



Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
Main Campus: Hatkhowapara, Azara, Guwahati-781017
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Minutes of the sixth Meeting of the Governing Body
Girijananda Chowdhury University, Assam

Date: 10th February'25 (Monday)

Time: 11:30 a.m.

Venue: Conference Room

Ground Floor, Main Academic Building

The following members were present in the meeting:

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| 1. Shri. Jásodaranjan Das, President, SSA Society | -Member |
| 2. Prof. Jayanta Deka, Hon'ble Chancellor | -Chairperson |
| 3. Prof. Kandarpa Das, Hon'ble Vice-Chancellor | -Member |
| 4. Dr. K.M. Bujarbaruah,
(Former Vice-Chancellor of Assam Agricultural University) | -Member |
| 5. Prof. Amarendra Kumar Das, Professor, IIT, Guwahati | -Member |
| 6. Dr. Bhupati Das, Former MD, NRL & BORL | -Member |
| 7. Shri. Arabinda Rahang | -Member |
| 8. Shri. Bijoyananda Chowdhury | -Member |
| 9. Dr. Dipankar Saha, Registrar | -Member |

Leave of absence was granted to Ms. Kunki Chowdhury, Member, SSA Society; Smt. Gita Das Chowdhury; and, who could not attend the meeting due to preoccupation.

AGENDA:

Sl No	Agenda No	Agenda Items
1	GB.6/2025-02/01	Introductory Remark by the Hon'ble Chancellor
2	GB.6/2025-02/02	Appraisal Report of the Vice Chancellor
3	GB.6/2025-02/03	Confirmation of the Minutes of the fifth meeting of the Governing Body held on 26th September'24
4	GB.6/2025-02/04	Action taken report on the Resolutions of the fifth meeting of the Governing Body held on 26th September'24



5	GB.6/2025-02/05	Proposal for formation of Committee to select Professor of Practice
6	GB.6/2025-02/06	Appraisal of: 1. School of Agriculture and Allied Sciences, Tezpur campus 2. Centre for Wildlife and Environmental Studies 3. B.Sc. in Hospitality and Hotel Management Programme.
7	GB.6/2025-02/07	Ratification of the Minutes of the eighth & ninth meeting of the Academic Council held on 20th December'24 & 7th February'25, respectively.
8	GB.6/2025-02/08	Ratification of the Minutes of the sixth meeting of the Board of Management dated 7th Feb'25
9	GB.6/2025-02/09	Admission Report
10	GB.6/2025-02/10	Placement Report
11	GB.6/2025-02/11	Any other matter

**Minutes of the Sixth Meeting of the Governing Body
dated 26th September, 2024**

The sixth meeting of the Governing body was held with the Hon'ble Chancellor of the University, Professor Jayanta Deka in the Chair.

GB.6/2025-02/01: Introductory Remark by the Hon'ble Chancellor

The meeting commenced with the introduction and felicitation of Prof. K.M. Bujarbaruah, Former Vice-Chancellor of Assam Agricultural University, who has been inducted as a new member of the Governing Body. The Hon'ble Chancellor, Prof. Jayanta Deka, welcomed him to the esteemed body. Additionally, all other members of the Governing Body were felicitated by the Chairperson with a university token as a mark of appreciation.

In his introductory remarks, the Hon'ble Chancellor, Prof. Jayanta Deka, welcomed all the esteemed members and commended Girijananda Chowdhury University for its notable progress in academic, administrative, and infrastructural domains since the last Governing Body meeting. He acknowledged the successful organization of 15 major events, including the Foundation Day celebrations, the ISTE Annual Students Convention, World Diabetes Day programs, and the launch of the Centre for Wildlife & Environmental Studies. The Chancellor also appreciated the university's commitment to legal and technical awareness, as demonstrated by events such as the Constitution



Day observance, the Human Rights Day program, and the AICTE-sponsored workshops on Artificial Intelligence and VLSI Design.

Prof. Deka particularly lauded the university's international engagements, highlighting the successful organization of four major international events, including the Japan Carnival, the Southeast Asian Cultural Confluence, the Days of Russian Language and Culture, and the International Conference on Political, Economic, and Cultural Pivots in Asia. These initiatives have significantly strengthened GCU's global presence and academic collaborations. He also took note of the commendable achievements of GCU students, particularly their first-place victory at the Smart India Hackathon 2024 and their participation in the AIU North East Zone Inter-University Youth Festival.

Recognizing the university's continued expansion, the Chancellor appreciated the completion of several key infrastructure projects, including the inauguration of the new admission cell, girls common room, the remodeling of the main auditorium in honor of Lt. Shri Debananda Chowdhury, and the setting up of the NCC Cell. He emphasized the importance of maintaining a forward-looking approach in infrastructure development to support the university's growing academic and research endeavors.

Looking ahead, Prof. Deka stressed the need for stronger industry collaborations, urging the university to actively engage with top corporate leaders to enhance placement opportunities for students. He suggested intensifying promotional efforts, leveraging AI-driven tools to boost GCU's online visibility, and expanding outreach initiatives in Tripura. Furthermore, he reiterated the importance of launching new diploma and certificate courses aligned with industry demands.

The Chancellor concluded by emphasizing the necessity of financial transparency and accountability, directing the finance department to prepare a half-yearly accounts report. He highlighted the GCU's efforts to enhance its academic and research ecosystem and expressed confidence that GCU would continue to make remarkable strides in higher education.

The Chairperson then requested the Vice-Chancellor, Prof. Kandarpa Das, to apprise the members in detail regarding the various activities and initiatives undertaken by the university since the last Governing Body meeting held on 26th September 2024.

Resolution: GB.6/2025-02/01:

- 1.1 Resolved that Prof. K.M. Bujarbaruah, former Vice-Chancellor of Assam Agricultural University, be formally inducted as a new member of the Governing Body, GCU.
- 1.2 Resolved that the School of Agriculture be established at the GCU Tezpur campus, commencing from the next academic session.
- 1.3 Resolved that a grant of Rupees 5 lakhs be sanctioned by the society for the SEED project, with six such projects identified to date.
- 1.4 Resolved that faculty members actively submit research projects.
- 1.5 Resolved that a proper Public Relations and Media Cell of the University be established.
- 1.6 Resolved that a press conference may be held either before or after major university events to enhance their visibility and public engagement.



Agenda GB.6/2025-02/02: Appraisal Report of the Vice Chancellor

At the outset, the Vice-Chancellor, Professor Kandarpa Das, welcomed the Hon'ble Chancellor and Chairperson of the Governing Body, Prof. Jayanta Deka. In his detailed appraisal, Prof. Das provided an overview of key developments, challenges, and strategic initiatives undertaken by the university since the last Governing Body meeting. He announced the appointment of four new faculty members across different departments, further strengthening the academic workforce. He highlighted that the university has successfully organized the ISTE Annual Students Convention, Model United Nations (MUN), World Diabetes Day, the launch of the Centre for Wildlife & Environmental Studies, and various AICTE-sponsored workshops, research conclaves, and legal awareness programs. Notable achievements included the signing of MoUs with the North East Cane and Bamboo Development Council and Aaranyak, a leading wildlife NGO.

Prof. Das also emphasized significant student accomplishments, such as GCU students winning the first prize at the Smart India Hackathon 2024, participation in the AIU North East Zone Inter University Youth Festival, and the successful organization of MUN. He provided updates on PhD admissions, where 49 candidates were selected, and the timely declaration of end-semester results. On the international front, GCU hosted four major events, including the Japan Carnival, Southeast Asian Cultural Confluence, the Days of Russian Language and Culture in collaboration with the Pushkin State Russian Language Institute, and an international conference on Central, South, and Southeast Asia, which attracted participants from Russia, Uzbekistan, Iraq, Japan, and Kyrgyzstan.

Highlighting collaborations, Prof. Das reported that GCU has signed 12 MoUs since the last Governing Body meeting, including international agreements with HELP University (Malaysia), Mari State University (Russia), Kut University College (Iraq), and UNIFEI (Brazil), bringing the total to 54 MoUs to date. He also shared the achievement of receiving the honorary title "Ambassador of Russian Education and Science" in Moscow. Looking ahead, he stressed the need to enhance university-industry relations by engaging with top officials from reputed companies, developing a strategic promotional video, and focusing on expanding alumni engagement for improved placement opportunities.

Prof. Das further addressed infrastructure development, noting the necessity of constructing cottages at the Tezpur campus and setting up a Wildlife Information Centre in Kaziranga. He proposed introducing new diploma and certificate courses to align with industry needs, including a 6-month certificate course or a 1-year PG diploma in semiconductors. Additionally, he recommended outreach programs in Tripura, a review of B.Sc. programs, and a revitalization plan for the university.

The Members took note of the activities and developments with appreciation.

Resolution: GB.6/2025-02/02:

2.1 Resolved that the Department of Civil Engineering (CE) and Computer Science & Engineering (CSE) should submit the compliance report for NBA accreditation for a period of three years.

2.2 Resolved that Mr. Adarsh Pradhan be formally congratulated for his outstanding achievement in the Smart India Hackathon and that arrangements be made for his interview with a news channel.



2.3 Resolved that the Governing Body extends its congratulations to all participants of the Smart India Hackathon and AIU Festival and that each student participant be awarded a letter of appreciation.

2.4 Resolved that a dedicated team be constituted for the Industry-Academia Interface, tasked with engaging with key industry representatives to foster collaboration.

Agenda GB.6/2025-02/03: Confirmation of the Minutes of the fifth Governing Body meeting dated 26th September'24

The Minutes of the fifth Meeting of the Governing Body (Annexure-I) were placed before the members of the Governing Body, for consideration.

Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Body recommended to accept the Minutes of the fifth Meeting of the Governing Body, held on 26th September'24.

Resolution: GB.6/2025-02/03:

The Members resolved to approve the Minutes of the fifth Meeting of the Governing Body (Annexure-I), held on 26th September'24.

Agenda GB.6/2025-02/04: Action taken report on the Resolutions of the fifth meeting of the Governing Body held on 26th September'24

 Girijananda Chowdhury University, Assam Action Taken Report on the Resolutions of the fifth meeting of the Governing Body held on 26th Sept'24			
Sl No.	Agenda	Resolution	Abstract of the resolution sent to
1	<u>GB.5/2024-09/01:</u> Introductory Remark by the Hon'ble Chancellor	<u>No resolution taken</u>	
2	<u>Agenda GB.5/2024-09/02:</u> Appraisal Report of the Vice Chancellor	<u>Resolution: GB.5/2024-09/02:</u> 2.1 Resolved that a Search Committee be formed to actively identify and attract more experienced candidates for higher	2.1 In process



	positions within the university. 2.2 Resolved that the Financial and Accounting Rules of the University be submitted for thorough verification and approval by the Chief Finance & Accounts Officer (CFAO), ensuring compliance with regulatory standards and alignment with the university's financial policies and best practices. 2.3 Resolved that the university shall actively pursue collaborative research projects with reputed institutions to enhance research capabilities and foster innovation. 2.4 Resolved that the proposal for Rs. 80 lakhs in funding for the Centre for Wildlife and Environmental Studies, submitted to UNESCO, shall be followed up with diligence. To ensure timely and effective communication, Dr. Sandip Bordoloi, HOD, Dept. of Electrical Engineering will work as Coordinator to monitor and manage all UNESCO-related activities, ensuring that the funding proposal and any related actions are thoroughly pursued and progressed. 2.5 Resolved that the university shall offer diagnostic physiotherapy and counseling services to the public at a nominal rate, under GCU Wellness Center, ensuring affordability and accessibility. Additionally, a self-sustained Model Pharmacy under the Center will be established, open to the public, and providing essential products. The university will also allocate open spaces on campus for local farmers	2.2 Submitted and verified Collaboration opportunities are being explored and executed. In process GCU Wellness Center launched and functioning and Local farmers stalls setting-up is in process
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	to set up stalls to sell organic vegetables on holidays, supporting the community and promoting sustainability. 2.6 Resolved that the university shall allocate two days, with two hours each week, for club activities to enhance student engagement and participation. Furthermore, the university will organize MBA summer training programs in collaboration with NRL, Guwahati Refinery, and IOCL, providing valuable industry exposure and practical experience for MBA students. 2.7: Resolved that guidance and insights be sought from Mr. Bhaskar Phukan, the present MD of IOCL, regarding potential collaborations and improvements in relevant programs. 2.8: Resolved that the university higher authorities shall actively engage with top officials from reputed companies to strengthen partnerships and enhance university-industry relationships. A concise and impactful PowerPoint presentation highlighting the university's strengths, achievements, and initiatives shall be prepared for use in these interactions. 2.9: Resolved that the University shall establish a Guest House in Kaziranga, utilizing the 33 bighas of land near Bagori for accommodation purposes. 2.10: Resolved that a Public Relations Cell of the University be established to improve the	Implemented In process In process
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	university's outreach, visibility, and engagement with the community. 2.11: Resolved that proactive decisions will be implemented to address the stagnation of the Department of Business Administration and rejuvenate its activities. It was also resolved that the University shall advertise for the recruitment of new faculty members in the Business Administration Department to enhance teaching quality. 2.12: Resolved that Prof. K.M. Bujarbaruah, Former Vice Chancellor of AAU Jorhat be requested to be included in the Governing Body. 2.13: Resolved that the university shall look into potential MoUs, fostering international collaborations with universities from Southeast Asian countries as well as pursue the ongoing discussions regarding MoUs with universities such as Chandigarh University and Christ University Bangalore. 2.14: Resolved that the university will adopt the best available AI tools to enhance operational efficiency and academic performance. Strategies will be developed to increase the university's domain rating and focus	In process In process. New appointment of faculty has been kept in abeyance as per the directives of the SSA Society. Implemented. Prof. K.M. Bujarbaruah is now an hon'ble member of the Governing Body Since, last GB 6 int MOUs signed [HELP University, Malaysia, Mari State University, Russia, Kut University College, Republic of Iraq, University of South Africa, Sukhoi State Technical University of Gornel, Belarus, UNIFEI, Brazil] and 6 national MOUS have been Implemented
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		on Search Engine Optimization (SEO) and digital marketing for the University's enhanced online presence. 2.15: Resolved that the accounts department will prepare a half-yearly accounts report to ensure financial transparency and accountability. 2.16: Resolved that all faculty members shall submit their workload reports to the Dean (Academic). The Dean shall compile these reports into a comprehensive document and present it to the university authorities for further evaluation and necessary action. 2.17: Resolved that the next Governing Body meeting will be conducted in December, 2024 at the University's Tezpur campus.	In process Workload reports were submitted to the Dean (Academic) for evaluation. Not implemented
3	<u>Agenda GB.5/2024-09/03:</u> Confirmation of the Minutes of the fourth Governing Body meeting dated 25th May, 2024.	<u>Resolution: GB.5/2024-09/03:</u> The Members resolved to approve the Minutes of the fourth Meeting of the Governing Body.	No action required
4	<u>Agenda GB.5/2024-09/04:</u> Action taken report on the Resolutions of the fourth meeting of the Governing Body held on 25th May'24 August, 2023.	<u>Resolution: GB.5/2024-09/04:</u> The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the fourth Meeting of the Governing Body.	No Action taken



5	<u>Agenda GB.5/2024-09/05:</u> Admission Report	<u>Resolution: GB.5/2024-09/05:</u> 5.1: Resolved that a thorough review be performed of the Fire and Safety and ECE department's Instrumentation programs to ensure they meet current educational and industry standards as well as to initiate diploma and certificate courses for technicians, including a 6-month certificate course and a 1-year PG diploma in Sustainable Energy Systems like Mechatronics, Semiconductors, Renewable Energy, Solar Energy. A serious review should be also conducted for the B.Sc. programs in Physics, Chemistry, and Mathematics to assess their effectiveness and enrollment strategies. 5.2: Resolved that emphasis should be given to enhance outreach programs in Tripura to promote educational opportunities and resources available to students. To secure promotional slots with other colleges and universities to attract students for the MBA program, a festival-like event should be organized to enhance visibility.	5.1 In process 5.2 In process
6	<u>Agenda GB.5/2024-09/06:</u> Approval of the SWAYAM regulations and framework to conduct examinations for SWAYAM courses	<u>Resolution: GB.5/2024-09/06:</u> The Governing Body resolved to adopt the SWAYAM regulations.	Adopted
7	<u>Agenda GB.5/2024-09/07:</u> Proposal for approval of Veterinary Field Assistant Training Course (VFA)	<u>Resolution: GB.5/2024-09/07:</u> 7.1 Resolved to accept the proposal for the establishment of the Veterinary Field Assistant (VFA) Training Diploma/Certificate Course and reiterated that due permission should be sought from the Assam Veterinary Council for	7.1 Permission has been sought from the Assam Veterinary Council and we are waiting for approval.



		its approval. 7.2 Resolved that the matter shall be further discussed with the Secretary, SSA Society.	
8	<u>Agenda GB.5/2024-09/08:</u> Proposal for approval of B.Sc in Hospitality and Hotel Management Programme.	<u>Resolution GB.5/2024-09/08:</u> Resolved to approve the B.Sc. in Hospitality and Hotel Management Programme.	Preparation for the introduction of the course is in process.
9	<u>Agenda GB.5/2024-09/09:</u> Proposal for approval of 5year integrated Law Course [BBA/BCOM/BA.LLB (Honours)].	<u>Resolution: GB.5/2024-09/9:</u> Resolved to approve the proposal for the introduction of the 5-year integrated law course [BA/BBA/B.Com. LLB (Honours)].	Application has been submitted for approval of its BA LLB course to the Bar Council of India (BCI) on 23rd December 2024 and approval is in process.
10	<u>Agenda GB.5/2024-09/10:</u> Proposal for establishment of Centre for Wildlife and Environmental Studies	<u>Resolution: GB.5/2024-09/10:</u> Resolved to approve the proposal for the establishment of the Centre for Wildlife and Environmental Studies	The Centre for Wildlife and Environmental Studies has been formally launched on 19th November'24
11	<u>Agenda GB.5/2024-09/11:</u> Ratification of the Minutes of the fifth meeting of the Board of Management dated 24th Sept'24	<u>Resolution: GB.5/2024-09/11:</u> Resolved to ratify the Minutes of the fifth meeting of the Board of Management dated 24th Sept'24	Action has been taken as per the resolutions.
12	<u>Agenda GB.5/2024-09/12:</u> Ratification of the Minutes of the seventh Academic Council meeting held on 14th Sept'24	<u>Resolution GB.5/2024-09/12:</u> The Members of the Board resolved to ratify the Minutes of the Seventh Academic Council meeting	Action has been taken as per the resolutions.
13	<u>Agenda GB.5/2024-09/13:</u> Placement Report	<u>Resolution GB.5/2024-09/13:</u> Resolved to appoint new Placement Officer.	The interview for the appointment of the Placement Officer was held but appointment has not been done yet.
14	<u>Agenda GB.5/2024-09/14:</u> UGC Notification regarding Biannual admission	<u>Resolution: GB.5/2024-09/14:</u> Resolved to adopt the biannual admissions system as outlined in the UGC notification.	For 2024-25 sessions admission into MMLT and PHD has been done for January session, also



17.3: Construction of Cottages at Nameri, Tezpur	<u>Resolution: GB.5/2024-09/17.3:</u> Resolved that the construction of 6 cottages at Nameri, Tezpur, be approved to support educational outreach and tourism activities.	In process
17.4: Collaboration for Enhanced Placement Opportunities	<u>Resolution: GB.5/2024-09/17.4:</u> Resolved that the PR Cell, Alumni Cell, and Placement Cell of the university are hereby instructed to collaborate effectively to strengthen placement opportunities for current students and rebuild connections with alumni.	In process
17.5: University Promotional Video and Hiring of director/editor/producer for making the promotional video:	<u>Resolution: GB.5/2024-09/17.5:</u> Resolved that the university will hire a professional editor/producer to create a promotional video highlighting the institution's achievements and facilities as well as hire a professional Director for making the promotional video	Action has not been taken yet.
17.6: Enhancement of University Theme Song and Video	<u>Resolution: GB.5/2024-09/17.6:</u> Resolved that the university's theme song shall be translated into Hindi and English, with subtitles added to the current video for broader accessibility. Additionally resolved that the label "Our students at Moscow" shall be added in the relevant pictures/videos in the theme song video to showcase the university's global reach.	Incorporated the label in the university song video

The members discussed the report and noted the actions taken.



