



Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

**Minutes of the Seventh Meeting of the Academic Council held on 14th September 2024
(Saturday), Girijananda Chowdhury University, Assam**

Time: 11:30 a.m.

Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Mr. Jasodaranjan Das-President, SSA Society
2. Prof. Jayanta Deka-Chancellor (Special Invitee)
3. Prof. Kandarpa Das- Vice-Chancellor
4. Prof. Dipankar Saha- Registrar
5. Prof. Amar Saikia- Dean (Academics)
6. Dr. Suman Hazarika
7. Mr. Kishor Kumar Choudhury- COE
8. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
9. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
10. Dr. Hari Prasad Goenka- Dean, School of Commerce & Management
11. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
12. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
13. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
14. Dr. Moytri Sarmah – Dean, Student Affairs
15. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
16. Dr. Damiki Laloo-Head, Department of Pharmacognosy
17. Dr. Vidhya Srinivasan- Head, Department of MLT
18. Dr. Nilanjana Deb-Head, Department of Business Administration
19. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
20. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
21. Dr. Lipi Goswami- Head(i/c), Department of Physics
22. Dr. Jun Moni Kalita- Head, Department of Pharmaceutical Chemistry
23. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics- Attended Online
24. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry
25. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
26. Manashi Devi- Head(i/c), Department of English and Foreign Languages
27. Dr. Barsha Chhetri-Head (i/c), Department of Education


21/9/24

28. Dr. Puja Sen - Head (i/c), Department of Mass Communication and Journalism

29. Dr. Nijumoni Das – Head (i/c), Department of Law

Mr. Biyoyananda Chowdhury, Secretary, SSA Society; Ms. Kunki Chowdhury, Member, SSA Society and Dr. Mukta Ranjan Singha, Head- Department of Computer Applications were granted leave of absence.

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC.7/2024-09/01: Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during the meeting. Professor Das provided an overview of major activities since the previous meeting on 21st May, 2024.

In a significant administrative development, the Vice Chancellor formally introduced the Dean (Academic), Prof. Amar Saikia during the Academic Council meeting, further strengthening the academic leadership of the university. Girijananda Chowdhury University (GCU) demonstrated notable progress during the appraisal period, marked by key achievements across various domains. The appointment of Mr. Biraj Kr. Borgohain as the Chief Finance & Accounts Officer further strengthened the university's administrative framework. GCU's faculty was enhanced with the addition of 19 new faculty members, and one Lab Instructor. The administrative team also saw the inclusion of 6 new members, ensuring smooth operations across various departments. Additionally, the successful conduction of GCUCAT and GCU RET underscored GCU's commitment to providing opportunities for academic advancement. In the GCU RET, 100 applicants participated, with 51 selected and 49 retained.

GCU also achieved important institutional milestones with approvals for National Cadet Corps (NCC) and National Service Scheme (NSS) units, which align with the university's focus on holistic student development. Further, the institution received Pharmacy Council of India (PCI) approval and an Extension of Approval (EOA) from AICTE for various courses, including increased seats for working professionals, ensuring GCU remains competitive and accessible.

The university's faculty also gained recognition, with Dr. Nirmala Devi and Dr. Anupam Sarma receiving an international travel grant from the Science & Engineering Research Board (SERB). Additionally, three research projects were sanctioned: Dr. Rachel Kabi, Ms. Palakshi Sarmah, and Ms. Kritanjali Jaiswal are leading a project under the JJM at Nagaon District, Assam; Dr. Nilakshi Goswami and Ms. Shrabani Medhi are working on a project under the Innovation Technology Generation and Awareness (ITGA) scheme, ASTEC, Assam; and Dr. Monisha Devi and Dr. Minakshi Gogoi are spearheading research on ultra-dense network-assisted 5G communication.

GCU also plans to enhance its research profile by establishing contacts with universities in South India, with the potential for signing MoUs to collaborate on future research projects.



As proposed by the GCU faculty members and staff, the Vice Chancellor suggested that the academic calendar be modified to include an extended two-day holiday during Durga Puja, with the lost time being compensated by keeping the university fully operational on the third Saturday of September and the first Saturday of October.

As far as admissions are concerned, Prof. Das mentioned that admissions in the Computer Science and Engineering (CSE) and Civil Engineering (CE) departments showed improvement, while the Bachelor of Business Administration (BBA), English and Foreign Languages (ENFL), and LLM programs saw gradual growth. However, MBA and Mechanical Engineering admissions remain stagnant.

The meeting reflected GCU's ongoing commitment to excellence, continuous development, and its strategic focus on fostering leadership, research, and academic collaboration.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC.7/2024-09/01:

The Council noted the deliberations and resolved:

- 1.1 To establish collaborations across universities to enhance academic and research excellence, which maybe spearheaded by Prof. S. Robert Ravi.
- 1.2 To modify the academic calendar by including an extended two-day holiday during Durga Puja, with the lost time being compensated by making the university fully operational on the third Saturday of September and the first Saturday of October.
- 1.3 To discuss strategies for increasing MBA and Mechanical Engineering admissions, given the current stagnation in enrolment numbers.

Agenda AC.7/2024-09/02: Confirmation of the Minutes of the sixth meeting of the Academic Council held on 21 May 2024

The Minutes of the sixth Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the sixth Academic Council meeting.





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Main Campus: Hatkhawapara, Azara, Guwahati-781017
Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Sixth Meeting of the Academic Council held on 21st May 2024 (Tuesday),
Girijananda Chowdhury University, Assam

Time: 11:00 a.m.

Venue: Conference Room, Main Academic Building, Guwahati.

The following members were present in the meeting:

1. Prof. Jayanta Deka-Chancellor (Special Invitee)
2. Prof. Kandarpa Das- Vice-Chancellor
3. Mr. Jasodaranjan Das-President, SSA Society
4. Mr. Biyoyananda Chowdhury-Secretary, SSA Society
5. Mr. Arupanda Chowdhury-Joint Secretary, SSA Society (Special Invitee)
6. Ms. Kunki Chowdhury, Member, SSA Society
7. Dr. Suman Hazarika
8. Prof. Dipankar Saha- Registrar
9. Mr. Kishor Kumar Choudhury- COE
10. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
11. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
12. Dr. Hari Prasad Goenka- Dean, School of Commerce & Management
13. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
14. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
15. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
16. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
17. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
18. Dr. Damiki Laloo-Head, Department of Pharmacognosy
19. Dr. Vidhya Srinivasan- Head, Department of MLT
20. Dr. Nilanjana Deb-Head, Department of Business Administration
21. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
22. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
23. Dr. Lipi Goswami- Head(i/c), Department of Physics
24. Dr. Jun Moni Kalita- Head, Department of Pharmaceutical Chemistry
25. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics- Attended Online
26. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry

28. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
29. Dr. Nilakshi Goswami- Head(i/c), Department of English and Foreign Languages
30. Dr. Bipul Kumar Talukdar- Assistant Professor, Department of Electrical Engineering
31. Dr. Puja Sen - Assistant Professor, Department of Mass Communication
32. Dr. Geeta Dutta Baruah-Principal, SSA Senior Secondary School – Attended Online

At the outset, Professor Kandarpa Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC.6/2024-05/01: Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on 21st March, 2024.

During the appraisal period from March 22nd, 2024, Girijananda Chowdhury University (GCU) has demonstrated significant progress and achievements across various domains. The university's commitment to academic excellence is evident through the addition of new faculty members in diverse departments, enhancing the institution's academic strength and fostering a dynamic learning environment. Upcoming events such as GCU CAT and GCU RET underscore GCU's dedication to providing quality education and opportunities for academic advancement. Moreover, the approval for new NSS and NCC units reflects GCU's emphasis on holistic student development, nurturing leadership and social responsibility among its students. In the realm of faculty development and grants, Dr. Nirmala Devi has been chosen to participate in the international conference titled "Polymers for Sustainable Future 2024: 85th Prague Meeting on Macromolecules (PMM) and 11th Green Chemistry and Nanotechnologies in Polymeric Materials (GCNPM)." The conference is scheduled to take place from June 24th to June 28th, 2024, at the Institute of Macromolecular Chemistry in Prague, Czech Republic. This opportunity is made possible through the International Travel Support (ITS) program under the Science & Engineering Research Board (SERB), Department of Science and Technology, Government of India. Additionally, within the academic departments, notable grants have been secured to advance educational initiatives. The Department of Electronics and Communication Engineering (ECE) has been awarded a grant of up to 2 Lakhs for the organization of a three-day workshop titled "Emerging Field related to Semiconductors in Assamese Language," supported by the AICTE-Vibrant Advocacy for Advancement and Nurturing of Indian Languages (VAANI) scheme. Similarly, the Department of Computer Science and Engineering (CSE) has received a grant of up to 2 Lakhs for the execution of a two-day workshop focused on "Artificial Intelligence – Research Perspective in Multidisciplinary Fields," also under the AICTE-VAANI initiative. Faculty members' participation in international conferences and the acquisition of grants for departmental workshops showcase GCU's commitment to fostering faculty development and research excellence. The establishment of national and international collaborations with esteemed institutions further demonstrates GCU's efforts to broaden its academic horizons and promote global engagement. Ongoing projects and research initiatives, supported by reputable agencies, highlight GCU's dedication to fostering innovation and contributing to knowledge creation. Successful placement drives and consistent publication output underscore GCU's focus on preparing

students for the professional world and promoting scholarly contributions. The university's celebration of cultural diversity through events like the Ethnic Food and Culture Festival further enhances its vibrant campus community, positioning Girijananda Chowdhury University as a leading institution committed to excellence, innovation, and inclusivity.

The Members took note of the activities and the discussions and resolved as follows:

Resolution: AC. 6/2024-05/01:

The Council noted the deliberations and resolved:

- 1.1 To establish collaborations and Memoranda of Understanding (MoUs) with premier National institutions to enhance academic and research excellence.
- 1.2 To implement a benchmark and cut-off for admission in the Bachelor of Pharmacy (B.Pharm) program, aiming to maintain academic standards, ensure quality education, and attract meritorious students with a passion for pharmaceutical sciences.
- 1.3 To include National Service Scheme (NSS), National Cadet Corps (NCC), and yoga as additional courses for pharmacy students.

Agenda AC.6/2024-05/02: Confirmation of the Minutes of the fifth meeting of the Academic Council held on 21 March 2024

The Minutes of the fifth Academic Council meeting were placed before the Council, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the fifth Academic Council meeting.



At the outset, Professor Sandhya Das, Vice-Chancellor called the meeting to order and requested the Registrar to present the first agenda item.

Agenda AC. 5/2024-03/01: Welcome Address and Apurva Report by the Vice-Chancellor.

The Vice-Chancellor extended a warm welcome to all the Members of the Academic Council during their meeting. Professor Das provided an overview of major activities since the previous meeting on 31st August, 2023.

The fifth academic council meeting of Girijananda Chowdhury University Assam convened to review recent developments and initiatives undertaken by the institution. Notably, Hon'ble Chancellor Prof. Jayanta Deka's appointment on 15th Feb'24 marked a significant addition to the university's leadership. Additionally, Mr. Kishor Kumar Chowdhury's appointment as Controller of Examinations, along with the recruitment of new faculty members across departments, reflects the university's commitment to academic excellence and growth. This meeting highlighted the university's proactive engagement in international collaborations, including educational trips, intensive sessions and conferences, aimed at fostering academic exchange and partnerships. The signing of 17 MoUs with various institutions further strengthens national and international ties. The successful launch of the ERP system with 29 approved and operational modules underscores the university's commitment to administrative efficiency. Noteworthy placement drives and industry-academia interface events have facilitated career opportunities for students and promoted collaboration with industry partners. The university's active participation in cultural festivals and competitions, along with the establishment of new departments/centers and the introduction of new courses and programs, demonstrates its responsiveness to evolving educational demands and AICTE guidelines. The re-naming of the School of Pharmaceutical and Allied Health Sciences reflects its expanded focus and vision. The formation of departmental research committees and the successful conduct of faculty development programs underscore the university's holistic approach to education. Overall, these achievements and initiatives underscore Girijananda Chowdhury University Assam's commitment to academic excellence, innovation, and global engagement, with the Vice-Chancellor expressing gratitude to all stakeholders for their dedication and contributions towards advancing the university's mission and vision.

The Members took note of the activities and the discussions and resolved as follows:

Resolutions: AC. 5/2024-03/01:

The Council noted the deliberations and resolved:

- 1.1 To host International Conferences more frequently by all the departments.
- 1.2 To include Controller of Examination as a member of Academic Council
- 1.3 To conduct 4 week-Summer Extension Program in June-July for students on payment basis and also put a proposal to invite students from Bangladesh for the program.

Agenda AC. 5/2024-03/02: Confirmation of the Minutes of the fourth meeting of Academic Council held on 31 October 2023

The Minutes of the fourth Academic Council meeting were placed before the Council for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to the Members for their observation. No observation was received, he requested the Members again for their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the fourth Academic Council meeting.



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All members, the chairperson of the Faculty of Education, 1913 informed the members that the Faculty members of various departments have been informed with the documents regarding the course structure and syllabus of undergraduate, postgraduate and PhD courses of Faculty of Education and Faculty of Education which are attached herewith.

Annexure 1: Confirmation of the syllabus for 1st BSc (Hons) in 2013

Undergraduate: BSc (Hons) in 2013 The syllabus of the 1st BSc (Hons) is being sent to you for the members present in the meeting.

Annexure 2: Presentation of the syllabus of the PhD programme by the respective

PhD (Hons) in 2013 For the review and approval of the members. In the meeting of the Board of Studies (BOS) held on 14th October, 2013 at DDU Chaudhary Hall, the following are the documents prepared by the members of the BOS to be incorporated in the syllabus of PhD course in Research Methodology which is a common paper and discipline specific paper of the respective departments.

- For the Research Methodology Course:
1. In the place of the BOS in the revised Research Methodology paper. An introduction to Research, syllabus of Research & Social Science should be taught for orientation and Orientation Appendix. In case the syllabus for research in social science (Common) is not.
 2. Discipline Specific Course in Research Methodology of the BOS will not be taken into consideration. They will have only discipline and common research in the form of discipline specific, while common, presentation, new paper on, in the 1st of the semester.
 3. Presentation of English and Foreign Language will introduce a separate course in Research Methodology. In place of the existing Research Methodology course which is common across all disciplines. (Annexure 1,2)

For Research Methodology

Undergraduate: BSc (Hons) in 2013 The syllabus of the 1st BSc (Hons) is being sent to you for the members present in the meeting. The syllabus of the 1st BSc (Hons) is being sent to you for the members present in the meeting. The syllabus of the 1st BSc (Hons) is being sent to you for the members present in the meeting.

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In light of the above, the members of the BOS are requested to review the course 'Advanced Level Psychology' and to all the members, new members to be given as it is.

Undergraduate: BSc (Hons) in 2013 The syllabus of the 1st BSc (Hons) is being sent to you for the members present in the meeting. The syllabus of the 1st BSc (Hons) is being sent to you for the members present in the meeting. The syllabus of the 1st BSc (Hons) is being sent to you for the members present in the meeting.

