



**GIRIJANANDA
CHOWDHURY
UNIVERSITY**

GCU-PhD Research Fellowship Policy

(Adopted vide Academic Council Resolution: AC.10/2025-04/06: dated 11th April'25; Board of Management Resolution: BOM.7/2025-05/06 dated 28th May'25 and Governing Body Resolution: GB.7/2025-06/10 dated 18th June 2025)

Introductions

Girijananda Chowdhury University (GCU), Assam, offers the GCU-Research Fellowship to students who have not qualified for JRF from UGC/CSIR or similar agencies and have enrolled in a full-time PhD program at GCU. The fellowship will be granted based on the number of enrolled PhD scholars in the respective departments/availability of resources from time to time.

Objective

The primary aim of the GCU-PhD Research Fellowship Policy is to support capable and deserving candidates in pursuing full-time advanced research and studies leading to a PhD degree at the University. The full time scholars shall give full time service to the departments as Teaching Assistants.

Eligibility

Full-time PhD scholars of GCU and non-recipient of JRF or any such fellowship from UGC/CSIR or similar organizations.

Fellowship Amount

Selected full-time PhD scholars under the GCU-PhD Research Fellowship will receive financial assistance as follows:

Rs. 15,000 per month (Rupees Fifteen Thousand Only).

Fellowship Continuation

The continuation of the GCU-Research Fellowship is subject to annual performance reviews. The fellowship will initially be offered for one year which may be renewed on the overall performance of the scholar. The Head of the Department/Dean of the School must submit an evaluation report to the Registrar, GCU, for extension approval from the competent authority. However, the fellowship tenure shall not exceed three years in total.



Terms & Conditions

1. The fellowship holder shall not engage in any paid or unpaid employment or receive financial support (emoluments, salary, stipend, etc.) from any other source during the tenure of the GCU-Research Fellowship.
2. With the Guide's approval, the fellowship holder is required to assist in academic activities, including teaching, tutorials, evaluations, laboratory demonstrations, fieldwork supervision, library tasks, group seminars, symposia, and other scholarly activities, ensuring such responsibilities do not hinder research progress.
3. The scholar shall dedicate no more than ten hours per week to academic/departmental tasks, for which no additional remuneration will be provided. Attendance during university working hours is mandatory, though research-related activities outside campus may be permitted with approval from the Guide/HOD.
4. A Research Fellow shall be eligible for 12 days of casual leave in a year in addition to the official holidays of the university.
5. Monthly attendance records must be maintained by the respective department and submitted to the Dean (Academic), GCU, by the 2nd day of the following month.
6. Scholars intending to apply for employment opportunities or competitive examinations must obtain prior permission from the Guide and the competent authority of the University.
7. If a PhD scholar discontinues the fellowship within the first year, they must refund the full amount received to GCU.
8. The fellowship holder must submit a comprehensive report on their research work at least one month before the completion of the fellowship tenure through the Guide/HOD/Registrar, GCU.
9. The GCU-Research Fellowship may be revoked at any time due to misconduct, unsatisfactory research progress, failure in PhD-related examinations, or submission of fraudulent documents. In such cases, the Girijananda Chowdhury University Research and Development Cell shall report to the Registrar whose decision shall be final and binding.

Additional Notes

- PhD scholars enrolled under the 'Fee Concession Scheme' are not eligible for the GCU-Research Fellowship, as both benefits cannot be availed simultaneously.
- PhD scholars availing the GCU-PhD Research Fellowship and opting for hostel or transportation facilities must pay the full fees applicable to other students.
- A PhD scholar who is disqualified or experiences a break in the GCU-Research Fellowship will not be eligible for reinstatement of the fellowship.
- The University reserves the right to revise or amend any clause of this policy, from time to time; with due notification to all beneficiaries.





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Acceptance for Award of GCU-PhD Research Fellowship

1. Name of the Scholar: _____
2. Admission No. and Date: _____
3. Programme and School: _____
4. Department: _____
5. Enrollment no.: _____
6. Name of the Research Guide/Department: _____
7. Mobile & whatsapp number: _____
8. Email id: _____
9. Details of GCU RET/UGC NET/SET/SLET/GATE/M.Phil/ Joint CSIRR-UGC/other equivalent): _____

10. JRF/ any other Fellowship availed, if any: _____

Affix your passport size
photograph

Full signature of the Scholar

Full signature of the HOD/Guide/Dean of
School/Dean (Academic)

Place:
Date:

