstances.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

24/05/24

Registrar
Member Secretary

24/5/2024

Vice-Chancellor
Chairman