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Girijananda Chowdhury University, Assam
Board of Studies
School of Natural Sciences

Minutes of the Second Meeting of Board of Studies, School of Natural Sciences GCU held on October 19, 2023 at 10:00 AM

Members present:

1. Dr. Bhanu Baruah, Dean, School of Natural Sciences, GCU	- Chairman
2. Prof. Arjun Chandra Mahla, Head, Department of Zoology, GCU	- External Expert
3. Prof. Hrudanta Kumar Baruah, Department of Mathematics, GCU	- External Expert
4. Dr. Sumanth Pothu, Head (UG), Department of Chemistry	- Member
5. Dr. Madhusita Malanika, Head (PG), Department of Mathematics	- Member
6. Dr. Lipi Goswami, Head (PG), Department of Physics	- Member
7. Dr. Nitya Baruah, Asst. Professor, Department of Mathematics	- Member
8. Dr. Bhaskar S. Bora, Asst. Professor, Department of Mathematics, GCU	- Member
9. Dr. Ajanta Chak, Asst. Professor, Department of Physics	- Special Invitee
10. Dr. Kamal Das, Asst. Professor, Department of Botany	- Special Invitee
11. Dr. Balraj Kishor, Asst. Professor, Department of Zoology	- Special Invitee
12. Dr. Kishor Das, Asst. Professor, Department of Chemistry	- Member Secretary

At the onset of the meeting, Dr. Bhanu Baruah, Dean, School of Natural Sciences, GCU and Chairman, Board of Studies, School of Natural Sciences welcomed the members of the Board of Studies. He introduced the External Experts to the members and put forward the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at in the Board of Studies are given below:

Sl. No.	Agenda	Resolutions/Action Taken
1.	Introduction and approval of the agenda of the meeting.	The chairperson of the meeting in the Board of Studies introduced the External Experts to the members and put forward the agenda of the meeting. The meeting thereafter deliberated on agenda items. The resolutions arrived at in the Board of Studies are given below:

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1. Dr. Bhanu Baruah, Dean, School of Natural Sciences, GCU	- Chairman
2. Prof. Arjun Chandra Mahla, Head, Department of Zoology, GCU	- External Expert
3. Prof. Hrudanta Kumar Baruah, Department of Mathematics, GCU	- External Expert
4. Dr. Sumanth Pothu, Head (UG), Department of Chemistry	- Member
5. Dr. Madhusita Malanika, Head (PG), Department of Mathematics	- Member
6. Dr. Lipi Goswami, Head (PG), Department of Physics	- Member
7. Dr. Nitya Baruah, Asst. Professor, Department of Mathematics	- Member
8. Dr. Bhaskar S. Bora, Asst. Professor, Department of Mathematics, GCU	- Member
9. Dr. Ajanta Chak, Asst. Professor, Department of Physics	- Special Invitee
10. Dr. Kamal Das, Asst. Professor, Department of Botany	- Special Invitee
11. Dr. Balraj Kishor, Asst. Professor, Department of Zoology	- Special Invitee
12. Dr. Kishor Das, Asst. Professor, Department of Chemistry	- Member Secretary

Resolution AC: 4/2023-10/1.1: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.2: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.3: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.4: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.5: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.6: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.7: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.8: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.9: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.10: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.11: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.12: Resolved to approve the agenda of the meeting.

The members discussed the minutes of the second meeting of Board of Studies held on 14 October 2023 and School of Natural Sciences held on 19 October 2023 and resolved to recommend the ratification of the approved minutes.

Resolution AC: 4/2023-10/1.13: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.14: Resolved to approve the agenda of the meeting.

Resolution AC: 4/2023-10/1.15: Resolved to approve the agenda of the meeting.

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AC: 4/2023-10/1.1: Establishment of new departments/centres

Proposal for formation of new departments/centres of the University:

- Centre for Studies of Indian Knowledge System
- Centre for Performing Arts
- Centre for Modern Indian Languages

Passed for information of the Council:

A proposal for formation of new departments/centres of the University under the various subjects of the university was placed before the Council. It was also proposed for the approval of the Council to start three new Centres, namely:

- Centre for Studies of Indian Knowledge System
- Centre for Performing Arts
- Centre for Modern Indian Languages

Additionally, the Members suggested that Centre for Cultural Studies be established as well. The Members discussed the matter and recommended for approval of setting up new departments/centres of the University.

Resolutions AC: 4/2023-10/1.2:

Resolved to approve establishment of new departments/centres of the University under the various subjects.

AC: 4/2023-10/1.1: Any other matter.

AC: 4/2023-10/1.1: Credit transfer facility for PhD coursework

Resolution AC: 4/2023-10/1.1: Resolved to approve credit transfer facility for PhD coursework. It was further resolved that each department will examine the credit earned by the candidate and will decide whether the candidate needs any extra course work.

AC: 4/2023-10/1.1: Admission of students into PhD program after 4 year B. Pharm. degree. Resolution AC: 4/2023-10/1.1: Resolved to accept that B. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy and will notified collectively by the Pharmacy Council of India (PCI).

AC: 4/2023-10/1.1: Inclusion of new members in the Academic Council

Resolution AC: 4/2023-10/1.1: Resolved to approve the selection of new members in the Academic Council.

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AC: 4/2023-10/1.1: Internship - as per UGC Regulations

Resolution AC: 4/2023-10/1.1: Resolved to approve the formation of an internship committee with Dr. B. P. Uomda as the Chairman and Dr. Radhakrishna as the Convener and Dr. Vidya Bhatnagar, Prof. Rakesh K. Barua, Dr. Madhusita Malanika, Dr. Lipi Goswami as Members. The Committee shall put forth a detailed proposal for UGC internship scheme, at the earliest. Additionally, Internship Coordinator to be appointed to oversee the internship programme.

AC: 4/2023-10/1.1: Introduction of UGC Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Resolution AC: 4/2023-10/1.1: Resolved to accept that B. Pharm. will be considered as minimum qualification for admission into PhD for Pharmacy and will notified collectively by the Pharmacy Council of India (PCI).

Resolution AC: 4/2023-10/1.1: Resolved to approve the proposal for introducing GCU Internship Scheme (Learn & Earn) to provide financial assistance to the deserving and needy students of GCU. Student of UG, PG and PhD. Students can participate for a minimum of 1 month and maximum of 6 months duration.

Resolved to approve the proposal for introducing research internship for undergraduate students.

AC: 4/2023-10/1.1: Collaboration with Bhutan and visit of Bhutanese Delegation tentatively in November.

A delegation from Bhutan shall visit GCU in November for possible collaboration, which was placed for information of the Council.

AC: 4/2023-10/1.1: Resumption of School of Paramedical and Allied Health Sciences as School of Allied Health Sciences.

Resolution AC: 4/2023-10/1.1: Resolved to accept the proposal for renaming of School of Paramedical and Allied Health Sciences to School of Allied Health Sciences, Girijananda Chowdhury University.

AC: 4/2023-10/1.1: Arrangement of special lecture

Resolution AC: 4/2023-10/1.1: Resolved to approve the introduction of a special lecture series, which will take place once a week. These lectures will cover a wide range of leading interdisciplinary topics. Each lecture will be of 1.5-hour duration and will occur within a designated session, the specifics of which will be determined later. The attendance of both students and faculty members is mandatory for these lectures, and provisions for conducting them online have also been accepted. Additionally, the Council has resolved to organize monthly seminars, further enhancing the academic engagement and knowledge-sharing opportunities within the university.

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AC 4/2023-10/11/23 Winter schedule of the university

Resolution: AC 4/2023-10/11/23 Resolved to approve the Printer Schedule of the university, the timing for which will remain the same; i.e., from 6:30 a.m. to 4:00 p.m.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

Registered
Member Secretary

27/11/23

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Resolution AC, 5/2024-03/02:

The Council resolved to approve the Minutes of the fourth Meeting of the Academic Council.

Agenda AC, 5/2024-03/03: Proposal for acceptance of the Action Taken Report on the decision of the fourth meeting of the Academic Council held on 31 October 2023.

The Action Taken Report of the resolution of the fourth meeting of the Academic Council held on 31 October 2023 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

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Osmania University

Action Taken Report on resolution of the 4th meeting of Academic Council held on 31st October, 2023.

Serial No.	Resolution No. and contents	Verbal/Action Taken
AC 4/2023-10/11/23	Resolution AC 4/2023-10/11/23 The Council resolved to approve the printer schedule of the university, the timing for which will remain the same; i.e., from 6:30 a.m. to 4:00 p.m. 1. The Council resolved to approve the appointment of 4 new professors in the School of Distance Education • Prof. Ramesh P. Sahu for School of Pharmaceutical Sciences • Prof. Ramesh Chandra for School of Humanities and Social Sciences • Prof. Ramesh Chandra for School of Distance Education • Prof. Ramesh Chandra for School of Management and Commerce 2. The Council resolved to approve the appointment of Dr. Vijaya Subramanian as Head of the Department of Medical Laboratory Technology in the School of Health Sciences. 3. The Council resolved to approve the appointment of Mr. Ravi Chandra as Assistant Registrar (Academic).	1.1 None 1.2 None 1.3 None
AC 4/2023-10/11/23	Resolution AC 4/2023-10/11/23 The Council resolved to approve the Minutes of the 4 th Meeting of the Academic Council.	2. No action required.

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AC 4/2023-10/11/23	Resolution AC 4/2023-10/11/23 The Council resolved to approve the printer schedule of the university, the timing for which will remain the same; i.e., from 6:30 a.m. to 4:00 p.m.	1. No action required.
AC 4/2023-10/11/23	Resolution AC 4/2023-10/11/23 The Council resolved to approve the appointment of 4 new professors in the School of Distance Education • Prof. Ramesh P. Sahu for School of Pharmaceutical Sciences • Prof. Ramesh Chandra for School of Humanities and Social Sciences • Prof. Ramesh Chandra for School of Distance Education • Prof. Ramesh Chandra for School of Management and Commerce 2. The Council resolved to approve the appointment of Dr. Vijaya Subramanian as Head of the Department of Medical Laboratory Technology in the School of Health Sciences. 3. The Council resolved to approve the appointment of Mr. Ravi Chandra as Assistant Registrar (Academic).	1.1 None 1.2 None 1.3 None
AC 4/2023-10/11/23	Resolution AC 4/2023-10/11/23 The Council resolved to approve the Minutes of the 4 th Meeting of the Academic Council.	2. No action required.

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A.C. 43013-1000:	A.C. 43013-1000:	8.1 Hand
Proposed for attending International Institute with 15% over and above supplementary quota for foreign students and approval of the Institute for international students.	8.1 Handred to approve the proposal to select international student with 15% over and above supplementary quota for foreign students. 8.2 Handred to approve the structure for international student 8.3 Handred to accept the 15% Handred Clause that link other international student outside.	8.2 Hand
A.C. 43013-1000:	A.C. 43013-1000:	8.3 Hand
Establishment of the internationalization of the second meeting of the Board of Studies of International held on 14 October, 2023 and Board of Studies of Natural Sciences held on 15 October 2023, for approval of its minutes.	8.1 Handred to only the approval criteria of the second meeting of Board of International on 14 October 2023. 8.2 Handred to carry the approval minutes of the second meeting of Board of Natural Sciences held on 15 October 2023.	8.1 Hand 8.2 Hand
A.C. 43013-1000:	A.C. 43013-1010	8.3 Correct corrected and forwarded, thank U
Establishment of new department/center	Handred to approve establishment of new department/center of the University 1. Center for Studies of Asian Knowledge System 2. Center for Polymers and 3. Center for Studies in Languages	Handred, 2023, via email CCTN@phd.uns.ac.id

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<p>AC: 0305-0101-9: Introduction of <u>U.S. Accreditation</u> of care & intent to provide financial assistance for the screening and weekly analysis of U.S. students of U.S. For Post-PHSD was possible with a maximum of 1 month and maximum of 6 months duration for University also possible. & financial assistance for the undergraduate students.</p>	<p>1.2. Will be implemented.</p>
<p>Resolution AC: 0303-1011-2: Request to approve the proposal for introducing <u>OCU Internship Scheme (Letter & letter)</u> to provide financial assistance to the students and study courses of OCU. Students of U.S. PHSD and PHSD. Students are participating for a minimum of 1 month and maximum of 6 months duration.</p>	<p>1.3. Will be implemented.</p>
<p>Request to approve the proposal for introducing research research for undergraduate students.</p>	<p>1.4. Will be implemented.</p>
<p>AC: 0305-1011-6: Collaboration with States and (U.S.) of Research delegation research to Research.</p>	<p>1.5. Will be implemented.</p>
<p>A delegation from Boston will visit OCU in December for possible collaboration, which was planned for introduction of U.S. Council.</p>	<p>1.6. Will be implemented.</p>
<p>AC: 0305-1011-8: Requesting of School of Paramedical and Allied Health Sciences of School of Paramedical and Allied Health Sciences. Resolution: AC: 0305-1011-8: Requesting to accept the proposal for opening of School of Paramedical and Allied Health Sciences (School of Allied Health Sciences, Oglethorpe University University).</p>	<p>1.7. Will be implemented.</p>

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Sl. No.	Agenda	Resolution/Action Taken
1	Discussion and approval of 4th and 5th Semesters syllabi for B.Sc in Zoology and M.Sc Zoology (a) 4th and 5th Semesters syllabi for B.Sc in Zoology	4th and 5th Semesters syllabi for B.Sc in Zoology were presented by Mr. Arjun Singh, Assistant Professor, Department of Zoology. The following recommendations were offered by the External Expert, Prof. I. C. Kalia, HOD, Dept. of Zoology, Gurukul University. M.Sc. 4th Sem 1. To divide the syllabus according to modules as prescribed in the GCU format. 2. To divide the total lecture hours per module. 3. To increase the number of suggested readings upto 10. 4. To change the name of the course MZO220313T. 5. To discuss and improve the syllabi of course MZO220313T as follows: 6. To remove the word introduction from the course name and change it to Microorganisms and Computation Biology in course MZO220313T. 7. To remove the content of the course MZO220313T according to the credit points. M.Sc. 5th Sem 1. To divide the syllabus according to modules as prescribed in the GCU format. 2. To divide the total lecture hours per module. 3. To increase the number of suggested readings upto 10. 4. To add such distribution of examination is practical paper. B.Sc. 4th and 5th Sem 1. To divide the syllabus according to modules as prescribed in the GCU format. 2. To increase the number of suggested readings upto 10. 3. To change learning objectives and learning outcomes to course objectives and course outcomes. 4. To add laboratory hours in course MZO220313T of UG course. 5. To change the name of Post Graduate in Plant Culture system in course MZO220313T. The recommendations were accepted by the Board and incorporated in the syllabi accordingly.

2	Discussion and approval of 4th and 5th Semesters syllabi for B.Sc in Chemistry (a) 4th and 5th Semesters syllabi for B.Sc in Chemistry	Dr. Anand Pal, HOD (Ch), Department of Chemistry presented the syllabi for B.Sc in Chemistry and 4th and 5th Semesters syllabi for B.Sc in Chemistry. The following recommendations were offered by the External Expert, Prof. I. C. Kalia, HOD, Dept. of Zoology, Gurukul University. B.Sc. 4th Sem 1. To increase the number of suggested readings upto 10. 2. To change the name of the course MZO220313T. 3. To discuss and improve the syllabi of course MZO220313T as follows: 4. To remove the word introduction from the course name and change it to Microorganisms and Computation Biology in course MZO220313T. 5. To remove the content of the course MZO220313T according to the credit points. B.Sc. 5th Sem 1. To divide the syllabus according to modules as prescribed in the GCU format. 2. To divide the total lecture hours per module. 3. To increase the number of suggested readings upto 10. 4. To add such distribution of examination is practical paper. B.Sc. 4th and 5th Sem 1. To divide the syllabus according to modules as prescribed in the GCU format. 2. To increase the number of suggested readings upto 10. 3. To change learning objectives and learning outcomes to course objectives and course outcomes. 4. To add laboratory hours in course MZO220313T of UG course. 5. To change the name of Post Graduate in Plant Culture system in course MZO220313T. The recommendations were accepted by the Board and incorporated in the syllabi accordingly.
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3	Discussion and approval of 4th and 5th Semesters syllabi for B.Sc in Zoology and M.Sc Zoology (a) 4th and 5th Semesters syllabi for B.Sc in Zoology	4th and 5th Semesters syllabi for B.Sc in Zoology and M.Sc Zoology were presented by Dr. Arjun Singh, Assistant Professor, Department of Zoology. The following recommendations were offered by the External Expert, Prof. I. C. Kalia, HOD, Dept. of Zoology, Gurukul University regarding PG and UG syllabi of Zoology Department of GCU. B.Sc. 4th and 5th Sem 1. To increase the number of suggested readings upto 10. M.Sc. 4th Sem 1. To include insect endocrine hormones in course MZO220313T. 2. To include microbial resistance in course MZO220313T. 3. To change the name of Fish culture into Pisciculture in course MZO220313T. 4. To include identification of ornamental fish species endemic to Northwest India in course MZO220313T. 5. To increase the number of suggested readings upto 10.
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The meeting ended with a vote of thanks from the Chairperson.