Resolution: GB.6/2025-02/04:

4.1 Resolved to approve the Action Taken Report on the Resolutions of the fifth Meeting of the Governing Body.

4.2 Resolved that the university may initiate the process of outsourcing a Placement Officer to strengthen placement-related activities and external agencies may be contacted to facilitate the outsourcing of a qualified Placement Officer for the university.

4.3 Resolved that a senior professor be designated as the in-charge of the Placement Cell to oversee and coordinate placement initiatives.

4.4 Resolved that a dedicated Training and Placement Wing be established in each academic department to enhance student employability and industry engagement.

4.5 Resolved that the university produce three promotional videos:

- A short video of 4-5 minutes.
- A detailed video of 10-15 minutes.
- An optional comprehensive video of 45 minutes.

4.6 Resolved that the university obtain a budget from the society and hire a professional Director-cum-Producer for the development of the promotional video for GCU.

4.7 Resolved that pending actions of the Action Taken Report (ATR) be reviewed for necessary action.

Agenda GB.6/2025-02/05: Proposal for formation of Committee to select Professor of Practice

A proposal to constitute a Committee for the selection of Professors of Practice was placed before the Governing Body for discussion and approval. This initiative aligns with the University Grants Commission (UGC) guidelines and aims to engage distinguished professionals from various fields to enhance academic and industry linkages at Girijananda Chowdhury University (GCU). The matter was presented for deliberation and necessary approval.

The Members discussed the matter and resolved the following

Resolution: GB.6/2025-02/05:

5.1 Resolved that age shall not be considered a barrier for exceptional candidates applying for the position of Professor of Practice.

5.2 Resolved that senior officers from the State Government may be appointed as Professors of Practice. In this regard, the names of Mr. Bhirgu Bhuyan from the Power Grid Department and Mr. Samir Baruah (Adjunct Faculty, Tezpur University) were proposed for consideration.

5.3 Resolved that professionals from the oil industry shall also be considered for appointment as Professors of Practice to strengthen industry-academia collaboration.

5.4 Resolved that the Chancellor and the Vice-Chancellor shall determine and finalize the remuneration/honorarium for Professors of Practice in accordance with industry standards and university policies.

5.5 Resolved that the Chancellor of GCU is authorized to approve the appointment of Professors of Practice (as per UGC guidelines) on behalf of the Governing Body.



Agenda GB.6/2025-02/06:

Appraisal of:

- 1. School of Agriculture and Allied Sciences, Tezpur campus**
- 2. Centre for Wildlife and Environmental Studies**
- 3. B.Sc. in Hospitality and Hotel Management Programme.**

The appraisal of the School of Agriculture and Allied Sciences, Tezpur Campus, the Centre for Wildlife and Environmental Studies, and the B.Sc. in Hospitality and Hotel Management Programme was placed before the Governing Body for necessary discussion and information. These initiatives aim to expand the university's academic offerings, strengthen research in environmental studies, and align educational programs with industry demands. The establishment of the School of Agriculture and Allied Sciences is expected to contribute to advancements in agricultural education and research, while the Centre for Wildlife and Environmental Studies will serve as a hub for interdisciplinary research and conservation initiatives. Additionally, the introduction of the B.Sc. in Hospitality and Hotel Management Programme will enhance career opportunities for students by equipping them with industry-relevant skills. The matter was presented for deliberation and approval.

The Members discussed the matter and resolved the following

Resolution: GB.6/2025-02/06:

6.1 Resolved that the Governing Body officially congratulates GCU on the successful establishment of the Wildlife Centre, acknowledging its contribution to research and conservation efforts.

6.2 Resolved that a dedicated research team shall be formed for the Wildlife Centre to undertake studies on biodiversity, conservation, and environmental sustainability. The university shall invite experts and researchers to collaborate on relevant projects.

6.3 Resolved that a Management Committee for Centre for Wildlife and Environmental Studies shall be constituted.

6.4 Resolved that the Bachelor of Science in Hospitality and Hotel Management course shall commence from May 2025, ensuring all necessary approvals, faculty recruitment, and infrastructure readiness to be completed in time.

6.5 Resolved that the university shall extend invitations to notable alumni of Girijananda Chowdhury University, such as Mr. Nayanjyoti Saikia, who have made significant contributions in their respective fields, to serve as Brand Ambassadors or Guest Lecturers for the Hospitality and Hotel Management program.

6.6 Resolved that Event Management, Catering, and other related specializations shall be incorporated into the Hospitality Management program to provide students with comprehensive industry-relevant training and career opportunities.



Agenda GB.6/2025-02/07: Ratification of the Minutes of the eighth & ninth meeting of the Academic Council held on 20th December'24 & 7th February'25, respectively.

The Minutes of the eighth (Emergent meeting) and ninth Academic Council meeting were placed before the Governing Body, for consideration. The Vice-Chancellor mentioned that the draft minutes of the meetings were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the members recommended to ratify the Minutes of the eighth and ninth Academic Council meeting held on 20th Dec'24 & 7th Feb'25 (placed at Annexure II and III, respectively).

Resolution: GB.6/2025-02/07:

The Governing Body resolved to ratify the Minutes of the eighth (Emergent meeting) and ninth Academic Council meeting (placed at Annexure II and III, respectively).

Agenda GB.6/2025-02/08: Ratification of the Minutes of the sixth meeting of the Board of Management dated 7th Feb'25

The Minutes of the sixth Meeting of the Board of Management (Annex-IV) were placed before the members, for consideration. The Vice-Chancellor mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the members recommended for accepting the Minutes of the sixth Meeting of the Board of Management.

Resolution: GB.6/2025-02/08:

The Members resolved to ratify the Minutes of the sixth Meeting of the Board of Management.

Agenda GB.6/2025-02/09: Admission Report

The Admission Report for the current academic session was presented for review. The report included data on enrollment trends across various programs, department-wise admission statistics, and comparisons with previous years. Key observations and recommendations for improving future admissions were also highlighted.

The matter was placed before the members for information, discussion and necessary action

Resolution: GB.6/2025-02/09:

The members noted the report. No action was taken.



Agenda GB.6/2025-02/10: Placement Report

The Placement Report for the current academic session was presented for review. The report provided an overview of student placements, including the number of offers, recruiting companies, sector-wise distribution, and salary packages. Key trends, challenges, and recommendations for enhancing future placement opportunities were also highlighted.

The matter was placed before the members for information, discussion and necessary action.

Resolution: GB.6/2025-02/10:

The members noted the report. No action was taken.

Agenda GB.6/2025-02/11: Any other matter

11.1 Appointment of Ombudsman

A proposal to initiate the process of appointing an Ombudsman for the university to address grievances and ensure fair and transparent redressal mechanisms was placed for approval.

Resolution: GB.6/2025-02/11.1

11.1.1 Resolved that the university shall take immediate steps to appoint an Ombudsman in accordance with regulatory guidelines.

11.1.2 Resolved that the Chancellor of GCU is authorized to approve the appointment of Ombudsman (as per UGC guidelines) on behalf of the Governing Body.

11.2 YouTube Video for AIU Gold Medallist

A proposal to prepare and release a YouTube video highlighting the achievements of the winners/participants of GCU at AIU North East Zone Inter-University Youth Festival to enhance visibility and recognition of student excellence was placed for approval.

Resolution: GB.6/2025-02/11.2

Resolved that a professional YouTube video featuring the winners/participants of GCU at AIU North East Zone Inter-University Youth Festival shall be produced and published to showcase student achievements and inspire future aspirants.

11.3 Press Conference for Achievements

A proposal to organize a press conference followed by lunch to acknowledge and publicize notable achievements, including AIU gold medallists and faculty members with published patents.



Resolution: GB.6/2025-02/11.3

Resolved that the university shall organize a press conference followed by a formal lunch to recognize and publicize the accomplishments of AIU gold medallists and faculty members who have successfully published patents, thereby enhancing the university's reputation.

11.4 Media Publicity for Events

To proactively engage with news channels for the promotion and publicity of significant university events and achievements.

Resolution: GB.6/2025-02/11.4

Resolved that the university shall actively liaise with news channels and media outlets to ensure wider coverage and publicity of key events, student achievements, and research breakthroughs to enhance the institution's visibility.

11.5: Official Approval of RDC-Related Policies

11.5.1 Guidelines for the Operation of Consultancy Projects

A proposal for the official approval of the Guidelines for the Operation of Consultancy Projects (Annex-V) was presented. This policy outlines the procedures and regulations regarding consultancy projects within the university.

The members reviewed and resolved to approve the policy as presented.

Resolution: GB.6/2025-02/11.5.1

Resolved to officially approve the Guidelines for the Operation of Consultancy Projects of GCU.

11.5.2 GCU-Incubation Centre (GCU-IC) Policy and Procedures

A proposal for the Girijananda Chowdhury University-Incubation Centre (GCU-IC) Policy and Procedures (Annex-VI) was submitted for approval. The members reviewed and resolved to approve the policy.

Resolution: GB.6/2025-02/11.5.2

Resolved to officially approve the GCU-Incubation Centre (GCU-IC) Policy and Procedures.

11.5.3 Amendment to the Incentive Policy

A proposal for an amendment to the university's Incentive Policy was presented. The amendment addresses the need to update certain criteria for faculty incentives, particularly in areas such as research publication, consultancy, and academic achievements. The members reviewed and resolved to approve the proposed amendments.

Resolution: GB.6/2025-02/11.5.3

Resolved to approve the Amendment to the Incentive Policy as proposed.



As there were no further matters for discussion, the meeting concluded with a Vote of Thanks to and from the Chair.



**Registrar
Member Secretary**



**Chancellor
Chairman**





Office of the Registrar
GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM
 Main Campus: Hatkhowapara, Azara, Guwahati-781017
 Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the fifth Meeting of the Governing Body

Girijananda Chowdhury University, Assam

Date: 26th September'24 (Thursday)

Time: 11:30 a.m.

Venue: Conference Room

Ground Floor, Main Academic Building

The following members were present in the meeting:

- | | |
|--|--------------|
| 1. Prof. Jayanta Deka, Hon'ble Chancellor | -Chairperson |
| 2. Shri. Jasodaranjan Das, President, SSA Society | -Member |
| 3. Prof. Kandarpa Das, Hon'ble Vice-Chancellor | -Member |
| 4. Prof. Amarendra Kumar Das, Professor, IIT, Guwahati | -Member |
| 5. Dr. Bhupati Das, Former MD, NRL & BORL | -Member |
| 6. Shri. Bijoyananda Chowdhury | -Member |
| 7. Dr. Dipankar Saha, Registrar | -Member |

Leave of absence was granted to Ms. Kunki Chowdhury, Member, SSA Society; Smt. Gita Das Chowdhury; and Shri. Arabinda Rahang, who could not attend the meeting due to preoccupation.

AGENDA:

SL No	Agenda No	Agenda Items
1	GB.5/2024-09/01	Introductory Remark by the Hon'ble Chancellor
2	GB.5/2024-09/02	<i>Appraisal Report</i> by the Vice Chancellor
3	GB.5/2024-09/03	Confirmation of the Minutes of the fourth meeting of the Governing Body held on 25 th May'24
4	GB.5/2024-09/04	Action taken report on the Resolutions of the fourth meeting of the Governing Body held on 25 th May'24
5	GB.5/2024-09/05	Report on Admissions 2024-2025
6	GB.5/2024-09/06	Approval of the SWAYAM regulations and framework to conduct examinations for SWAYAM courses.
7	GB.5/2024-09/07	Proposal for approval of Veterinary Field Assistant Training Course(VFA)
8	GB.5/2024-09/08	Proposal for approval of B.Sc in Hospitality and Hotel Management Programme.



9	GB.5/2024-09/09	Proposal for approval of 5year integrated Law Course [BBA/BCOM/BA.LLB (Honours)].
10	GB.5/2024-09/10	Proposal for establishment of Centre for Wildlife and Environmental Studies
11	GB.5/2024-09/11	Ratification of the <i>Minutes of the fifth meeting of the Board of Management</i> dated 24 th Sept'24
12	GB.5/2024-09/12	Ratification of the <i>Minutes of the seventh Academic Council meeting</i> held on 14 th Sept'24
13	GB.5/2024-09/13	Report on Placement
14	GB.5/2024-09/14	UGC Notification regarding Biannual admission
15	GB.5/2024-09/15	UGC Notification regarding collaboration with Foreign Higher Educational Institutions (HEIs)
16	GB.5/2024-09/16	UGC Notification regarding PG Curriculum and Credit Framework
17	GB.5/2024-09/17	Any other matter

**Minutes of the Fifth Meeting of the Governing Body
dated 26th September, 2024**

The fourth meeting of the Governing body was held with the Hon'ble Chancellor of the University, Professor Jayanta Deka in the Chair.

GB.5/2024-09/01: Introductory Remark by the Hon'ble Chancellor

In his introductory remarks, the Hon'ble Chancellor, Prof. Jayanta Deka, welcomed all the esteemed members. He commended the University for its strategic strides in both academic and administrative areas. He highlighted the recent appointment of the Dean (Academic) and emphasized the need to form a search committee to attract more experienced candidates for higher positions. Prof. Deka underscored the importance of hiring renowned professors with competitive packages to enhance GCU's reputation, particularly suggesting the hiring of a reputed professor from the Northeast region. He also suggested that the university maintain a database of distinguished professors across the region to approach them for various posts when required.

The appointment of a Chief Finance & Accounts Officer (CFAO) was a significant step forward, with the responsibility of verifying and approving accounting and financial rules. The recruitment of 21 new faculty members, a Lab Instructor, and 6 administrative staff were acknowledged as a critical



move to strengthen the university's operational framework.

Prof. Deka appreciated the commencement of new academic programs like BPT and LLM and acknowledged the success in securing three major research projects, along with two international travel grants from SERB and ASTEC. GCU's internal research initiatives were bolstered by the receipt of Rs. 5,00,000/- in SEED funding, with a recommendation to further increase this fund for ongoing research. A total of 14 research projects have already been submitted to the Director of RDC.

Looking forward, Prof. Deka emphasized the need to explore collaborative research projects with premium institutions and directed the MoU coordinators to perform systematic reviews of current agreements, ensuring that specific variables and deliverables are identified, reviewed, and tracked every 3 to 6 months. He suggested focusing on signing MoUs with notable organizations such as Guwahati Refinery, IOCL, and NRL, with guidance from Mr. Bhupati Das, a Governing Body member. A follow-up team for MoUs was also recommended for better coordination.

Further, the Chancellor mentioned the proposal for Rs. 80 lakh funding for the wildlife center, sent to UNESCO, and encouraged appointing a dedicated person to follow up on UNESCO activities. The GCU Wellness Centre was commended for offering diagnostic and physiotherapy services at nominal rates to the public, and Prof. Deka supported the establishment of a self-sustained Model Pharmacy accessible to outsiders as well. He suggested using open spaces on campus for local farmers to sell organic produce on weekends and urged the university to allocate two hours weekly for student club activities.

Lastly, Prof. Deka emphasized strong industrial collaborations, particularly suggesting MBA summer training programs with NRL, Guwahati Refinery, and IOCL, to provide real-world experience for students. These initiatives collectively demonstrate GCU's forward-looking approach to academic excellence and community engagement.

The Chairperson then requested the Vice-Chancellor, Prof. Kandarpa Das to apprise the members regarding various activities and initiatives taken by the University since the last meeting of the Governing Body held on 25th May, 2024.

Agenda GB.5/2024-09/02: Appraisal Report of the Vice Chancellor

At the outset the Vice-Chancellor, Professor Kandarpa Das, welcomed the Hon'ble Chancellor, Prof. Jayanta Deka who convened the first meeting of the Governing Body as the Chairperson of the Governing Body.

