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Minutes of the 1st Meeting of SC/ST Cell

Girijananda Chowdhury University, Guwahati

Date: May 19 2023

Time: 2:00 PM

Venue: Meeting Room (Mechanical Engineering Department)

Members Present:

1. Dr. Debarshi Mallick, Chairman, SC/ST Cell
2. Mr. Himangshu Sekhar Brahma, Member
3. Mr. Faruk Ahmed, Member
4. Mr. Mahesh Das, Member

Agenda of the Meeting:

- Introduction and objectives of the SC/ST Cell.
- Discussion on roles and responsibilities of the members.
- Creation of awareness and grievance redressal mechanisms.
- Any other matter

Minutes of the Meeting:

Item No. 1: Introduction and objectives of the SC/ST Cell

The Chairperson welcomed all members to the first meeting of the SC/ST Cell constituted vide Notification No. GCU/Registrar/2023/81 dated 13/02/2023. The purpose and objectives of the Cell, as per UGC guidelines, were discussed—mainly to safeguard the interests of SC/ST students, staff, and faculty, and to promote an inclusive and discrimination-free environment on campus.

Item No. 2: Roles and responsibilities of the members

The Chairperson explained the duties of each member, including handling grievances, organizing counselling and awareness programs, and ensuring proper implementation of schemes for SC/ST students. Members agreed to maintain confidentiality in grievance redressal processes.

Item No. 4: Awareness and grievance redressal mechanisms

The committee discussed on developing an online grievance submission form accessible through the university website. The Chairperson emphasized the importance of prompt redressal of grievances in a confidential and student-friendly manner.

Item No. 4: Any other matter

The Cell also decided to meet once every semester/year to review progress.


Dr. Debarshi Mallick
Chairman, SC/ST Cell
GCU Assam



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Minutes of the 2nd Meeting of SC/ST Cell

Girijananda Chowdhury University, Guwahati

Date: June 4 2024

Time: 2:00 PM

Venue: Meeting Room (Mechanical Engineering Department)

The following members were Present:

1. Dr. Debarshi Mallick, Chairman, SC/ST Cell
2. Dr. Jupitora Boro, Member
3. Mr. Himangshu Sekhar Brahma, Member
4. Mr. Faruk Ahmed, Member
5. Mr. Mahesh Das, Member

Agenda of the Meeting:

1. Planning of Awareness of the SC/ST Cell amongst the students
2. Discussion on grievances and support mechanisms for SC/ST students and staff.
3. Review of scholarships schemes.
4. Any other matters

Minutes of Discussion:

Item No. 1: Awareness of the SC/ST Cell

In the meeting it was decided to conduct a session in the SIP for the newly admitted students in the University belonging to SC/ST categories.

Item No. 2: Grievances and support mechanisms

The Chairperson informed that till date no such grievance was informed from both students and staffs of the University. The member suggested to provide contact information and mail id on the university website to facilitate easier communication from students.

Item No. 3: Scholarships scheme

The members decided that a notice should be circulated to remind eligible students to apply for state and central government scholarships before the due date.

At the end, Tea programmed was arranged as refreshment of the meeting


Dr. Debarshi Mallick
Chairman, SC/ST Cell
GCU Assam



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Minutes of the 3rd Meeting of SC/ST Cell

Girijananda Chowdhury University, Guwahati

Date: September 19 2025

Time: 2:30 PM

Venue: Meeting Room (Mechanical Engineering Department)

The following members were Present:

1. Dr. Debarshi Mallick, Chairman, SC/ST Cell
2. Dr. Jupitora Boro, Member
3. Mr. Himangshu Sekhar Brahma, Member
4. Mr. Faruk Ahmed, Member
5. Mr. Mahesh Das, Member

Agenda of the Meeting:

1. Discussion on Internship program for SC/ST students
2. Discussion on grievances of SC/ST students and staff.
3. Discussion on scholarships schemes.

Minutes of Discussion:

Item No. 1: Internship program for SC/ST students

Institute of Advanced Study in Science and Technology (IASST) in collaboration of the SC-ST and EDC cell of GCU conducted an Awareness Program amongst the students. BioNEST-IAAST introduces special internship program for SC/ST students free of cost.

Item No. 2: Grievances and support mechanisms

The Chairperson informed that till date no such grievance was informed from both students and staffs of the University. The member suggested to provide contact information and mail id on the university website to facilitate easier communication from students.

Item No. 3: Scholarships scheme

The members decided that a notice should be circulated to remind eligible students to apply for state and central government scholarships before the due date.


19/9/25
Dr. Debarshi Mallick
Chairman, SC/ST Cell
GCU Assam