Member Secretary
BoS

Dean, School of Natural Sciences
Chairperson, BoS



Girijananda Chowdhury University, Assam

Board of Studies

School of Management and Commerce

Minutes of the Second Meeting of BoS, School of Management and Commerce, GCU held on
March 18, 2023 (Monday) at 2.00 PM

Members present

- | | |
|---|--------------------|
| 1. Dr. Hari Prasad Gogoi, Dean, School of Management & Commerce | - Chairperson |
| 2. Prof. A P Singh, Dean & HoD, Dept. of Commerce, OU | - External Expert |
| 3. Mr. Pabali G Borthakur, Head, People & Delivery, Infosys | - External Expert |
| 4. Dr. M R Singh, Head, Dept. of Computer Application | - Member |
| 5. Dr. Sampurna Bhuyan, Assoc. Professor, Dept. of BA | - Member |
| 6. Dr. Sharmila Sharma, Sr. Asstt. Professor, Dept. of BA | - Member |
| 7. Dr. Nilakshi Gogoi, Head, Dept. of English | - Member |
| 8. Dr. Jyotsna Das, Sr. Asstt. Professor, Dept. of BA | - Member |
| 9. Dr. Abhinav Sharma, Asstt. Professor, Dept. of BA | - Special Invitee |
| 10. Mr. Dhruva Jyoti Sharma, Asstt. Professor, Dept. of BA | - Special Invitee |
| 11. Md. Faruk Ahmed, Asstt. Professor, Dept. of BA | - Special Invitee |
| 12. Mr. Kirti Bhaskar, Asstt. Professor, Dept. of Commerce | - Special Invitee |
| 13. Dr. Nilanjana Deb, Head, Dept. of Business Administration | - Member Secretary |

At the onset of the meeting, the Dean, School of Management and Commerce, GCU, Prof. Hari Prasad Gogoi welcomed the Members. Dr. Nilanjana Deb, Head, Department of Business Administration and Member Secretary, BoS forwarded the Agenda of the Meeting. The resolutions arrived at on the basis of discussion are given below-

Res. No.	Agenda	Resolutions/Action Taken
1.	Confirmation of Minutes of the First BoS Meeting.	The Minutes of the First BoS Meeting were read out and the same was approved.
2.	Discussion and finalization of Course Structures of -	
(a)	Four-Year Integrated Degree in Management leading to	The Course Structure of Four-Year Integrated Degree in Management leading to MBA was presented by Dr.

1. Dean of Commerce	Nilanjana Deb, Department of Business Administration (MBA) for the Academic Session 2023-24
2. Chairperson	Dr. Hari Prasad Gogoi, Dean, School of Management & Commerce
3. External Expert	Prof. A P Singh, Dean & HoD, Dept. of Commerce, OU
4. External Expert	Mr. Pabali G Borthakur, Head, People & Delivery, Infosys
5. Member	Dr. M R Singh, Head, Dept. of Computer Application
6. Member	Dr. Sampurna Bhuyan, Assoc. Professor, Dept. of BA
7. Member	Dr. Sharmila Sharma, Sr. Asstt. Professor, Dept. of BA
8. Member	Dr. Nilakshi Gogoi, Head, Dept. of English
9. Member	Dr. Jyotsna Das, Sr. Asstt. Professor, Dept. of BA
10. Special Invitee	Dr. Abhinav Sharma, Asstt. Professor, Dept. of BA
11. Special Invitee	Mr. Dhruva Jyoti Sharma, Asstt. Professor, Dept. of BA
12. Special Invitee	Md. Faruk Ahmed, Asstt. Professor, Dept. of BA
13. Special Invitee	Mr. Kirti Bhaskar, Asstt. Professor, Dept. of Commerce
14. Member Secretary	Dr. Nilanjana Deb, Head, Dept. of Business Administration

1. Dean of Commerce	Nilanjana Deb, Department of Business Administration (MBA) for the Academic Session 2023-24
2. Chairperson	Dr. Hari Prasad Gogoi, Dean, School of Management & Commerce
3. External Expert	Prof. A P Singh, Dean & HoD, Dept. of Commerce, OU
4. External Expert	Mr. Pabali G Borthakur, Head, People & Delivery, Infosys
5. Member	Dr. M R Singh, Head, Dept. of Computer Application
6. Member	Dr. Sampurna Bhuyan, Assoc. Professor, Dept. of BA
7. Member	Dr. Sharmila Sharma, Sr. Asstt. Professor, Dept. of BA
8. Member	Dr. Nilakshi Gogoi, Head, Dept. of English
9. Member	Dr. Jyotsna Das, Sr. Asstt. Professor, Dept. of BA
10. Special Invitee	Dr. Abhinav Sharma, Asstt. Professor, Dept. of BA
11. Special Invitee	Mr. Dhruva Jyoti Sharma, Asstt. Professor, Dept. of BA
12. Special Invitee	Md. Faruk Ahmed, Asstt. Professor, Dept. of BA
13. Special Invitee	Mr. Kirti Bhaskar, Asstt. Professor, Dept. of Commerce
14. Member Secretary	Dr. Nilanjana Deb, Head, Dept. of Business Administration

the Programme.

Moreover, considering the UOC guidelines dated 13.04.2022 for pursuing two academic Programmes simultaneously, the Board resolved that the Course Structure for Dual Degree (BEA + B.Com.) Programme may be considered for approval for the Academic Session 2024-25, subject to modification, if any on the designed Course Structure and Credit requirements.

The meeting ended with a vote of thanks from the Dean, School of Management and Commerce, OCU.

[Signature]
(Dr. Hari Prasad Gouda)
Dean
SoMC, OCU

[Signature]
(Nirajana Deb)
Member Secretary,
BoB, SoMC, OCU

Copy to All the Members of the BoB (through email/WhatsApp)

[Signature]
[Signature]

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhopara Azara, Guwahati-781017

Minutes of the 3rd Board of Studies Meeting of School of Humanities and Social Sciences, Girijananda Chowdhury University, Assam (BoS/3824/01) held on 18th March, 2024 at 10.00 A.M. at the Conference Room, GIMT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das -- Hon'ble Vice Chancellor, OCU & Chairperson
2. Prof. Shrinata Chakrabarty - Dean, School of Humanities and Social Sciences
3. Prof. Joydeep Baruah - Professor, Department of Economics, KCHSOU
4. Prof. Joyanta Krishna Sharma - Dean, Faculty of Arts, Gauhati University
5. Prof. S. Robert Ravi -- Principal, GIMT & Dean, School of Engineering & Technology
6. Dr. Debarshi Malik -- HoD, Dept. of Mechanical Engineering
7. Dr. Jyotirmoy Kallia -- Associate Professor, GIPB
8. Dr. Saanpurna Bhuyan -- Member Secretary, BOS, School of Humanities and Social Sciences, OCU Associate Professor, & HoD(h), Dept. of Economics
9. Dr. Rachel Kabi -- Senior Assistant Professor, Head, Dept. of Sociology & Social Work
10. Dr. Minkahl Goswami -- HoD (i), Department of English & Foreign Languages
11. Ms. Fridi Baruah -- Assistant Professor, Dept. of English & Foreign Languages
12. Ms. Khatijul Jalilwal -- Assistant Professor, Dept. of Sociology & Social Work,
13. Dr. Jyoti Bora -- Assistant Professor, Dept. of English & Foreign Languages
14. Dr. Bhawani Baruah - Assistant Professor, Department of Political Science
15. Dr. Anika Bordoloi - Assistant Professor, Department of History
16. Ms. Nozomi Tokuma -- Assistant Professor, Dept. of English & Foreign Languages
17. Dr. Rohan Basu, Assistant Professor, Department of Mass Communication

At the outset, the chairperson & Hon'ble Vice Chancellor, OCU welcomed the members and other faculty members of various departments. The following discussions regarding the course structure and syllabus of undergraduate courses of School of Humanities and Social Sciences took place.

[Signature]
Chairperson, BoB

[Signature]
Member Secretary, BOS

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Agenda 1: Presentation of the various Syllabus of the Undergraduate Programme and Course structure of Post Graduate Programmes of Department of History by the HOD/Dr. (U) Faculty member and review, approval by the members.

Discussion:

A discussion ensued regarding the course structure of the BA programme in History upto 8th semester and the syllabi of 4th and 5th semesters.

Dr. Anilima Borah, Faculty of the History Department presented the revised syllabi and course structure in the meeting.

The course structure and syllabi had been sent for voting to History expert Prof. V. Krishna Acharya of Sikkim University who gave his valuable suggestions to be incorporated in the syllabi. The same was placed in the third BOS where further changes were recommended by external members. Dr. Anilima Borah presented the syllabi of the new VAC paper which has been introduced in the 2nd semester for UG programme. The paper is titled 'Indian Cultural Heritage: Past and Present'. For the VAC paper 'Indian Cultural Heritage: Past and Present', theories on the culture of Assam were recommended for incorporation as well. Course structure of one year MA programme was presented.

Resolution No. 5/2024/19/24

The members suggested incorporating introductory topics for the Indian History and Assam History papers for semester I of UG syllabus.

Amendment 4.1: Syllabus of 4th and 5th semester UG programmes

Amendment 4.2: 2nd semester VAC paper

Amendment 4.3: MA course structure

Agenda 2: Presentation of the various Syllabus of the Undergraduate and Post Graduate Programmes of Department of Political Science by the HOD/Dr. (U) Faculty member and review, approval by the members.

Discussion:

A discussion ensued regarding the course structure of the UG programme in Political Science for the 4th & 5th Semesters as well as the syllabi of the same semesters. Dr. Bhavani Sarma, Assistant Professor, Department of Political Science presented the revised syllabi in the meeting. The external members of BOS have approved the syllabi as presented.

[Signature]
Member Secretary, BOS

[Signature]
Member Secretary, BOS

A discussion ensued regarding the introduction of a Multi-Disciplinary Course (MDC) for UG 3rd Semester. The title of the paper is *Social Progression and National Identity: On Nationalism, Secularism, Assistant Professor, Department of Political Science presented the revised syllabi in the meeting. The external members of BOS have approved the syllabi as presented.*

[Signature]
Member Secretary, BOS

1. The experts of BOS have suggested to restructure a departmental committee to be engaged in the preparation of syllabi to come.

2. The experts also suggested to prepare interdisciplinary guidelines by the individual departments keeping in conformity with the university guidelines. The guidelines are to be approved by the BOS.

3. It was suggested by the members of the Board of Studies to allow a faculty in implementing the concept of MDC.

*To compile MDC related courses from the existing courses offered across all departments.

*The course list should be submitted to the Dean of the respective schools

*All the lists can be submitted to the Centre for MDC.

The experts on Indian Knowledge System (IKS) are to be chosen from a basket which is to be offered by the School of Humanities and Social Sciences. The lists of different departments were asked to identify the papers which are to be offered by them.

5. The experts suggested introducing MDC/IKS/MA courses with transfer of credits in the second and third semesters of MA. The courses are not to be introduced in first and fourth semesters. The experts also suggested identifying courses from the basket from SY/1/2024/19/24.

6. The experts suggested the introduction of new courses that would provide new opportunities of employment to students.

Resolution No. 6/2024/19/24

The members have agreed on the suggestions made by the external members and resolve to implement the same.

[Signature]
Member Secretary, BOS

one of the members of the meeting of the 2nd BOS held on 14/02/24. The minutes of the first BOS meeting had been approved by the meeting.

7. The various Syllabus of the Undergraduate and Post Graduate course of English and Foreign Language by the HOD/Dr. (U) Faculty member and review, approval by the members.

Meeting by the HOD/Dr. (U) of the Department of English and Foreign Language and approved by the members of BOS. (Amendments are included for:

1. UG Syllabus for Semester IV and V.

2. Rising ABC Courses, "Academic Writing" and "Academic English" (Semester I to Semester II) as well.

3. PG Syllabus for Semester III and IV along with the SEC offered for (U).

4. New Syllabus for Semester I, II, III and IV along with (U).

5. New and revised "Introduction to Indian Language" as SEC for the

6. New and revised "Introduction to French Language" as SEC for the

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Member Secretary, BOS

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Minutes:

Sociology:

The Course structure of B.A. Sociology and M.A. Sociology were presented to provide an overview of each of the programmes.

The 3rd and 4th Semester M.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

The 4th and 5th Semester B.A. Sociology syllabus was presented and the syllabus was approved by the BoS members with no changes.

Social Work:

The revised course structure of BSW Undergraduate programme was presented.

The syllabus for the Semesters IV and V BSW programme were presented and the syllabus was approved by the BoS members with no changes.

Resolution:

Resolution No: 2024/19/01/21

The Board of Studies resolved to approve the presented syllabus of the Undergraduate and Post graduate syllabus of Department of Sociology and the Undergraduate syllabus of Department of Social Work. The approved syllabus are provided as annexure.

(Annexure)

Annexure 1.1 - B.A. Sociology Syllabus - 4th and 5th Semester

Annexure 1.2 - M.A. Sociology Syllabus - 3rd and 4th Semester

Annexure 1.3 - Revised Course Structure of BSW (Social Work) Programme

Annexure 1.4 - BSW - Syllabus of Social Work Syllabus - 4th and 5th Semester

Annexure 1.5 - Any other matter

Remarks:

Comments of experts related to some important matters pertaining to the School of Humanities and Social Sciences as a whole are

1. Discipline Specific Elective (DSE) courses look for UO and PO to be made open initially to the students belonging to different disciplines within the same School. The experts have suggested that a meeting of the HoDs of the School to decide on this matter.



Minutes of the meeting of 2nd Board of Studies, School of Engineering and Technology, Girijananda Chowdhury University, Assam held on 19th March 2024 at 3:00 P.M.
in Conference Room, Old GMIT building, CCU- Guwahati campus, Assam

The following members were present in the meeting:

1. Dean of the School/Principal, GMIT	- Chairperson/Member Secretary
2. All HoDs of School of Engg & Tech.	- Member
3. HoD, Physics	- Member
4. Dr. Drupati Laitoo	- Member
5. Dr. Sampurna Bhargava	- Member
6. HoD, English	- Member
7. Prof. Shikhar Kumar Sarma Dean, Faculty of Technology Gurukul University,	- Expert Member
8. Prof. Mananpreet Kalia Director (Technology) Assam Don Bosco University, Assam.	- Expert Member

At the outset, Dean, School of Engineering and Technology welcomed all the members of the Board of Studies, School of Engineering and Technology of the following matters:

Agenda 1: Announced by the Dean, School of Engineering and Technology:

The Dean, School of Engineering and Technology apprised and introduced the members of the Board of Studies, School of Engineering and Technology, with the Expert Members and shared the Agenda for the meeting.

Agenda 2: Presentation of Semester III and Semester IV, Course structure and Syllabus, for the below mentioned programmes by the Dean School of Engineering and Technology:

I. B.Tech. Civil Engineering

II. M.Tech. Civil (Structural Engineering)

The course structure and syllabus of the above mentioned programmes were placed before the experts and other members by Dean School of Engineering and Technology. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programmes and suggested various changes and modifications.