In his detailed appraisal, the Vice-Chancellor, Prof. Kandarpa Das, addressed several critical issues and proposed strategic actions aimed at improving both academic and administrative aspects of the university. A significant concern highlighted was the low admissions in the ECE department, prompting a need to thoroughly examine the underlying causes. A review of the Fire and Safety as well as Instrumentation programs was also discussed, with a suggestion to seek advice from Mr. Bhaskar Phukan, the current MD of IOCL, for potential insights and improvements.

Prof. Das emphasized the importance of fostering relationships with industry leaders, advising that



the University should interact with top officials of reputed companies. He also outlined plans for the establishment of a University Guest House at Kaziranga near Bagori, utilizing 33 bighas of land, and announced that the next Governing Body meeting in December would be held at the Tezpur campus.

Further, the Vice-Chancellor stressed the need to introduce Diploma/Certificate courses for technicians and the Chancellor's idea of starting a 6-month certificate course or a 1-year PG diploma course in semiconductors, aligning with industry demands. He proposed a focus on outreach programs in Tripura to increase the university's reach. An Action Taken Report was requested to be presented at the next Governing Body meeting.

A thorough review of the B.Sc. programs in Physics, Chemistry, and Mathematics was recommended, along with efforts to bolster the MBA program, which has been underperforming. Prof. Das proposed innovative promotional strategies, likening the MBA admissions campaign to a festival, and suggested securing slots in other universities for promotional activities. The inactivity of the MBA department was noted, and he called for proactive decisions to revitalize the department. Prof. Das recommended disciplinary actions for underperforming faculty, including salary deductions based on vacant seats in the department, and mandated an explanation letter to be sent to the department for its underperformance. He also advocated for advertising the recruitment of new faculty members in the Business Administration Department and conducting faculty reviews to assess workload and performance.

Prof. Das urged the university to attract MoUs with universities from Southeast Asian countries, alongside those already in process with Chandigarh University and Christ University, Bangalore.

To enhance the university's public profile, Prof. Das proposed setting up a PR Cell, adopting the best AI tools, and exploring methods to improve the university's domain rating and search engine performance. Lastly, he emphasized the importance of preparing a half-yearly accounts report from the finance department to ensure financial transparency and accountability. These comprehensive initiatives reflect Prof. Das's commitment to elevating the university's academic reputation, operational efficiency, and global reach.

The Members took note of the activities with appreciation.

Resolution: GB.5/2024-09/02:

2.1 Resolved that a Search Committee be formed to actively identify and attract more experienced candidates for higher positions within the university. The university will recruit professors with higher salary packages, particularly focusing on bringing in reputed professors from the Northeast, to enhance the institution's reputation and academic excellence. A comprehensive database of reputed professors from across the North East region shall be maintained, and these individuals will be approached as needed for various academic and administrative positions in the university.

2.2 Resolved that the Financial and Accounting Rules of the University be submitted for thorough verification and approval by the Chief Finance & Accounts Officer (CFAO), ensuring compliance with regulatory standards and alignment with the university's financial policies and best practices.

2.3 Resolved that the university shall actively pursue collaborative research projects with reputed institutions to enhance research capabilities and foster innovation. The MoU coordinators will



systematically review the status of existing MoUs and assess the outcomes based on predefined variables. Reviews of these MoUs will take place every 3 to 6 months to ensure accountability and progress. Further, it is resolved to initiate the process of signing MoUs with organizations such as Guwahati Refinery, IOCL, and NRL. Necessary advice will be sought from Mr. Bhupati Das, member of the Governing Body, to facilitate these partnerships. Additionally, follow-up teams will be constituted to oversee and ensure the effective execution and monitoring of all signed MoUs.

2.4 Resolved that the proposal for Rs. 80 lakhs in funding for the Centre for Wildlife and Environmental Studies, submitted to UNESCO, shall be followed up with diligence. To ensure timely and effective communication, a dedicated person will be appointed to monitor and manage all UNESCO-related activities, ensuring that the funding proposal and any related actions are thoroughly pursued and progressed.

2.5 Resolved that the university shall offer diagnostic and physiotherapy services to the public at a nominal rate, under GCU Wellness Center, ensuring affordability and accessibility. Additionally, a self-sustained Model Pharmacy under the Center will be established, open to the public, and providing essential products. The university will also allocate open spaces on campus for local farmers to set up stalls to sell organic vegetables on holidays, supporting the community and promoting sustainability.

2.6 Resolved that the university shall allocate two days, with two hours each week, for club activities to enhance student engagement and participation. Furthermore, the university will organize MBA summer training programs in collaboration with NRL, Guwahati Refinery, and IOCL, providing valuable industry exposure and practical experience for MBA students.

2.7: Resolved that guidance and insights be sought from Mr. Bhaskar Phukan, the present MD of IOCL, regarding potential collaborations and improvements in relevant programs.

2.8: Resolved that the university higher authorities shall actively engage with top officials from reputed companies to strengthen partnerships and enhance university-industry relationships. A concise and impactful PowerPoint presentation highlighting the university's strengths, achievements, and initiatives shall be prepared for use in these interactions.

2.9: Resolved that the University shall establish a Guest House in Kaziranga, utilizing the 33 bighas of land near Bagori for accommodation purposes.

2.10: Resolved that a Public Relations Cell of the University be established to improve the university's outreach, visibility, and engagement with the community.

2.11: Resolved that proactive decisions will be implemented to address the stagnation of the MBA Department and rejuvenate its activities. It was also resolved that the University shall advertise for the recruitment of new faculty members in the Business Administration Department to enhance teaching quality.

2.12: Resolved that Prof. K.M. Bujarbaruah, Former Vice Chancellor of AAU Jorhat be requested to be included in the Governing Body.



2.13: Resolved that the university shall look into potential MoUs, fostering international collaborations with universities from Southeast Asian countries as well as pursue the ongoing discussions regarding MoUs with universities such as Chandigarh University and Christ University Bangalore.

2.14: Resolved that the university will adopt the best available AI tools to enhance operational efficiency and academic performance. Strategies will be developed to increase the university's domain rating and focus on Search Engine Optimization (SEO) and digital marketing for the University's enhanced online presence.

2.15: Resolved that the accounts department will prepare a half-yearly accounts report to ensure financial transparency and accountability.

2.16: Resolved that all faculty members shall submit their workload reports to the Dean (Academic). The Dean shall compile these reports into a comprehensive document and present it to the university authorities for further evaluation and necessary action.

2.17: Resolved that the next Governing Body meeting will be conducted in December, 2024 at the University's Tezpur campus.

Agenda GB.5/2024-09/03: Confirmation of the Minutes of the fourth Governing Body meeting dated 25th May, 2024.

The Minutes of the fourth Meeting of the Governing Body were placed before the members of the Governing Body, for consideration.





Office of the Registrar
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Minutes of the Fourth Meeting of the Governing Body
Girijananda Chowdhury University, Assam

Date: 25th May'24 (Saturday)

Time: 11:30 a.m.

Venue: Conference Room

Ground Floor, Main Academic Building

The following members were present in the meeting:

- | | |
|--|--------------|
| 1. Prof. Jayanta Deka, Hon'ble Chancellor | -Chairperson |
| 2. Prof. Kandarpa Das, Hon'ble Vice-Chancellor | -Member |
| 3. Shri. Jasodaranjan Das, President, SSA Society | -Member |
| 4. Prof. Amarendra Kumar Das, Professor, IIT, Guwahati | -Member |
| 5. Dr. Bhupati Das, Former MD, NRL & BORL | -Member |
| 6. Ms. Kunki Chowdhury, Member, SSA Society | -Member |
| 7. Dr. Dipankar Saha, Registrar | -Member |

Leave of absence was granted to Shri. Bijoyananda Chowdhury, Smt. Gita Das Chowdhury, and Shri. Arabinda Rahang, who could not attend the meeting due to preoccupation.

AGENDA:

SL No	Agenda No	Agenda Items
1	GB.4/2024-05/01	Welcome Address and the Appraisal Report of the Vice Chancellor
2	GB.4/2024-05/02	Confirmation of the Minutes of the third Governing Body meeting dated 31 st August'23.
3	GB.4/2024-05/03	Action taken report on the Resolutions of the third Governing Body meeting dated 31 st August'23.
4	GB.4/2024-05/04	A Report on Admission of the University (2023-24) & planning of admission for 2024-25.
5	GB.4/2024-05/05	A Report on Examination of the University.
6	GB.4/2024-05/06	Appointment of Dean (Academics) & Finance Officer
7	GB.4/2024-05/07	Approval of Financial Regulation
8	GB.4/2024-05/08	Approval of Academic Regulation
9	GB.4/2024-05/09	Appraisal on Tezpur Campus Development
10	GB.4/2024-05/10	Approval for the establishment of Agriculture School
11	GB.4/2024-05/11	Approval of One-Year LL.M. Degree



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12	GB.4/2024-05/12	Naming of the Auditorium
13	GB.4/2024-05/13	UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET
14	GB.4/2024-05/14	UGC Notification regarding creating 25% supernumerary seats for international students
15	GB.4/2024-05/15	Ratification of the Minutes of the second, third & fourth meeting of the Board of Management dated 30th August'23, 30 th December'23 & 21 st May'24 respectively
16	GB.4/2024-05/16	Ratification of the Minutes of the fourth, fifth & sixth Academic Council meeting held on 31st October'23, 21st March'24 & 21 st May'24, respectively
17	GB.4/2024-05/17	A Report of Research & Development & Adoption of various Research Policies (RDC). - University Research Policy - Innovation and Start-up Policy - Intellectual Property Rights Policy - Policy for MOU and Research Collaboration - Policy for Research Financial Support
18	GB.4/2024-05/18	Any other matter.

Minutes of the Fourth Meeting of the Governing Body
dated 25th May, 2024

The fourth meeting of the Governing body was held with the Hon'ble Chancellor of the University, Professor Jayanta Deka in the Chair.

Agenda GB.4/2024-05/01: Welcome Address and the Appraisal Report of the Vice Chancellor

At the outset the Vice-Chancellor, Professor Kandarpa Das, welcomed the Hon'ble Chancellor, Prof. Jayanta Deka who convened the first meeting of the Governing Body as the Chairperson of the Governing Body. Prof. Deka extended warm greetings to the members and gave an introductory remark.

Prof. Deka highlighted GCU's expanded academic offerings to cater to diverse student interests and industry demands. Programs ranging from Mass Communication and Physiotherapy to Law and Education have been introduced. Integrated programs like BCA/MCA, BBA/MBA, and B.Tech and MBA for working professionals have been launched to cater to diverse academic needs. New courses also include Russian Language and Culture, Functional Hindi, etc.

Furthermore, the university is set to launch several new programs, including an undergraduate program in Agriculture and a certificate program in Maritime Training, aligning with AICTE guidelines. The introduction of integrated courses with multiple entry and exit provisions, as per NEP-2020, reflects GCU's commitment to providing flexible and comprehensive education pathways. GCU has demonstrated a strong commitment to academic excellence through the launching of new courses and programs across various disciplines. Notable among these are the Certificate Courses in Healthcare Management and Hospitality Services under the School of

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Commerce & Management, and the diverse range of courses to be offered by the School of Humanities & Social Sciences. Prof. Deka stated that in response to changing industry trends and academic requirements, GCU has made significant modifications to its existing courses. These include changes in course names, such as renaming "M. Tech in Electronics and Communication Engineering" to "M. Tech in VLSI Design and Embedded System," and adjustments in student intakes. Noteworthy changes include an increase in the intake of "B. Tech in Computer Science and Engineering" and "Masters of Computer Applications," alongside a reduction in the intake of "B.Tech in Mechanical Engineering."

GCU has prioritized faculty development by organizing national-level Faculty Development Programme on Universal Human Values, the first of its kind in the North-Eastern region of India. Selection of Dr. Nirmala Devi, a faculty of the Department of Chemistry to attend the prestigious Polymers for Sustainable Future 2024 conference in Prague was also highlighted. The university's commitment to research is further highlighted by grants awarded under the scheme of AICTE-Vibrant Advocacy for Advancement and Nurturing of Indian Languages (VAANI) to the Departments of ECE and CSE for organizing workshops on emerging topics in semiconductor technology and artificial intelligence. These initiatives showcase GCU's dedication to academic excellence and interdisciplinary collaboration.

The achievements of students from Girijananda Chowdhury University Assam reflect both academic excellence and cultural prowess. Ms. Jyotishma Medhi's selection as a delegate to the World Youth Fest in Sochi City, Russia, highlights her exceptional talent. Furthermore, GCU's commendable performance in the 37th UNIFEST North East Zonal Competition underscores the university's commitment to fostering diverse talents across various domains, ranging from music and literature to fine arts and performing arts.

The Training and Placement initiatives undertaken from September 2023 to May 2024 exemplify the university's commitment to bridging the gap between academia and industry, as evidenced by the successful culmination of 38 placement drives. With 23 students securing positions in esteemed companies like RDC Concrete India Pvt. Ltd and Learning Routes Pvt. Limited. The Industry-Academia Interface and Informal Get-together held on February 25th, 2024, further strengthened ties with prominent companies. Additionally, the expansion of physical infrastructure, including the introduction of MLT and Physiotherapy facilities and campus beautification and admission cell cum counseling centre and wellness center, and an engineering museum at the Guwahati campus, underscores the university's holistic approach towards student well-being and academic enrichment. The establishment of a GCU Wellness Center, equipped with comprehensive medical, diagnostic, and mental health support services, reflects a proactive stance towards nurturing the holistic development of the university community as well as community service.

Lastly, Prof. Deka highlighted GCU's remarkable progress in fostering collaborations, with a total of 35 MOUs signed, reflecting a proactive approach towards enhancing its academic landscape. The recent surge in partnerships, marked by 25 MOUs since the last governing board meeting, underscores the institution's commitment to continuous growth and innovation. Notably, the thrust on international and national MOUs signifies a well-rounded global engagement strategy, positioning the university as a key player in both domestic and international academic spheres.

The Chairperson then requested the Vice-Chancellor, Prof. Kandarpa Das to apprise the members



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regarding various activities and initiatives taken by the University since the last meeting of the Governing Body held on 31st August, 2023.

Prof. Das mentioned that Girijananda Chowdhury University (GCU) has demonstrated a strong commitment to academic excellence through the strategic recruitment and appointment of faculty and administrative staff. A total of 15 faculty appointments and 4 administrative appointments were made since September 2023. The appointments include positions such as Professor, Assistant Professor, Lab Instructor, Administrative Officers, and Administrative Executives. Additionally, the university welcomed esteemed individuals to key leadership roles, including the Hon'ble Chancellor, Prof. Jayanta Deka, and Mr. Kishore Kumar Choudhury as Controller of Examinations.

GCU has achieved significant milestones in its commitment to fostering student participation in co-curricular activities. The university has received approval from the NSS Regional Directorate, Guwahati to establish a new NSS unit, with the letter forwarded to the Ministry of Youth Affairs & Sports. Simultaneously, the Commanding Officer of the 7th Assam Battalion initiated the NCC company application process of allotment of a company of NCC at GCU under them, with plans for a ceremonial launch during the upcoming session. Mr. Alokijwal Das, Assistant Professor in the Department of ECE, has played a pivotal role in facilitating communication and coordination for this endeavor. The university has also witnessed a commendable influx of admissions, both domestic and international, reflecting its growing reputation and appeal. The successful enrollment of an international student from Turkey further underscores GCU's global standing and attractiveness to a diverse student body.

GCU appointed senior professors as Deans for different schools, strengthening leadership in key academic domains. These appointments, along with the assignment of departmental heads and additional responsibilities to faculty members, aim to enhance academic governance and streamline administrative processes. Notably, Dr. Vidhya Srinivasan was appointed as the Head of the Department of Medical Laboratory Technology, while Dr. Bhanu P Sahu assumed responsibilities as Principal, School of Pharmaceutical Sciences, Guwahati. Additionally, 8 Faculty members were recognized as PhD supervisors and Dr. Sharmila Sharan was appointed as coordinator for Ph.D. coursework.

The University's proactive approach towards infrastructure development has resulted in the establishment of new departments, centers, and modern facilities within the university premises. Emphasizing better placement opportunities, soft skills development has been prioritized, supported by the establishment of Wellness Center, Physiotherapy clinic, and engineering museum. Professional certified counselors are sought to provide support, while students from the third semester onwards shall engage in practical sessions. Further, efforts are underway for NAAC accreditation, with a focus on faculty quality, research initiatives, and governance transparency. With an eye on industry relevance, emphasis on placement, summer training, joint projects with companies, participation in events and curriculum enhancement remains paramount. The implementation of an Enterprise Resource Planning (ERP) system with 32 modules signifies a strategic investment in administrative efficiency.

GCU's efforts towards fostering international collaborations have yielded significant partnerships with Russia, Japan, Bhutan, among others. These collaborations have opened up avenues for student



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exchange programs, joint research endeavors, and cultural exchange. Initiatives such as the Japan Caravan and International Summer School-Moscow, Russia etc., underscore the university's commitment to global engagement and academic excellence. Plans for the Indo-Bangladesh conclave signify a broader vision for cooperation and academic exchange, advancing the university's standing in the global academic landscape.

The Members took note of the activities with appreciation.

Resolution: GB.4/2024-05/01:

- 1.1 The Governing Body considered the appraisal report of the Vice Chancellor and accepted it.
- 1.2 Resolved that the Governing Body meetings be conducted thrice a year as stipulated in the Statute. Last year only two meetings could be conducted as the previous Chairman of the Governing Body, Chancellor of the University resigned and the current Chairman of the Governing Body, Chancellor of the University joined the university in February, 2024.
- 1.3 Resolved that emphasis should be placed on placement of MBA students.
- 1.4 Resolved that focus should be given on summer training and joint projects with companies of repute.
- 1.5 Resolved that emphasis should be given on retaining the quality of teaching and it is desired that all faculty should atleast have a PhD degree or be pursuing PhD.

Agenda GB.4/2024-05/01: Confirmation of the Minutes of the third Governing Body meeting dated 31st August, 2023.

The Minutes of the third Meeting of the Governing Body were placed before the members of the Governing Body, for consideration.



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**Third Meeting of the Governing Body
Girijananda Chowdhury University, Assam**

Date: 31st August, 2023

Time: 11:30 A.M.

Venue: Conference Room, GIMT Building, Guwahati.

The following members were present in the meeting:

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|--|---------------------------|
| 1. Prof. Abik K. Bumgoina, Hon'ble Chancellor | -Chairperson |
| 2. Prof. Kaudarpa Das, Hon'ble Vice-Chancellor | -Member |
| 3. Shri. Anandaramjan Das, President, SSA Society | -Member |
| 4. Shri. Bijoyananda Chowdhury, Secretary, SSA | -Member |
| 5. Sut. Gita Das Chowdhury, Treasurer, SSA | -Member |
| 6. Dr. Jayanta Deka, Dean, AAU | -Member (Attended online) |
| 7. Prof. Anarendra Kumar Das, Professor, IIT, Guwahati | -Member |
| 8. Shri. Arabinda Rahang, Member, SSA | -Member |
| 9. Ms. Kuski Chowdhury, Member, SSA | -Member |
| 10. Dr. Dipanker Saha, Registrar | -Member |

AGENDA:

Agenda No.	Agenda Items
GB.3/2023-08/01	Welcome Address and the Appraisal Report of the Vice Chancellor
GB.3/2023-08/02	Confirmation of the Minutes of the Governing Body meeting dated 13/12/2022
GB.3/2023-08/03	Action taken report on the Resolutions of the last Governing Body meeting dated 13/12/2022
GB.3/2023-08/04	Approval of the modifications of the First Statute of the University submitted to the Government of Assam as per directives of the Department of Higher Education, Government of Assam
GB.3/2023-08/05	Report on implementation of NEP 2020
GB.3/2023-08/06	Report on Admissions for the session 2023-2024 (UG, PG, PhD & Diploma)
GB.3/2023-08/07	Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023
GB.3/2023-08/08	Ratification of the formation of various Schools, Departments and Centres of the University.
GB.3/2023-08/09	Ratification of the Draft Policies of the University
GB.3/2023-08/10	Action Plan for the next five years(2024-2029) (Institutional Development Plan)
GB.3/2023-08/11	Any other matter.
GB.3/2023-08/12	Vote of Thanks



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**Third Meeting of the Governing Body
GB/2023 dated 31st August, 2023**

The third meeting of the Governing Body was held with the Hon'ble Chancellor of the University, Professor Abhi K. Borgegama in the Chair. At the outset, the Hon'ble Chancellor and Chairperson of the Governing Body extended a warm welcome to the members. The Chairperson then requested the Hon'ble Vice-Chancellor to apprise the members regarding various activities and initiatives taken by the University since the last meeting of the Governing Body held on 13th December, 2022.

Agenda GB/2023-0001: Approval of Report of the Hon'ble Vice-Chancellor

Professor Kaushik Das, Hon'ble Vice-Chancellor gave a brief appraisal about the preparedness of the University for the upcoming academic session, especially in view of the implementation of the NEP 2020.

As per decisions of the last Governing Body meeting, various academic programs were designed and implemented after due consideration of the Academic Council. Professor Das stated three major steps related to the academic activities of the GCU.

Firstly, the starting of the academic activities of the University began as per the academic calendar of the GCU along with the introduction of PhD programmes, wherein, the first phase of PhD admissions was conducted as per the guidelines of the UGC and relevant regulation of the University. Professor Das stated that the admission process for the PhD for the ensuing session is also in progress.

Secondly, with the establishment of the GCU, the University has completed the formalities for affiliation of all the academic programmes (PG, UG and Diploma) that were earlier affiliated to the Assam Science and Technology University (ASTU) under the GCU. The third important task completed by the University was to establish the University as a multidisciplinary University, as per the mandate of the Government of Assam and the National Education Policy 2020. The University established various new Schools of Studies, restructured the GIAT and GPS and introduced various new academic programmes, Professor Das stated.

Additionally, Prof. Das mentioned that the University has established the Examination Cell in order to conduct the forthcoming examination of the University. The University also launched a Special Fee Waiver Scheme for the students coming from Manipal who have suffered or were displaced due to recent disturbances in Manipal.

As a part of NEP implementation, the University has launched two Foreign Language Courses (Japanese and French) in its curricula from the academic session 2023-2024.

The University has finalized the new Enterprise Resource Planning (ERP) system for an e-campus called ACADEMIA.

Prof. Das also mentioned that in order to record various activities of the University (Academic, Co-curricular and Extension) and events organized at the University, the University has been publishing a News Bulletin since March, 1, 2023 to showcase these events and activities as well as to record those for official purpose.

In order to prepare the University for the accreditation by the NAAC, the University has constituted a NAAC Steering Committee to monitor and execute the process of relevant documentation of all the activities and achievements of the University.

Professor Das mentioned about the organization of the various Academic Departments (23) and a Centre for Multidisciplinary Research Studies of the University into six Schools offering 58

programmes, as detailed below:

School of Engineering and Technology: 10 + 4 + 2 + 1 = 18

School of Pharmaceutical Sciences: 4 + 4 = 8

School of Management and Commerce: 2 + 2 = 4

School of Natural Sciences: 5 + 5 = 10

School of Paramedical and Allied Health Sciences: 1

School of Humanities and Social Sciences: 9 + 4 = 13

Total: 58 programmes

and PhD programmes in all disciplines

Professor Das mentioned that 42 Academies have been appointed so far in the various Schools of the university in both Gornahati and Tezpur campuses. The University has also entered into Memorandum of Understanding (MoU) with a few leading organizations for collaborations in academics and research, and innovation. Conferences have been organized to facilitate the progress of the activities under the MoUs.

List of signed MoUs (Gurjandada Chowdhury University)

Sl. No.	Signed between	Date of signing and duration	Nationality (International)	Validity (Term)
1.	GCU and NIELIT, Pibitahat, Gornahati	17 th May 2023 - 2 years	National	Till 2025
2.	GCU and Kharapeta College, Assam	17 th May 2023 - 3 years	National	Till 2026
3.	GCU and Dhen Dhen College, Tinsukia, Assam	25 th May 2023 - 3 years	National	Till 2026
4.	GCU and Bir Jagdish Mohan Government Model College, Rajpur Siding, Assam	25 th May 2023 - 3 years	National	Till 2026
5.	GCU and Tezu College, Tinsukia, Assam	27 th May 2023 - 3 years	National	Till 2026
6.	GCU and Digboi Mahila Mahavidyalaya, Tinsukia, Assam	27 th May 2023 - 3 years	National	Till 2026
7.	GCU and North East Cancer Hospital and Research Institute, Jorhat, Assam 781023	2 nd July 2023 - 3 years	National	Till 2026
8.	GCU and Gornahati Hitech Park, Aizangam, Gornahati, Assam	14 th July 2023 - 3 years	National	Till 2026
9.	GCU and AAU-Assam Zone Research Institute, Tezpur, Jorhat	28 th July 2023 - 3 years	National	Till 2026

The members took note of the activities with appreciation. In the discussion that followed, regarding strategies to increase the admissions into various programmes, the Hon'ble Chancellor advised to launch career-wise Web sites for showcasing the programmes and to attract prospective students. Prof. Das mentioned about the publication of a Bulletin on the NEP-2020, with respect to its implementation at GCU. With regards to the number of the research publications by the Department of Business Administration, the Hon'ble Chancellor advised the Dean, Academics for discussing the matter with the research in the department.

Shri Bijayprakash Choudhary, requested to explore possibility of an academic programme on Training for River Crime Control, which has great employment potential in the sector of United Water Transport.

Resolution: GB/2023-0001:

The Governing Body considered the appraisal report of the Vice-Chancellor and resolved to accept it.

Agenda GB/2023-0002: Confirmation of the Minutes of the Governing Body meeting dated 13th December, 2022

The Minutes of the 2nd Meeting of the Governing Body were placed before the members of the Governing Body for consideration. Professor Das mentioned that for the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observation, if any. Since, there was no observation, the Body recommended to accept the Minutes of the 2nd Meeting of the Governing Body.

Resolution: GB/2023-0002:

The Members resolved to approve the Minutes of the 2nd Meeting of the Governing Body.

Agenda GB/2023-0003: Action taken report on the Resolutions of the last Governing Body meeting dated 13th December, 2022

The Action Taken Report of the resolution of the last Meeting of the Governing Body held on 13th December, 2022 was placed before the Body.

Prof. Das mentioned the status of the Certificate Courses (B.Sc. in Medical Lab Technology (MLT) and first number of certificate programmes namely: Certificate program in Design and 3D printing, Certificate program in Welding, Certificate program in Computer Hardware and Networking, Certificate program in Embedded system and Internet of things, Certificate program in Joint Handling and Experimental Techniques were approved and launched. Prof. Das stated that none of the programmes could be started due to lack of enrolments. Additionally, Prof. Das informed the Board that GCU participated in EdTech, however, the facility in the first was not encouraging.

The members discussed the report and noted the action taken.

Resolution: GB/2023-0003:

The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the 2nd Meeting of the Governing Body.

Agenda GB/2023-0004: Approval of the modifications of the First Statute of the University submitted to the Government of Assam as per directives of the Department of Higher Education.

The second draft of the Statute of the University was placed before Governing Body for information. The modifications made were as per the directives of the Department of Higher Education. The Members took note of the modifications.

Resolution: GB/2023-0004:

The Governing Body noted the modifications as per the directives of the Department of Higher Education, Government of Assam, proposed on the draft First Statute of the University, which is under consideration of the Government of Assam.

Agenda GB/2023-0005: Report on implementation of NEP 2020

Prof. Das informed the Members of the various activities undertaken by GCU to implement NEP 2020. The efforts for the Four Year Bachelor Programme have been designed in the light of Curricular Framework and the National Credit Framework (NCIF), of the University Grants Commission (UGC). GCU is offering a basket of Common Courses, viz., (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses besides planning on offering online courses. Offering Dual Degree programmes is in the pipeline and implementation of the Credit Transfer Policy will be introduced by GCU. GCU is also going to introduce Indian Classical Language by Guest Faculty members. As per NEP 2020, and Indian Knowledge System (IKS), and Indian and Foreign Languages shall be incorporated, same. In compliance with NEP 2020, Prof. Das presented for approval of the Governing Body that New Language Courses on French and Assamese shall be started. GCU shall also allow students to write in local language as a medium of writing in examination.

The members discussed the matters.

Resolution: GB/2023-0005:

After discussing, the Members of the Governing Body resolved to approve the following:

- GB/2023-0005.1 The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved.
- GB/2023-0005.2 The proposal for offering Dual degree programmes has been approved.
- GB/2023-0005.3 The proposal to launch Credit Transfer Policy have been approved.
- GB/2023-0005.4 The proposal to offer courses on functional Indian and Foreign Languages has been approved.
- GB/2023-0005.5 The proposal for providing the provision to use local languages as a medium of writing in examination has been approved.

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Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Body recommended to accept the Minutes of the third Meeting of the Governing Body, held on 31st August, 2023.

Resolution: GB.4/2024-05/02:

The Members resolved to approve the Minutes of the third Meeting of the Governing Body.

Agenda GB.4/2024-05/04: Action taken report on the Resolutions of the third Governing Body meeting dated 31st August, 2023.

The Action Taken Report of the resolution of the third Meeting of the Governing Body held on 31st August, 2023 was placed before the Body.



Girijananda Chowdhury University, Assam
Action Taken Report on the Resolutions of the third meeting of the Governing Body
held on 31st August, 2022

Agenda No.	Resolution No. and remarks	Decision/Action taken
Agenda GB.3/2023-08/01: Appraisal Report of the Hon'ble Vice-Chancellor	Resolution: GB.3/2023-08/01: The Governing Body considered the appraisal report of the Vice Chancellor and resolved to accept it.	Noted. No action required.
Agenda GB.3/2023-08/02: Confirmation of the Minutes of the Governing Body meeting dated 13th December, 2022	Resolution: GB.3/2023-08/02: The Members resolved to approve the Minutes of the 2 nd Meeting of the Governing Body.	Noted. No action required.
Agenda GB.3/2023-08/03: Action taken report on the Resolutions of the last Governing Body meeting dated 13th December, 2022	Resolution: GB.3/2023-08/03: The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the 2 nd Meeting of the Governing Body.	Noted. No action required.
Agenda GB.3/2023-08/04: Approval of the modifications of the First Statute of the University submitted to the Government of Assam as per directives of the Department of Higher Education.	Resolution: GB.3/2023-08/04: The Governing Body noted the modifications as per the directives of the Department of Higher Education, Government of Assam, proposed on the	As per the suggestions by the Dept of HE, Govt. of Assam, modifications were made and sent to them. Should receive the

Agenda GB.3/2023-08/11.1: The University to look into seat reservations for 10% Scheduled students (ST, SC, Back, Male, Female, PwD). The members recommended same is done.

Resolution: GB.3/2023-08/11.1: Resolved to approve the proposal to reserve seats for reservations for 10% Scheduled students (ST, SC, Back, Male, Female, and PwD) categories.

Agenda GB.3/2023-08/11.2: A proposal for the University to focus on outreach programmes were critically was placed before the members for approval. The Members discussed the same in depth and resolved to approve the proposal to focus on outreach programmes.

Resolution: GB.3/2023-08/11.2: Resolved to approve the proposal to focus on Outreach Programmes of GCU.

Agenda GB.3/2023-08/11.3: A proposal of GCU to look into introducing new programs like BA LLB and LL.M, B.Ed, Library Science, Journalism and B.Sc. Agriculture was placed before the members for approval. The Members discussed the potential of introducing the programmes and suggested that a survey on demand of the said programmes be done before launching them.

Resolution: GB.3/2023-08/11.3: Resolved to approve the proposal for launching of BA LLB, LL.M B.Ed, Library Science, Journalism and B.Sc. Agriculture program with a prior survey being carried out on the demand of the said programmes.

Agenda GB.3/2023-08/11.4: A proposal to prepare for getting permission to construct new buildings from the concerned authorities was placed before the members for approval. The members discussed the proposal and resolved to accept it.

Resolution: GB.3/2023-08/11.4: Resolved to approve the proposal to construct new buildings at GCU and for taking the permission to construct new building from the concerned authorities.

Agenda GB.3/2023-08/11.5: A proposal to enter into introducing courses for Competitive Examinations for entry to Civil Services, at subsidized rates was placed before the Members. The Members discussed the proposal in depth and resolved to accept it.

Resolution: GB.3/2023-08/11.5: Resolved to approve the proposal to introduce courses for preparing students for Competitive examinations for entry to Civil Services, at subsidized rates, at GCU.

Agenda GB.3/2023-08/11.6: A proposal to form Foundations in order to establish Coaching Centers for Competitive Examinations like the Joint Entrance Examination (JEE) and National Eligibility cum Entrance Test (NEET), etc., at subsidized rates was placed before the members for approval. The members discussed the proposal and resolved to accept it.

Resolution: GB.3/2023-08/11.6: Resolved to approve the proposal to form Foundations to establish Coaching Centers for Competitive Examinations like the Joint Entrance Examination (JEE) and National Eligibility cum Entrance Test (NEET), etc., at subsidized rates.

Agenda GB.3/2023-08/11.7: A proposal to take necessary steps in order to open Hospital/Nursing institutes and provide medical and nursing services to under privileged members of the society at subsidized rates was placed for approval. The Members discussed the proposal in depth and resolved to accept it.

Resolution: GB.3/2023-08/11.7: Resolved to approve the proposal to start Hospital/Nursing institutes and also provide medical and nursing services to under privileged members of the society at subsidized rates.

Agenda GB.3/2023-08/11.8: Ratification of the Resolutions of the Board of Management meeting held on 30 August, 2023.

The minutes of the second meeting of the Board of Management, held on 30 August 2023, was placed for ratification of the Council. The Members discussed the minutes of the second meeting of the Board of Management and resolved to recommend the ratification of the approved minutes.

Resolution: GB.3/2023-08/11.8:
Resolved to ratify the approved minutes of the second meeting of the Board of Management, held on 30 August 2023.

Agenda GB.3/2023-08/11.9: Vote of Thanks

As there was no other matter for discussion the meeting ended with a Vote of Thanks to all those the Chair.

Chairman

Registrar
Member Secretary



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Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Body recommended to accept the Minutes of the third Meeting of the Governing Body, held on 31st August, 2023.

Resolution: GB.4/2024-05/02:

The Members resolved to approve the Minutes of the third Meeting of the Governing Body.

Agenda GB.4/2024-05/04: Action taken report on the Resolutions of the third Governing Body meeting dated 31st August, 2023.

The Action Taken Report of the resolution of the third Meeting of the Governing Body held on 31st August, 2023 was placed before the Body.