Resolution No: 2024/19/01/21: After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech. Civil Engineering, and M.Tech. Civil (Structural Engineering)

Agenda 3: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Mechanical Engineering:

- I. B.Tech Mechanical Engineering
- II. M.Tech Thermal & Fluid Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Mechanical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: Ref/2024/193158. After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Mechanical Engineering and M.Tech Thermal & Fluid Engineering programme.

Agenda 4: Presentation of Semester I, Semester II, Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Mechanical Engineering:

B.Tech Mechanical Engineering (Working Technicians)

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Mechanical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester I, semester II, semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: Ref/2024/193158. After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester I, semester II, semester III and Semester IV of B.Tech Mechanical Engineering (Working Technicians) programme.

Agenda 5: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Electrical Engineering:

B.Tech Electrical Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Electrical Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: Ref/2024/193158. After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Electrical Engineering programme.

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Agenda 6: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Electronics & Communication Engineering:

- I. B.Tech Electronics & Communication Engineering
- II. M.Tech Electronics & Communication Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Electronics & Communication Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: Ref/2024/193158. After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Electronics & Communication Engineering and M.Tech Electronics & Communication Engineering programme.

Agenda 7: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Computer Science & Engineering:

- I. B.Tech Computer Science & Engineering
- II. M.Tech Computer Science & Engineering

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Computer Science & Engineering. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

Resolution: Ref/2024/193158. After detailed discussion, the BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of B.Tech Computer Science & Engineering and M.Tech Computer Science & Engineering programme.

Agenda 8: Presentation of Semester III and Semester IV, course structure and syllabus, for the below mentioned programme by the Head of the Department of Computer Applications:

- I. B.Tech Computer Application
- II. Master of Computer Application

The course structure and syllabus of the above mentioned programme were placed before the experts and other members by Head of the Department of Computer Application. The experts and other members discussed and reviewed the course structure and syllabus of semester III and semester IV of the above mentioned programme and suggested various changes and modifications.

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Resolution: Ref/2024/193158. After detailed discussion, BoS, School of Engineering and Technology formally approved the course structure and syllabus of semester III and Semester IV of Bachelor of Computer Application and Master of Computer Application programme.

The meeting ended with a Vote of Thanks by the Chairperson.

Prof. B. Robert Ravi
Chairperson/Member Secretary
BoS, School of Engineering and Technology.

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Minutes of the Second meeting of BoS, School of Allied Health sciences held on 19th March 2024

Agenda	Discussion	Resolution
Discussion on the approval of the draft syllabus for the PhD Course work	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications and total hours were corrected. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion on the approval of the draft syllabus for the MOLT first Year (1 st sem & 2 nd Sem) on	The initial draft of the syllabus was presented to the members for their review and feedback. During the presentation, minor modifications. After corrections were made, the revised syllabus was approved by the members.	Draft Syllabus Approved with minor modifications
Discussion on the approval of the draft syllabus for the BPT first Year (1 st sem & 2 nd Sem)	The initial draft of the syllabus was presented to the members for their review and feedback. Members requested for the increasing the credit hours for sociology and psychology in the syllabus in view.	Sociology and psychology credit hours were increased from 2 to 3 and syllabus was again reviewed by social science department and modified accordingly.
Modification/enrichment of BMLT Syllabus	CU and PD for all the semesters were included in BMLT syllabus and new course General pathology was	Modification and course enrichment was approved and was incorporated

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Introduction of the draft syllabus	As suggested by the members, Dr. Vidyots, Dr. Sharma, Dr. Prakash Bora and Dr. Acharya were assigned to review the draft syllabus. Dr. Vidyots will be the chairman, Dr. Acharya will be the secretary, Dr. Prakash Bora will be the member secretary.
Any other matter	Chairman suggested for the preparation of draft syllabus for MPT and to complete the meeting process of the meeting.

As there are no points to discuss, the meeting ended by with the vote of thanks to the chair.

Member Secretary
Dr. Acharya

CHAIRPERSON

Dr. Vidyots

Dr. Acharya

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The Members discussed the minutes of the BoS of Natural Sciences; Management and Commerce; Humanities & Social Sciences; Engineering & Technology and Allied Health Sciences and resolved to recommend the ratification of the approved minutes.

Resolution: AC. 5/2024-03/05:

5.1 Resolved to ratify the approved minutes of the third meeting of BoS of Natural Sciences held on March 13, 2024

5.2 Resolved to ratify the approved minutes of the second meeting of BoS of Management and Commerce held on March 18, 2024

5.3 Resolved to ratify the approved minutes of the third meeting of BoS of Humanities & Social Sciences held on March 18, 2024

5.4 Resolved to ratify the approved minutes of the second meeting of BoS of Engineering & Technology held on March 19, 2024

5.5 Resolved to ratify the approved minutes of the second meeting of BoS of Allied Health Sciences held on March 19, 2024

Agenda AC. 5/2024-03/06: Approval for introducing new department/centres and new programs to be launched from 2024-2025.

A proposal was placed for the approval of offering AICTE (All India Council for Technical Education) recognized courses and their intake for the upcoming admission session.

Additionally, a proposal was also put forth aimed at introducing new programs within the School of Commerce & Management and the School of Humanities & Social Sciences. Under the Department of Management, the proposed programs include Certificate Courses in Healthcare Management (6 months), Hospitality Services with specializations in Food & Beverage Management (6 months), and Housekeeping Management (6 months). Additionally, within the School of Humanities & Social Sciences, a diverse range of programs is recommended, such as Personality Development, Environment and Society, Communication for Social Change, Community Engagement, Life Skills, and History of Africa. These proposed programs aim to cater to a wide spectrum of academic interests and address contemporary societal needs.

The proposals were placed for consideration and the Members of the Academic Council discussed the same.

Resolution: AC. 5/2024-03/06:

6.1 Resolved to accept the proposal to introduce M.Tech in Civil Engineering (CE), Electronics and Tele Communication (ECE)

6.2 Resolved to accept the proposal to introduce B.Tech in Civil Engineering (CE) for working professional with intake capacity of 30.

6.3 Resolved to accept the proposal to increase the Intake capacity of B.Tech Computer Science & Engineering (CSE) to be increased from 60 to 90.

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6.4 Resolved to accept the proposal to reduce the intake capacity of B.Tech Mechanical Engineering (ME) to be reduced from 60 to 30.

6.5 Resolved to accept the proposal for intake capacity of Bachelor of Business Administration (BBA), Master of Business Administration (MBA) and Master of Computer Application as (CA) as 60, each.

6.6 In principle, resolved to approve the following certificate courses to be offered by the Department of Management, School of Commerce & Management:

- Certificate Course in Healthcare Management (6 months)
- Certificate Course in Hospitality Services (Food & Beverage Management-6 months)
- Certificate Course in Hospitality Services (Housekeeping Management-6 months)

6.7 Resolved to introduce certificate course in Tourism Management by the Department of Management, School of Commerce & Management.

6.8 In principle, resolved to approve the following certificate courses to be offered by School of Humanities & Social Sciences:

- Personality Development
- Environment and Society
- Communication for Social Change
- Community Engagement
- Life Skills
- History of Africa

Agenda 5/2024-03/07: Proposal for approval of IKS courses

A proposal for the approval of introducing Indian Knowledge Systems (IKS) courses was presented. The proposal included a carefully curated list of courses suggested as valuable additions to our curriculum, offering students interdisciplinary learning opportunities and practical skills. The basket of IKS courses placed for approval of the council is given below:

1. Vedic Mathematics.
2. Ancient Indian Mathematics
3. Ancient Indian Astronomy
4. Indian Astronomical Instruments
5. Ancient Indian Metallurgy
6. Ancient Indian Chemistry
7. Plant Genetics in Ancient Indian Texts
8. Traditional Indian Botanical Knowledge
9. Ancient Indian Polity
10. Chanakya Neeti
11. Uniqueness of Indian Culture
12. Indian Culture and Civilization Ancient Indian History with special reference to Indian town planning and architecture.
13. Kautilyas Arthashastra
14. Indian Poetics
15. Folk instruments of North-east India

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16. Folk music of North-east India
17. Classical Music Traditions
18. Indian Aesthetics Musical instruments
19. Geet Vidya: Art of Singings
20. Nriya Vidya: Art of Dancing
21. Natya Vidya: Art of Theatricals, Bharatmuni
22. Ayurveda in IKS
23. Indian Health, wellness and Psychology including Ayurveda
24. Yunani
25. Folk medicine of North-east India
26. Indian Philosophical tradition

The Members agreed to the proposal of introducing IKS courses and recommended for a resolution.

Resolution: AC. 5/2024-03/07:

7.1 Resolved to accept the incorporation of course like Food Habit of North East India/Traditional food of Northeast, by the Department of Zoology in the IKS course list.

7.2 Resolved to approve the inclusion of the course Entomophagy of North East as recommended by the Department of Zoology in the Indian Knowledge Systems (IKS) course list. The curriculum design for the Entomophagy course will be overseen by the Dean of the School of Humanities and Social Sciences and the Dean of the School of Natural Sciences, who will take the lead in ensuring its development and implementation.

Agenda 5/2024-03/08: Approval of the guidelines of Outcome Based Education

Professor Das presented the guidelines for Outcome Based Education (OBE) to the academic council for approval, highlighting that OCU is the first University to have drafted a document on Outcome Based Education (OBE) and pioneering the implementation of OBE. This move marks a significant step towards enhancing the quality and relevance of education at the institution. With OBE, the focus shifts from traditional teaching methods to measurable learning outcomes, ensuring students develop the necessary skills and competencies required in today's dynamic world. The Council noted the university's dedication to continuous improvement and innovation in its educational practices, setting a benchmark for others to follow.

The proposal was placed for consideration.

Resolution: AC. 5/2024-03/08:

In principle, resolved to adopt the Guidelines of Outcome Based Education (OBE)

Agenda 5/2024-03/09: Notification by Government of Assam regarding examination and evaluation process.

The Government of Assam has issued a notification concerning the examination and evaluation process, specifically focusing on directives aimed at monitoring the effective implementation of the National Education Policy (NEP) 2020 and streamlining the academic cycle in higher educational institutions across the state. This notification underscores the government's

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commitment to aligning educational practices with the objectives outlined in the NEP 2020 and ensuring a coherent academic framework in Assam's higher education sector. By placing this notification, the government seeks collaborative input and consensus-building among stakeholders, emphasizing transparency and accountability in educational governance.

Placed for information and discussion of the Council

Resolution: AC. 5/2024-03/09:

In principle, resolved to adopt the Notification by Government of Assam dated 15 March 2024, regarding examination and evaluation process.

Agenda 5/2024-03/10: Notification by Government of Assam regarding courses from Infosys Springboard to be offered as MOOCs in FYUGP.

The Government of Assam has issued a notification proposing the inclusion of courses from Infosys Springboard as MOOCs within the First Year Undergraduate Programme (FYUGP). This initiative aims to enhance the accessibility and quality of education by leveraging online learning platforms. By offering courses through MOOCs, students across Assam will have the opportunity to access valuable resources and training from Infosys Springboard, a renowned industry leader in technology and professional development.

The proposal has been placed for approval before the academic council.

Resolution: AC. 5/2024-03/10:

In principle, resolved to adopt the Notification by Government of Assam dated 14 March 2024, regarding courses from Infosys Springboard to be offered as MOOCs in FYUGP.

Agenda 5/2024-03/11: Notification by the UGC and Government of Assam regarding 4 year UG programme.

The UGC and the Government of Assam have jointly issued a notification outlining plans for the implementation of a 4-year undergraduate (UG) program, aimed at facilitating a smooth transition for students currently enrolled in UG programs under the Choice Based Credit System (CBCS). This initiative aligns with the UGC guidelines on the First Year Undergraduate Programme (FYUGP) and emphasizes the importance of continuity and coherence in higher education structures. The notification underscores the commitment to ensuring that students' academic pursuits are supported and enhanced through structured pathways.



The proposal is placed before the council for necessary discussion and approval.

Resolution: AC. 5/2024-03/11:

In principle, resolved to adopt the Notification by the UGC and Government of Assam dated 12 March 2024, regarding 4 year UG programme.

Agenda 5/2024-03/12: Proposal for Introduction of Integrated Teacher Education Programme (ITEP) & Integrated BA/B.Sc. -B.Ed.

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The proposal for the introduction of an Integrated Teacher Education Programme (ITEP) and an Integrated BA/B.Sc. -B.Ed. was presented before the council. Regrettably, GCU is currently ineligible to apply for these integrated programs.

The Council noted the deliberations and no resolution was taken.

Agenda 5/2024-03/13: Any other matter.

Agenda 5/2024-03/13.1 Course on Refrigeration & Air Conditioning

Resolution: 5/2024-03/13.1: Resolved to approve Certificate Course on Refrigeration and Air Conditioning (which is to be considered as SEC duration of 3 months for Science Students and 6 months for students other than Science). The fee structure which has been already prepared needs to be revised and be made affordable for students. Head, Mechanical Engineering need to re-submit the fee structure for the course, at the earliest. The minimum qualification should be 10th pass. Dr. M.R. Sinha, Prof. S. Robert Ravi, Dr. Sunayan Bordoloi, and Dr. Shantanu Chakraborty are to review the Course.

Agenda 5/2024-03/13.2: 1 year PG as per UGC credit policy:

Resolution: 5/2024-03/13.2: Resolved to approve the one-year postgraduate program aligning with the UGC credit policy, which was adopted in Board of Management Meeting held on 30th December 2023. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.

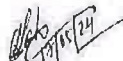
Agenda 5/2024-03/13.3: SWAYAM NPTEL course and credit

Resolution: 5/2024-03/13.3: Resolved to approve the integration of SWAYAM NPTEL courses into PhD coursework, allowing doctoral students to earn credits towards their degree requirements. Doctoral students may enroll in SWAYAM NPTEL courses relevant to their research areas, subject to approval by their academic advisors and/or departmental committees.

Agenda 5/2024-03/13.4: Regarding access of attendance

Resolution: 5/2024-03/13.4: Resolved to give access of student attendance to both the students and the parents.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.


Registrar
Member Secretary
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Vice-Chancellor
Chairman

Resolution: AC. 5/2024-03/02:

The Council resolved to approve the Minutes of the fifth Meeting of the Academic Council.





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Agenda AC. 6/2024-05/03: Proposal for acceptance of the Action Taken Report on the decision of the fifth meeting of the Academic Council held on 21 March 2024.

The Action Taken Report of the resolution of the fifth meeting of the Academic Council held on 21 March 2024 was placed before the council. The members discussed the report and noted the actions taken with appreciation.



Girijananda Chowdhury University

Action Taken Report on resolution of the fifth meeting of Academic Council held on 21st March, 2024.