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Action Taken Report on the Resolutions of the third meeting of the Governing Body held on 31st August, 2022

Agenda No.	Resolution No. and remarks	Decision/Action taken
Agenda GB.3/2023-08/01: Appraisal Report of the Hon'ble Vice-Chancellor	Resolution: GB.3/2023-08/01: The Governing Body considered the appraisal report of the Vice Chancellor and resolved to accept it.	Noted. No action required.
Agenda GB.3/2023-08/02: Confirmation of the Minutes of the Governing Body meeting dated 13th December, 2022	Resolution: GB.3/2023-08/02: The Members resolved to approve the Minutes of the 2 nd Meeting of the Governing Body.	Noted. No action required.
Agenda GB.3/2023-08/03: Action taken report on the Resolutions of the last Governing Body meeting dated 13th December, 2022	Resolution: GB.3/2023-08/03: The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the 2 nd Meeting of the Governing Body.	Noted. No action required.
Agenda GB.3/2023-08/04: Approval of the modifications of the First Statute of the University submitted to the Government of Assam as per directives of the Department of Higher Education.	Resolution: GB.3/2023-08/04: The Governing Body noted the modifications as per the directives of the Department of Higher Education, Government of Assam, proposed on the	As per the suggestions by the Dept of HE, Govt. of Assam, modifications were made and sent to them. Should receive the



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	draft First Statute of the University, which is under consideration of the Government of Assam.	approval within a couple of weeks.
Agenda GB.3/2023-08/05: Report on implementation of NEP 2020	Resolution: GB.3/2023-08/05: After, discussing, the Members of the Governing Body resolved to approve the following: GB.3/2023-08/05.1 The basket of Common Courses (Multi-Disciplinary Courses (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Course (AEC) and Vocational Courses as well as the proposal for offering online courses have been approved. GB.3/2023-08/05.2 The proposal for offering Dual degrees programmes has been approved. GB.3/2023-08/05.3 The proposal to frame Credit Transfer Policy have been approved GB.3/2023-08/05.4 The proposal to offer courses on functional Indian and Foreign Languages has been approved. GB.3/2023-08/05.5 The proposal for providing the provision to use local language/s as a medium of writing in examination has been approved. GB.3/2023-08/05.6 The proposal to offer functional French Language and Assamese Language programmes, and Folk Music/Folk Culture of Assam has been approved along with the proposal to appoint Visiting Faculties for the same. GB.3/2023-08/05.7 The proposal to offer Integrated Graduate and Post-graduate programmes (3+1+1) in the courses of Natural Sciences has been approved	5.1 Implemented 5.2 Implemented 5.3 Implemented 5.4 Implemented 5.5 In process 5.6 Implemented 5.7 Implemented
Agenda GB.3/2023-08/06: Report on Admissions for the session 2023-2024 (UG, PG, PhD & Diploma) Professor Das placed the status of the admissions into the various programmes for the academic year 2023-24. (Report enclosed below)	Resolution: GB.3/2023-08/06: Noted	No action required



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Agenda GB.3/2023-08/07: Ratification of the Resolutions of the Academic Council meeting held on 17/07/2023	Resolution: GB.3/2023-08/07: Resolved to ratify the approved minutes of the third meeting of the Academic Council, held on 17th July, 2023	Action taken as per resolutions.
Agenda GB.3/2023-08/08: Ratification of the formation of various Schools, Departments and Centres of the University.	Resolution: GB.3/2023-08/08: GB.3/2023-08/08.1: Resolved to ratify the approval of the various academic departments of the University which have been formed and organized under Schools of Studies and Departments as resolved in the last meeting of the Academic Council. GB.3/2023-08/08.2: Resolved to ratify the approval of the proposal for renaming of the Department of English as the Department of English and Foreign Languages.	8.1 Noted 8.2 Implemented and notified vide Notification GCU/Registrar/2023/475
Agenda GB.3/2023-08/09: Ratification of the Draft Policies of the University.	Resolution: GB.3/2023-08/09: Resolved to approve the Policy on Research, Regulations on Curbing the Menace of Ragging, Consultancy Policy, Zero Tolerance Policy on Curbing Ragging and Student Mentoring.	Few policies shall be placed today for approval.
Agenda GB.3/2023-08/10: Action Plan for the next five years (2024-2029) (Institutional Development Plan)	Resolution: GB.3/2023-08/10: Resolved that an Action Plan is to be prepared by the Registrar's Office and the Vice-Chancellor's Office for developing the Institutional Development Plan of GCUs for the next five years, which shall be submitted by October 2023	The IDP has been prepared and submitted to the Hon'ble Governor of Assam.
Agenda GB.3/2023-08/11: Any other matter. Agenda: GB.3/2023-08/11.1: Due to the high demand in the job sector, Dual Degree Courses for Pharmacy students, viz., M.Pharm with MBA may be introduced at GCU.	Resolution: GB.3/2023-08/11.1: Resolved to approve offering of dual degree course for Pharmacy and MBA.	Not yet implemented, PCI Regulations are being examined.

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Agenda GB.3/2023-08/11.2: The University to look into seat reservations for BPL/tribal students (ST, SC, Rural, Male, Female, PH).	Resolution: GB.3/2023-08/11.2: Resolved to approve the proposal to reserve seats for reservations for BPL/tribal student (ST, SC, Rural, Male, Female, and PH.) categories	Reservation policy in admissions is followed as per Govt. of Assam guidelines.
Agenda GB.3/2023-08/11.3: A proposal for the University to focus on outreach programmes more efficiently was placed before the members for approval.	Resolution: GB.3/2023-08/11.3: Resolved to approve the proposal to focus on Outreach Programmes of GCU	Outreach programmes are untaken and ongoing.
Agenda GB.3/2023-08/11.4: A proposal of GCU to look into introducing law programs like BA LLB and LL.M, B.Ed, Library Science, Journalism and B.Sc. Agriculture was placed before the members for approval.	Resolution: GB.3/2023-08/11.4: Resolved to approve the proposal for launching of BA LLB, LL.M B.Ed, Library Science, Journalism and B.Sc. Agriculture programs with a prior survey being carried out on the demand of the said programmes	BAMA Mass Communication started. LLM started Preparations are on for B.Sc. (Agriculture) & BA LLB, B.Com LLB, BBA LLB.
Agenda GB.3/2023-08/11.5: A proposal to prepare for getting permission to construct new building/s from the concerned authorities was placed before the members for approval.	Resolution: GB.3/2023-08/11.5: Resolved to approve the proposal to construct new building/s at GCU and for taking due permission to construct new building/s from the concerned authorities.	In process.
Agenda GB.3/2023-08/11.6: A proposal to delve into introducing courses for Competitive Examinations for entry to Civil Services, at subsidized rates was placed before the Members.	Resolution: GB.3/2023-08/11.6: Resolved to approve the proposal to introduce courses for preparing students for Competitive examinations for entry to Civil Services, at subsidized rates, at GCU.	In process. Not yet implemented
Agenda GB.3/2023-08/11.7: A proposal to form Foundations in order to establish Coaching Centres for Competitive Examinations like the Joint Entrance Examination (JEE) and National Eligibility cum Entrance Test (NEET), etc., in rural areas at subsidized rates was placed before the members for approval.	Resolution: GB.3/2023-08/11.7: Resolved to approve the proposal to form Foundations to establish Coaching Centres for Competitive Examinations like the Joint Entrance Examination (JEE) and National Eligibility cum Entrance Test (NEET), etc., in rural areas at subsidized rates.	In process
Agenda GB.3/2023-08/11.8: A proposal to take necessary steps in order to open Hospital/Nursing institutes and provide medical and nursing services to under privileged members of the society at subsidized	Resolution: GB.3/2023-08/11.8: Resolved to approve the proposal to start Hospital/Nursing institutes and also provide medical and nursing services to under privileged members of the society	In process in Tezpur campus

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rates was placed for approval.	at subsidized rates.	
<u>Agenda GB.3/2023-08/11.9:</u> Ratification of the Resolutions of the Board of Management meeting held on 30 August, 2023	<u>Resolution: GB.3/2023-08/11.9:</u> Resolved to ratify the approved minutes of the second meeting of the Board of Management, held on 30 August 2023.	Noted. No action required

The members discussed the report and noted the actions taken.

Resolution: GB.4/2024-05/04:

The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Governing Body.

Agenda GB.4/2024-05/04: A Report on Admission of the University (2023-24) & planning of admission for 2024-25.

During the meeting, Mr. Dwipen Das, the Deputy Registrar, presented a comprehensive report on the university's admission for the academic year 2023-24, along with discussions on strategies for the upcoming admission process for 2024-25. Mr. Das elaborated on the need for departments to devise effective strategies to attract more students in the forthcoming academic session. Additionally, there were deliberations regarding the imperative to substantially enhance placement opportunities for students. Furthermore, it was highlighted that departments with lower enrollments need to be assessed, and if necessary, infrastructure and classroom resources should be redistributed, particularly if there is a deficit in revenue generation. The members attentively noted the report and engaged in proposing resolutions to address the discussed issues, aiming to optimize the university's admission process and academic offerings for the future.

Resolution: GB.4/2024-05/04:

4.1. Resolved to evaluate and prioritize streams based on long-term demand, continuing with those that show sustained interest and discontinuing those that lack viability.

4.2. Resolved that it is imperative to enhance placement opportunities significantly for students, and therefore, the placement report should be included as a recurring agenda item in the Governing Body meeting for regular review and improvement.

4.3. Resolved that the MBA flagship courses shall be expanded to attract more admissions, thereby enriching the academic offerings and meeting the evolving demands of the market.

4.4. Resolved that the university led by the Social Work and Allied Health Sciences departments, should actively commit to engaging in community outreach programs, such as free health check-ups, in nearby villages to foster positive relationships and contribute to the well-being of the local communities.



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4.5. Resolved that GCU in the near future shall look into adopting nearby villages, undertaking initiatives to support their development and address their specific needs, thereby strengthening community ties and promoting social responsibility.

4.6. Resolved to enhance academic excellence by hiring distinguished professors, bringing in expertise and experience to enrich the learning environment and mentor students effectively.

4.7. Resolved that the departments with lower enrollments will undergo assessment, and if deemed necessary, there will be a reallocation of infrastructure and classroom resources to ensure optimal utilization and support the university's overall goals and objectives.

Agenda GB.4/2024-05/05: A Report on Examination of the University

Mr. Kishore Kumar Choudhury, Controller of Examination (CEO), GCU, placed a comprehensive report on examination of the university. Mr. Choudhury's report meticulously examined various aspects of the university's examination processes, including student performance, assessment methods, and adherence to academic standards. His detailed analysis offered valuable insights for the Governing Body to deliberate upon, with the aim of ensuring the continuous improvement of examination procedures and fostering academic excellence throughout the university. There has been diligent implementation of uniform rules and regulations for formative and summative assessment, ensuring fairness and consistency across all assessments.

The Members duly noted the report.

Resolution: GB.4/2024-05/05:

No resolution taken

Agenda GB.4/2024-05/06: Appointment of Dean (Academics) & Chief Finance & Accounts Officer

This agenda focused on the appointment of two pivotal roles: the Dean (Academics) and the Finance Officer of the University. These appointments are instrumental in driving the university's academic excellence and financial stability. The agenda encompassed discussions on defining the criteria for selecting candidates, reviewing applicant profiles, and outlining the interview process. The appointment of the Dean (Academics) will center on finding an individual capable of providing visionary leadership to academic programs while ensuring their alignment with the university's objectives. Similarly, the appointment of the Chief Finance & Accounts Officer will require identifying a candidate proficient in financial management, budgeting, and regulatory compliance, essential for the university's fiscal health. Through thorough deliberations and assessments, the members decided for the following resolutions.

Resolution: GB.3/2023-08/06:

6.1 The Governing Body unanimously resolved to approve the appointment of the Dean (Academics) and the Chief Finance and Accounts Officer of the University.



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6.2. Resolved to initiate the advertisement process for both positions immediately, ensuring wide circulation to attract qualified candidates.

6.3 Resolved that the minimum qualification for the Dean (Academics) is fixed at the Professor level, aligning with the academic leadership requirements of the university.

6.4 Resolved that advertisement shall be published for the recruitment of a Professor in fields of Science/Humanities/Commerce/Management, with the aim of strengthening academic expertise in these areas. There will be no separate advertisement for the appointment of the Dean (Academics), streamlining the recruitment process and maximizing efficiency.

6.5 The maximum age for consideration of applications for the Dean (Academics) and Chief Finance and Accounts Officer position is set at 68 years as age limits for senior positions.

Agenda GB.4/2024-05/07: Approval of Financial Regulation

Dr. Nilanjana Deb, Head, Department of Business Administration presented the agenda on the Financial and Accounting Rules of the university, which covered key aspects such as the current regulatory framework governing the university's finances, proposed changes or updates to existing regulations, potential impacts on budget allocation and financial management practices. Additionally, Dr. Deb provided insights into the rationale behind specific regulations and their alignment with broader institutional goals and objectives. The Financial and Accounting Rules aims to enhance transparency, accountability, and efficiency in the university's financial operations while fostering a deeper understanding of the regulatory landscape among faculty, staff, and administrators.

The Members discussed the matter and resolved to recommend the following resolutions for approval.

Resolution: GB.4/2024-05/07:

7.1 Resolved to approve the Financial and Accounting Rules of the university.

7.2 Place on record appreciation for Dr. Nilanjana Deb, Head of the Department of Business Administration, and Angkesh Sarma Bordoloi for their diligent efforts in preparing the draft of the Financial and Accounting Rules of the university.

Agenda GB.4/2024-05/08: Approval of Academic Regulation

The agenda for the approval of the Academic Regulations was presented by Dr. Moytri Samah, Assistant Professor in the Department of Mathematics. Dr. Samah's presentation covered areas such as curriculum requirements, grading policies, academic integrity standards, and student conduct guidelines, which encompass pivotal aspects of the university's governance and academic excellence. The agenda item underscored the commitment to maintaining high academic standards, fostering collaboration, and consensus-building in shaping the academic framework of the university to ensure a conducive learning environment for all students.

Following discussions, the Members took the following resolutions:



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Resolution: GB.4/2024-05/08:

Resolved to approve the Academic Regulation of the University.

Agenda GB.4/2024-05/09: Appraisal on Tezpur Campus Development

An extensive appraisal on the development initiatives at Tezpur Campus, assessing progress and identifying areas for further enhancement, was discussed. The appraisal encompassed diverse facets of campus development, including infrastructure expansion, technological advancements, academic facilities, and environmental sustainability measures. Through meticulous evaluation, strengths were identified, such as the successful implementation of modern infrastructure projects and the integration of cutting-edge technologies to enrich the learning environment. Overall, the appraisal served as a roadmap for future endeavors, guiding strategic initiatives to propel Tezpur Campus towards greater excellence and innovation.

The Members discussed the matter.

Resolution: GB.4/2024-05/09:

9.1 Resolved to approve the establishment of School of Agriculture School and Allied Sciences at Tezpur campus.

9.2 Resolved to approve the proposal for the establishment of Maritime Training Institute.

9.3 Resolve to establish a Nursing College and a 125-bedded hospital within the next 3-4 years.

Agenda GB.4/2024-05/10: Approval for the establishment of Agriculture School

Dr. Minakshi Gogoi, Head of the Department of Computer Science & Engineering, presented the proposal for establishing a School of Agriculture School and Allied Sciences at the GCU Tezpur campus. This initiative represents a significant advancement in expanding the institution's academic offerings and research opportunities. The prospective Agriculture School holds immense potential for addressing regional agricultural challenges, advocating sustainable farming methods, and driving innovation in agri-tech. The Members meticulously examined the feasibility, resource allocation, and anticipated impact of this venture on the campus. After thorough deliberation, the members reached a decision to endorse the proposal, marking a pivotal moment in the institution's endeavors to diversify its academic spectrum and contribute to agricultural progress in the region.

Resolution: Agenda GB.4/2024-05/10:

Resolved to approve the Establishment of Agriculture school.

Agenda GB.4/2024-05/11: Approval of One-Year LL.M. Degree

A proposal was presented for the approval of the One-Year LL.M. Degree program and its regulations. Following a comprehensive discussion, a resolution was reached to approve the proposal. The deliberation highlighted the importance and feasibility of introducing the One-Year LL.M. Degree, and consensus was achieved regarding its implementation.

Resolution: GB.4/2024-05/11:



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Resolved to accept the proposal for the approval of the One-Year LL.M. Degree program and its regulations.

Agenda: GB.4/2024-05/12: Naming of the Auditorium

It was proposed that in recognition of Lt. Shri Debananda Chowdhury's remarkable contributions to the university, the existing auditorium be named as **Debananda Chowdhury Auditorium**. As a founder member and Vice-President of the Shrimanta Shankar Academy Society, Lt. Shri Debananda Chowdhury played a pivotal role in the establishment and maintenance of the educational institutes- the Girjananda Chowdhury Institute of Management and Technology (GIMT) and the Girjananda Chowdhury Institute of Pharmaceutical Sciences (GIPS), Guwahati. His initial donation of land paved the way for the development of these institutes, reflecting his unwavering dedication to education and community development. Naming the auditorium in his honor serves as a fitting tribute to his enduring legacy and invaluable contributions to the university and the broader educational landscape.

The members of the Governing Body were delighted to accept the proposal of naming the existing auditorium as the Debananda Chowdhury Auditorium, in heartfelt tribute to Lt. Shri Debananda Chowdhury's outstanding contributions to the university.

Resolution: GB.4/2024-05/12:

12.1 Resolved to accept the proposal to name the existing auditorium of GCU as the Debananda Chowdhury Auditorium.

12.2 Resolved that on behalf of the Governing Body a condolence message deeply mourning the demise of Lt. Shri Debananda Chowdhury should be sent to the grieving family members offering heartfelt sympathies as they navigate this profound loss.

Agenda GB.4/2024-05/13: UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET

The Members considered the proposal to adopt the recent UGC notification, which suggests accepting the National Eligibility Test (NET) score as an additional criterion for admission into the PhD program, alongside the existing GCU Research Entrance Test (GCURET). This proposal aligns with national standards and aims to streamline the admission process by recognizing the significance of the NET score in evaluating candidates' research capabilities. By incorporating this recommendation, the university seeks to attract a broader pool of qualified applicants while maintaining the integrity and rigor of the admissions process. The decision to approve this proposal will signify the institution's commitment to upholding national guidelines and fostering excellence in doctoral education.

Placed for information and necessary discussion.

Resolution: GB.4/2024-05/13:

Resolved to adopt the UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET



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Agenda GB.4/2024-05/14: UGC Notification regarding creating 25% supernumerary seats for International students.

The Members reviewed the notification from the University Grants Commission (UGC) regarding the allocation of 25% supernumerary seats for international students in undergraduate and postgraduate programs. This notification outlines guidelines for admissions and the creation of these additional seats, aiming to promote diversity and internationalization within academic institutions. The members engaged in discussions to assess the implications and feasibility of implementing these guidelines within the institution. This includes deliberating on logistical considerations, such as infrastructure and support services for international students, as well as ensuring compliance with regulatory requirements. Upon thorough consideration, the members decided to approve and implement the UGC guidelines, thereby advancing the institution's commitment to global engagement and academic excellence. The proposal was placed for approval.