Agenda No.	Resolution No. and remarks	Decision/Action taken
AC. AC. 5/2024-03/01: Welcome Address and Appraisal Report by the Vice Chancellor	Resolution: AC. 5/2024-03/01: The Council noted the deliberations and resolved: 1.4 To host International Conferences more frequently by all the departments. 1.5 To include Controller of Examination as a member of Academic Council 1.6 To conduct 4 week-Summer Emersion Program in June -July for students on payment basis and also put a proposal to invite students from Bangkok for the program.	1.1 Noted and being implemented 1.2 COB has been included as a Member of the Academic Council, vide notification no. GCU/Registrar/2024/203 1.3 Being implemented
AC. 5/2024-03/02: Confirmation of the Minutes of the fourth meeting of the Academic Council held on 31 October 2023	Resolution: AC. 5/2024-03/02: The Council resolved to approve the Minutes of the fourth Meeting of the Academic Council.	No action required.
AC. 5/2024-03/03: Proposal for acceptance of the Action Taken Report on the decision of the fourth meeting of the Academic Council held on 31 October 2023.	AC.4/2023-10/03: Resolution: AC. 5/2024-03/03: 5/2024-03/03.1: The Council resolved to approve the Action Taken Report on the Resolutions of the fourth Meeting of the Academic Council. 5/2024-03/03.2: In relation to the Action Taken on the Resolution 4/2023-10/8.3, Raisa Choudhury to visit the International Office of	No action required. Implemented

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21/3/24

	Assam Down Town University.	
Agenda AC. 5/2024-03/04: A Report on Examination of the University.	Resolution: AC. 5/2024-03/04: 4.1 Resolved to agree that students shall be duly informed about the weightage allocated to theory and practical components, adhering to the guidelines outlined in the Government of Assam Notification. It is emphasized that both theory and practical components carry equal weightage, each accounting for 50% of the total assessment. 4.2 Resolved to agree the adoption of uniform (formative and summative assessment) as other universities in Assam, and as per the draft methodology of evaluation (drafted by COEs), circulated by the Assam Government.	4.1 Students are being informed about theory and practical components. 4.2 Being adopted
Agenda AC. 5/2024-03/05: Approval of the minutes of BoS of the following schools A proposal for approval of the minutes Board of Studies of the following schools, were placed before the Council for approval. <ul style="list-style-type: none"> 3rd BoS of Natural Sciences – March 13, 2024 2nd BoS of Management and Commerce – March 18, 2024 3rd BoS of Humanities & Social Sciences – March 18, 2024 2nd BoS of Engineering & Technology – March 19, 2024 2nd BoS of Allied Health Sciences – March 19, 2024 	Resolution: AC. 5/2024-03/05: 5.1 Resolved to ratify the approved minutes of the third meeting of BoS of Natural Sciences held on March 13, 2024 5.2 Resolved to ratify the approved minutes of the second meeting of BoS of Management and Commerce held on March 18, 2024 5.3 Resolved to ratify the approved minutes of the third meeting of BoS of Humanities & Social Sciences held on March 18, 2024 5.4 Resolved to ratify the approved minutes of the second meeting of BoS of Engineering & Technology held on March 19, 2024 5.5 Resolved to ratify the approved minutes of the second meeting of BoS of Allied Health Sciences held on March 19, 2024	5.1 No action required 5.2 No action required 5.3 No action required 5.4 No action required 5.5 No action required

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Agenda AC. 5/2024-03/06: Approval for introducing new department/centres and new programs to be launched from 2024-2025.	Resolution: AC. 5/2024-03/06: 6.1 Resolved to accept the proposal to introduce M.Tech in Civil Engineering (CE), Electronics and Tele Communication (ECE) 6.2 Resolved to accept the proposal to introduce B.Tech in Civil Engineering (CE) for working professional with intake capacity of 30. 6.3 Resolved to accept the proposal to increase the intake capacity of B.Tech Computer Science & Engineering (CSE) to be increased from 60 to 90. 6.4 Resolved to accept the proposal to reduce the intake capacity of B.Tech Mechanical Engineering (ME) to be reduced from 60 to 30. 6.5 Resolved to accept the proposal for intake capacity of Bachelor of Business Administration (BBA), Master of Business Administration (MBA) and Master of Computer Application as (CA) as 60, each. 6.6 In principle, resolved to approve the following certificate courses to be offered by the Department of Management, School of Commerce & Management: <ul style="list-style-type: none"> Certificate Course in Healthcare Management (6 months) Certificate Course in Hospitality Services (Food & Beverage Management-6 months) Certificate Course in Hospitality Services (Housekeeping Management-6 months) 6.7 Resolved to introduce certificate course in Tourism Management by the Department of Management, School of Commerce & Management. 6.8 In principle, resolved to approve the following certificate courses to be offered by School of Humanities & Social Sciences: <ul style="list-style-type: none"> Personality Development Environment and Society Communication for Social Change Community Engagement Life Skills History of Africa 	6.1 M.Tech. in CE & ECE have been approved by AICTE. 6.2 Being implemented 6.3 Intake capacity has been increased with approval from AICTE 6.4 Intake capacity has been reduced with approval from AICTE 6.5 Intake capacity accepted with approval from AICTE 6.6 Being implemented 6.7 Being implemented 6.8 Preparation in process
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Agenda 5/2024-03/07: Proposal for approval of IKS courses	Resolution: AC. 5/2024-03/07: 7.1 Resolved to accept the incorporation of course like Food Habit of North East India/Traditional food of Northeast, by the Department of Zoology in the IKS course list. 7.2 Resolved to approve the inclusion of the course Entomophagy of North East as recommended by the Department of Zoology in the Indian Knowledge Systems (IKS) course list. The curriculum design for the Entomophagy course will be overseen by the Dean of the School of Humanities and Social Sciences and the Dean of the School of Natural Sciences, who will take the lead in ensuring its development and implementation.	7.1 Being implemented 7.2 Being implemented
Agenda 5/2024-03/08: Approval of the guidelines of Outcome Based Education	Resolution: AC. 5/2024-03/08: In principle, resolved to adopt the Guidelines of Outcome Based Education (OBE).	No action required
Agenda 5/2024-03/09: Notification by Government of Assam regarding examination and evaluation process.	Resolution: AC. 5/2024-03/09: In principle, resolved to adopt the Notification by Government of Assam dated 15 March 2024, regarding examination and evaluation process	Being adopted
Agenda 5/2024-03/10: Notification by Government of Assam regarding courses from Infosys Springboard to be offered as MOOCs in FYUGP.	Resolution: AC. 5/2024-03/10: In principle, resolved to adopt the Notification by Government of Assam dated 14 March 2024, regarding courses from Infosys Springboard to be offered as MOOCs in FYUGP.	Resolution has been notified vide notification no. GCU/Registrar/2024/202, for necessary action.
Agenda 5/2024-03/12: Proposal for Introduction of Integrated Teacher Education Programme (ITEP) & Integrated BA/B.Sc. -B.Ed.	No resolution was taken	No action required
Agenda 5/2024-03/13: Any other matter.	Resolution: 5/2024-03/13.1:	

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Agenda 5/2024-03/ 13.1 Course on Refrigeration & Air Conditioning	Resolved to approve Certificate Course on Refrigeration and Air Conditioning (which is to be considered as SEC duration of 3 months for Science Students and 6 months for students other than Science). The fee structure which has been already prepared needs to be revised and be made affordable for students. Head, Mechanical Engineering need to re-submit the fee structure for the course, at the earliest. The minimum qualification should be 10 th pass. Dr M.R Sinha, Prof. S. Robert Ravi, Dr. Sunayan Bordoloi, and Dr. Shantanu Chakraborty are to review the Course.	Syllabus has been formed and ready for advertisement
Agenda 5/2024-03/ 13.2: 1 year PG as per UGC credit policy;	Resolution: 5/2024-03/ 13.2: Resolved to approve the one-year postgraduate program aligning with the UGC credit policy, which was adopted in Board of Management Meeting held on 30 th December 2023. The decision signifies the formal acknowledgment and acceptance of the program's compliance with the credit policy guidelines set forth by the UGC, ensuring the academic quality and standards of the offered one-year postgraduate course.	Being Implemented


24/07/24

Agenda 5/2024-03/ 13.3: SWAYAM NPTEL course and credit	Resolution: 5/2024-03/13.3: Resolved to approve the integration of SWAYAM NPTEL courses into PhD coursework, allowing doctoral students to earn credits towards their degree requirements. Doctoral students may enroll in SWAYAM NPTEL courses relevant to their research areas, subject to approval by their academic advisors and/or departmental committees.	SWAYAM NPTEL courses are being integrated into PhD coursework and scholars may opt for it, subject to approval by their academic advisors and/or departmental committees.
Agenda 5/2024-03/ 13.4: Regarding access of attendance	Resolution: 5/2024-03/13.4: Resolved to give access of student attendance to both the students and the parents.	Being implemented and attendance access is given through academia@gcu app.

Resolution: 6/2024-05/03:

6/2024-05/03: The Council resolved to approve the Action Taken Report on the Resolutions of the fifth Meeting of the Academic Council.

Agenda 6/2024-05/04: Approval of the Academic Regulation of the University

The draft of the Academic Regulation of the University was placed for approval. A thorough review and approval process of the Academic Regulation was discussed, which encompassed various aspects of the regulation, including the allocation of theory and practical components for professional courses, the structure of assessments, monthly attendance review criteria and the provision of additional support for students with low attendance. Furthermore, the need for an attendance committee was discussed. An urgent update requirement for the university website also be addressed, ensuring compliance with UGC and AICTE norms, inclusion of mandatory disclosures, publication of university policies, and other essential information such Garbhang relief fund, distribution of COVID care essentials etc.

The Members discussed the Academic Regulation and resolved the following

Resolution: 6/2024-05/04:

- 4.1 In principle, resolved to approve the Academic Regulation.
- 4.2 Resolved to constitute an Attendance Committee, comprising Dr. Sunayan Bordoloi (Chairman), Mr. Arupanda Chowdhury, Dr. Bhanu P. Sahu (Convenor), Dr. Minakshi Gogoi, and Dr. Moytri Sarmah to discuss the guidelines and operational procedures of student attendance.
- 4.3. Resolved to keep the GCU Website updated.


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Agenda AC. 6/2024-05/05: Ratification of the Minutes of the fourth BoS of School of Humanities & Social Sciences

A proposal for approval of the minutes of the 4th Board of Studies Meeting of Humanities & Social Sciences of the following schools, placed before the Council for approval.



GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Minutes of the 4th Board of Studies Meeting of School of Humanities and Social Sciences,

Girijananda Chowdhury University, Assam (BoS/2024/02) held on 11th May, 2024
at 11.00 A.M. at the Conference Room, GJBIT building, Guwahati.

The following members were present in the meeting

1. Prof. Kandarpa Das -- Hon'ble Vice Chancellor & Chairperson, GCU
2. Prof. Shantanu Chakrabarty - Dean, School of Humanities and Social Sciences
3. Prof. Kalpana Samal -- Deputy Director, TISS Guwahati (Online)
4. Prof. V. Krishna Ananth -- Professor, Sikkim University (Online)
5. Prof. Jayanta Krishna Sharma -- Dean, Faculty of Arts, Gauhati University
6. Prof. S. Robert Ravi -- Dean, School of Engineering & Technology
7. Dr. Debarshi Maitik -- HoD, Dept. of Mechanical Engineering
8. Dr. Th Shanta Kumar -- Associate Professor, Dept. of Computer Science and Engineering.
9. Dr. Sampurna Bhuyan -- Member Secretary, BOS, School of Humanities and Social Science, GCU Associate Professor, & HoD(ic), Dept. of Economics
10. Dr. Rachel Kabi -- Senior Assistant Professor & Head, Dept. of Sociology & Social Work
11. Dr. Nilakshi Goswami -- HoD (ic), Department of English & Foreign Language
12. Dr. Anisha Bordoloi - Assistant Professor, Department of History
13. Ms Palakshi Samal, Assistant Professor, Department of Psychology
14. Dr. Rohan Dasu, Assistant Professor, Department of Mass Communication
15. Dr. Puja Sen, Assistant Professor, Department of Mass Communication
16. Dr. Barsha Chhetri, Assistant Professor, Department of Education
17. Mr. Abhinandan Kalita, Assistant Professor, Department of Electronics and Communication Engineering
18. Dr. Nijmoni Das, Assistant Professor, Department of Law

At the outset, the chairperson & Hon'ble Vice Chancellor, GCU welcomed the members and other faculty members of various departments. The following discussions regarding the course structure and syllabus of undergraduate, post graduate & PhD courses of School of Humanities and Social Sciences along with the department of Law took place.


Chairperson, BOS
Girijananda Chowdhury University, Assam
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Member Secretary, BOS

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Agenda 1: Confirmation of 3rd BOS Minutes

Discussion: Dr. Sampurna Bhuyan, Member Secretary of BOS, SISS, informed the members that the minutes of the 3rd BOS meeting were already circulated to the members through email and WhatsApp and no modifications had been suggested till date. Further, she presented the minutes before the BOS Committee members for acceptance of the same.

Resolution BoS/2024/02/01: The minutes of the first BOS meeting were approved by the members present in the meeting.


Agenda 2: To place the syllabuses of the following department for approval:

Mass Communication (PG and UG: 1st and 2nd semesters for both)

Discussion: A discussion took place regarding the course structure of BA and MA programmes in Mass Communication and the syllabi of the 1st and 2nd semester of both the courses.

Dr. Puja Sen, Assistant Professor of Department of Mass Communication, presented the vetted course structure and the syllabi in the meeting. The course structure and syllabi were previously sent for vetting to an expert in Mass Communication, Prof. V. Krishna Ananth of Sikkim University, who gave his valuable suggestions to be incorporated in the course structure and syllabi. After the required modifications, the same was placed at the 4th BOS where further changes were recommended by the members.

1. It was suggested that the name of the UG programme should be changed from 'BA in Mass Communication' to 'BA in Journalism and Mass Communication'. Similarly, the programme name 'MA in Mass Communication' should be changed to 'MA in Journalism and Mass Communication'.
2. It was suggested that an introductory module for journalism in the BA programme be added in the 1st semester. Accordingly, the name of the paper 'Fundamentals of


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Reporting, Editing and Production' has been changed to 'Fundamentals of Journalism and Reporting', as there was already an introductory module for journalism in the above-mentioned paper.

3. It was suggested that the name of the paper titled 'Communication for Development' be changed to 'Development Communication' in MA 4th semester.
4. It was suggested that the name of the paper 'Reporting Gender and Child Rights' be changed and a module dedicated to reporting about children's problems be added in the above-mentioned paper.
5. It was suggested that Department of Mass Communication should develop interdisciplinary papers in collaboration with other departments, including English, Political Science, Sociology and Computer Science.

Resolution BaS/2024/02/02:

All the above-mentioned recommendations have been implemented and incorporated into the BA and MA course structure and syllabus. In addition, we have initiated the collaboration process with other departments, which shall be completed before the next BOS.

Annexure 2.1: BA Course Structure

Annexure 2.2: BA Syllabus (1st and 2nd semester)

Annexure 2.3: MA Course Structure

Annexure 2.4: MA Syllabus (1st and 2nd semester)

Agenda 3: To place the syllabuses of the following department for approval:

Education (PG and UG: 1st and 2nd semesters for both)

Discussion: A discussion took place regarding the course structure of BA and MA programmes in Education and the syllabi of the 1st and 2nd semester of both the courses.

Dr. Barsha Chhetri, Assistant Professor of Department Education, presented the vetted course structure and the syllabi in the meeting. The course structure and syllabi was vetted by an

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external expert Prof. Dulmoni Goswami, Guwahati University who gave his valuable inputs to be incorporated in the core structure and the syllabi. After the required modification the core structure and syllabi were placed in the 4th BOS meeting where further changes were recommended by the members.

Following modifications were suggested:

1. The name of the course 'ICT in Education' should be changed to 'Teaching and Learning in Digital Age'.
2. The name 'Research Methodology in Education and Advance Research Methodology in Education' should be modified to 'Research Methodology in Education I & II'.
3. Online Learning should be added to 'Open and Distance Education'.
4. The outcome-based education should be made according to Bloom's Taxonomy.
5. It was suggested that Department of Education should develop interdisciplinary papers in collaboration with Department of Psychology.

Resolution BaS/2024/02/03: All the above suggestions were incorporated and modifications were made accordingly.

Annexure 3.1: B.A. Core Structure

Annexure 3.2: B.A. Core Syllabus (I and II Semester)

Annexure 3.3: M.A. Core Structure

Annexure 3.4: M.A. Core Syllabus (I and II Semester)

Agenda 4: To place the syllabuses of the following department for approval:

Psychology (PG: 3rd and 4th semesters; UG: 4th and 5th Semesters)

Discussion: A discussion was done regarding the course structure and syllabi of the 1st and 4th semesters of M.A./M.Sc. Psychology and the 4th and 5th semesters of B.A./B.Sc. Psychology.

Chairperson, BOS
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Member Secretary, BOS

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Paronita Das of the History Dept., Gauhati University. Dr. Bordoloi informed the members about the suggestions made by Prof. Das which includes the addition of historiography on North East India. Minor changes were suggested by the members present regarding the course code of Ph D and the number of classes since both papers are of 3 credits.

Resolution HoS/2024/02/05: The changes regarding the course code and number of classes are incorporated.

Annexure 5.1: Ph D course structure

Annexure 5.2: Ph D syllabus

Agenda 6: To place the syllabus of the Centre for Performing Arts (Subject: Assamese Folk Music (BPA23150T)) for approval:

Discussion:

- i. Mr. Abhinandan Kalita, Assistant Professor, Dept. of ECE, presented the vetted syllabus (vetting was done by Dr. Jagish Patgiri, Former Professor and Head, Department of Philosophy, Cotton University) in the meeting. The external experts suggested further changes be made to the syllabus.
- ii. A discussion ensued regarding introducing practical components in the syllabus, thus finalizing the L-T-P to 1-0-2 structure.
- iii. The experts further suggested modifying the syllabus per their comments and re-vetting by another Professor.

Resolution HoS/2024/02/06:

All the suggestions have been incorporated, and the syllabus has been re-vetted by Prof. Kanak Chandra Saharia, Head of the Assamese Department, Gauhati University.

Annexure 6.1:

Chairperson, BOS

Member Secretary, BOS

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The modified and re-vetted syllabus of Assamese Folk Music is attached.

Agenda 7: To place the syllabuses of the following department for approval:
Department of Law (L.L.M. for two semesters) School of Law

Discussion: Dr. Niju Moni Das, Assistant Professor, Department of Law Presented the following for approval of the members of BOS, after vetted by Prof. Smiti Deka, Former Head and Dean of P.G. Dept. of Law, G.U. and Dr. Dehabrata Mukherji, Senior Assistant Professor, GULC, G.U.

1. The Course Structure of One year LL.M. (Semester I and Semester II)
2. The Syllabus of three Compulsory Papers of the entire One Year LL.M.
3. The six specialized papers of Constitutional and Administrative Law Group.
4. The six specialized papers of Corporate and Commercial Law Group.
5. The six specialized papers of Criminal and Security Law Group.

Resolution HoS/2024/02/07:

The experts recommended to prepare the Syllabus in NLU model and also in accordance with UGC Regulation for One Year LL.M.

Annexure 7.1: Course structure of two semesters of one year LL.M. (Specialization Group of Constitutional and Administrative Law, Corporate and Commercial Law and Criminal and Security Law)

Annexure 7.2: Syllabus of two semesters of one year LL.M. (Specialization Group of Constitutional and Administrative Law, Corporate and Commercial Law and Criminal and Security Law)

Annexure 7.3: Approval letter from the Expert.

Chairperson, BOS

Member Secretary, BOS



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Agenda 8: Any other matter

Discussion: It has been suggested by the Hon'ble Vice Chancellor and Chairperson of BoS, School of Humanities and Social Sciences (SHSS) that although the Department of Law is a department under School of Law but for the time being it is being recognised as one of the associate department under SHSS for the smooth conduct of the initial departmental activities.

The member secretary informed that all the courses presented today will be compiled after modification, if any, in a single file and will be sent to the next Academic Council meeting of the university.

Resolution BoS/2024/02/08: The members have agreed on the suggestion and resolute to implement the same.

Annexure 8: Compiled File of the Courses presented and discussed today

The meeting ended with vote of thanks from the member secretary.

Copy to

1. Office of the Hon'ble Vice Chancellor & Chairperson, BoS, SHSS, GCU, Assam
2. Office of the Assistant Academic Registrar
3. E copy to all the members, BoS, SHSS

Chairperson, BOS

Member Secretary, BOS

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The Members discussed the minutes of the BoS of Humanities & Social Sciences; Engineering resolved to recommend the ratification of the approved minutes.

Resolution: AC. 6/2024-05/05:

5 Resolved to ratify the approved minutes of the fourth meeting of BoS of Humanities & Social Sciences held on May 11, 2024.

Agenda AC. 6/2024-05/06: Approval of One-Year LL.M. Degree

A proposal was presented for the approval of the One-Year LL.M. Degree program and its associated regulations. Following a comprehensive discussion among the members of the Academic Council, a resolution was reached to approve the proposal. The deliberation highlighted the importance and feasibility of introducing the One-Year LL.M. Degree, and consensus was achieved among the council members regarding its implementation.

Resolution: AC. 6/2024-05/06:

Resolved to accept the proposal for the approval of the One-Year LL.M. Degree program and its associated regulations.

Agenda AC. 6/2024-05/07: Approval of Programme Committees

The meeting agenda included the critical task of reviewing and approving Programme Committees (PC) and Departmental Advisory Committees (DAC). Following the presentation of the proposal, the Members of the Academic Council engaged in discussions to assess the proposed compositions and functions of these committees. Their deliberations aimed to ensure alignment with the institution's academic goals and operational efficiency. Ultimately, consensus was achieved as the council members discussed and resolved to approve the proposed Programme Committees and Departmental Advisory Committees, acknowledging their vital roles in enhancing academic quality and institutional governance.

The Members discussed the agenda and recommended for a resolution.

Resolution: AC. 6/2024-05/07:

Resolved to approve the Programme Committees (PC) and Departmental Advisory Committees (DAC) of the University.

Agenda AC. 6/2024-05/08: Approval of PhD supervisors

Applications from 11 faculty members seeking approval to become PhD supervisors were submitted. The applicants represent diverse academic disciplines, including Economics, Mass Communication, Sociology, Education, Law, English, Political Science, Business Administration, Pharmacology, Pharmacognosy, and Physics. Among the applicants are Dr. Dhriti Borah from the Department of Economics, Dr. Rohan Basu from Mass Communication and Sociology, and Dr. Puja Sen from Mass Communication, among others. The Council assessed the candidates' qualifications, expertise, and

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suitability for supervising doctoral research. Upon thorough consideration, the Council decided to approve the applications, thereby entrusting these faculty members with the responsibility of guiding and mentoring PhD students in their respective fields.

The proposal was placed for consideration.

Resolution: AC. 6/2024-05/08:

Resolved to approve the following faculty members as PhD supervisors:

1. Dr. Dhriti Borah- Dept of Economics
2. Dr. Rohan Basu-Dept of Mass Comm & Sociology
3. Dr. Puja Sen -Dept of Mass Comm
4. Dr. Barsha Chhetri-Dept of Education
5. Dr. Niju Moni Das-Dept of Law
6. Dr. Jupitera Boro- Dept of English
7. Dr. Bhaswati Sarmah -Dept of Political Science
8. Dr. Abhinav Sarma - Dept of Business Administration
9. Dr. Hemanga Hazarika- Dept of Pharmaceutics, Tezpur
10. Dr. Bhriku Kumar Das - Dept of Pharmacology
11. Dr. Rupa Sengupta- Dept of Pharmacognosy
12. Dr. Jyoti Prasad Deka- Dept of Physics

Agenda AC. 6/2024-05/09: UGC Notification regarding NET as an Entrance Test for Admission to PhD, in addition to GCURET

The Council considered the proposal to adopt the recent UGC notification, which suggests accepting the National Eligibility Test (NET) score as an additional criterion for admission into the PhD program, alongside the existing GCU Research Entrance Test (GCURET). This proposal aligns with national standards and aims to streamline the admission process by recognizing the significance of the NET score in evaluating candidates' research capabilities. By incorporating this recommendation, the Council seeks to attract a broader pool of qualified applicants while maintaining the integrity and rigor of the admissions process. The decision to approve this proposal will signify the institution's commitment to upholding national guidelines and fostering excellence in doctoral education.

Placed for information and discussion of the Council

Resolution: AC. 6/2024-05/09:

Resolved to adopt the UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET



Agenda AC. 6/2024-05/10: UGC Notification regarding creating 25% supernumerary seats for international students

The Council reviewed the notification from the University Grants Commission (UGC) regarding the allocation of 25% supernumerary seats for international students in undergraduate and postgraduate programs. This notification outlines guidelines for admissions and the creation of these additional seats, aiming to promote diversity and internationalization within academic institutions. The Council engaged in discussions to assess the implications and feasibility of implementing these guidelines within the institution. This includes deliberating on logistical considerations, such as infrastructure and support services for international students, as well as ensuring compliance with regulatory requirements. Upon thorough consideration, the Council decided to approve and implement the UGC guidelines, thereby advancing the institution's commitment to global engagement and academic excellence.

The proposal was placed for approval before the academic council.

Resolution: AC. 6/2024-05/10:

Resolved to adopt the UGC Notification regarding creating 25% supernumerary seats for international students.

Agenda AC. 6/2024-05/11: Approval for the establishment of Maritime Training Institute

The proposal for establishing a Maritime Training Institute was considered by the Council, awaiting approval and necessary discussion. This initiative underscores the institution's commitment to addressing the growing demand for skilled professionals in the maritime industry. The Council engaged in discussions to assess the feasibility, curriculum design, infrastructure requirements, and potential partnerships for the institute. Upon thorough deliberation, the Council decided whether to approve the proposal, thereby contributing to the enhancement of maritime education and industry readiness.

The proposal is placed before the council for necessary discussion and approval.

Resolution: Agenda AC. 6/2024-05/11:

Resolved to approve the proposal for the establishment of Maritime Training Institute.

Agenda AC. 6/2024-05/12: Approval for the establishment of Agriculture School

The proposal for establishing an Agriculture School at the GCU Tezpur campus was under consideration by the Council, awaiting approval and necessary discussion. This initiative signifies a significant step towards expanding the academic offerings and research opportunities within the institution. The establishment of an Agriculture School holds promise for addressing regional agricultural challenges, promoting sustainable farming practices, and fostering innovation in agri-



tech. The Council engaged in discussions to evaluate the feasibility, resource allocation, and potential impact of this new school on the campus. Upon thorough consideration and deliberation, the Council decided to approve the proposal, marking a milestone in the institution's efforts to diversify its academic portfolio and contribute to agricultural development in the region.

Resolution: Agenda AC. 6/2024-05/12:

Resolved to approve the Establishment of Agriculture school.

Agenda AC. 6/2024-05/13: Any other matter.

13.1: Approval of the Academic Calendar

Resolution: 6/2024-05/13.1: The Council resolves to approve the academic calendar of Girijananda Chowdhury University for the upcoming academic year. This comprehensive calendar outlines key dates and events, including semester start and end dates, examination schedules, holidays, and other academic activities. The approval of this calendar ensures proper planning and organization of academic activities, facilitating smooth functioning and adherence to timelines.

13.2: Fee waiver scheme for students from Manipur

Resolution: 6/2024-05/13.2:

Due to the ongoing situation in Manipur, authorities have decided to implement a 50% fee waiver scheme for students hailing from the region. This initiative aims to alleviate financial burdens and ensure continued access to education for Manipuri students amidst challenging circumstances.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.


Registrar
Member Secretary


Vice-Chancellor
Chairman

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Resolution: AC.7/2024-09/02:

The Council resolved to approve the Minutes of the sixth Meeting of the Academic Council.



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Agenda AC.7/2024-09/03: Proposal for acceptance of the Action Taken Report on the decision of the sixth meeting of the Academic Council held on 21 May 2024.

The Action Taken Report of the resolution of the sixth meeting of the Academic Council held on 21 May 2024 was placed before the council. The members discussed the report and noted the actions taken with appreciation.

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Action Taken Report on resolution of the sixth meeting of Academic Council held on 21st May, 2024.

Agenda	Resolution No. and remarks	Decision/Action taken
<u>Agenda AC.6/2024-05/01:</u> Welcome Address and Appraisal Report by the Vice Chancellor	Resolution: AC.6/2024-05/01: The Council noted the deliberations and resolved: 1.1 To establish collaborations and Memorandum of Understanding (MOUs) with premier National institutions to enhance academic and research excellence. 1.2 To implement a benchmark and cut-off for admission in the Bachelor of Pharmacy (B.Pharm.) program, aiming to maintain academic standards, ensure quality education, and attract meritorious students with a passion for pharmaceutical sciences. 1.3 To include National Service Scheme (NSS), National Cadet Corps (NCC), and yoga as additional courses for pharmacy students.	1.1 So far, a total of 42 national/international MOUs have been signed and 6 collaborative agreements (5 MOUs and 1 LOI) has been signed since last Academic Council meeting 1.2 It is not feasible as per Principal, Tezpur campus. Further discussion is required. 1.3 As discussed in the BoS of School of Pharmaceutical Sciences held on 28 June'24, it was decided that it was not possible to include NSS, NCC, and yoga as additional courses for pharmacy students till PCI comes with sub modification permission
<u>Agenda AC.6/2024-05/02:</u> Confirmation of the Minutes of the fifth meeting of the Academic Council held on 21 March 2024	Resolution: AC. 5/2024-03/02: The Council resolved to approve the Minutes of the fifth Meeting of the Academic Council.	No action required.

<p><u>Agenda AC. 6/2024-05/03:</u> Proposal for acceptance of the Action Taken Report on the decision of the fifth meeting of the Academic Council held on 21 March 2024.</p>	<p><u>Resolution: 6/2024-05/03:</u> 6/2024-05/03: The Council resolved to approve the Action Taken Report on the Resolutions of the fifth Meeting of the Academic Council.</p>	<p>No action required.</p>
<p><u>Agenda 6/2024-05/04:</u> Approval of the Academic Regulation of the University</p>	<p><u>Resolution: 6/2024-05/04:</u> 4.1 In principle, resolved to approve the Academic Regulation. 4.2 Resolved to constitute an Attendance Committee, comprising Dr. Sunayan Bordoloi (Chairman), Mr. Arupananda Chowdhury, Dr. Bhanu P. Sahu (Convenor), Dr. Minakshi Gogoi, and Dr. Moytri Sarmah to discuss the guidelines and operational procedures of student attendance. 4.3. Resolved to keep the GCU Website updated.</p>	<p>4.1 Resolution has been notified vide notification no. GCU/Registrar/2024/219, for necessary action. 4.2 As per the resolution Attendance Committee is formed and notified vide notification no. GCU/Registrar/2024/220, for necessary action. The Committee conducted a meeting to discuss the guidelines and operational procedures of student attendance and placed a report of the proceedings to be discussed in the Academic Council meeting 4.3 Necessary action has been taken and Website Coordinator has been assigned to keep the website updated.</p>
<p><u>Agenda AC. 6/2024-05/05:</u> Ratification of the Minutes of the fourth BoS of School of Humanities & Social Sciences</p>	<p><u>Resolution: AC. 6/2024-05/05:</u> Resolved to ratify the approved minutes of the fourth meeting of BoS of Humanities & Social Sciences held on May 11, 2024.</p>	<p>Resolution has been notified vide notification no. GCU/Registrar/2024/221, for necessary action.</p>

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4/19/24

<u>Agenda AC. 6/2024-05/06:</u> Approval of One-Year LL.M. Degree	<u>Resolution: AC. 6/2024-05/06:</u> Resolved to accept the proposal for the approval of the One-Year LL.M. Degree program and its associated regulations.	Resolution has been notified vide notification no. GCU/Registrar/2024/222, for necessary action.
<u>Agenda AC. 6/2024-05/07 :</u> Approval of Programme Committees	<u>Resolution: AC. 6/2024-05/07:</u> Resolved to approve the Programme Committees (PC) and Departmental Advisory Committees (DAC) of the University.	Resolution has been notified vide notification no. GCU/Registrar/2024/223, for necessary action.
<u>Agenda AC. 6/2024-05/08:</u> Approval of PhD supervisors	<u>Resolution: AC. 6/2024-05/08:</u> Resolved to approve the following faculty members as PhD supervisors: <ol style="list-style-type: none"> 1. Dr. Dhriti Borah- Dept of Economics 2. Dr. Rohan Basu-Dept of Mass Comm & Sociology 3. Dr. Puja Sen –Dept of Mass Comm 4. Dr. Barsha Chhetri-Dept of Education 5. Dr. Niju Moni Das-Dept of Law 6. Dr. Jupitara Boro- Dept of English 7. Dr. Bhaswati Sarmah –Dept of Political Science 8. Dr. Abhinav Sarma – Dept of Business Administration 9. Dr. Hemanga Hazarika- Dept of Pharmaceutics, Tezpur 10. Dr. Bhritu Kumar Das – Dept of Pharmacology 11. Dr. Rupa Sengupta- Dept of Pharmacognosy 12. Dr. Jyoti Prasad Deka- Dept of Physics 	Resolution has been notified vide notification no. GCU/Registrar/2024/224, for necessary action.
<u>Agenda AC. 6/2024-05/09:</u> UGC Notification regarding NET as an Entrance Test for Admission to PhD, in addition to GCURET	<u>Resolution: AC. 6/2024-05/09:</u> Resolved to adopt the UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET	Resolution has been notified vide notification no. GCU/Registrar/2024/225, and has been adopted.