Resolution: GB.4/2024-05/14:

Resolved to adopt the UGC Notification regarding creating 25% supernumerary seats for international students

Agenda GB.4/2024-05/15: Ratification of the Minutes of the second, third & fourth meeting of the Board of Management dated 30th August'23, 30th December'23 & 21st May'24 respectively

The Minutes of the second (Annex-I), third (Annex-II) & fourth ((Annex-III) meeting of the Board of Management meeting were placed before the members of the Governing Body, for consideration. Professor Kandarpa Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the members recommended to accept the Minutes of the second, third & fourth meeting of the Board of Management.

The Members discussed the minutes of the second, third & fourth meeting of the Board of Management meeting and resolved to recommend the ratification of the approved minutes.

Resolution: GB.3/2023-08/11.4:

Resolved to approve the Minutes of the second, third & fourth meeting of the Board of Management.

Agenda GB.4/2024-05/16: Ratification of the Minutes of the fourth, fifth & sixth Academic Council meeting held on 31st October'23, 21st March'24 & 21st May'24, respectively

The Minutes of the fourth, fifth & sixth Academic Council meeting were placed before members of the Governing Body, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. No observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Members recommended to accept the Minutes of the fourth (Annex-IV), fifth (Annex-V), & sixth ((Annex-VI), Academic Council meeting.

The Members discussed the minutes of the fourth, fifth & sixth Academic Council meeting and resolved to recommend the ratification of the approved minutes.

Resolution: GB.4/2024-05/16:



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Resolved to approve the Minutes of the fourth, fifth & sixth Academic Council.

Agenda GB.4/2024-05/17: A Report of Research & Development & Adoption of various Research Policies (RDC).

- University Research Policy
- Innovation and Start-up Policy
- Intellectual Property Rights Policy
- Policy for MOU and Research Collaboration
- Policy for Research Financial Support

Professor Daniki Laloo presented a Report on Research & Development of the University and the adoption of a series of Research Policies designed to enhance the research landscape at GCU. These policies, meticulously drafted, have been tabled for ratification by the members of the Governing Body, signifying their pivotal role in shaping the institution's research framework. The proposed policies encompass diverse areas crucial for fostering an environment conducive to innovative research pursuits. They include the **University Research Policy**, aiming to delineate the strategic direction for research activities within the university, fostering a culture of academic exploration and discovery. Additionally, the **Innovation and Start-up Policy** seeks to cultivate an ecosystem that nurtures and supports entrepreneurial initiatives arising from novel research endeavors. The **Intellectual Property Rights Policy** is geared towards providing clear guidelines on ownership and safeguarding of intellectual properties emanating from research endeavors. Moreover, the proposed **Policy for MOU and Research Collaboration** intends to facilitate collaborative efforts with external entities, fostering mutually beneficial partnerships. Lastly, the **Policy for Research Financial Support** aims to provide essential financial backing, incentivizing and supporting faculty members and students engaged in diverse research pursuits. These initiatives underscore the institution's commitment to fostering a robust research culture and innovation-driven environment. Placed before the Body for ratification.

Resolution:GB.4/2024-05/17:

17.1 Resolved to adopt the following Research Policies of GCU:

- University Research Policy
- Innovation and Start-up Policy
- Intellectual Property Rights Policy
- Policy for MOU and Research Collaboration
- Policy for Research Financial Support

17.2 Resolved that the RDC shall initiate efforts to raise startup funds from prominent corporations such as Oil India Limited etc. Recognizing the importance of fostering strategic partnerships with industry leaders, the university shall aim to leverage such collaborations to support innovative ideas, research endeavors, and student entrepreneurship.



[Signature]

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17.3 Resolved that RDC shall increase student engagement by participating in external forums such as the Guwahati Management Association to enrich students' educational experiences and prepare them for success in diverse professional settings.

17.4 Resolved that the RDC needs to update and amend the university's Intellectual Property Rights (IPR) policy to incorporate changes in intellectual property management and benefit sharing.

17.5 Resolved that emphasis should be given on more research projects.

17.6 Resolved to set up an Incubation Centre

Agenda GB.4/2024-05/18: Any other matter.

18.1: To consider best leave policy

Discussion pertaining to the importance of implementing a comprehensive and equitable leave policy that prioritizes the well-being and productivity of its faculty and staff were addressed. By ensuring that the leave policy is fair, flexible, and inclusive, the university aims to support its employees in achieving a healthy work-life balance while maintaining operational efficiency and meeting organizational goals.

Resolution GB.4/2024-05/18.1: Resolved that the University is committed to reviewing and considering various factors to formulate the best leave policy possible.

18.2: To consider summer break

Decisions to implement a well-structured summer break were deliberated. The members discussed the matter and resolved to adopt a resolution.

Resolution GB.4/2024-05/18.2: Resolved that the SSA Society shall discuss the matter in society meeting.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.

[Signature]
Registrar
Member Secretary

Registrar
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[Signature]
Chancellor
Chairman

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Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Body recommended to accept the Minutes of the fourth Meeting of the Governing Body, held on 25th May, 2024.

Resolution: GB.5/2024-09/03:

The Members resolved to approve the Minutes of the fourth Meeting of the Governing Body.

Agenda GB.5/2024-09/04: Action taken report on the Resolutions of the fourth meeting of the Governing Body held on 25th May'24



Girijananda Chowdhury University, Assam
Action Taken Report on the Resolutions of the third meeting of the Governing Body held on 31st August, 2022

Agenda No.	Resolution No. and remarks	Decision/Action taken
<u>Agenda</u> <u>GB.4/2024-05/01</u> Appraisal by Vice Chancellor	Resolution: GB.4/2024-05/01: 1.1 The Body considered the appraisal report of the Vice Chancellor and accepted it. 1.2 Resolved that the Governing Body meetings be conducted thrice a year as stipulated in the Statute. Last year only two meetings could be conducted as the previous Chairman of the Governing Body, Chancellor of the University resigned and the current Chairman of the Governing Body, Chancellor of the University joined the university in February, 2024. 1.3 Resolved that emphasis should be placed on	1.1 Noted. No action required. 1.2 Being implemented. The first meeting was held on 25th May 2024 and the second meeting is being held on 26th September 2024 i.e today and before the year ends we will schedule the third meeting. 1.3 Noted. Resolution has been intimated to the Training and Placement Officer (TPO) & Head of the



	placement of MBA students. 1.4 Resolved that focus should be given on summer training and joint projects with companies of repute. 1.5 Resolved that emphasis should be given on retaining the quality of teaching and it is desired that all faculty should atleast have a PhD degree or be pursuing PhD.	Department Business Administration. 1.4 Being implemented. 1.5 Resolution has been taken into consideration during hiring process.
<u>Agenda</u> <u>GB.4/2024-05/02</u> Confirmation of the Minutes of the third Governing Body meeting dated 31st August, 2023.	<u>Resolution: GB.4/2024-05/02:</u> The body resolved to approve the Minutes of the third Meeting of the Governing Body.	No action required.
<u>Agenda</u> <u>GB.4/2024-05/03:</u> Action taken report on the Resolutions of the third Governing Body meeting dated 31st August, 2023.	<u>Resolution: GB.4/2024-05/03:</u> The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the third Meeting of the Governing Body.	No action required.
<u>Agenda</u> <u>GB.4/2024-05/04:</u> A Report on Admission of the University (2023-24) & planning of admission for 2024-25.	<u>Resolution: GB.4/2024-05/04:</u> 4.1. Resolved to evaluate and prioritize streams based on long-term demand, continuing with those that show sustained interest and discontinuing those that lack viability.	4.1 Currently evaluation is in process.



	4.2. Resolved that it is imperative to enhance placement opportunities significantly for students, and therefore, the placement report should be included as a recurring agenda item in the Governing Body meeting for regular review and improvement. 4.3. Resolved that the MBA flagship courses shall be expanded to attract more admissions, thereby enriching the academic offerings and meeting the evolving demands of the market. 4.4. Resolved that the university led by the Social Work and Allied Health Sciences departments, should actively commit to engaging in community outreach programs, such as free health check-ups, in nearby villages to foster positive relationships and contribute to the well-being of the local communities. 4.5. Resolved that GCU in the near future shall look into adopting nearby villages, undertaking initiatives to support their development and address their specific needs, thereby strengthening community ties and promoting social responsibility. 4.6. Resolved to enhance academic excellence by hiring distinguished	4.2 Placement is being reviewed and necessary steps are being taken to improve the status and the placement report has been added as an agenda in today's meeting. 4.3 In process. Integrated BBA/MBA and MBA for Working Professional has already been launched. 4.4 Following the resolution the departments have organised Health Camps/Blood Donation camps. In future community engagement programmes shall be organised in the adopted villages. 4.5 In process. 4.6 In process.
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	professors, bringing in expertise and experience to enrich the learning environment and mentor students effectively. 4.7. Resolved that the departments with lower enrollments will undergo assessment, and if deemed necessary, there will be a reallocation of infrastructure and classroom resources to ensure optimal utilization and support the university's overall goals and objectives.	4.7 Departments with lower enrolments are being assessed, in certain cases remedial strategies are being worked out. Special attention is given in empowering those departments with required human resources.
<u>Agenda</u> <u>GB.4/2024-05/05:</u> A Report on Examination of the University	<u>Resolution:</u> <u>GB.4/2024-05/05:</u> The Members duly noted the report. No resolution taken.	No action required.



<u>Agenda</u> <u>GB.4/2024-05/06:</u> Appointment of Dean (Academics) & Chief Finance & Accounts Officer	<u>Resolution:</u> <u>GB.3/2023-08/06:</u> 6.1 The Governing Body unanimously resolved to approve the appointment of the Dean (Academics) and the Chief Finance and Accounts Officer of the University. 6.2. Resolved to initiate the advertisement process for both positions immediately, ensuring wide circulation to attract qualified candidates. 6.3 Resolved that the minimum qualification for the Dean (Academics) is fixed at the Professor level, aligning with the academic leadership requirements of the university. 6.4 Resolved that advertisement shall be published for the recruitment of a Professor in fields of Science/Humanities/Commerce/Management, with the aim of strengthening academic expertise in these areas. There will be no separate advertisement for the appointment of the Dean (Academics), streamlining the recruitment process and maximizing efficiency. 6.5 The maximum age for consideration of applications for the Dean (Academics) and Chief Finance and Accounts Officer position is set at 68 years as age limits for senior positions.	6.1 Prof . Amar Saikia Professor,,Department of Physics has been appointed as Dean (Academics) vide notification no. GCU/Registrar/2024/303 and Mr Biraj Kr Borgohain has been appointed as Chief Finance and Accounts Officer on 27th August 2024 vide Memo No.GCU/Registrar/Appointment/2024/399.
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<u>Agenda</u> <u>GB.4/2024-05/07:</u> Approval of Financial Regulation	<u>Resolution:</u> <u>GB.4/2024-05/07:</u> 7.1 Resolved to approve the Financial and Accounting Rules of the university. 7.2 Place on record appreciation for Dr. Nilanjana Deb, Head of the Department of Business Administration, and Angkesh Sarma Bordoloi for their diligent efforts in preparing the draft of the Financial and Accounting Rules of the university.	7.1 Resolution has been notified vide notification no.GCU/Registrar/2024/219 and implemented. 7.2 Appreciation placed on records.
<u>Agenda</u> <u>GB.4/2024-05/08:</u> Approval of Academic Regulation	<u>Resolution:</u> <u>GB.4/2024-05/08:</u> The Governing Body resolved to approve the Academic Regulation of the University.	Already notified and implemented.
<u>Resolution:</u> <u>GB.4/2024-05/09</u> Appraisal on Tezpur Campus Development :	<u>Resolution:</u> <u>GB.4/2024-05/09:</u> 9.1 Resolved to approve the establishment of School of Agriculture School and Allied Sciences at Tezpur campus. 9.2 Resolved to approve the proposal for the establishment of Maritime Training Institute. 9.3 Resolve to establish a Nursing College and a 125-bedded hospital within the next 3-4 years	9.1 Process going on. 9.2 Process going on. 9.3 Process going on.
<u>Agenda</u> <u>GB.4/2024-05/10:</u> Approval for the establishment of Agriculture School	<u>Resolution: Agenda</u> <u>GB.4/2024-05/10:</u> The Governing Body resolved to approve the	Resolution has been notified vide notification no.GCU/Registrar/2024/228, and is in process.



	Establishment of Agriculture school.	
<u>Agenda</u> <u>GB.4/2024-05/11:</u> Approval of One-Year LL.M. Degree	<u>Resolution:</u> <u>GB.4/2024-05/11:</u> Resolved to accept the proposal for the approval of the One-Year LL.M. Degree program and its regulations.	One year LLM Degree approved and already implemented and resolution has been notified vide notification no.GCU/Registrar/2024/222,for necessary action. The admission of students in the first batch is already going on.
<u>Agenda:</u> <u>GB.4/2024-05/12:</u> Naming of the Auditorium	<u>Resolution:</u> <u>GB.4/2024-05/12:</u> 12.1 Resolved to accept the proposal to name the existing auditorium of GCU, Guwahati campus as the Debananda Chowdhury Auditorium. 12.2 Resolved that on behalf of the Governing Body a condolence message deeply mourning the demise of Lt. Shri Debananda Chowdhury should be sent to the grieving family members offering heartfelt sympathies as they navigate this profound loss.	12.1 GCU auditorium has been named as Debananda Chowdhury Auditorium 12.2 The condolence message for the demise of Lt Shri.Debananda Chowdhury was sent to the grieving family members.
<u>Agenda</u> <u>GB.4/2024-05/13:</u> UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET	<u>Resolution:</u> <u>GB.4/2024-05/13:</u> Resolved to adopt the UGC Notification regarding NET as an Entrance Test for Admission to PhD in addition to GCURET	Already adopted.NET score has been considered for the admission of PhD scholars for July batch.
<u>Agenda</u> <u>GB.4/2024-05/14:</u> UGC Notification regarding creating	<u>Resolution:</u> <u>GB.4/2024-05/14:</u> Resolved to adopt the UGC Notification regarding	Already adopted and implemented.



25% supernumerary seats for international students.	creating 25% supernumerary seats for international students	
<u>Agenda</u> <u>GB.4/2024-05/15:</u> Ratification of the Minutes of the second, third & fourth meeting of the Board of Management dated 30th August'23, 30th December'23 & 21st May'24 respectively	<u>Resolution:GB.4/2024-05/15:</u> Resolved to approve the Minutes of the second, third & fourth meeting of the Board of Management.	No action required.
<u>Agenda</u> <u>GB.4/2024-05/16:</u> Ratification of the Minutes of the fourth, fifth & sixth Academic Council meeting held on 31st October'23, 21st March' 24 & 21st May'24, respectively	<u>Resolution: GB.4/2024-05/16:</u> Resolved to approve the Minutes of the fourth, fifth & sixth Academic Council.	No action required.
<u>Agenda</u> <u>GB.4/2024-05/17:</u> A Report of Research & Development & Adoption of various Research Policies (RDC).	<u>Resolution:GB.4/2024-05/17:</u> 17.1 Resolved to adopt the following Research Policies of GCU: ▪ University Research Policy ▪ Innovation and Start-up Policy ▪ Intellectual Property Rights Policy ▪ Policy for MOU and	17.1 Research policies are being adopted and followed.



	Research Collaboration Policy for Research Financial Support 17.2 Resolved that the RDC shall initiate efforts to raise startup funds from prominent corporations such as Oil India Limited etc. Recognizing the importance of fostering strategic partnerships with industry leaders, the university shall aim to leverage such collaborations to support innovative ideas, research endeavors, and student entrepreneurship. 17.3 Resolved that RDC shall increase student engagement by participating in external forums. 17.4 Resolved that the RDC needs to update and amend the university's Intellectual Property Rights (IPR) policy to incorporate changes in intellectual property management and benefit sharing. 17.5 Resolved that emphasis should be given on more research projects. 17.6 Resolved to set up an Incubation Centre	17.2 Under process. 17.3 Ongoing. GCU students have participated in various national and state research forums like IPC, IITs etc, giving insights on their research activities. 17.4 IPR has been amended and being implemented. 17.5 Emphasis has been given on research projects. GCU has received three new research projects from ASTEC, SERB and JJM. Also GCU received Rs 50,000 from ASTEC for establishment of IPR Cell at GCU. 17.6 In process. Incubation centre shall be put up on the 2nd floor of Administrative Building, GCU
Agenda GB.4/2024-05/18: Any other matter. 18.1: To consider	Resolution GB.4/2024-05/18.1: Resolved that the University is committed to reviewing and considering	GB.4/2024-05/18.1: The University Leave Policy is under consideration.



best leave policy <u>18.2:</u> To consider summer break	various factors to formulate the best leave policy possible. <u>Resolution GB.4/2024-05/18.2:</u> Resolved that the SSA Society shall discuss the matter in society meeting.	<u>GB.4/2024-05/18.2:</u> The faculty members of GCU availed summer break in two rotational slots from 1 st July to 7 th July 2024 vide Memo No.GCU/VC/summer break/2024/01 and from 8 th July to 14 th July 2024 vide Memo No.GCU/VC/summer break/2024/02.
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The members discussed the report and noted the actions taken.

Resolution: GB.5/2024-09/04:

The Members of the Body resolved to approve the Action Taken Report on the Resolutions of the fourth Meeting of the Governing Body.

Agenda GB.5/2024-09/05: Admission Report

During the meeting, Mr. Dwipen Das, the Deputy Registrar, presented a comprehensive report on the university's admission for the academic year 2024-25. The members noted the report with appreciation and engaged in proposing resolutions, aiming to optimize the university's admission process and academic offerings for the future.

Resolution: GB.5/2024-09/05:

5.1: Resolved that a thorough review be performed of the Fire and Safety and ECE department's Instrumentation programs to ensure they meet current educational and industry standards as well as to initiate diploma and certificate courses for technicians, including a 6-month certificate course and a 1-year PG diploma in Sustainable Energy Systems like Mechatronics, Semiconductors, Renewable Energy, Solar Energy. A serious review should be also conducted for the B.Sc. programs in Physics, Chemistry, and Mathematics to assess their effectiveness and enrollment strategies.

5.2: Resolved that emphasis should be given to enhance outreach programs in Tripura to promote educational opportunities and resources available to students. To secure promotional slots with other colleges and universities to attract students for the MBA program, a festival-like event should be organized to enhance visibility.