<u>Agenda AC. 6/2024-05/10:</u> UGC Notification regarding creating 25% supernumerary seats for international students	<u>Resolution: AC. 6/2024-05/10:</u> Resolved to adopt the UGC Notification regarding creating 25% supernumerary seats for international students.	Resolution has been notified vide notification no. GCU/Registrar/2024/226, and has been adopted.
<u>Agenda AC. 6/2024-05/11:</u> Approval for the establishment of Maritime Training Institute	<u>Resolution: Agenda AC. 6/2024-05/11:</u> Resolved to approve the proposal for the establishment of Maritime Training Institute.	Resolution has been notified vide notification no. GCU/Registrar/2024/227, for necessary action.
<u>Agenda AC. 6/2024-05/12:</u> Approval for the establishment of Agriculture School	<u>Resolution: Agenda AC. 6/2024-05/12:</u> Resolved to approve the Establishment of Agriculture School.	Resolution has been notified vide notification no. GCU/Registrar/2024/228, for necessary action.
<u>Agenda AC. 6/2024-05/13:</u> <i>Any other matter.</i> 13.1: Approval of the Academic Calendar	<u>Resolution: 6/2024-05/13.1:</u> The Council resolved to approve the academic calendar of Girijananda Chowdhury University for the upcoming academic year.	Resolution has been notified vide notification no. GCU/Registrar/2024/229 and being adopted.

Resolution: AC.7/2024-09/03:

3.1 The Council resolved to approve the Action Taken Report on the Resolutions of the sixth Meeting of the Academic Council.

3.2 It was resolved that the Academic Council accepted the resolution of the Attendance Committee, as part of Resolution 6/2024-05/04.2 of the Sixth Academic Council meeting. The guidelines and operational procedures regarding student attendance, as discussed by the committee, are to be circulated on both the Guwahati and Tezpur campuses.

Agenda AC.7/2024-09/04: Approval of the SWAYAM regulations and framework to conduct examinations for SWAYAM courses

A proposal was presented to the council for review and final approval of the SWAYAM regulation and framework to conduct examinations for SWAYAM courses. This step ensures compliance with the UGC (Credit Framework for Online Learning Courses through Study Webs of Active Learning

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for Young Aspiring Minds) Regulations and incorporates the necessary framework for conducting examinations for SWAYAM courses, as mandated by the UGC.

The Members discussed the matter and resolved the following

Resolution: AC.7/2024-09/04:

4.1 The Council resolved to adopt the SWAYAM regulations.

4.2 The Council approved the framework for conducting examinations for SWAYAM courses, affirming that Girijananda Chowdhury University (GCU) shall handle the examinations for all SWAYAM courses.

Agenda AC.7/2024-09/05: Ratification of the Minutes of Board of Studies

School of Management & Commerce

School of Humanities & Social Sciences

School of Pharmaceutical Sciences

School of Allied Health Sciences

A proposal for approval of the minutes of the third meeting of the BoS of Management & Commerce held on 27 Aug'24; fifth BoS of Humanities & Social Sciences held on 9 Sept'24; second BoS of Pharmaceutical Sciences held on 28 June'24 and third BoS Allied Health Sciences held on 11 Sept'24 is placed before the council for approval.



Girijananda Chowdhury University, Assam

Board of Studies

School of Management and Commerce

Minutes of the Third Meeting of BoS, School of Management and Commerce, GCU held on August 27, 2024 (Tuesday) at 1.30 PM

Members present

- | | |
|--|------------------|
| 1. Dr. Hari Prasad Goenka, Dean, School of Management & Commerce | Chairperson |
| 2. Ms. Pubali G Borthakur, Head, People & Delivery, Infosys | External Expert |
| 3. Dr. Sumpurna Bhuyan, Assoc. Professor, Dept. of BA | Member |
| 4. Dr. Junumoni Das, Sr. Asstt. Professor, Dept. of BA | Member |
| 5. Dr. Abhinav Sarma, Asstt. Professor, Dept. of BA | Special Invitee |
| 6. Dr. Dhruva Jyoti Sharma, Asstt. Professor, Dept. of BA | Special Invitee |
| 7. Md. Faruk Ahmed, Asstt. Professor, Dept. of BA | Special Invitee |
| 8. Ms. Kriti Phukan, Asstt. Professor, Dept. of Commerce | Special Invitee |
| 9. Dr. Nilanjana Deb, Head, Dept. of Business Administration | Member Secretary |

At the onset of the meeting, the Dean, School of Management and Commerce, GCU, Prof. Hari Prasad Goenka welcomed the Members. Dr. Nilanjana Deb, Head, Department of Business Administration and Member Secretary, BoS forwarded the Agenda of the Meeting. The resolutions arrived at on the basis of discussion are given below:-

Res. No.	Agenda	Resolutions/Action Taken
1.	Confirmation of Minutes of the Second BoS Meeting.	The Minutes of the Second BoS Meeting were read out and the same was approved.
2.	Discussion and finalization of Course Structures of -	
	(a) BBA Course Structure	Dr. Nilanjana Deb informed the External Expert that as per the notification of the AICTE (vide F.No. AICTE/RB/Integrated BBA/BCA/2024-25 dated 11.06.2024), Integrated Management programme shall be of 5 years duration and as such the Course Structure approved in the Second BoS related to Four Year Integrated Degree

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		<p>Programme leading to MBA stands cancelled. In view of this change, the Course Structure of Three/Four-Year BBA Programme (to be aligned with MBA Programme in due course of time) was presented by Dr. Nilanjana Deb, Head, Department of Business Administration. Dr. Deb has mentioned that the new Course Structure shall be effective from the Academic Session 2024-25 and as per AICTE approval/guidelines. Further, the eligibility criteria for admission will be same as that for admission to the existing BBA Programme of the University. Further, the new course structure incorporates 8 (eight) different areas of specialization namely Finance, HR, Marketing, Business Analytics, International Business, Retail Management, Entrepreneurship and Supply Chain Management.</p> <p>The proposed Course Structure was approved by the Board.</p>
(b)	Dual Degrees – BBA-BCom and BCom-BBA	<p>Dr. Nilanjana Deb has presented the Course Structure of Dual Degree (BBA-BCom.) by mentioning that if a BBA Student pursue an additional 12 (twelve) courses that are offered under B.Com Programme offered by the Department of Commerce, the student on successful completion may be awarded a degree of Bachelor of Commerce along with his/her BBA degree.</p> <p>However, Prof. H P Goenka emphasised the need for a thread-bare discussion on this Dual Degree before finalizing the Course Structures. Accordingly, a committee, under Prof. Goenka as Chairperson and faculty members of both the Departments as members, shall analyse the feasibility of the programme and also chalk out the Dual Degree Course structures before placing it for approval in the next BoS Meeting of the SoMC.</p> <p>The Board decided to defer the approval of BBA-B.Com. Dual Degree Course Structure till the next BoS.</p>
(c)	Certificate Course in Healthcare Management	Dr. Abhinav Surma, Assistant Professor, Department of Business Administration presented the Course Structures


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	& Certificate Course in Hospitality Services (Housekeeping Management and Food & Beverage Management)	of Certificate Courses in Healthcare Management & in Hospitality Services (Housekeeping Management and Food & Beverage Management). Ms. Pubali Borthakur, External Expert commented that as these certificate courses shall be offered to candidates who have completed Class X Examination, the structure need to be more simplified with more focus on practical orientation. In view of this, the Board decided to get the courses re-structured and vetted prior to approval of the same.
3.	Rectification of Syllabus of Course work of Ph.D (Commerce) Programme	As per the comments of Prof. A P Singh, External Expert in Second BoS Meeting, the Syllabus of Course work of Ph.D (Commerce) Programme had been redesigned and vetted by Experts. The Board approved the same.
4.	Any other matter	
	(a) Approval of swapping of courses across Semesters	Dr. Nilanjana Deb placed a proposal that courses across Semesters may be allowed to be swapped under some exceptional cases without hampering the total credit allotted for that Semester. The BoS approved the same and resolved that it may be followed for all programme of the School namely, BBA, B.Com., MBA and M.Com.

The meeting ended with a vote of thanks from the Dean, School of Management and Commerce, GCU.


(Dr. Hari Prasad Goenka)

Dean
SoMC, GCU


(Nilanjana Deb)
Member Secretary,
BoS, SoMC, GCU

Copy to: All the Members of the BoS (through email/Whatsapp)



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GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

*Minutes of the 5th Board of Studies Meeting of School of Humanities and Social Sciences,
Girijananda Chowdhury University, Assam (BoS/2024/03) held on 9th Sept, 2024
at 12.15 p.m. at the Conference Room, GIMT building, Guwahati.*

The following members were present in the meeting

1. Prof. Shantanu Chakrabarty - Dean, School of Humanities and Social Sciences
2. Prof. Amar Saikia, Dean Academics, GCU
3. Prof. S. Robert Ravi --- Dean, School of Engineering & Technology
4. Dr. Junmoni Kalita --- Associate Professor & Head, Pharmaceutical Chemistry
5. Dr. Debarshi Mallick --- Associate Professor & HoD, Dept. of Mechanical Engineering
6. Dr. Th Shanta Kumar - Associate Professor, Dept. of Computer Science and Engineering,
7. Dr. Sampurna Bhuyan --Member Secretary, BOS, School of Humanities and Social Science, GCU Associate Professor, & HoD(ic), Dept. of Economics
8. Ms Manashi Devi, Assistant Prof. & Head (ic), Department of ENFL
8. Dr. Puja Sen , Assistant Professor, Head (i.c) Department of Journalism & Mass Communication
9. Dr. Barsha Chhetri, Assistant Professor & Head (i.c), Department of Education
10. Dr. Rohan Basu, Assistant Professor, Department of Journalism & Mass Communication

At the outset, the Member Secretary welcomed the members and other faculty members of various departments. The following discussions regarding the course structure and syllabus of PhD courses of School of Humanities and Social Sciences took place.

Agenda 1: Confirmation of 4th BOS Minutes

Discussion: Dr. Sampurna Bhuyan, Member Secretary of BOS, SHSS, informed the members that the minutes of the 4th BOS meeting were already circulated to the members through email and WhatsApp and no modifications had been suggested till date. Further, she presented the minutes before the BOS Committee members for acceptance of the same.

Resolution BoS/2024/05/01: The minutes of the 4th BOS meeting were approved by the members present in the meeting.



GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Agenda 2: Presentation of the Course structure and Syllabus of the PhD programme of the department of Journalism & Mass-Communication by the respective HoD/HoD(ic) and review, approve by the members.

Discussion: A discussion took place regarding the course structure of PhD programme in Journalism & Mass Communication and the syllabi of the PhD courses and following papers are introduced

1. Communication Research
2. Media, Culture and Society

Both the papers are of 3 credits each.

Dr. Puja Sen, Assistant Professor of Department of Journalism & Mass Communication, presented the vetted course structure and the syllabi in the meeting. The course structure and syllabi were previously sent for vetting to an expert in Mass Communication, Prof. V.Krishna Ananth of Sikkim University, who gave his valuable suggestions to be incorporated in the syllabi. After the required modifications, the same was placed at the 5th BOS where further changes were recommended by the members.

1. The total hours in the syllabus is recommended to be 36 hours taking 12 hrs per credit.
2. The Course Outcome and Course Objectives are to be reframed with reference to the 'Bloom's Taxonomy'.

Resolution BoS/2024/05/02:

All the above-mentioned recommendations have been implemented and incorporated into the PhD course structure and syllabus. This has been attached as **annexure 2**.

Annexure BoS/2024/05/02: Course Structure and Syllabus of PhD in Journalism & Mass Communication

[Signature]
Chairperson, BOS
School of Humanities and Social Sciences
Girijananda Chowdhury University, Assam
Hatkhowapara, Guwahati-781017

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Member Secretary, BOS

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GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

Agenda 3: Presentation of the Course structure and Syllabus of the PhD programme of the department of Education by the respective HoD/HoD(i.c) and review, approve by the members.

Discussion: A discussion took place regarding the course structure of PhD programme in Journalism & Mass Communication and the syllabi of the PhD courses. Name of the papers are

1. Inclusive Education and
2. Curriculum Planning and Development.

Both the papers are of 3 credits each.

Some changes were recommended by the members regarding Course Outcomes. The Course Outcome and Course Objectives are to be reframed with reference to the 'Bloom's Taxonomy'.

Resolution BoS/2024/05/03: All the above suggestions were incorporated and modifications were made accordingly (Annexure 3).

- Annexure BoS/2024/05/03: PhD Course Structure & Syllabus of Department of Education

Agenda 4: Any other matter-

A few topics are discussed with regard to placing the syllabus at the programme committee of each department, preparation of lesson plans of the courses and updating course files.

Discussion: The member secretary, BOS suggested that each department should present the courses in front of the respective programme committees before placing these in BOS for final approval.

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11/9/24
Chairperson, BOS
of Humanities and Social Sciences
GCU, Guwahati-781017

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11/9/24
Member Secretary, BOS



GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Hatkhowapara Azara, Guwahati-781017

The members suggested that each department is required to prepare the lesson plans for every course in each semester. Further, they agreed that the lesson plans should be send to HoD/ HoD(i.c)s for record and must be shared with students in Google Classroom before the beginning of the semester. A format of the lesson plan is enclosed herewith for further reference.

Faculty members are advised to maintain a course file of each course comprising the lesson plans, assignments; class tests question papers and end term question papers for smooth conduct of academic activities.

Resolution BoS/2024/05/04: The members have agreed on the suggestion and resolute to implement the same.

Annexure BoS/2024/05/04: Format of Lesson Plan

The meeting ended with vote of thanks from the member secretary.

Copy to

1. Office of the Hon'ble Vice Chancellor & Chairperson, BoS, SHSS, GCU, Assam
2. Office of the Academic Registrar
3. E copy to all the members, BoS, SHSS

[Signature]
11/9/24
Chairperson, BOS
of Humanities and Social Sciences
GCU, Guwahati-781017

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11/9/24
Member Secretary, BOS

[Signature]
21/9/24



GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Hatkhowapara, Azara, Guwahati-781017

School of Pharmaceutical Sciences, Guwahati Campus

Minutes of the 2nd Meeting of BoS, School of Pharmaceutical Sciences, GCU held on

June 28, 2024 (Friday)

The Following members were present in the meeting:

1. Prof. S.K Ghose	External member
2. Dr. Amit Alexander (Online)	External member
3. Dr. Bhanu P. Sahu	Chairperson
4. Dr. A.B.Ahmed (Online)	Member
5. Dr.Nilakshi Goswami (Online)	Member
6. Dr. Minakshi Gogoi	Member
7. Dr. Lipi Goswami	Member
8. Dr. Swarnali Pathak	Member
9. Dr. Alokajwal Das	Member
10.Dr.Dipankar Saha	Member Secretary

At the outset the chairperson welcomed all the members of the Board of Studies, School of Pharmaceutical Sciences. The Chairperson apprised and introduced the members of the Board of Studies, School of Pharmaceutical Sciences, with the External members and shared the agenda for the meeting. The following agendas were taken up for discussion and decisions/ recommendations and action taken are listed below-

Agenda No.	Agenda	Resolution/Action Taken
1	Proceedings of the 1 st Board of Studies meeting (held on 27.05.2023)	The members accepted the proceeding of the 1 st BoS meeting.
2	Proposal for inclusion of NSS (National Service Scheme), NCC (National Cadet Corps), and Yoga Practices into the curriculum for School of pharmaceutical Sciences.	On the Agenda for inclusion of NSS,NCC and yoga practices in to the curricular for school of pharmaceutical sciences. The external members briefly by Mr. Alokajwal Das, Amit Alexander and Dr. AB Ahmed commented that it is not possible in pharmacy till PCI comes with sub modification permission.
3	Proposal for introduction of value-added course on social and preventive pharmacy by School of Pharmaceutical	The proposal for introduction of value added course on social and preventive pharmacy by SPS was approved with rectification by the

	Sciences, Girijananda Chowdhury University, Guwahati.	members. The board members has suggested since it is two credits the contact hour should be reduced to 30 hours.
4	Approval of Credit system for Scientific presentations/ publications for M. Pharm Students as per PCI guidelines.	Credit system for scientific presentations/ publications was adopted by the members as per PCI guidelines
5	Any other matter	In any other matters Prof. SK Ghosh suggested inviting external examiner only for final year in B.Pharm.


Member Secretary


27/9/24

Board of Studies- Agenda

1. Discussion and approval of the DSC II - Diagnostic Microbiology course for the Ph.D. MLT coursework.
2. Discussion and approval of DSC courses for the Ph.D. in Physiotherapy coursework.
3. Discussion and approval of the draft BPT syllabus for the 3rd and 4th semesters.
4. Introduction of a new Skill Enhancement Course (Introduction to Yoga) by the School of Allied Health Sciences.
5. Any other matter.

Prayash Borah
Member Secretary

SCHOOL OF ALLIED HEALTH SCIENCES
GIRIJANANDA CHOWDHURY UNIVERSITY, HATHKHOWAPARA, AZARA,
GUWAHATI - 781017, ASSAM

Minutes of the Third meeting of BoS, School of Allied Health sciences held on 11th September 2024

Agenda	Discussion	Resolution
Discussion and approval of the DSC II - Diagnostic Microbiology course for the Ph.D. MLT coursework.	The initial draft of the course was presented to the members for their review and feedback. During the presentation, minor modifications were done. After corrections were made, the course was approved by the members.	Draft DSC II - Diagnostic Microbiology approved with minor modifications
Discussion and approval of DSC II courses for the Ph.D. Physiotherapy coursework.	The initial draft of the courses were presented to the members for their review and feedback. During the presentation, minor modifications were made. After corrections were made, the revised courses were approved by the members.	Draft DSC II courses approved with minor modifications
Discussion and approval of the draft BPT syllabus for the 3rd and 4th semesters.	The initial draft of the syllabus was presented to the members for their review and feedback. After the suggestion of some minor modification the course was approved by the members	3 rd and 4 th semester syllabus for BPT programme was approved with some minor modifications
Introduction of a new Skill Enhancement Course (SEC) by the School of Allied Health Sciences.	After reviewing the course structure, the members of the committee approved the introduction of a new SEC	New SEC course, Introduction to Yoga has been introduced and approved in BOS

SCHOOL OF ALLIED HEALTH SCIENCES
GIRIJANANDA CHOWDHURY UNIVERSITY, HATHKHOWAPARA, AZARA,
GUWAHATI - 781017, ASSAM

	course, Introduction to Yoga	
Any other matter	The committee members stated that the MPT syllabus that has been prepared and given for vetting will be reviewed in the next Board of Studies (BoS) meeting.	MPT Syllabus which was prepared and given for vetting will be reviewed in the in the next BoS meeting.

As there are no points to discuss, the meeting ended up with the vote of thanks to the chair

Dr. Vidhya Srinivasan
Chairperson

Dr. Vidhya Srinivasan

Prayash Borah
Member Secretary

Mr. Prayash Borah

Prayash Borah
27/9/24

The Members discussed the minutes of the BoS of Management & Commerce; Humanities & Social Sciences; Pharmaceutical Sciences and Allied Health Sciences and resolved to recommend the ratification of the approved minutes.

Resolution AC.7/2024-09/05:

5.1 Resolved to ratify the approved minutes of the third meeting of BoS of Management & Commerce held on 27 Aug'24.

5.2 Resolved to ratify the approved minutes of fifth meeting BoS of Humanities & Social Sciences held on 9 Sept'24.

5.3 Resolved to ratify the approved minutes of second meeting BoS of Pharmaceutical Sciences held on 28 June'24.

5.4 Resolved to ratify the approved minutes of third meeting BoS of Allied Health Sciences held on 11 Sept'24.

Agenda AC.7/2024-09/06: Proposal for approval of Veterinary Field Assistant Training Course (VFA)

A proposal to establish a Veterinary Field Assistant (VFA) Training Diploma/Certificate Course was placed before the Council to address the growing demand for veterinary support personnel and enhance animal healthcare services. The Council members engaged in a detailed discussion regarding the feasibility of the course, considering factors such as curriculum development, resource allocation, and potential partnerships with veterinary institutions. The discussion also included an evaluation of the anticipated benefits of the course, including improved local animal healthcare and increased employment opportunities for graduates.

The Council expressed interest in further exploring the proposal and requested additional information on implementation strategies and potential impacts.

Resolution: AC.7/2024-09/06:

In principle, resolved to accept the proposal for the establishment of the Veterinary Field Assistant (VFA) Training Diploma/Certificate Course and reiterated that due permission should be sought from the Assam Veterinary Council for its approval.

Agenda AC.7/2024-09/07: Proposal for approval of B.Sc. in Hospitality and Hotel Management Programme

A proposal for the introduction of the B.Sc. in Hospitality and Hotel Management programme was presented to the Council for approval. The programme aims to address the growing demand for skilled professionals in the hospitality and hotel management sector. The course curriculum will be designed in alignment with the guidelines of NEP 2020.

After an in-depth discussion, the members resolved to recommend the following resolutions:



Resolution: AC.7/2024-09/07:

7.1 In principle, it was resolved to approve the B.Sc. in Hospitality and Hotel Management Programme, pending final approval from the Board of Management and Governing Body.

7.2 Resolved that a committee be formed to begin preparing the details of the B.Sc. in Hospitality and Hotel Management Programme, including the syllabus, curriculum, and other necessary components.

7.3 Resolved that collaboration with hotels be established to provide students with internships and practical exposure as part of the B.Sc. in Hospitality and Hotel Management Programme

Agenda AC.7/2024-09/08: Proposal for approval of 5 years integrated Law Course [BA/BBA/B.Com. LLB (Honours)]

A proposal was presented to the Council for the introduction of a 5-year integrated law programme, combining a Bachelor's degree (BA/BBA/B.Com.) with an LLB (Honours). The proposal was submitted for the Council's review and consideration for approval.

Resolution: AC.7/2024-09/08:

8.1 Resolved to approve the proposal for the introduction of the 5-year integrated law course [BA/BBA/B.Com. LLB (Honours)].

8.2 Resolved that joint courses may be developed by the Department of Law in collaboration with the Department of Computer Science and Engineering to foster interdisciplinary learning and expand academic offerings.

Agenda AC.7/2024-09/09: Proposal for approval of NCC curriculum and adoption of SOP

The proposal to review and approve the NCC curriculum and to adopt the NCC Standard Operating Procedures (SOP) in order to streamline the program was placed before the Council for perusal and consideration of acceptance. The members discussed the NCC curriculum and SOP, evaluating how best to integrate these elements into the student curriculum.

The Council resolved to recommend the following resolutions:

Resolution: AC.7/2024-09/09:

Resolved to approve the proposal for the NCC curriculum and to adopt the NCC Standard Operating Procedures (SOP) as part of the program.

Agenda AC.7/2024-09/10: Proposal for approval of NSS syllabus and adoption of NSS SOP

The proposal to review and approve the NSS curriculum and to adopt the NSS Standard Operating Procedures (SOP) in order to streamline the program was placed before the Council for approval.



The members discussed the NSS syllabus and SOP, considering how best to integrate these into the student curriculum.

The Council resolved to recommend the following resolutions:

Resolution: AC.7/2024-09/10:

The Council resolved to approve the NSS syllabus and adopt the NSS Standard Operating Procedures (SOP).

Agenda AC.7/2024-09/11: Approval of PhD supervisors

Applications from seven faculty members seeking approval to become PhD supervisors were submitted. The applicants span a range of academic disciplines, including Business Administration, Commerce, English, Psychology, Computer Science and Engineering, and Mathematics. Among the applicants are Dr. Dhruva Jyoti Sharma from the Department of Business Administration, Dr. Priti Sarmah from the Department of English and Foreign Languages, and Dr. Manoj Khaund from the Department of Commerce, among others.

The Council reviewed the candidates' qualifications, expertise, and suitability for supervising doctoral research. Following a thorough assessment, the Council resolved to approve the applications, thereby authorizing these faculty members to guide and mentor PhD students in their respective fields.

The proposal was placed for consideration.

Resolution: AC.7/2024-09/11:

11.1 Resolved to approve the following faculty members as PhD supervisors:

1. Dr. Dhruva Jyoti Sharma- Dept of Business Administration
2. Dr. Priti Sarmah-Dept of English and Foreign Languages
3. Dr. Bondita Baruah – Dept of English and Foreign Languages
4. Dr. Monisha Devi- Dept. of CSE
5. Dr. Tejoswita Gogoi- Dept. of Psychology
6. Dr. Manoj Khaund- Dept of Commerce
7. Dr. Diganta Jyoti Sarma- Dept of Mathematics

11.2 Resolved that eligible PhD supervisors may submit their proposals between two Academic Council meetings. The Dean (Academic) and the Vice Chancellor are authorized to approve these supervisors as needed during this interim period.

Agenda AC.7/2024-09/12: UGC Notification regarding Biannual admissions

The University Grants Commission (UGC) issued a notification regarding the introduction of biannual admissions in higher education institutions. This move aims to provide more flexibility and accessibility to students by offering two admission cycles per year.

A proposal was placed before the Council to review and discuss the UGC notification on biannual admissions and its potential implementation. The Council considered the proposal and discussed the implications and logistics of adopting biannual admissions. After thorough deliberation, the Council resolved to approve the implementation of the biannual admissions system.

Resolution: AC.7/2024-09/12:

12.1 Resolved to adopt the biannual admissions system as outlined in the UGC notification.

12.3 Resolved that departments are to discuss the implementation of biannual admissions and inform the relevant authorities, accordingly.

Agenda AC.7/2024-09/13: UGC Notification regarding PG Curriculum and Credit Framework

A proposal was placed before the Council to adopt the UGC's revised PG curriculum and credit framework in line with the new guidelines. The proposal was presented for necessary discussion and approval. The members discussed the revised curriculum and credit framework, considering its alignment with the new UGC guidelines and its impact on the academic programs. After thorough deliberation, the Council resolved to recommend a resolution to adopt the revised PG curriculum and credit framework.

The proposal was placed for approval before the academic council.

Resolution: AC. 7/2024-09/13:

Resolved to adopt the UGC's PG Curriculum and Credit Framework.

Agenda AC.7/2024-09/14: Proposal for the establishment of Centre for Wildlife and Environment Studies

The proposal for establishing a Centre for Wildlife and Environment Studies was presented to the Council by Prof. Sunayan Bordoloi, Dean, School of Natural Sciences. The objective of the Centre is to provide a unified platform for concerted efforts towards the conservation of wildlife and the environment. The Centre aims to act as a catalyst for research and conservation activities involving all stakeholders, facilitating multidisciplinary and coordinated efforts among research organizations, government agencies, and NGOs to achieve a comprehensive understanding of our ecosystem. This initiative represents a significant effort by GCU towards the conservation and preservation of our natural heritage for future generations.

The Council engaged in discussions to assess the feasibility of the proposal, including curriculum design, infrastructure requirements, and potential partnerships.

After thorough deliberation, the Council resolved to recommend the following resolutions:

Resolution: AC.7/2024-09/14: +

14.1 In principle, resolved to approve the proposal for the establishment of the Centre for Wildlife and Environmental Studies pending final approval from the Board of Management and Governing Body.



14.2 Resolved that three acres of land in Garbhanga and six acres of land in Kaziranga may be utilized for the Centre's research, training, and workshops.

Agenda AC.7/2024-09/15: Any other matter.

15.1: Establishment of a UNESCO Centre at GCU

A proposal to establish a United Nations Educational, Scientific and Cultural Organization (UNESCO) Centre at GCU was placed for approval. The objective of the Centre is to enhance international collaboration, foster educational and research initiatives, and promote UNESCO's global objectives in the context of GCU's academic environment. The Centre will focus on UNESCO's priorities such as cultural heritage, sustainable development, and global education. The Council reviewed the proposal, discussed its potential impact, and considered a resolution for approval of the establishment of the UNESCO Centre at GCU.

Resolution: 7/2024-09/15.1:

In principle, resolved to approve the establishment of a UNESCO Centre at GCU.

15.2: Donation of AC Bus from SBI

The University received a generous donation of an AC bus from the State Bank of India (SBI). The official handover of the keys is scheduled for 17th September 2024. The donation will significantly enhance campus transportation and facilitate more efficient operations.

The Council discussed the impact of SBI's contribution and explored future collaboration opportunities. The Council expressed gratitude to SBI for their support.

Resolution: 7/2024-09/15.2:

15.2.1 The Council noted SBI's generous initiative and resolved to recommend that a letter of appreciation be sent to the appropriate SBI authorities from the University's end.

15.2.2 Resolved that, to mark the occasion, faculty members, students, and members of the Student Council will visit the Tezpur campus in the new bus within the month of September.

15.3: Proposal for Increasing Intake Capacity in B Pharm and M Pharm Programs

A proposal to consider a resolution to apply for an increase in the intake capacity for the B Pharm and M Pharm programs at the Tezpur campus was placed before the Council. The proposed increase is from 60 to 100 students for each program, starting from the next academic year.

The Council discussed the matter and recommended resolutions to facilitate the application process for the increased intake capacity.

Resolution: 7/2024-09/15.3:

15.3.1 Resolved that the Dean of Pharmacy conduct a brainstorming session to explore strategies for increasing student enrollment in the B.Pharm course at the Tezpur campus.



15.3.2 Resolved to introduce new M.Pharm course in Pharmaceutical Chemistry and Pharmaceutics at the Tezpur campus.

15.4 Formation of Program Committees for of 5 years integrated Law Course [BA/BBA/B.Com. LLB (Honours)]

A proposal is placed to form dedicated Programme Committees (PC) for 5 years integrated Law Course [BA/BBA/B.Com. LLB (Honours)]. These committees will be responsible for overseeing the academic structure, curriculum development, and quality enhancement of each respective program. The formation of these committees is intended to ensure that the programs are aligned with the latest educational standards and meet the needs of students and faculty.

Resolution: 7/2024-09/15.4:

Resolved to approve the formation of program committees for 5 years integrated Law Course [BA/BBA/B.Com. LLB (Honours)]

The members concluded that the next Academic Council meeting be scheduled in November 2024.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.



**Registrar
Member Secretary**


23/8/2024

**Vice-Chancellor
Chairman**