Agenda GB.5/2024-09/06: Approval of the SWAYAM regulations and framework to conduct examinations for SWAYAM courses

A proposal was presented to the members for review and final approval of the SWAYAM regulation and framework to conduct examinations for SWAYAM courses. This step ensures compliance with the UGC (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations and incorporates the necessary framework for conducting examinations for SWAYAM courses, as mandated by the UGC.

The Members discussed the matter and resolved the following

Resolution: GB.5/2024-09/06:

The Governing Body resolved to adopt the SWAYAM regulations.

Agenda GB.5/2024-09/07: Proposal for approval of Veterinary Field Assistant Training Course (VFA)

A proposal to establish a Veterinary Field Assistant (VFA) Training Diploma/Certificate Course was placed before the Body to address the growing demand for veterinary support personnel and enhance animal healthcare services. The members engaged in a detailed discussion regarding the feasibility of the course, considering factors such as curriculum development, resource allocation, and potential partnerships with veterinary institutions. The discussion also included an evaluation of the anticipated benefits of the course, including improved local animal healthcare and increased employment opportunities for graduates.

The Members expressed interest in further exploring the proposal and requested additional information on implementation strategies and potential impacts.

Resolution: GB.5/2024-09/07:

7.1 Resolved to accept the proposal for the establishment of the Veterinary Field Assistant (VFA) Training Diploma/Certificate Course and reiterated that due permission should be sought from the Assam Veterinary Council for its approval.

7.2 Resolved that the matter shall be further discussed with the Secretary, SSA Society.

Agenda GB.5/2024-09/08: Proposal for approval of B.Sc in Hospitality and Hotel Management Programme.

A proposal for the introduction of the B.Sc. in Hospitality and Hotel Management programme was presented to the Body for approval. The programme aims to address the growing demand for skilled professionals in the hospitality and hotel management sector. The course curriculum will be designed in alignment with the guidelines of NEP 2020.

After an in-depth discussion, the members resolved to recommend the following resolutions:

Resolution GB.5/2024-09/08:

Resolved to approve the B.Sc. in Hospitality and Hotel Management Programme.



Agenda GB.5/2024-09/9: Proposal for approval of 5 year integrated Law Course [BBA/BCOM/BA.LLB (Honours)]

A proposal was presented to the Board for the introduction of a 5-year integrated law programme, combining a Bachelor's degree (BA/BBA/B.Com.) with an LLB (Honours). The proposal was submitted for the Board's review and consideration for approval.

Resolution: GB.5/2024-09/9: Resolved to approve the proposal for the introduction of the 5-year integrated law course [BA/BBA/B.Com. LLB (Honours)].

Agenda GB.5/2024-09/10: Proposal for establishment of Centre for Wildlife and Environmental Studies

The proposal for establishing a Centre for Wildlife and Environment Studies was presented to the Body by Prof. Sunayan Bordoloi, Dean, School of Natural Sciences. The objective of the Centre is to provide a unified platform for concerted efforts towards the conservation of wildlife and the environment. The Centre aims to act as a catalyst for research and conservation activities involving all stakeholders, facilitating multidisciplinary and coordinated efforts among research organizations, government agencies, and NGOs to achieve a comprehensive understanding of our ecosystem. This initiative represents a significant effort by GCU towards the conservation and preservation of our natural heritage for future generations.

The Body engaged in discussions to assess the feasibility of the proposal, including curriculum design, infrastructure requirements, and potential partnerships.

After thorough deliberation, the Members resolved to recommend the following resolutions:

Resolution: GB.5/2024-09/10:

Resolved to approve the proposal for the establishment of the Centre for Wildlife and Environmental Studies.

Agenda GB.5/2024-09/11: Ratification of the Minutes of the fifth meeting of the Board of Management dated 24th Sept'24

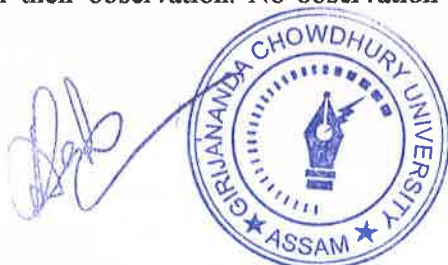
The Minutes of the fifth Meeting of the Board of Management were placed before the Body, for consideration. Professor Das mentioned that the draft minutes of the meeting were circulated to all the Members for their observation. Since no observation was received, he requested the Members once again for their observations, if any. Since, there was no observation, the Body recommended to ratify the Minutes of the fifth Meeting of the Board of Management. (Placed at Annexure I)

Resolution: GB.5/2024-09/11:

Resolved to ratify the Minutes of the fifth meeting of the Board of Management dated 24th Sept'24 (Placed at Annexure I).

Agenda GB.5/2024-09/12: Ratification of the Minutes of the seventh Academic Council meeting held on 14th Sept'24

The Minutes of the Seventh Academic Council meeting were placed before the Body, for consideration. Professor Das mentioned that the draft minutes of the meetings were circulated to all the Members for their observation. No observation was received, he requested the Members once



again for their observations, if any. Since, there was no observation, the Body recommended to ratify the Minutes of the Seventh Academic Council meeting held on 14th September'24 (placed at Annexure I).

Resolution GB.5/2024-09/12:

The Members of the Board resolved to ratify the Minutes of the Seventh Academic Council meeting (placed at Annexure II).

Agenda GB.5/2024-09/13: Placement Report

A brief overview of the placement scenario was placed by the Vice-Chancellor alongwith the appraisal report. The Governing Body perused the report and resolved to appoint new Placement Officer in order to revitalization of the Placement Cell.

Resolution GB.5/2024-09/13:

Resolved to appoint new Placement Officer.

Agenda GB.5/2024-09/14: UGC Notification regarding Biannual admission

The University Grants Commission (UGC) issued a notification regarding the introduction of biannual admissions in higher education institutions. This move aims to provide more flexibility and accessibility to students by offering two admission cycles per year.

A proposal was placed before the Body to review and discuss the UGC notification on biannual admissions and its potential implementation. The Body considered the proposal and discussed the implications and logistics of adopting biannual admissions. After thorough deliberation, the Body resolved to approve the implementation of the biannual admissions system.

Resolution: GB.5/2024-09/14:

Resolved to adopt the biannual admissions system as outlined in the UGC notification.

Agenda GB.5/2024-09/15: UGC Notification regarding collaboration with Foreign Higher Educational Institutions (HEIs)

A proposal was placed to adopt the UGC's Notification regarding collaboration with Foreign Higher Educational Institutions (HEIs). GCU shall initiate appropriate measures to offer Twinning, Joint, and Dual Degree programmes. In collaboration with other foreign universities as per UGC regulation. Placed before the Body for necessary discussion and approval

Resolution: GB.5/2024-09/15:

Resolved that since the university needs NAAC accreditation to adopt the UGC Notification on Collaboration with Foreign Higher Educational Institutions (HEIs), the university shall begin preparing to initiate appropriate measures. This includes offering Twinning, Joint, and Dual Degree programmes in collaboration with foreign universities, in strict adherence to UGC regulations. Steps shall be taken to ensure compliance with all necessary accreditation requirements.



Agenda GB.5/2024-09/16: UGC Notification regarding PG Curriculum and Credit Framework

A proposal was placed before the Body to adopt the UGC's revised PG curriculum and credit framework in line with the new guidelines. The proposal was presented for necessary discussion and approval. The members discussed the revised curriculum and credit framework, considering its alignment with the new UGC guidelines and its impact on the academic programs. After thorough deliberation, the Body resolved to recommend a resolution to adopt the revised PG curriculum and credit framework.

The proposal was placed for approval.

Resolution: GB.5/2024-09/16:

Resolved to ratify the UGC's PG Curriculum and Credit Framework.

Agenda GB.5/2024-09/17: Any other matter

17.1: NAAC Accreditation Process

To initiate the process of acquiring NAAC accreditation for the university, ensuring compliance with quality standards and boosting the university's academic and infrastructural credibility.

Resolution: GB.5/2024-09/17.1:

Resolved that the university shall immediately initiate the process of preparation for NAAC accreditation and collection of data as per new Binary Accreditation Format (BAF), from the current academic year and take all necessary steps for compliance and readiness.

17.2: Establishment of Wildlife Information Centre at Kaziranga and Centre for Wildlife Training, Awareness & Research at Garbhanga

A proposal to establish a Wildlife Information Centre in Kaziranga and a Centre for Wildlife Training, Awareness & Research at Garbhanga for preserving the skeletons of various animal species, aiming to promote biodiversity awareness and conservation efforts was placed.

Resolution: GB.5/2024-09/17.2:

Resolved that a Wildlife Information Centre shall be established at Kaziranga and a Centre for Wildlife Training, Awareness & Research shall be established at Garbhanga to preserve animal skeletons and promote conservation education.

17.3: Construction of Cottages at Nameri, Tezpur

A Proposal for the construction of six cottages of GCU in Nameri, Tezpur, to promote educational tourism and university outreach programs.

Resolution: GB.5/2024-09/17.3:

Resolved that the construction of 6 cottages at Nameri, Tezpur, be approved to support educational outreach and tourism activities.

17.4: Collaboration for Enhanced Placement Opportunities

The PR Cell, Alumni Cell and Placement Cell of the university are instructed to collaborate in order to strengthen placement opportunities for current students and rebuild connections with alumni. The collaboration should aim to leverage alumni networks to enhance job placements, internships, and mentorship opportunities. Additionally, it should focus on utilizing various communication mediums to facilitate engagement and access to resources, thereby fostering a stronger university community and improving overall placement outcomes.



Resolution: GB.5/2024-09/17.4:

Resolved that the PR Cell, Alumni Cell, and Placement Cell of the university are hereby instructed to collaborate effectively to strengthen placement opportunities for current students and rebuild connections with alumni.

17.5: University Promotional Video and Hiring of director/editor/producer for making the promotional video:

Proposal to hire a professional editor/producer to make a promotional video for the university as well as hire a professional Director for conceptualizing and shooting the promotional video in order to enhance the university's visibility and brand value.

Resolution: GB.5/2024-09/17.5:

Resolved that the university will hire a professional editor/producer to create a promotional video highlighting the institution's achievements and facilities as well as hire a professional Director for making the promotional video

17.6: Enhancement of University Theme Song and Video

The university's theme song should be translated into Hindi and English, with subtitles added to the existing video to reach a wider audience. Additionally, foreign students should be featured in the upcoming promotional video to highlight international diversity. A label stating "Our students at Moscow" should also be added below the relevant pictures in the theme song video to enhance the university's global appeal and outreach.

Resolution: GB.5/2024-09/17.6:

Resolved that the university's theme song shall be translated into Hindi and English, with subtitles added to the current video for broader accessibility. Further resolved that pictures of foreign students shall be included in the upcoming promotional video to reflect the university's international student diversity. Additionally resolved that the label "Our students at Moscow" shall be added in the relevant pictures/videos in the theme song video to showcase the university's global reach.

As there were no further matters for discussion, the meeting concluded with a Vote of Thanks to and from the Chair, reiterating that the next Governing Body meeting will be held in December at the University's Tezpur campus.


**Registrar
Member Secretary**



Registrar
Girijananda Chowdhury University, Assam
Azara, Guwahati - 781017


**Chancellor
Chairman**



Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the Emergent meeting of the Academic Council (Eighth meeting)

Girijananda Chowdhury University, Assam

Date: 20th December'24 (Friday)

Time: 10:30 a.m.

Venue: Conference room

(Ground floor, Main Academic Building)

The following members were present in the meeting:

1. Mr. Jasodaranjan Das-President, SSA Society
2. Prof. Jayanta Deka-Chancellor (Special Invitee)
3. Prof. Kandarpa Das- Vice-Chancellor
4. Prof. Amar Saikia- Dean (Academics)
5. Dr. Suman Hazarika
6. Mr. Kishor Kumar Choudhury- COE
7. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
8. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
9. Dr. Hari Prasad Goenka- Dean, School of Commerce & Management
10. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
11. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
(Present online)
12. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
13. Dr. Moytri Sarmah – Dean, Student Affairs
14. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
15. Dr. Vidhya Srinivasan- Head, Department of MLT
16. Dr. Nilanjana Deb-Head, Department of Business Administration
17. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
18. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
19. Dr. Lipi Goswami- Head(i/c), Department of Physics
20. Dr. Jun Moni Kalita- Head, Department of Pharmaceutical Chemistry
21. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics- Attended Online
22. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry
23. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
24. Manashi Devi- Head(i/c), Department of English and Foreign Languages

25. Dr. Barsha Chhetri-Head (i/c), Department of Education
26. Dr. Puja Sen - Head (i/c), Department of Mass Communication and Journalism
27. Dr. Nijumoni Das – Head (i/c), Department of Law

Mr. Bijoyananda Chowdhury, Secretary, SSA Society; Prof. Dipankar Saha, Registrar; Ms. Kunki Chowdhury, Member, SSA Society, Dr. Mukta Ranjan Singha, Head- Department of Computer Applications and Dr. Damiki Laloo-Head, Department of Pharmacognosy were granted leave of absence.

Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice Chancellor extended a warm welcome to all members of the Academic Council and provided an overview of the university's key achievements and initiatives since the previous meeting. Girijananda Chowdhury University (GCU) celebrated its Foundation Day on 26th October 2024 with great fervor, including a flag hoisting ceremony, a cultural rally, and a vibrant cultural program. Prof. Nani Gopal Mahanta, Vice Chancellor of Gauhati University, graced the event as the Guest of Honour and inaugurated GCU's Anti-Malaria Lab.

On 24th and 25th October, the Indian Society for Technical Education (ISTE) Students Chapter of GCU organized the 11th Section-Level Annual Students Convention, with Dr. Syed Maid Ali, Executive Secretary of ISTE, New Delhi, as the Chief Guest. The event also marked the inauguration of the ISTE Faculty Chapter at GCU. In November, GCU collaborated with the Japan Foundation, New Delhi, to host the Japan Carnival 2024, a unique celebration of Japanese culture featuring traditional games, Yukata fashion, Cosplay, and interactive Japanese lessons. The carnival fostered cross-cultural ties between India and Japan.

The university also organized the first day of its Model United Nations (MUN) conference on 9th November, centered on the theme of "Gender and Environmental Justice". On 14th November, the School of Allied Health Sciences marked World Diabetes Day with an inter-college e-poster competition and an insightful talk by Dr. Atul Kumar Agarwal from Marwari Hospitals. Another significant development was the launch of the Centre for Wildlife and Environmental Studies on 19th November, with Shri C.P. Marak, Chairman of MBOSE and former Chief Conservator of Forests, as the Chief Guest. The university also signed MoUs with the North East Cane and Bamboo Development Council and Aaranyak, a Wildlife NGO.

In observance of International Week for the Elimination of Violence against Women, the Internal Complaints Committee (ICC) and Gender Sensitization Cell (GSC) organized a three-day awareness program from 22nd to 25th November. On 23rd November, GCU, in collaboration with ISTE, hosted "Model-O-Science," a competition for school students themed "Innovation and Sustainability," showcasing talent from across the state. On Constitution Day, 26th November, the Centre for Legal Studies and other departments organized a program featuring Hon'ble Justice Mr. Ajit Borthakur of the Assam Human Rights Commission.

GCU's Department of Computer Science and Engineering hosted the Research Conclave 2024 on 28th November, focusing on advancements in artificial intelligence. The department also organized a workshop on "AI – Research Perspective in Multidisciplinary Fields" under AICTE's scheme to promote Indian languages in technology education. Additionally, GCU

hosted an AICTE-MIC-sponsored IDE Boot Camp for school teachers and principals on 29th and 30th November, emphasizing innovation and entrepreneurship.

In December, the Centre for Legal Studies observed Human Rights Day with an outreach program at Pragya Academy, highlighting the importance of human rights and the Indian Constitution. GCU achieved remarkable success by winning the first prize at the Smart India Hackathon 2024, with the Vice Chancellor announcing a special reward for the team and their mentor. The university also celebrated the Days of Russian Language and Culture in collaboration with the Pushkin State Russian Language Institute from 6th to 14th December, featuring workshops, quizzes, and cultural exchanges. The Department of Electronics and Communication Engineering hosted an AICTE-VAANI workshop on "Low Power VLSI Design" from 16th to 18th December, emphasizing advancements in VLSI technology.

These initiatives reflect GCU's commitment to academic excellence, innovation, and cultural enrichment, strengthening its position as a leading institution in the region. The Vice Chancellor expressed his appreciation for the efforts of all stakeholders and emphasized the university's strategic focus on holistic development and research-oriented education. Professor Das then called the meeting to order and asked the Dean (Academic) to present the first agenda item.

Agenda: AC.8/2024-12/01:

Approval of the Curriculum, Programme Objectives & Outcomes and Syllabus of B.A.LL.B. (Hons.) Degree Course

A proposal to seek approval for the curriculum, programme objectives, outcomes, and syllabus of the B.A. LL.B. (Hons.) degree course was placed before the Academic Council. The proposed programme has been designed to meet academic excellence and professional standards while aligning with institutional goals.

Members of the Council were requested to review and approve the proposed content, subject to any necessary modifications.

Resolution: AC.8/2024-12/01:

1.1: Resolved to approve the B.A. LLB programme.

1.2: In principle, the curriculum, programme objectives, outcomes, and syllabus of the B.A. LLB (Hons) degree course are approved, subject to necessary modifications.

1.3: Resolved that all courses beyond six credits shall be reviewed and evaluated.

Agenda:AC.8/2024-12/02: Any Other Matter

2.1 Increase of intake in B.Pharm course (Tezpur campus) from 60 to 100

A proposal to increase the intake capacity of the B.Pharm course at the Tezpur campus from 60 to 100 was placed before the Academic Council. The proposal aimed to address the growing demand for the program in the region, align with institutional growth objectives, and cater to industry and societal needs.

The Council was briefed on the required infrastructure enhancements, faculty recruitment, and regulatory compliance measures necessary to support the increased intake. Members were requested to review and approve the proposal, subject to any required modifications and adherence to the guidelines of the Pharmacy Council of India (PCI).

Resolution:AC.8/2024-12/2.1:

2.1 Resolved that the intake in B.Pharm course (Tezpur campus) maybe increased from 60 to 100.

2.2 PhD supervisor approval-Dr. Palakshi Sarmah

A proposal to approve **Dr. Palakshi Sarmah** (Assistant Professor, Department of Psychology) as a PhD supervisor was submitted to the Academic Council. The Council reviewed her qualifications, experience, and readiness to guide doctoral research, ensuring alignment with institutional and academic standards. Following a comprehensive evaluation, the proposal was placed for consideration.

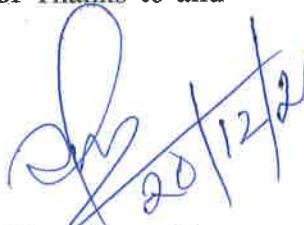
Resolution: AC.8/2024-12/2.2:

2.2 Resolved to approve Dr. Palakshi Sarmah, (Assistant Professor, Department of Psychology), as a PhD supervisor.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.


Registrar
Member Secretary




Vice-Chancellor
Chairman



Office of the Registrar

GIRIJANANDA CHOWDHURY UNIVERSITY, ASSAM

Main Campus: Hatkhowapara, Azara, Guwahati-781017

Constituent Campus: Kunderbari Rd, Dekargaon, Tezpur-784501

Minutes of the ninth meeting of the Academic Council

Girijananda Chowdhury University, Assam

Date: 7th February'25 (Friday)

Time: 10:30 a.m.

Venue: Conference room

(Ground floor, Main Academic Building)

The following members were present in the meeting:

1. Mr. Jasodaranjan Das-President, SSA Society
2. Prof. Jayanta Deka-Chancellor (Special Invitee)
3. Prof. Kandarpa Das- Vice-Chancellor
4. Mr. Bijoyananda Chowdhury, Secretary, SSA Society
5. Prof. Dipankar Saha, Registrar
6. Prof. Amar Saikia- Dean (Academics)
7. Dr. Suman Hazarika
8. Mr. Kishor Kumar Choudhury- COE
9. Dr. Sunayan Bordoloi- Dean, School of Natural Sciences
10. Prof. S. Robert Ravi-Dean, School of Engineering and Technology
11. Dr. Shantanu Chakraborty- Dean, School of Humanities & Social Sciences
12. Dr. Abdul Baquee Ahmed-Principal, School of Pharmaceutical Sciences, Tezpur campus
13. Dr. Bhanu P Sahu-Dean, School of Pharmaceutical Sciences, Guwahati campus
14. Dr. Damiki Laloo-Head, Department of Pharmacognosy
15. Dr. Moytri Sarmah – Dean, Student Affairs
16. Dr. Balin Hazarika- Professor, Dept. of Commerce
17. Dr. Minakshi Gogoi-Head, Department of Computer Science and Engineering
18. Dr. Mukta Ranjan Singha, Head- Department of Computer Applications
19. Dr. Vidhya Srinivasan- Head, Department of MLT
20. Dr. Nilanjana Deb-Head, Department of Business Administration
21. Dr. Anindita Bora-Head, Department of Electronics and Communication Engineering
22. Dr. Rachel Kabi- Head, Department of Sociology and Social Work
23. Dr. Lipi Goswami- Head(i/c), Department of Physics
24. Dr. Jun Moni Kalita- Head, Department of Pharmaceutical Chemistry
25. Dr. Madhumita Mahanta- Head(i/c), Department of Mathematics

26. Dr. Swarnali Pathak- Head(i/c), Department of Chemistry
27. Dr. Sampurna Bhuyan –Head(i/c), Department of Economics
28. Manashi Devi- Head(i/c), Department of English and Foreign Languages
29. Dr. Barsha Chhetri-Head (i/c), Department of Education
30. Dr. Puja Sen - Head (i/c), Department of Mass Communication and Journalism
31. Dr. Nijumoni Das – Head (i/c), Department of Law
32. Prithvi Narayan Sinha- Asst. Professor, Dept. of Electrical Engineering

Ms. Kunki Chowdhury, Member, SSA Society, and Dr. Sandip Bordoloi- Head, Department of Electrical Engineering were granted leave of absence.

AC.9/2025-02/01:

Welcome Address and Appraisal Report by the Vice Chancellor.

The Vice-Chancellor of Girijananda Chowdhury University (GCU), Prof. Kandarpa Das began the Academic Council meeting by extending a warm welcome to all members and providing an overview of the university's key achievements and initiatives since the last meeting. He highlighted several important events and developments, including the National Mathematics Day celebration on 22nd December 2024, organized by the Department of Mathematics in collaboration with the Assam Academy of Mathematics. The event was a resounding success, contributing to the promotion of mathematical learning within the university. Another notable event was the celebration of Saraswati Puja on 3rd February 2025, which saw enthusiastic participation from faculty, staff, and students across both campuses, strengthening the sense of community at GCU.

In terms of academic progress, the Vice-Chancellor informed the Council about the Centre for Legal Studies' application for approval of its BA LLB course to the Bar Council of India on 23rd December 2024, with approval still pending. He also discussed the PhD Admissions for December 2024, which attracted 95 applications, with 81 candidates appearing for the personal interview. As of now, 44 students have been admitted, and the orientation programs for these students began on 20th January 2025. Additionally, the university declared its end-semester results for 2024 on 11th January 2025, marking another successful milestone.

Prof. Kandarpa Das also emphasized the international engagement of the university, particularly the two-day International Conference organized by the School of Humanities and Social Sciences on 21st and 22nd January 2025. The conference, which focused on the political, economic, and cultural dynamics of Central, South, and South East Asia, featured 126 national and international delegates from countries such as Russia, Israel, Uzbekistan, Iraq, Kyrgyzstan, and Japan. Notable international figures, including Prof. Vera Zabolotkina, Pro-Rector of the Russian State University for Humanities, Moscow, graced the event. The conference had 96 total abstracts, with 88 registrations, and saw an equal distribution of online and offline presentations.

Turning to student achievements, the Vice-Chancellor proudly shared the accomplishments of 24 GCU students who participated in the 38th AIU North East Zone Inter-University Youth Festival 2024-25 held at ICAI University, Tripura. The GCU team excelled in several categories, securing gold medals in Western Solo Song, Western Group Song, and Mimicry, as well as 5th

position in Classical Instrumental (Percussion). These accomplishments have earned GCU the honor of representing the North East Zone at the National Level in these categories.

Finally, Prof. Das expressed his gratitude to all faculty, staff, and students for their continued dedication and hard work in advancing the university's mission. He underscored the university's commitment to fostering academic excellence, holistic development, and international collaboration. With these remarks, Professor Das called the meeting to order and invited the Registrar to present the first agenda item.

The Members took note of the activities and appreciated the University for its efforts.

Resolution: AC.9/2025-02/01:

The Academic Council noted the deliberations and resolved the following:

1.1 To provide blazers for students representing Girijananda Chowdhury University at the AIU Youth Festival 2024-25, scheduled to be held at Amity University, Uttar Pradesh, from 3rd March to 8th March 2025, ensuring they are appropriately attired for the event.

1.2 To emphasize and encourage faculty members to actively engage in patent publication, fostering a culture of innovation and strengthening the university's research output. Additionally, a monitoring mechanism will be established to track faculty performance on key parameters, including the number of patents submitted, patents published, and patents granted, to assess and enhance research contributions.

Agenda AC.9/2025-02/02: Confirmation of the Minutes of the eighth meeting of the Academic Council held on 20th Dec'24

The Minutes of the eighth Academic Council meeting were placed before the Council, for consideration. The draft minutes of the meeting were circulated to all the Members for their observation. No observation was received; the Members were once again requested to make their observations, if any. Since, there was no observation, the Council recommended to accept the Minutes of the eighth Academic Council meeting.

The Minutes of the eighth meeting of the Academic Council held on 20th Dec'24 are placed at Annex-I

Resolution: AC.9/2025-02/02:

The Council resolved to approve the Minutes of the eighth Meeting of the Academic Council.

Agenda AC.9/2025-02/03: Proposal for acceptance of the Action Taken Report on the decision of the eighth emergent meeting of Academic Council held on 20th December, 2024.

The Action Taken Report of the resolution of the eighth meeting of the Academic Council held on 20th December, 2024 was placed before the council. The members discussed the report and noted the actions taken with appreciation.



Action Taken Report on resolution of the eighth meeting of Academic Council held on 20th December, 2024.

Agenda No.	Resolution No. and remarks	Decision/Action taken
Appraisal by Vice Chancellor	The Academic Council considered the appraisal report of the Vice Chancellor and accepted it	Noted. No Action required.
Agenda-AC.8/2024-12/01: Approval of the Curriculum, Programme objectives & outcomes and syllabus of B.A LLB(Hons) Degree Course.	Resolution- AC.8/2024-12/01: 1.1 The Academic Council resolved to approve the B.A LLB program. 1.2 The Academic Council resolved to approve the Curriculum, Programme objectives & outcomes and syllabus of B.A LLB (Hons) Degree Course in principle subject to modifications. 1.3 The Academic Council resolved that all courses beyond six credits shall be reviewed and evaluated.	1.1 The centre for legal studies GCU applied for approval of its BA LLB course to the Bar Council of India (BCI) on 23 rd December 2024 and approval is in process. 1.2 Curriculum, Programme objectives & outcomes and syllabus of B.A LLB(Hons) Degree Course already submitted to Bar Council of India (BCI) for approval on 23 rd December 2024 and approval is in process. 1.3 As per recommended by the Academic Council 6 credit courses of BA LLB degree course has been reduced to 4 credit and being implemented by the Centre for Legal Studies.

Agenda-AC.8/2024-12/02: Any other matter- 21. Increase of intake in B.Pharm course (Tezpur Campus) from 60 to 100. 2.2 Ph.D supervisor approval of Dr Palakshi Sarmah	Resolution- AC.8/2024-12/02: 2.1 The Academic Council resolved to increase the intake capacity of B. Pharm course (Tezpur Campus) from 60 to 100. 2.2 Resolve to approved Dr Palakshi Sarmah, Assistant Professor, Dept of Psychology as a PhD supervisor.	2.1 Applied for PCI approval on 15 th January 2025 through SIF (Standard Inspection Format) submission 2025. 2.2 Resolution being followed.
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Resolution: AC.9/2025-02/03:

The Council resolved to approve the Action Taken Report of the eighth Meeting of the Academic Council.

Agenda AC.9/2025-02/04:

Ratification of the recommendations of the meetings of the Board of Studies of:

- School of Natural Sciences on 9th January, 2025
- School of Humanities & Social Sciences held on 29th January, 2025

The minutes of the fourth meeting of the BoS of Natural Sciences (Annex-II) held on 9 Jan'25; sixth meeting of the BoS of Humanities & Social Sciences (Annex-III) held on 29 Jan'25; placed before the council for approval.

Resolution AC.9/2025-02/04

4.1 Resolved to ratify the approved minutes of the fourth meeting of the BoS of Natural Sciences held on 9 Jan'25.

4.2 Resolved to ratify the approved minutes of sixth meeting of the BoS of Humanities & Social Sciences held on 29 Jan'25.

Agenda AC.9/2025-02/05:

Report of the Committee regarding modification of exam rules and regulations and adoption of the same in the academic regulation.

The end-semester results of 2024 for professional courses have shown a decline in the pass percentage. This decline may be attributed to the adoption of a minimum passing percentage of 50% in the end-semester examinations.

In light of this, a proposal has been placed before the Council to review and modify the passing criteria and other examination regulations to ensure a balanced and effective evaluation system. The proposed modifications, if approved, will be incorporated into the GCU academic regulations. The members had a detailed discussion regarding the matter and resolved the following.

Resolution AC.9/2025-02/05:

The Academic Council noted the deliberations and resolved the following:

5.1 To unanimously accept the minimum pass percentage of 40% for all courses, as mandated by the Government of Assam, and to adopt the minimum pass percentage for Pharmaceutical Sciences as per the Pharmacy Council of India (PCI) guidelines.

5.2 To identify slow learners within departments and organize extra and remedial classes for their academic support, ensuring equitable learning opportunities for all students.

5.3 To prepare department-wise details for irregular students, highlighting their academic progress and attendance issues, for better management and intervention.

5.4 To compile a report on student attendance by department using data from the ERP system, which will be reviewed by the Dean Academic for effective monitoring and addressing attendance discrepancies.

5.5 To conduct departmental review meetings every month to evaluate academic progress, discuss challenges, and formulate strategies for continuous improvement in teaching and learning outcomes.

Agenda AC.9/2025-02/06:

Creation of Baskets of SEC, VAC, AEC, MDC

A proposal for Creation of Baskets of SEC, VAC, AEC, MDC was placed before the council for approval. Currently, courses under SEC, VAC, AEC, and MDC are allocated semester-wise, restricting students' choice to a limited set of subjects. To provide greater flexibility, these courses will be grouped into baskets, allowing students to select subjects of their choice while ensuring no repetition of courses.

The proposal was placed before the Council for discussion and approval. The Members discussed the matter and resolved the following.

Resolution AC.9/2025-02/06:

The Academic Council noted the deliberations and resolved the following:

The Dean, School of Humanities and Social Sciences to develop more Value-Added Courses (VACs) within the school.

Agenda AC.9/2025-02/07:

Review of semester results/ A Report by the COE

The Controller of Examinations (COE) submitted a report on the semester results, analyzing overall performance trends, pass percentages, and areas of concern. The report highlights key observations and suggests possible measures for improvement. The matter was placed before the Council for review, discussion, and necessary action.

The members noted the report.

Resolution AC.9/2025-02/07:

No resolution taken.

Agenda AC.9/2025-02/08:

Engagement of Professors in practice/Visiting Professors

A proposal to engage Professors in Practice and Visiting Professors is placed before the Council for discussion and consideration. This initiative is designed to strengthen academic rigor, industry-academia interaction, and research collaborations by bringing in distinguished experts, scholars, and professionals from various fields. Their involvement will provide students and faculty with valuable insights, mentorship, and exposure to real-world applications of knowledge.

The matter is presented for deliberation, feedback, and necessary approval to formalize the engagement process and ensure the successful integration of such faculty members into the university's academic ecosystem.

Resolution AC.9/2025-02/08:

The Academic Council noted the deliberations and resolved the following:

To adopt the proposal for engagement of Professors in Practice as per the UGC guidelines and to place it before the Governing Body for final approval.

Agenda AC.9/2025-02/09:

Approval of PhD supervisors

Applications from three faculty members seeking approval to become PhD supervisors have been submitted for the Council's consideration. The applicants come from diverse academic disciplines, including Electronics and Communication Engineering, Economics, and Education. The faculty members seeking approval are:

- Dr. Basab Das – Department of Electronics and Communication Engineering

- Dr. Ummey Rummana Barlaskar – Department of Economics
- Dr. Nandita Chitrakar – Department of Education

The Council will review the candidates' qualifications, research contributions, and suitability for supervising doctoral research. Following a comprehensive assessment, the Council's decision on the approval of these faculty members as PhD supervisors will be recorded.

The proposal is placed for deliberation and necessary approval.

Resolution AC.9/2025-02/09:

Resolved to approve the following faculty members as PhD supervisors:

- Dr. Basab Das – Department of Electronics and Communication Engineering
- Dr. Ummey Rummana Barlaskar – Department of Economics
- Dr. Nandita Chitrakar – Department of Education

AC.9/2025-02/10: Any Other Matter.

10.1 Declaration of Holiday on Death Anniversary/Tithi of Shrimanta Shankardev

A proposal to declare a holiday on the Death Anniversary/Tithi of Shrimanta Shankardev, to commemorate the contributions of this revered figure, was placed before the Council for approval. The objective is to honor his legacy and promote cultural heritage within the academic environment.

The Council reviewed the proposal and resolved for its approval.

Resolution: AC.9/2025-02/10.1:

The Council resolved to approve the declaration of a holiday on the Death Anniversary/Tithi of Shrimanta Shankardev.

10.2 Change in Course Name from VLSI Design to VLSI Design for Semiconductors and approval of the course.

A proposal to change the name of the course from "VLSI Design" to "VLSI Design for Semiconductors" was discussed as well as to approve the introduction of the course. The objective is to better reflect the course content and current trends in the field of semiconductor design.

The Council reviewed the proposal and recommended its approval.

Resolution: AC.9/2025-02/10.2:

The Council resolved to approve the change in the course name from "VLSI Design" to "VLSI Design for Semiconductors" to the new, more relevant title as proposed.

10.3: Official Approval of RDC-Related Policies

10.3.1 Guidelines for the Operation of Consultancy Projects

A proposal for the official approval of the Guidelines for the Operation of Consultancy Projects (Annex-IV) was presented. This policy outlines the procedures and regulations regarding consultancy projects within the university.

The Council reviewed and resolved to approve the policy as presented.

Resolution: AC.9/2025-02/10.3.1

In principle, the Council resolved to officially approve the Guidelines for the Operation of Consultancy Projects, pending final approval from the Board of management and the Governing Body.

10.3.2 GCU-Incubation Centre (GCU-IC) Policy and Procedures

A proposal for the Girijananda Chowdhury University-Incubation Centre (GCU-IC) Policy and Procedures (Annex-V) was submitted for approval. The Council reviewed and resolved to approve the policy.

Resolution: AC.9/2025-02/10.3.2

In principle, the Council resolved to officially approve the GCU-Incubation Centre (GCU-IC) Policy and Procedures, pending final approval from the Board of management and the Governing Body.

10.4 Amendment to the Incentive Policy

A proposal for an amendment to the university's Incentive Policy was presented. The amendment addresses the need to update certain criteria for faculty incentives, particularly in areas such as research publication, consultancy, and academic achievements. The Council reviewed and resolved to approve the proposed amendments.

Resolution: AC.9/2025-02/10.4

In principle the Council resolved to approve the Amendment to the Incentive Policy as proposed, pending final approval from the Board of management and the Governing Body.

As there was no other matter for discussion the meeting ended with a Vote of Thanks to and from the Chair.


Registrar
Member Secretary




Vice-Chancellor
Chairman